



Jeff Wagner
Mayor

City of Pasadena Fire Marshal's Office



David M. Brannon
Fire Marshal

Application – Plans Review and Inspection

Mail or bring this original. Payment may be made **by check or money order payable** to the City of Pasadena.

Mailing Address: Fire Permit Division
209 N. Main Telephone 713-475-5556 Fax 713-477-3093
Pasadena, Texas 77506

Application Type: (please circle)

| | | |
|--|---------------------------------|------------------|
| <i>Fire Alarm Plans Review and Inspection</i> | <i>Underground Fire Line</i> | <i>High Pile</i> |
| <i>Fire Sprinkler System Plans Review & Inspection</i> | <i>Access Control/Mag Locks</i> | |
| <i>Fire Extinguishing System Plans Review & Inspection</i> | <i>Generator</i> | |

Applicant & Company's Name: _____
(Type or Print) (Last, First, MI) (Company's Name)

Applicant's Telephone No.: () _____ () _____
(Area code) (Phone number) (Area code) (Work number)

Applicant's Driver's License No.: _____ State _____

Project's Business Name: _____

Address of Installation: _____

Applicant's Address: _____

Applicant's Mailing Address (if different): _____

(City, state, and zip code)

Date: _____

Signature of Applicant or Authorized Agent _____

The Applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This application may be denied for false statements and/or nonpayment of all fees owed to the City of Pasadena.

Plans Review and Inspection must be paid prior to any field inspection or acceptance testing.
Note: Fire Alarm/Sprinkler Systems, 101 or more initiating devices/sprinkler heads will be an additional \$1.00 per device.

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|--|---|
| • Fire Alarm Plans Review and Inspection ... \$200.00 | • Underground Fire Line Review and Inspection ... \$200.00 |
| • Fire Sprinkler System Plans Review and Inspection ... \$200.00 | • Access Control/Mag Locks Review and Inspection ... \$150.00 |
| • Fire Extinguishing System Plans Review and Inspection ... \$200.00 | • Generator or High Pile Review and Inspection ... \$125.00 |

FOR DEPARTMENT USE ONLY

DATE SUBMITTED: _____ PERMIT NUMBER: _____ PERMIT FEE: \$ _____ PAYMENT TYPE: _____ CHECK#: _____

DATE NOTIFIED: _____ COMMENTS: _____



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Plan Review Submittal Checklist

- ____ Application
- ____ Hard Copy of Plans
- ____ Electronic File - CD
- ____ Certificate of Insurance Coverage
- ____ State License of Company and RME-G/Technician/Superintendent
- ____ Cut Sheets
- ____ Owner's Information Certificate (Fire Sprinkler Systems Only)

Note: Payment to be made at pick up by check, money order, and credit card with 4% service charge.

(Please visit our website at www.pasadenafmo.com for fee schedule)

Plans will NOT be accepted without the above listed items.

