



City of Pasadena Scholarship Application



Name of person using scholarship: _____ Age: _____

Name of class or program: _____ Amount Requested: \$ _____

Parent or Legal Guardian Information:

Name: _____

Address _____ City _____ State/Zip _____

Home Phone: _____ Work _____ Cell _____

Eligibility Requirements:

Current Resident of the City of Pasadena, TX.

Acceptable forms of identification to verify residency:

- Valid driver's license
- Current photo identification along with 3 current bills addressed to the same name
 - Acceptable Photo Identification – Employee Badge or similar
 - Acceptable Bills – Utility Bill, Credit Card Company, Gas Bill, Cable Bill
- Recent verifiable rent/lease agreement stating applicant or guardian's name along with photo identification of the same name.

Scholarships are limited and allocated on a first come first serve basis. Scholarships are applied upon registration and payment.

Scholarship approval **does not** guarantee funds, as scholarship fund will be open to all until approved applicants have completed registration and fund is empty.

Recipient is eligible to receive scholarships at any age. However, when funds are limited, the Parks and Recreation Department staff has the prerogative to award scholarship funds to youth (under the age of 18) as a priority over adults (age 18 and older). Otherwise all scholarship funds will be available at a percent split. 80% allocated to youth and 20% allocated to adults.

Adults may only apply for scholarships for his or her self and any dependent children. Person **may not** apply for scholarships on the behalf of other or in bulk form.

Maximum scholarships are listed, but is not a guarantee. Each maximum period coincides with the City Budget cycle (October through September).

Eligibility Income Limits by Family Size:

Based on 50% of Harris County Median Family Income FY 2018 information

<https://www.huduser.gov/portal/datasets/il/il2019/2019summary.odn>

Household Size	Income Limit	Maximum Given
1 Person	\$26,750	\$100 per person per fiscal year
2 Persons	\$30,550	\$100 per person / \$200 household maximum
3 Persons	\$34,350	\$100 per person / \$300 household maximum
4 Persons	\$38,150	\$100 per person / \$400 household maximum
5 Persons	\$41,250	\$100 per person / \$400 household maximum
6 Persons	\$44,300	\$100 per person / \$400 household maximum
7 Persons	\$47,350	\$100 per person / \$400 household maximum
8 Persons	\$50,400	\$100 per person / \$400 household maximum
Each Additional Person	Add 3,000 to income	\$100 per person / \$400 household maximum



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Household Information

Name of Person	Relationship	DOB	Age	Sex
1. _____				
2. _____				
3. _____				
4. _____				
5. _____				
6. _____				

Required Documentation for Income Verification:

Employment income: The following is a list of documents that is required to verify eligibility to receive scholarships. All items may or may not be applicable to a particular situation or household. Copies of documents must be submitted with the application.

1. Employment Income (at least 4 – 6 pay stubs)
2. Most Current W-2 Form
3. Free or reduced school lunch program voucher or letter
4. Letter of Request – a letter requesting why a scholarship is warranted without the aforementioned documentation. Letters of request will be reviewed and granted at the discretion of the Superintendent of Recreation.

Benefit and Support Income: If any member of the household received any of the following types of income, it must be submitted including the amount received.

1. Unemployment Compensation
2. Social Security Benefits
3. Supplemental Social Security Benefits (SSI)
4. Pension (VA, Teacher, Railroad, etc.)
5. Workman’s Compensation
6. Disability Income
7. Severance Pay
8. Alimony
9. Child Support
10. Welfare or other Public Assistance.
11. Regular support from family members or friends
12. All Regular pay and allowances of a member of the armed forces who is head of the family or spouse, whether or not that family member lives in the unit.
13. Amounts in savings accounts. Furnish statements including current balances and interest earned over the last 12 months for any bank, credit union, and/or other savings institution accounts. This includes checking accounts, savings accounts, Christmas Clubs, Certificates of Deposit, money market funds, IRA, Keogh accounts and other securities.
14. Stocks, bonds, trusts, annuities and other investments.
15. Life Insurance Policies
16. Educational Grants and Scholarships
17. Business Income, including self-employment.
18. Income from Real estate, including rental income.
19. Proceeds from the Sale of real estate property.



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In order to qualify, documentation must be provided for **ALL** sources of income and combined totals must be less than the amount listed according to the number of people in the household.

Household Income:

List ALL sources of income and attach supporting documents.

Person Receiving Income	Income Source	Amount
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

I certify that the above information is true.

Applicant or Legal Guardian Signature

Date

FOR OFFICIAL USE ONLY

Total Annual Income: _____

Scholarship Expiration: _____

Employee Signature: _____

Date: _____

Amount Requested: _____

Approved OR Denied

Superintendent Signature: _____

Date: _____

Applicant was notified via telephone and mailed a copy of the confirmation form.

Applicant has been registered for desired program.

Applicant was notified of denial.