

**Vendor / Solicitors Application**  
**Ord. 89-91, Sec 25.11**

**THE FOLLOWING ITEMS ARE TO ACCOMPANY YOUR APPLICATION**

1. **Proof of Identity – Drivers license and Social Security card.**
2. **Original \$1000.00 surety bond signed by the applicant, by the surety company authorized to do business in the State of Texas. Payable to the City of Pasadena.**
3. **Copy of sales tax permit by the State of Texas.**
4. **Copy of license to do business in the State of Texas, if a corporation.**
5. **Copy of the charter if a corporation.**
6. **Notarized written permission from the property owner if business is in a fixed location. Form is included in application.**

**City of Pasadena  
Permit Department  
(713)-475-5575  
1149 Ellsworth  
P.O. Box 672  
Pasadena, Texas 77506**

**For your information:**

- 1. Application must be filled out at least ten (10) days prior to the date of contemplated sale or exhibit. Application fee is \$50.00.**
- 2. Period of time applicant may sell or solicit in the City of Pasadena is NO LONGER THAN (90) DAYS.**
- 3. No vendor shall conduct a stationary business within 25 feet of a public street or highway.**
- 4. Identification cards will be issued to each agent or vendor. \$5.00 per person, proof of identification, driver's license and social security card.**
- 5. No selling, soliciting, etc. between the hours of 8pm and 8am.**
- 6. It is declared a nuisance and punishable as a misdemeanor to sell, solicit, etc., upon private residences and/or subdivisions posted with or bearing the words "NO PEDDLERS ALLOWED".**
- 7. License must be carried on person at all times. If stationary business license must be posted in view at all times.**
- 8. No one under the age of fourteen (14) may be employed without written consent of the Texas Employment Commission.**
- 9. If license is lost there is a \$1.00 fee for replacement.**

Will applicant use vehicle in vending business? No \_\_\_\_\_  
Yes \_\_\_\_\_ if yes, give make \_\_\_\_\_, model \_\_\_\_\_  
Year \_\_\_\_\_, vehicle ID number \_\_\_\_\_, and License tag  
number \_\_\_\_\_.

Bonding company name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Are other agents to be covered with this bond? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, attach a list of names.

**CERTIFICATE OF APPLICATION. PLEASE READ CAREFULLY BEFORE  
SIGNING.**

**I hereby certify that all answers to the foregoing questions are true, and I agree  
and understand that any misstatements of material facts contained in this  
application may cause forfeiture of the license or permit.**

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed to before me this day the \_\_\_\_\_ of \_\_\_\_\_ in the year  
\_\_\_\_\_, to certify which witness my hand and seal of this office.

\_\_\_\_\_  
Signature of Notary

seal

**Date:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone # (work):** \_\_\_\_\_ **(home)** \_\_\_\_\_

**Local address of applicant (if different from above)** \_\_\_\_\_

**Description of merchandise being solicited. (Name and Description)**

\_\_\_\_\_  
\_\_\_\_\_

**Name and address if corporation:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Address of location you will be soliciting:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Will applicant demand, receive or accept payment or deposit of money in advance of final delivery of the merchandise?**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

## Vendor Salesman Application

**Name (Print):** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone # (work)** \_\_\_\_\_ **(Home)** \_\_\_\_\_

**Name of company you will be working under,**  
\_\_\_\_\_

**Business ID number you are working under,**  
\_\_\_\_\_

**S.S. Number:** \_\_\_\_\_ **D.L. #** \_\_\_\_\_  
**State:** \_\_\_\_\_

**ALL THE INFORMATION ABOVE IS CORRECT TO THE BEST OF MY KNOWLEDGE.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**ATTACH A COPY OF DRIVER'S LICENSE AND S.S. CARD TO THE BACK OF THIS FORM.**

**PERMISSION FORM FOR OWNERS OF PROPERTY**

I \_\_\_\_\_ give \_\_\_\_\_ permission to  
(property owner) (vendor)  
park his vehicle on my property located at \_\_\_\_\_  
(address)

For the use of selling his wares from \_\_\_\_\_ to \_\_\_\_\_ not to  
(date) (date)  
exceed 90 days.

**This affidavit is executed for the specific purpose of giving written permission to the above named person according to sections 25.12 (10) of the Itinerant Vendors Ordinance 89-90.**

Subscribed and sworn to before me by the said \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, to certify which witness my  
hand and seal offices.

My commission expires \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

seal