



# City of Pasadena, Texas – Water Billing Department

713.475.5566 \* Fax 713.475.4945 \* 1202 Southmore Avenue \* Pasadena, TX 77502

Email Address: [wbcspasadenatx.gov](mailto:wbcspasadenatx.gov)

## Fire Hydrant Meter Application

A deposit of \$1,500.00 is required at the time of rental. The monthly rental fee even if no water is used is \$295.11.

Requested Service Start Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Federal Taxpayer ID: \_\_\_\_\_

Business Phone#: \_\_\_\_\_

Business Email: \_\_\_\_\_

Billing Address: Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Location meter is to be set: (if no street address is assigned please provide names of nearest street intersection(s)):

Printed Name of Person Requesting Meter: \_\_\_\_\_

Driver's License#: \_\_\_\_\_

DL/ID State: \_\_\_\_\_

DOB: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_

Purpose of meter: \_\_\_\_\_

Check here if City project

**Following are the rates for water usage:** Minimum Base Rate for 2,000 gallons or less **\$295.11\***; next 10,000 gallons, per 1,000 gallons, is \$3.62; next 18,000 gallons, per 1,000 gallons, is \$5.00; and 30,000 gallons and over, per 1,000 gallons, is \$5.56. **IMPORTANT:** \*The minimum applicable monthly base rate is charged until the City is notified to pick up the meter.

### Requirements for Use of a Fire Hydrant Meter

1. Only City personnel will install, relocate, or pick up a meter. There will be a charge of **\$30** for setting a fire hydrant meter. A fee of **\$45** will be charged to move a fire hydrant meter from one location to another for the same customer. For customers who intentionally move meters from one location to another to avoid the cost of setting up service at each location where they are working, a **\$200** fee will be charged.
2. It is the responsibility of the contractor to notify the City of Pasadena to pick up a meter.
3. Readings must be provided in writing to the City Water Billing Office on a monthly basis **between the 25<sup>th</sup> and the 28<sup>th</sup>** of the month; if not submitted, a **\$250** is assessed.
4. It will be the responsibility of the contractor to ensure the proper use and care of the meter while in their possession.
5. If anyone is found taking water from a fire hydrant without using a meter provided by the City, theft of service charges will be filed with the police department.
6. In case a meter is reported as lost or stolen, there will be a charge of \$1,000.00 to replace such meter; this amount will be deducted from your deposit.

By signing below, you certify that the information provided above is complete, accurate, and correct to the best of your knowledge. If false information has been provided, the City of Pasadena, at its option, may terminate service. You acknowledge you have read and understand the Requirements for Use of a Fire Hydrant Meter stated above.

\_\_\_\_\_  
Signature of Person Requesting Meter

\_\_\_\_\_  
Date

#### **FOR OFFICE USE ONLY:**

Employee Initials \_\_\_\_\_ Service Order # \_\_\_\_\_ Account #: \_\_\_\_\_

Meter #: \_\_\_\_\_ Start Read: \_\_\_\_\_ Date Set: \_\_\_\_\_