



**2020 ANNUAL ACTION PLAN
SUBSTANTIAL AMENDMENT**



COMMUNITY DEVELOPMENT

Pasadena, Texas

1149 Ellsworth Dr, 5th Floor

Pasadena, TX 77506



JEFF WAGNER
MAYOR

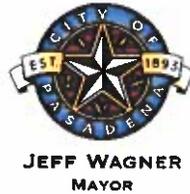


EXHIBIT "A"

COMMUNITY DEVELOPMENT DEPARTMENT

2020 Annual Action Plan Substantial Amendment

The City of Pasadena Community Development Department proposes to amend its approved 2020 Annual Action Plan. In accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. **Changing an activities total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.**

Proposed changes include the following: (1) to reallocate \$300,241.65 in 2017-2020 HOME funds to the Housing Rehabilitation Services Program. A request was submitted to the U.S. Department of Housing and Urban Development (HUD) on September 24, 2020 to utilize the waiver flexibility provided in the memorandum issued April 10, 2020, *Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic*, in regards to CHDO set-aside requirements. The City requested that CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program. The proposed amendment will increase/decrease the total dollar amounts allocated under AP-35, Projects 1 and 2 by more than 25% from the amount previously described in the approved 2020 Annual Action Plan. Proposed change (2) will reduce Emergency Solutions Grants (ESG) Program funds allocated to Project 6, described under AP-35, by more than 25% from the amount previously described within the approved 2020 Annual Action Plan. Prior year ESG funds allocated to this project will be reduced to zero due to the deobligation of funds by HUD, therefore resulting in the removal of ESG activities/goals mentioned throughout the approved 2020 Annual Action Plan.

Revisions to 2020 Annual Action Plan are noted below and appear in **blue font** within the attachment document.

- 1) **AD-26 Administration** has been revised to include justification of proposed substantial amendment.

- 2) **AP-05 Executive Summary** has been revised to include prior year funds to be reallocated/remove prior year ESG funds deobligated and update summary of public comments.
- 3) **PR-05 Lead & Responsible Agencies** has been revised to remove ESG as a funding source in the 2020 Annual Action Plan.
- 4) **AP-10 Consultation** has been revised to note that the City did not receive ESG funds to be administered during Program Year 2020.
- 5) **AP-12 Participation** has been revised to update Summary of citizen participation process and Citizen Participation Outreach.
- 6) **AP-15 Expected Resources** has been updated to include additional prior year HOME funds being reallocated and removed prior year ESG funds and match requirement. Section was also updated to reduce anticipated program income from the HOME Program.
- 7) **AP-20 Annual Goals and Objectives** has been revised to remove Rapid Rehousing goals listed under Goal No. 3 – Reduce Homelessness.
- 8) **AP-35 Projects** has been revised to include additional prior year HOME funds for Project No. 1 – Housing Rehabilitation Services Program and to remove Projects No. 2 – CHDO Housing Set Aside and Project No. 6 – ES20 Pasadena.
- 9) **AP-38 Project Summary** has been revised to include additional prior year HOME funds for Project No. 1 – Housing Rehabilitation Services Program and to remove Projects No. 2 – CHDO Housing Set Aside and Project No. 6 – ES20 Pasadena.
- 10) **AP-50 Geographic Distribution** has been revised to remove ESG as an available funding source during Program Year 2020.
- 11) **AP-55 Affordable Housing** has been revised to reduce one year goals for Homelessness and Rental Assistance for Program Year 2020.
- 12) **AP-65 Homelessness and Other Special Needs Activities** has been revised to update language due to the City no longer administering ESG funds, therefore not funding the Rapid Re-housing activity outlined in the original 2020 Annual Action Plan.
- 13) **AP-90 Program Specific Requirements** has been revised to update language for ESG requirements due to the City not receiving ESG funds to be administered during Program Year 2020.
- 14) **Appendix I** has been updated to include Citizen Participation summary for proposed substantial amendment.
- 15) **Appendix II** will be revised to include Resolution, pending City Council approval.
- 16) **Appendix V** has been revised to include additional prior year HOME resources to be reallocated under proposed substantial amendment, along with HOME Waiver submittal by the City of Pasadena to HUD.

AD-26 Administration

The City of Pasadena is proposing to make a substantial amendment to the approved 2020 Annual Action Plan based upon the criteria outlined within the City's Citizen Participation Plan and in accordance with 24 CFR 91.505. Proposed changes include the following (1) to reallocate \$300,241.65 in 2017-2020 HOME funds to the Housing Rehabilitation Services Program. A request was submitted to the U.S. Department of Housing and Urban Development (HUD) on September 24, 2020 to utilize the waiver flexibility provided in the memorandum issued April 10, 2020, *Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic*, in regards to CHDO set-aside requirements. The City requested that CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program. The proposed amendment will increase/decrease the total dollar amounts allocated under AP-35, Projects 1 and 2 by more than 25% from the amount previously described in the approved 2020 Annual Action Plan. Proposed change (2) will reduce Emergency Solutions Grants (ESG) Program funds allocated to Project 6, described under AP-35, by more than 25% from the amount previously described within the approved 2020 Annual Action Plan. Prior year ESG funds allocated to this project will be reduced to zero due to the deobligation of funds by HUD, therefore resulting in the removal of ESG activities/goals mentioned within the approved 2020 Annual Action Plan.

Executive Summary

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

The 2020 Annual Action Plan represents the third year of the 2018-2022 Consolidated Plan approved by the U.S. Department of Housing and Urban Development (HUD). This plan is the City of Pasadena Community Development Department's official application for HUD entitlement grants and proposes programs and services to be funded during the City's Fiscal Year (FY) 2021 Community Development Program Year (PY) 2020 (October 1, 2020-September 30, 2021). There are **two** sources of federal program funds included within this application, as follow:

- Community Development Block Grant (CDBG)
- Home Investment Partnerships Program (HOME)

The City of Pasadena anticipates receiving \$2,271,905 in Program Year 2020 funds and is proposing to reallocate \$483,582.80 in prior year funds to use towards public facility improvements, community development services, affordable housing and emergency shelter services. For each of the five years of the Consolidated Plan, the City is required to prepare an Annual Action Plan to inform citizens and HUD

of the City's intended actions during that particular year. At the end of each program year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year's accomplishments towards achieving the goals and objectives identified for that year.

The City of Pasadena is proposing to reallocate \$300,241.65 in HOME funds to the Housing Rehabilitation Services Program. Proposal will reduce previous Community Housing Development Organization (CHDO) set aside funds to zero (\$0) for Program Years 2017-2020, as provided under the waiver flexibility outlined in a memorandum issued by HUD on April 10, 2020, *Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic*.

Additionally, the City is proposing to reduce prior year funds allocated to Rapid Re-housing by \$52,359.77, more than 25% from the amount previously described within the 2020 Annual Action Plan, due to the deobligation of prior year Emergency Solutions Grants (ESG) funds by HUD based upon the National Defense Authorization Act of 1991.

Narrative has been amended to remove Emergency Solutions Grants (ESG) as a source of federal program funds included within the application, as the City did not receive ESG funds to be administered within Program Year 2020.

2. Summarize the objectives and outcomes identified in the Plan

The 2018-2022 Consolidated Plan and the 2020 Annual Action Plan represents the City's ambition to improve the quality of life for residents, primarily in the low-to moderate-income areas of Pasadena. As required by HUD, each activity is linked to one of three federal program objectives: 1) decent housing, 2) suitable living environments, or 3) economic development. Each objective is matched with one of three outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability. The City hopes to achieve these objectives and outcomes in PY 2020 through the activities listed below:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Ensure fair housing choice opportunities to all residents of Pasadena.

In order to address these needs, the City of Pasadena has developed goals and measurable outcomes in housing, emergency shelter, public facility improvements and public services.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

3. Evaluation of past performance

Program Administration:

To ensure compliance, the City of Pasadena Community Development Department has implemented revisions in its policies and procedures and continues to diligently work to meet all deadline requirements for CDBG timeliness, HOME commitment and ESG obligation and expenditure deadlines.

Program Beneficiaries:

Beginning October 1, 2019, through July 2020 accomplishments in services and projects were as follows:

Public Services:

- Provided 274 new elderly and/or disabled clients with transportation service vouchers.
- Provided shelter and transitional services to 223 unduplicated men.

Homeless Services:

- Provided shelter to 223 unduplicated women and children, totaling 7,100 days of shelter.
- Provide 22 unduplicated victims of domestic violence with rental and/or utility assistance.

Public Facilities and Improvements:

- Continued construction on the Wafer Street Paving and Drainage Improvements Project.

Affordable Housing:

- In the construction phase of 2 reconstructed homes to eligible program participants, thereby providing safe, sanitary and decent housing that is affordable and accessible to residents within the low-income guidelines.

**It should be noted that most activities were affected/delayed due to the impact of the COVID-19 Pandemic.*

4. Summary of Citizen Participation Process and consultation process

The Community Development Department actively encourages community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. Opportunities for citizen input are provided throughout the planning process via publications, postings, and public hearings. Public meetings are held in well-known locations with adequate space to accommodate large residential groups, and are accessible to disabled persons. Every effort is made to ensure that there are no barriers to attendance. During declared emergency situations, such as pandemics or natural disasters, the City may utilize virtual public hearings and meetings as allowed by HUD. In this situation, the ability for public comment will be provided. The public notices alert residents and provide contact information so that individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure that the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences as they relate to CDBG, HOME and ESG program funding, participate in the development of program priorities and objectives, and have their questions addressed.

5. Summary of public comments

All comments received in regards to development and implementation of the 2020 Annual Action Plan will be reviewed and accepted by the Community Development Department. Copies of public notices and comments (if applicable) will be provided in Appendix I of this document. Appendix I incorporates comments received, if any, from the public hearings and the 30-day comment period that concluded on August 14, 2020.

[Appendix I has been amended to include comments received, if any, from the virtual public hearing and the 30-day comment period that concluded on March 12, 2021.](#)

6. Summary of comments or views not accepted and the reasons for not accepting them

The Community Development Department did not receive and/or reject any comments.

7. Summary

The 2020 Annual Action Plan represents detailed activities for the third year of the 2018-2022 Consolidated Plan, and provides the City of Pasadena's vision for improving the quality of life in the low-to moderate-income areas of the City. The Annual Action Plan is based on elements of the Consolidated Plan that identify housing, homeless, community needs and resources, and further implements a strategy to address those needs.

The City of Pasadena Community Development Department strives to further address needs of the community by continuing to promote citizen participation, evaluating past performance and responding to past experience with improved efficiency.

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Lead Agency	Pasadena	
CDBG Administrator		
HOPWA Administrator		
HOME Administrator		
ESG Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Pasadena Community Development Department serves as the lead agency responsible for administering the programs covered by the 2020 Annual Action Plan, which includes the:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)

Narrative has been amended to remove Emergency Solutions Grants (ESG) Program due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991 and the City not receiving ESG funds to be administered within Program Year 2020.

Consolidated Plan Public Contact Information

For questions regarding the 2020 Annual Action Plan, please contact the Community Development Department at (713) 475-7294 or submit your comments to:

City of Pasadena, Community Development Department
 1149 Ellsworth Dr., 5th Floor
 Pasadena, TX 77506
 CommDev@pasadenatx.gov

1. Introduction

The City of Pasadena coordinates and consults with public and private agencies throughout the development of its Action Plan. Partnerships with both public and private entities are crucial for the City of Pasadena to effectively service the community. To ensure the process is both comprehensive and inclusive, the Community Development Department is working with a number of city departments, the Pasadena Housing Authority, local non-profit agencies, and regional organizations.

The Community Development Department secures information from other city departments, private organizations and residents regarding existing conditions and strategies for addressing short-term and long-term community needs. The Community Development staff will continue to meet with and strategize with a variety of groups and agencies through the year to solicit input regarding the City's programs and to plan for future activities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Pasadena Community Development Department is working to improve coordination with various public, private, and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-to moderate-income persons and special needs populations. The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals, and continues to enhance coordination among housing and service providers to better serve the community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Coalition for the Homeless of Houston/Harris County serves as the lead agency for the Houston/Harris County/Fort Bend County Continuum of Care (CoC) structure. The Steering Committee uses recommendations from network and task groups to guide policy development for the CoC, including funding and project prioritization. This structure was put in place to provide a more coordinated response to homelessness, where all funding in the region is targeted toward strategic solutions working to end homelessness throughout the region. The City of Pasadena Community Development Department works closely with the Continuum of Care (CoC) and the CoC Lead Agency, and holds a seat on the CoC Steering

Committee. The CoC Steering Committee voted to align with the goals designated in the federal strategic plan to end homelessness, which includes a goal to end family homelessness by 2020.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pasadena Community Development Department continues to work closely with the Continuum of Care (CoC), which is comprised of five local jurisdictions (City of Pasadena, City of Houston, Harris County, Fort Bend County, Montgomery County) and the Coalition for the Homeless of Houston/Harris County (Coalition). Representatives from each of these jurisdictions participate in meetings, referred to as the Public Funders Workgroup, a group within the CoC structure which ensures that all members of the CoC are targeting funding towards continuum-wide goals. This group assists in updating and maintaining standards for the provision of assistance and performance. These continuum-wide performance measures are used to evaluate performance and determine resource allocations based on data from HMIS.

In an effort to remain in compliance with the homeless participation requirement in 24 CFR 576.405(a), the City of Pasadena remains active within the Coalition for the Homeless and seeks guidance from the Consumer Representatives (previous homeless individuals) which currently hold a voting chair on the Steering Committee. The Community Development Department also makes every effort to attend all seminars and trainings that are provided by the Coalition for homelessness and homelessness prevention. The City of Pasadena requires subrecipients to maintain a Board of Directors, where at least one position is held by a previously homeless individual.

The City of Pasadena did not receive Emergency Solutions Grants (ESG) funds to be administered during Program Year 2020.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See Table 2 – Agencies, groups, organizations who participated.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Coalition for the Homeless of Houston/Harris County
	Agency/Group/Organization Type	Services-Homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pasadena Community Development Department attends and participates in Steering Committee meetings and the Public Funders Workgroup to address the needs of the homeless population and discuss funding priorities and program written standards. The City of Pasadena also seeks guidance from the Consumer Representatives (previously homeless individuals) that currently hold a voting chair on the Steering Committee.
2	Agency/Group/Organization	The Bridge Over Troubled Waters, Inc.
	Agency/Group/Organization Type	Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Pasadena Community Development Department consults with The Bridge Over Troubled Waters in regards to the needs of homeless individuals and domestic violence victims within the community. Furthermore, The Bridge Over Troubled Waters operates a child care program for their residents.</p>
3	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Pasadena Housing Authority</p> <p>Housing PHA Services - Housing</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Housing Need Assessment Public Housing Needs</p> <p>The Pasadena Housing Authority was consulted to provide information on the needs of the Housing Choice Voucher (HCV) Program in the City of Pasadena, including the number of clients currently being provided rental assistance and the continuous goals of the Family Self-Sufficiency Program.</p>
4	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Madison Jobe Senior Center</p> <p>Services-Elderly Persons Services-Persons with Disabilities</p> <p>Metro-Wide Planning & Transportation Responsibilities</p> <p>The Madison Jobe Senior Center was consulted to provide information on the various transportation needs for Pasadena residents, particularly elderly and disabled clients throughout the Pasadena area.</p>

5	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Harris County Public Health And Environmental Services</p> <p>Services-Health</p> <p>Other Government - County</p> <p>Lead-based Paint Strategy</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Community Development Department was directed to the Harris County Public Health and Environmental Services - Lead Hazard Control Program webpage, regarding Harris County households with children affected by lead-based paint hazards and contamination. The Community Development Department intends to further evaluate the age of housing stock and household composition to determine the need for lead-based paint strategies within Pasadena.</p>
6	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Community Development Advisory Board</p> <p>Business and Civic Leaders Advisory Committee</p> <p>Overall Community Development & Policies</p>
	<p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City's Community Development Advisory Board has participating members who are also members of various committees and organizations throughout the community. Additionally, the Community Development Department consults with executive directors and business representatives of local agencies, such as Baker Ripley Neighborhood Center, The Bridge Over Troubled Waters, and the Pasadena Chamber of Commerce to enhance the City's goal of community participation.</p>

7	Agency/Group/Organization	Pasadena Office of Emergency Management
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other Government - Local Planning Organization
	What section of the Plan was addressed by Consultation?	Emergency Management, Flood Management & Public Land and Water Resources
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pasadena Office of Emergency Management was consulted to provide information on the overall emergency management services, management of flood prone areas and public land and water resources in the City of Pasadena.
8	Agency/Group/Organization	Pasadena Police Department
	Agency/Group/Organization Type	Services - Victims Publicly Funded Institution/System of Care Other Government - Local Law Enforcement Organization - Correctional Institution
	What section of the Plan was addressed by Consultation?	Crime Intervention and Prevention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pasadena Police Department was consulted to provide a broad range of information such as: crime statistics, prevention, intervention and transitional services for the City of Pasadena.

9	Agency/Group/Organization	Pasadena Independent School District (PISD)
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Broadband and Digital Divide Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pasadena Independent School District was consulted to provide information on the educational needs and resources required for broadband internet services in today's environment and strategies to minimize the digital divide in the City of Pasadena.
10	Agency/Group/Organization	HCA Houston Healthcare Southeast
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services - Victims Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Mental and Healthcare Facility

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The HCA Houston Healthcare Southeast was consulted to provide information on a broad range of health services including HIV/AIDS, mental health and chronic illnesses available to the public.</p>
11	<p>Agency/Group/Organization Type</p>	<p>Harris County - RIDES</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Other Government - County Regional Organization Planning Organization</p> <p>Metro-Wide Planning & Transportation Responsibilities</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Harris County - RIDES was consulted to provide information on the various transportation needs and obstacles facing Pasadena residents and how they can be improved within in the Houston-Metro area.</p>
12	<p>Agency/Group/Organization Type</p>	<p>Texas Department of Family and Protective Services</p> <p>Services - Housing</p> <p>Services-Children</p> <p>Services-Persons with Disabilities</p> <p>Services-Persons with HIV/AIDS</p> <p>Services-Victims of Domestic Violence</p> <p>Services-Homeless</p> <p>Child Welfare Agency</p> <p>Other Government - State</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homelessness Needs - Unaccompanied youth</p>

13	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Texas Department of Family and Protective Services was consulted to provide information on the needs and supportive services that would be most beneficial to unaccompanied youth, children within the foster care system and children who are soon to age out of the system.</p> <p>AT&T</p> <p>Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide</p> <p>Market Analysis Economic Development Accessibility Services</p> <p>AT&T was consulted to provide information on the needs and resources available for accessibility services, broadband internet services and ways to fill the gap of the digital divide in the City of Pasadena.</p>
14	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Texas Workforce Solutions</p> <p>Services-Employment Major Employer</p> <p>Market Analysis Economic Development</p> <p>The Texas Workforce Solutions was consulted to provide information on a employment services and training opportunities available to the public and job marketing improvements.</p>

15	Agency/Group/Organization Agency/Group/Organization Type	Edgar A. Smith Family-YMCA Services-Children Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Youth Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Edgar A. Smith Family-YMCA was consulted to provide information on the needs and supportive services for today's youth to help them to remain productive students and guide them in becoming successful adults.
16	Agency/Group/Organization Agency/Group/Organization Type	Greater Houston Fair Housing Center Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Enforcement
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Greater Houston Fair Housing Center was consulted to provide information on addressing affordable housing concerns and fair housing issues in today's housing market.

17	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Community Resource Fair</p> <p>Services - Housing</p> <p>Services-Children</p> <p>Services-Elderly Persons</p> <p>Services-Persons with Disabilities</p> <p>Services-Persons with HIV/AIDS</p> <p>Services-Homeless</p> <p>Services-Health</p> <p>Services-Education</p> <p>Services-Employment</p> <p>Service-Fair Housing</p> <p>Services - Victims</p> <p>Health Agency</p> <p>Child Welfare Agency</p> <p>Other Government - State</p> <p>Other Government - County</p> <p>Regional Organization</p> <p>Planning Organization</p> <p>Business Leaders</p> <p>Civic Leaders</p> <p>Business and Civic Leaders</p> <p>Neighborhood Organization</p>
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<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Market Analysis Economic Development Anti-Poverty Strategy Fair Housing,</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Community Development Department personnel consulted with many service providers at the 2020 Community Resource Fair on January 31, 2020. Participating agencies and service providers include, but were not limited to: ABC Dental, Bay Area Alliance for Youth and Families, Bay Area Homeless Services, Big Brothers Big Sisters, Change Happens!, College of the Mainland, Department of State Health Services, Department of Veteran Affairs Vet Center, Harris County Community Services, HCPH-Nutrition & WIC Services, Harris County Pct. 2, Harris County Project Recovery, Texas Veterans Commission and United Healthcare M&R. The Community Development Department intends to communicate future funding opportunities and planning initiatives with local and surrounding agencies to ensure all residents have access to information and available services. At this event, the Community Development Department provided informational materials to all attendees, including Fair Housing brochures and grievance forms.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition for the Homeless of Houston/Harris County	The City of Pasadena, to the best effort, aligns the priorities of the City's homeless strategies with the Continuum-wide priorities for homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Pasadena Community Development Department is working to improve coordination with various public, private, and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-to moderate-income persons and special needs populations. The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals, and continues to enhance coordination among housing and service providers to better serve the community.

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City of Pasadena is committed to providing opportunities for all its citizens, including minorities and non-English speaking persons, to participate in an advisory role in the planning, implementation and assessment of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME). In order to encourage and support participation of citizens, the City will provide comprehensive information, hold public hearings, and give citizens the opportunity to comment on the City's plan for implementation and assessment of the accomplishments attained utilizing federal funds.

All public hearings and meetings are held in well-known locations which are accessible to all residents and adequate space is provided to accommodate large groups. The meeting places are accessible to disabled persons and every effort is made to ensure there are no barriers to attendance. The public notices are published in *The Pasadena Citizen*, a newspaper of general circulation, to alert residents and provide contact information so individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences about the CDBG and HOME Programs, participate in the development of priorities and objectives, and have their questions addressed.

Additionally, information regarding all Public Hearings are posted to the City webpage to broaden community awareness. These hearings provided the public with opportunities to participate in an advisory role in the planning, implementation, and assessment of programs administered through the Community Development Department.

Before the Annual Action Plan is adopted by the City Council, the City will make the plan available to citizens, public agencies and other interested parties for review and will also establish the means to submit comments. The City will publish its draft plan for no less than thirty days so that all affected residents will have sufficient opportunity to review and comment. A public notice outlining the contents and purpose of the plan will be published in English and Spanish. The notice will detail locations where the draft plan may be made available for review.

All comments or views of citizens received in writing or orally at public hearings, if any, will be considered by the City. A summary of the comments or views received by the Community Development Department and the determination of the acceptance or non-acceptance and reasons for the non-acceptance will be attached and made a part of the final Annual Action Plan.

During declared emergency situations, such as pandemics or natural disasters, the public comment period may be shortened, as decided by HUD, to as little as five (5) days to expedite the process. In these cases, draft versions of public documents will be made available on the City's website only.

The CARES Act provides that, for as long as national or local health authorities recommend social distancing and limiting public gatherings for public health reasons, a grantee may create virtual public hearings to fulfill applicable public hearing requirements related to plans for the use of FY2019, FY2020 and CDBG-CV grants.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notices were posted in the Pasadena Citizen for two Citizen Review Hearings, Notice of Funding and the Proposed 2020 Action Plan.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	January 28, 2020 no attendees. July 9, 2020 no attendees. July 30, 2020 no attendees.	N/A	N/A	N/A
3	Public Meeting	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	A funding meeting was held on June 15, 2020 for the upcoming 2020 Annual Action Plan activities and projects. The Community Development Advisory Board Members and Staff were in attendance - no outside participants attended.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Internet Outreach	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notices were posted on the City of Pasadena's Webpage for Citizen Review Hearings, Public Hearings were made available via Zoom (After COVID-19 Emergency Declaration), Notice of Funding and the Proposed 2020 Action Plan.	N/A	N/A	https://www.pasadenatx.gov/196/Community-Development
5	Newspaper Ad Substantial Amendment	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notice was posted in the Pasadena Citizen for a Citizen Review Virtual Public Hearing for the proposed 2020 Annual Action Plan Substantial Amendment on 02/10/2021.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Virtual Public Hearing Substantial Amendment	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Virtual Public Hearing held via Zoom on 02/25/2021, no attendees.	N/A	N/A	N/A
7	Internet Outreach	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notice was posted on the City of Pasadena's Webpage for Citizen Review Virtual Public Hearing for the proposed 2020 Annual Action Plan Substantial Amendment.	N/A	N/A	https://www.pasadenatx.gov/622/Plans-Notices

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

The City of Pasadena (the City) is an entitlement jurisdiction that receives federal funds annually through the U.S. Department of Housing and Urban Development including Community Development Block Grant Funds (CDBG) and HOME Investment Partnerships Program (HOME). Through the use of federal, state and local funds the City plans to carry out the objectives set forth in the 2018 – 2022 Consolidated Plan.

Entitlement grant resources totaling \$2,271,521 are estimated for the next fiscal year (October 1, 2020 through September 30, 2021) to address obstacles to meet underserved needs, foster decent housing, support public services and improve public facilities, while enhancing the coordination between public and private agencies. The results of these activities will be reported in the Consolidated Annual Performance and Evaluation Report, to be published in December 2021.

The City proposes to amend its approved 2011, 2017 and 2018 Annual Action Plans to reallocate \$483,582.80 in prior year resources, including \$262,865.63 in CDBG, \$52,359.77 in ESG and \$168,357.40 in HOME funds to eligible activities to be undertaken during Program Year 2020. In accordance with regulations 24 CFR 91.505, the jurisdiction shall amend its approved plan to permit changes in the use of federal funded activities. Further guidance on original allocations and the proposed changes can be found in Appendix V of this document.

The City of Pasadena is proposing to reallocate an additional \$300,241.65 in HOME funds to the Housing Rehabilitation Services Program. Proposal will reduce previous Community Housing Development Organization (CHDO) set aside funds to zero (\$0) for Program Years 2017-2020, as provided under the waiver flexibility outlined in a memorandum issued by HUD on April 10, 2020, *Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic*.

Additionally, the City is proposing to reduce prior year funds allocated to Rapid Re-housing by \$52,359.77, more than 25% from the amount previously described within the 2020 Annual Action Plan, due to the deobligation of prior year Emergency Solutions Grants (ESG) funds by HUD based upon the National Defense Authorization Act of 1991.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,716,879	0	262,866	1,979,745	3,051,038	The CDBG allocation for Program Year 2020 is anticipated in the amount of \$1,716,879. The City is proposing to reallocate \$262,865.63 in prior year resources from Program Years 2016 and 2017.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	554,642	0	385,384	940,026	542,566	The HOME allocation for Program Year 2020 is anticipated in the amount of \$544,642. The City is proposing to reallocate \$168,357.40 in prior year resources from Program Year 2018. The City of Pasadena is proposing to reallocate an additional \$217,027.05 in prior year HOME funds from Program Years 2017-2019.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	419,789	The City is proposing to reallocate \$52,359.77 in prior year resources from Program Year 2013. The City is proposing to reduce prior year ESG funds described within the approved 2020 Annual Action Plan by 100% due to the deobligation of funds by HUD.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Community Development Block Grant (CDBG) funds will leverage City General Fund, Bond Fund dollars and/or private sources for any of the following: infrastructure, revitalization, park and public facilities projects.

Home Investment Partnerships (HOME) Program partners are required to provide matching contributions of \$0.25 for every \$1.00 of funding expended. This is usually achieved through volunteer hours worked, donation of funds, supplies and equipment.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

N/A

Annual Goals and Objectives

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AP-20 ANNUAL GOALS AND OBJECTIVES

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Improvements	2018	2022	Non-Housing Community Development	CDBG Low/Mod Income Tracts	Infrastructure Improvements	CDBG: \$1,386,578	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1545 Persons Assisted
2	Housing Rehabilitation	2018	2022	Affordable Housing	Citywide	Affordable Housing	CDBG: \$25,000 HOME: \$584,430	Homeowner Housing Rehabilitated: 2 Household Housing Unit
3	Reduce Homelessness	2018	2022	Homeless	Citywide	Homeless Needs	CDBG: \$70,000	Tenant-based rental assistance / Homeless Person Overnight Shelter: 200 Persons Assisted
4	Enhance quality of life through Public Services	2018	2022	Non-Housing Community Development	Citywide	Public Service Needs	CDBG: \$155,000	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
5	Promote Fair Housing	2018	2022	Non-Housing Community Development	CDBG Low/Mod Income Tracts Citywide	Affordable Housing	CDBG: \$343,428	Other: 0 Other
6	Homeownership	2018	2022	Affordable Housing	Citywide	Affordable Housing	HOME: \$83,215	Homeowner Housing Added: 2 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	<p>Goal Name</p> <p>Infrastructure Improvements</p>	<p>Goal Description</p> <p>Infrastructure/Public Facility Improvements include street replacement, sidewalk repairs and waterline replacement services to increase mobility and reduce hazardous conditions for Pasadena residents. Additional projects will include construction/rehabilitation to public facilities to better the overall community welfare. Need is based upon the evaluation of service improvements within the CDBG target areas.</p>
2	<p>Goal Name</p> <p>Housing Rehabilitation</p>	<p>Goal Description</p> <p>Housing Rehabilitation provides minor to moderate rehabilitation of homes owned and occupied by low to moderate income residents of Pasadena. If rehabilitation needs are too excessive, the City will provide demolition and reconstruction of single – family homes owned and occupied by low to moderate income residents of Pasadena. If applicable, lead based paint assessment and abatement, is also required for all housing rehabilitation activities. Prospective applicants may contact the City of Pasadena’s Community Development Department to obtain information about assistance provided by the HOME Program. The HOME Program waiting list is open periodically to receive applications for assistance based on the City’s receipt of HOME funding allocations. Prior to the waiting list, the Community Development Department will notify the public by means of a public notice, social media, flyers, mail outs to community residents, and on the City of Pasadena website. Assistance shall be provided on a first come, first serve basis.</p>
3	<p>Goal Name</p> <p>Reduce Homelessness</p>	<p>Goal Description</p> <p>The Homelessness goal supports the broad range of homeless prevention and street outreach activities, critically homeless, domestic violence victims and assistance with childcare and employment searches and training. Funding will support essential needs and operational costs of the local shelters of Pasadena.</p> <p>Goal 3 has been amended to remove prior year ESG funding and related goal outcome previously described within the 2020 Annual Action Plan due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991.</p>

4	Goal Name	Enhance quality of life through Public Services
	Goal Description	The transportation of the elderly and disabled is a major public service provided within the City of Pasadena. This program is highly requested and supported by citizens of the community. However, services are also needed for mental health, HIV/AIDS and substance abuse. The City does not currently fund these services, but supports the submission of applications for funding from agencies with experience providing these special needs services. Although the City does not directly fund these services, the City plans to provide financial support to local emergency shelters who collaborate with many community partners including health services through the AIDS Foundation Houston and mental health services through Bay Area Council on Drugs and Alcohol.
5	Goal Name	Promote Fair Housing
	Goal Description	The City will fund activities related to the promotion of fair housing through education, outreach, research, and other methods. Although CDBG administration funding will be used to carry out this goal, this goal will not correspond with a project in IDIS.
6	Goal Name	Homeownership
	Goal Description	Homeownership opportunities may be supported by the development or rehabilitation of affordable housing units to be sold to eligible homebuyers. Down payment and closing cost assistance may be provided to further enable households to obtain homeownership.

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

Below is a summary of eligible projects that will take place during the program year that address a portion of the City's priority needs. Specific objectives are detailed in the individual project descriptions below. The Community Development Department captures the accomplishments of its activities and projects through a reporting process which requires City Departments and partner agencies to report on the beneficiaries of HUD-funded activities.

Projects

#	Project Name
1	Housing Rehabilitation Services Program
2	CHDO Housing Set Aside
3	HOME Program Administration
4	Transportation RIDES Program
5	Sarah's House Operational Services
6	ES20 Pasadena
7	Wafer Street Paving and Drainage Improvements Phase II Project
8	CDBG Program Administration
9	Housing Rehabilitation Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocated priorities were based upon the City of Pasadena's approved 2018-2022 Five Year Consolidated Plan which was constructed with input from public service agencies, residents of Pasadena, and city departments. It was determined that a high priority level should be assigned to the following: Infrastructure/Public Facility Improvements, Housing Rehabilitation, Reduce Homelessness, Enhance quality of life through Public Services and Promote Fair Housing. The reasons for allocation priorities and obstacles follow:

- The primary obstacle to meeting underserved needs is limited availability of federal and local funding. The needs of the community are greater than the available local and federal funds.
- The degradation of street infrastructure has produced hazardous conditions and the absence of

sufficient public facilities has caused a decline to community welfare.

- The lack of a public transportation system places elderly and/or disabled Pasadena residents at-risk of maintaining a healthy and independent lifestyle.
- The aging of residential units and increased numbers of under-resourced residents in conjunction with a lack of public housing leads to a limited housing stock available to low-to-moderate income residents.
- Additionally, the City has a high demand to find qualified agencies with the capacity to operate programs efficiently and within compliance of applicable federal regulations.

The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program and Home Investment Partnerships (HOME) Program. In addition, Community Development is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.

The City is proposing an amendment to reallocate \$300,241.65 in 2017-2020 HOME funds to Project No. 1 – Housing Rehabilitation Services Program. Increased funding will be reallocated from CHDO Housing Set Aside projects in prior years, as well as Project No. 2 – CHDO Housing Set Aside as previously described within the 2020 Annual Action Plan. Proposed amendment will also reduce funds allocated to Project No. 6 – ES20 Pasadena due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991. Therefore, Project No. 2 and 6 have been canceled.

Project Summary Information

1	Project Name	Housing Rehabilitation Services Program
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	HOME: \$884,672
	Description	Housing rehabilitation will be provided to income-eligible households that own and occupy a single-family home within the City of Pasadena. If rehabilitation is not considered cost reasonable, the City may offer to provide demolition and reconstruction of the existing single-family home. Participation in the demolition and reconstruction process is on a voluntary basis of the homeowner. In addition, an environmental review, lead-based paint assessment, and a historical preservation consultation is required for all housing rehabilitation projects. Temporary relocation and storage is provided, as necessary, to participants of the Housing Rehabilitation Services Program. The City as PJ, does not anticipate limiting beneficiaries through preferences, rather the City will rely on assisting clients through the determination of income-eligibility. Amount funded includes \$416,073.00 in PY20 HOME funds, \$65,000 of anticipated Program Income and \$168,357.40 in prior year HOME funds. Proposed amendment includes an additional \$83,214.60 in PY20 funds originally allocated to Project 2, Community Housing Development Organization (CHDO) Set Aside, as well as \$217,027.05 in PY17-19 prior year HOME funds previously allocated to CHDO Set Aside. Amendment will also reduce anticipated Program Income to \$0. Proposed changes would make the total funding \$884,672.05 (Original \$649,430.40 - \$65,000.00 + \$83,214.60 + \$217,027.05).
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that a minimum of two income-eligible households will be assisted.

	<p>Location Description</p> <p>The Housing Rehabilitation Services Program will be administered directly by the City of Pasadena Community Development Department, located at:</p> <p>City of Pasadena City Hall 1149 Ellsworth Drive Pasadena, TX 77506 (713) 475-7294 CommDev@pasadenatx.gov</p>
	<p>Planned Activities</p> <p>It is planned to assist at least two eligible households with rehabilitation services. Households must be income-eligible, single-family and owner-occupied. Rehabilitation may consist of minor or moderate repairs; depending on the severity of the home's condition, cost reasonableness, demolition and reconstruction of the existing home may be proposed.</p>
2	<p>Project Name</p> <p>CHDO Housing Set Aside</p> <p>Target Area</p> <p>Citywide</p> <p>Goals Supported</p> <p>Homeownership</p> <p>Needs Addressed</p> <p>Affordable Housing</p> <p>Funding</p> <p>HOME: \$0</p> <p>Description</p> <p>The City is currently in the process of identifying and certifying a Community Housing Development Organization (CHDO) Project. Activity will commence after selection and certification has been completed and is finalized.</p> <p>The City is proposing an amendment to reallocate \$300,241.65 in 2017-2020 HOME funds to Project No. 1 – Housing Rehabilitation Services Program. Increased funding will be reallocated from CHDO Housing Set Aside projects in prior years, as well as Project No. 2 – CHDO Housing Set Aside as previously described within the 2020 Annual Action Plan. Reallocation is based on HUD HOME Program COVID-19 Waiver flexibility provided in the memorandum issued April 10, 2020, <i>Availability of Waivers and Suspensions of the HOME Program Requirement in Response to COVID-19 Pandemic</i>. The City submitted a request to utilize the waiver flexibility related to CHDO Set-Aside Requirements on September 24, 2020.</p> <p>Target Date</p> <p>9/30/2021</p>

	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that two income eligible households will be assisted.
	Location Description	Not applicable.
	Planned Activities	It is anticipated that one to two affordable housing units will either be developed or rehabilitated and then sold to program-eligible, first time homebuyer households.
4	Project Name	Transportation RIDES Program
	Target Area	Citywide
	Goals Supported	Enhance quality of life through Public Services Promote Fair Housing
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$155,000
	Description	The City of Pasadena Parks and Recreation Department, specifically the Madison Jobe Senior Center, works in conjunction with RIDES (Specialized Transportation for Harris County) to provide free FARE Card loads to eligible elderly and/or disabled residents of Pasadena. The transportation services provided by the program allow clients to make medical appointments, go grocery shopping and conduct errands necessary to meet life needs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 unduplicated clients will benefit from transportation services. Elderly and disabled clients must meet program eligibility requirements to receive a transportation service voucher (FARE Card) through the City of Pasadena Transportation RIDES Program.
	Location Description	The Transportation RIDES Program is administered by the Madison Jobe Senior Center located at 1700 E. Thomas Ave. Pasadena, Texas 77506.
	Planned Activities	CDBG Funds will be utilized to support staff costs directly related to the administration of the Transportation RIDES Program. Funds will also pay for transportation service vouchers (FARE Card) to eligible elderly and/or disabled persons residing within Pasadena.
5	Project Name	Sarah's House Operational Services
	Target Area	Citywide

	Goals Supported	Reduce Homelessness
	Needs Addressed	Homeless Needs
	Funding	CDBG: \$70,000
	Description	Sarah's House will provide Homeless Shelter Services to assist homeless women and children within the Pasadena area transition from homelessness to independent living.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 200 unduplicated clients will benefit from the Homeless Shelter Services. Homeless women and homeless women with children will benefit from these services.
	Location Description	Sarah's House is located at 711 Perla Road, Pasadena, Texas 77502.
	Planned Activities	CDBG funds will be utilized to support staff costs directly related to the administration of the Homeless Shelter Services. Funds will also pay for the operational costs associated with the homeless shelter.
6	Project Name	ES20 Pasadena
	Target Area	Citywide
	Goals Supported	Reduce Homelessness
	Needs Addressed	Homeless Needs
	Funding	ESG: \$0
	Description	The Emergency Solutions Grants (ESG) Program will provide assistance under the Rapid Re-housing component. Proposed amendment will also reduce funds allocated to Project No. 6 – ES20 Pasadena due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that through the Rapid Re-housing Program Component, approximately 24 homeless households will be assisted with permanent housing and stabilization services. Proposed amendment will also reduce goal set for Project No. 6 – ES20 Pasadena due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991.
	Location Description	All services will be provided within the City of Pasadena.

	Planned Activities	<p>The City is proposing \$52,359.77 of ESG funds from Program Year 2013 be reallocated to support an eligible rapid re-housing activity to be undertaken during Program Year 2020. Rapid re-housing and stabilization services will be provided through financial assistance in the form of deposits, rent, and utility payments.</p> <p>Proposed amendment will also reduce funds allocated and goals set for Project No. 6 – ES20 Pasadena due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991.</p>
8	Project Name	CDBG Program Administration
	Target Area	CDBG Low/Mod Income Tracts Citywide
	Goals Supported	<p>Infrastructure Improvements</p> <p>Housing Rehabilitation</p> <p>Reduce Homelessness</p> <p>Enhance quality of life through Public Services</p> <p>Promote Fair Housing</p>
	Needs Addressed	<p>Infrastructure Improvements</p> <p>Affordable Housing</p> <p>Homeless Needs</p> <p>Public Service Needs</p>
	Funding	CDBG: \$343,166
	Description	The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, the Community Development Department is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Planning and Administration.
	Location Description	The Community Development Department is located in Pasadena City Hall: 1149 Ellsworth Drive, Pasadena, Texas 77506.

	Planned Activities	CDBG funds will be used to support full time staff and administrative costs associated with the monitoring and oversight of the CDBG program including contracting, compliance, grant management, monitoring and fiscal related activities. Program administration costs are limited to 20% of the Program Year 2020 CDBG allocation.
9	Project Name	Housing Rehabilitation Administration
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$25,000
	Description	Housing Rehabilitation Program Administration will support administration, inspection and management costs necessary to administer the Housing Rehabilitation Services activities as needed. Amount funded includes \$25,000 CDBG funds.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A - Planning and Administration.
	Location Description	The City of Pasadena Community Development Department will administer the Housing Rehabilitation Services Program. The Community Development Department is located in Pasadena City Hall: 1149 Ellsworth Drive, Pasadena, Texas 77506.
	Planned Activities	Housing Rehabilitation Program Administration will support administration inspection, and management costs necessary to administer the Housing Rehabilitation Services activities as needed. Amount funded includes \$25,000 CDBG funds.

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Generally, the CDBG and HOME programs benefit the entire City of Pasadena in accordance with program requirements of each grant.

The CDBG Low/Mod Income Target Area includes all of the concentrated low-income census tracts within the Pasadena City limits. Approximately 70% (\$1,386,578.43) of the anticipated CDBG funds will be utilized to benefit this geographic area. Projects and programs that are counted in the calculation for the percentage of funds include the Wafer Street Paving & Drainage Improvements Phase II Project. Please see the map, titled City of Pasadena 2020 Program Year CDBG Projects and Programs, found in the Appendix I Section.

Approximately 70% (\$1,386,578.43) of CDBG funds will be utilized to benefit geographic areas with higher minority percentages. Please refer to the map, titled City of Pasadena North/South Estimated Minority (Other than White) Concentration of Low-to-Moderate Income Target Area, included in the Appendix I Section. The remainder of funds will be utilized to benefit client-based activities that are available to any income-eligible resident of Pasadena, regardless of whether they reside within a low-income census tract, such as the Transportation Rides Program and Sarah’s House.

The boundaries of the geographic area coincide with the boundaries of the census tracts which have been identified through examination of the U.S. Census Data and the American Community Survey 2011 -2015 information as having median incomes below 80 percent of the area median income, see the City of Pasadena Low-to-Moderate Target Area Map A & B in Appendix I for reference.

The majority of the target area is residential with a mix of commercial properties and parts of the target area are located adjacent to refineries. Area-based CDBG projects are allocated geographically within the target areas delineated in the target area map, while beneficiary-based projects are allocated city-wide.

At this time the City is not requesting approval of a Neighborhood Revitalization Strategy Area.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Low/Mod Income Tracts	70
Citywide	11

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Pasadena Community Development Department solicits competitive applications for the receipt and use of CDBG and HOME Program funds to address specific objectives and priority needs. The City does not prescribe a specific percentage of funding to target areas. However, the City has identified target areas within the corporate limits that have 51% or greater low- to moderate-income populations. Additionally, areas within the target area that possess aging infrastructure or lack community resources are prioritized for investments. During Program Year 2020, one public facility improvement project will be funded through CDBG. Please refer to the attached maps, within the Appendix I Section, with census tracts and block group numbers, and the associated chart with related data.

Discussion

The City of Pasadena is mindful of the location of services and seeks to ensure equitable distribution of funding to serve families in need across the City. Although the CDBG Low/Mod Income Target Area is the primary service area, additional target areas will be identified. Target areas are identified based on income determination data and revitalization efforts needed. The City allocates funding based on priorities identified in its 2018-2022 Five Year Consolidated Plan and proposals submitted in its annual application process.

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

Affordable housing activities undertaken by the City of Pasadena will primarily address the needs of non-homeless and special needs households. Various programs will provide these households with rental assistance, new units or rehabilitated units. The City's affordable housing goals and projects are detailed below.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	2
Acquisition of Existing Units	0
Total	4

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will strive to utilize all funding sources to best provide affordable housing opportunities throughout the community. Funds provided by CDBG will support affordable housing with Housing Rehabilitation Program Administration. The HOME Program will support affordable housing by providing housing rehabilitation and/or reconstruction services and homebuyer opportunities to eligible low-income households.

One Year Goals in Table 6 (Homeless) and 7 (Rental Assistance) have been reduced to zero (0) due to the deletion of Rapid Re-housing project previously described within the 2020 Annual Action Plan due to the deobligation of prior year ESG funds by HUD based upon the National Defense Authorization Act of 1991.

Introduction

The City of Pasadena strives to ensure that all residents have decent and affordable housing. This goal is facilitated through the Pasadena Housing Department's Housing Choice Voucher (HCV) Program (TX440).

Actions planned during the next year to address the needs to public housing

The City of Pasadena's Housing Program is a voucher program only PHA. The City of Pasadena does not own nor does it administer a Public Housing Program. However, for the Housing Choice Voucher Program, the City of Pasadena plans to continue to assist and administer the allocated 1,079 voucher participants with their rental assistance within the Housing Choice Voucher HUD requirements, in accordance with 24 CFR 982, during the next year while maintaining a High Performer PHA Rating with the U.S. Department of Housing and Urban Development (HUD) in the Section Eight Management Assessment Program (SEMAP) report in management of the program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Pasadena does not own, nor does it administer a Public Housing Program for residents. However, the City of Pasadena encourages families to achieve self-sufficiency and homeownership through the Family Self Sufficiency Program, available to current Housing Choice Voucher Program participants.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable.

Discussion

While the City of Pasadena does not administer a Public Housing Program, eligible residents are provided housing vouchers through the Housing Choice Voucher Program. The goal of this program is to promote participants to achieve self-sufficiency and obtain homeownership.

Introduction

The City upholds a strong partnership with the Coalition for the Homeless Houston/Harris County and with other members of the Houston/Harris County Continuum of Care (CoC) to align priorities and funding to address the needs of residents experiencing or at-risk of homelessness.

Although the City did not receive Emergency Solutions Grants (ESG) funds to be administered during Program Year 2020, CDBG funds will be used to support homeless service providers within the area.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pasadena does not currently receive Emergency Solutions Grants (ESG) Program funding to allocate towards street outreach activities, but will instead support the needs of local emergency shelter and transitional housing organizations that provide services to homeless individuals. Furthermore, homeless service providers within the area network with mainstream resources including, but not limited to, medical facilities, financial institutions, housing providers, law enforcement, childcare facilities and education systems, to help spread awareness and assess needs of homeless individuals.

In addition, the City supports efforts of the Coalition of the Homeless Houston/Harris County and the Houston/Harris County Continuum of Care (CoC) in their outreach and assessment efforts for homeless persons in its community by participating in meetings.

Addressing the emergency shelter and transitional housing needs of homeless persons

Within the 2020 program year, the City will provide financial support to local emergency shelters to assist homeless women, children and victims of domestic violence and sexual abuse. Through case management, multiple services are provided to each homeless individual or family upon entry into the program to assess further needs, such as child care, transportation, counseling and support groups, legal aide, medical services and education services to promote self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

During Program Year 2020, funds will not be expended on activities to facilitate homeless individuals and families transition to permanent housing, however will continue to support the needs of local agencies that provide transitional housing services to homeless individuals.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City does not plan to provide funds for Homeless Prevention activities during Program Year 2020, however will continue to use CDBG funds to support local emergency shelters in the area to assist homeless women, children and victims of domestic violence and sexual abuse.

Although the City does not directly fund these services, the City plans to provide continued support to local emergency shelters who collaborate with many community partners to ensure high-quality, cost effective services are available for clients including partners associated with law enforcement, health services, mental health services, child and family services, legal services, employment assistance and mainstream resources.

Discussion

Although the City did not receive Emergency Solutions Grants (ESG) funds to be administered during Program Year 2020, Community Development Block Grant (CDBG) funds will be used to support local agencies that provide services to homeless individuals.

The City will continue to build an even stronger partnership with the Coalition for the Homeless and other grantees within the Continuum to develop community wide strategies to end and prevent homelessness throughout the community. The City's priorities will continue to evolve and align with the continuum-wide goals to address priority needs.

Introduction:

The City of Pasadena believes the most significant barriers to affordable housing in Pasadena to be non-profit capacity for affordable housing, economic market conditions for low-income homebuyers, and reduction in federal assistance.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Pasadena has reviewed the public policies to determine their impact on affordable housing. The City found that there are no policies that contribute to the concentration of racial/ethnic minorities, and no city building codes or ordinances that limit the development or improvement of affordable housing in Pasadena.

Discussion:

The City of Pasadena has developed specific goals and objectives to address the housing needs of low-income populations within the City's jurisdiction. These housing goals are aimed at creating the opportunity for adequate, affordable, accessible housing for low-income households through the elimination of lead-based paint hazards, encouragement of homeownership, minor home repairs, and rehabilitation of single family dwellings, provisions of rental assistance, new construction and development of partnerships.

Introduction:

Many homeowners, particularly elderly and/or disabled homeowners, cannot afford to maintain or repair their homes. The Community Development Department is committed to assisting these low-income homeowners repair and rehabilitate their deteriorating homes.

Actions planned to address obstacles to meeting underserved needs

The underserved population includes low- to moderate-income (LMI) households that have a member that is elderly, disabled, is a child, has a disability, or has a medical condition that limits the quality of life. Underserved persons also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include households with fixed incomes, unemployment or underemployment, residing in aging housing stock, language barriers, and physical limitations to access necessary services.

To address obstacles to meeting underserved needs, the Community Development Department will leverage resources by partnering with housing and service organizations to provide permanent supportive housing assistance to homeless individuals. Additionally, the City has adopted the Section 3 Plan to promote employment and contract opportunities to low-income residents. The Community Development Department will also strive to make housing and services available to the underserved by supporting transportation services to elderly and/or disabled persons and rapid re-housing activities to target homeless individuals and those who are victims of domestic violence.

The Community Development Department is continuously advertising services to the underserved. Translated material is available to persons with limited English proficiency, to assist non-English speaking residents to become aware of programming and services available. Various methods of outreach are being explored to promote community involvement and enhanced communication with residents who have a disability or underserved need.

Actions planned to foster and maintain affordable housing

The City of Pasadena plans to foster and maintain affordable housing by providing housing rehabilitation services and developing or rehabilitating affordable housing for homebuyer opportunities.

Actions planned to reduce lead-based paint hazards

The City continues to take actions to ensure that all housing programs meet the lead-based paint and

disclosure provisions required under Title X. Plans to address lead-based paint hazards include:

- Continued distribution of the "*Protect Your Family from Lead in Your Home*" pamphlet to program participants and interested parties;
- Continued inspection for potential lead hazard for all houses which receive HUD funds for rehabilitation and households receiving rapid re-housing assistance;
- Continued treatment of identified lead-based paint hazards;
- Training and certification for staff supervising work on projects which require lead-based paint reduction activities; and,
- Enforcement of requirements for lead-based paint inspections by firms performing risk assessments for the City of Pasadena to include a copy of certification to perform risk assessments, copies of risk assessor's state/EPA certification license, copy of analytical laboratory EPA recognition, and copy of risk assessment firm's radiation safety license or registration.

Actions planned to reduce the number of poverty-level families

The City of Pasadena plans to reduce the number of poverty-level families through the coordination of efforts among City departments and local businesses and service providers. To assist families achieve financial stability, the City of Pasadena Housing Department administers the Family Self-Sufficiency Program to current Housing Choice Voucher (HCV) residents. Additionally rapid re-housing activities will assist households in obtaining self-sufficiency and permanent housing. By collaborating with local agencies, additional resources may be secured and duplicated efforts may be reduced.

Actions planned to develop institutional structure

Internally, the City of Pasadena Community Development Department works in conjunction with other City departments including, but not limited to, the City Controller's Office, Planning, Housing, Purchasing and Public Works. The City's current structure highlights commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient and effective use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

The City of Pasadena's Community Development Department will address gaps and improve institutional structure using the following strategies:

- Discover, work with, and financially support Community Housing Development Organizations (CHDOs) to develop or rehabilitate affordable housing within the community;
- Use high level communication and project coordination among City departments and support the City's efforts to revitalize and/or stabilize low- and moderate-income neighborhoods; and
- Reduce and/or alleviate gaps in services and expedite the delivery of community development

services to eligible residents.

Actions planned to enhance coordination between public and private housing and social service agencies

The promotion of community development and the leveraging of resources to maximize program outcomes are the ultimate goals between the City of Pasadena Community Development Department and its partners in the public and private housing and social service sectors. Coordination with the Coalition for the Homeless Houston/Harris County, Continuum of Care (CoC), Community Development Advisory Board, and various City departments will continue to expand opportunity and enhance services provided throughout the community.

Discussion:

While continuously refining its program strategies, the City of Pasadena Community Development Department will address obstacles to meet underserved needs, like poverty, and foster affordable housing by enhancing coordination and developing greater collaboration with local providers and surrounding communities.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use and included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	81.39%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Pasadena is not utilizing other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture Provisions:

The City of Pasadena will enforce the Recapture Provisions in cases where HOME funds are provided as a direct subsidy to a homebuyer. Recaptured funds as a result of property being sold, rented, or vacated within the affordability period must be used for HOME eligible projects. Recaptured funds are not considered program income and cannot be used for planning and administrative costs. *Direct HOME subsidy* is the entire amount of HOME assistance that enabled the homebuyer to purchase the home. The direct subsidy includes down payment assistance, closing cost, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

The HOME rule limits recapture to available net proceeds. Therefore, the City can only recapture what is available from net proceeds. Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The City of Pasadena will reduce the amount of direct HOME subsidy on a prorated basis for the time the original homebuyer has owned and occupied the home, measured against the required affordability period.

Resale Provisions:

Resale provisions ensure that the HOME-assisted units remain affordable throughout the entire affordability period. The Resale Provisions are used in cases where HOME funding is provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as "development subsidy", these funds are not repaid by the developer to the City, but remain with the property for the length of the affordability period. Specific examples where resale provisions would be used include:

- Funds are provided to developers for acquisition and development of property or to acquire affordable ownership units;
- Funds are provided for site preparation or improvement, including demolition; and,
- Funds are provided for construction materials and labor.

The City of Pasadena will administer its resale provisions by ensuring that if the property is sold during

the period of affordability, the price at resale provides the original HOME-assisted homebuyer with a fair return on investment. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price.

All HOME-assisted units "designated as affordable units" shall meet the following criteria:

- The subsequent purchaser must be low-income as defined by HOME and occupy the home as the principal residence;
- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes and insurance (PITI) amount to no more than 30% of the new purchaser's household monthly income;
- Under no circumstances may the "affordable" sales price exceed 95% of the median purchase price for the area; and,
- The City of Pasadena's definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.

Recapture or resale provisions must be detailed and outlined in accordance with 24 CFR 92.254 in marketing brochures, written agreements, and all legal documents with homebuyers. Recapture or resale provisions may be used within a project, but not both. Combining provisions to create hybrids is not allowed.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Affordability for homeownership projects undertaken using the recapture provision shall be ensured through the use of real estate lien notes and/or restrictive covenants outlining the City's recapture provisions. Homeownership projects undertaken using the resale provision shall use deed restrictions, covenants running with the land, or other similar mechanisms per 92.254(a)(5)(i)(A) to ensure the resale requirements are met. The period of affordability is based on the total amount of HOME funds invested in the housing project.

Recapture and Resale Provisions, adopted by the City of Pasadena, are included within Appendix III, Unique Appendices.

4. **Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The City of Pasadena does not anticipate using HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. **Include written standards for providing ESG assistance**

Written Standards for providing ESG assistance are included within the Unique Appendices III.

2. **If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The Continuum of Care (COC) in the Houston area has established a centralized and coordinated assessment system that meets HUD requirements. The Coordinated Access System (CAS) institutes consistent and uniform assessment and referral processes to determine and secure the most appropriate response to each individual or family's immediate and long-term housing needs. The Coordinated Access System is designed to 1) allow anyone who needs assistance to know where to go to get that assistance, to be assessed in a standard and consistent way, and to connect with the housing /services that best meet their needs; 2) ensure clarity, transparency, consistency and accountability for homeless clients, referral sources and homeless service providers throughout the assessment and referral process; 3) facilitate exits from homelessness to stable housing in the most rapid manner possible given available resources; 4) ensure that clients gain access as efficiently and effectively as possible to the type of intervention most appropriate to their immediate and long-term housing needs; 5) ensure the people who have been homeless the longest and/or are the most vulnerable have priority access to scarce permanent supportive housing resources.

Several roles play a part in the operation of the Coordinated Access System. These roles include; the Coordinating Entity, which is responsible for the daily administration of the Coordinated Access System (The Coalition for the Homeless Houston/Harris County serves as the Coordinated Entity); the Project Manager (staffed by the Coordinating Entity); Assessment Hubs, which are selected agency sites that provide prompt access to intake and assessments; Housing Assessors, who complete the Coordinated Access Housing Assessment using HMIS; Housing Navigators, who begin the process of securing an identified, available unit; Receiving Programs, which are all Permanent Supportive Housing, Rapid Re-Housing, and Transitional Housing programs and have responsibilities that include reporting vacancies to the Coordinated Entity and responding to referrals from the Coordinated Access System; and Authorized User Agencies; which are housing providers that choose to or are required to participate in the Coordinated Access System and have access to the Homeless

Management Information System (HMIS) database.

The pathway through the Coordinated Access System includes the following steps:

- 1) Connecting to the Coordinated Access System/Initial Requests for Services
- 2) Housing Assessment
- 3) Housing Match
- 4) Housing Referral
- 5) Housing Navigation

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

N/A; The City of Pasadena did not receive Emergency Solutions Grants (ESG) Program funds to be administered during Program Year 2020.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

N/A; The City of Pasadena did not receive Emergency Solutions Grants (ESG) Program funds to be administered during Program Year 2020.

5. Describe performance standards for evaluating ESG.

N/A; The City of Pasadena did not receive Emergency Solutions Grants (ESG) Program funds to be administered during Program Year 2020.

Appendix I

Citizen Participation



PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearings

The City of Pasadena is committed to providing opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of programs administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to attend a Citizen Review Public Hearing. We would like to hear your experiences in our program, interests in becoming a part of our program and what services you feel would benefit our community throughout the upcoming Program Year 2020.

Public hearings will be held by the City of Pasadena Community Development Department:

City Hall – Council Chambers
1149 Ellsworth Dr.
Pasadena, TX 77506

January 28, 2020
10:00 – 11:00 a.m. and 2:00 – 3:00 p.m.

The public is encouraged to attend the hearings and/or submit written comments. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@ci.pasadena.tx.us
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo Comunitario le gustaría extender una invitación a todos los residentes, negocios, prestadores de servicios y organizaciones locales sin fines de lucro dentro de la Ciudad de Pasadena para asistir a una Audiencia Pública para Evaluación del Ciudadano. Nos gustaría escuchar sus experiencias con nuestro programa, interés en formar parte de nuestro programa y qué servicios sienten beneficiaría a nuestra comunidad a lo largo del próximo programa en el año 2020.

Audiencias Públicas se llevarán a cabo por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena:

Alcaldía Municipal - Sala de Juntas Multiusos
1149 Ellsworth Dr.
Pasadena, TX 77506

Enero 28, 2020
10:00 – 11:00 a.m. y 2:00 – 3:00 p.m.

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ATN: Evaluación del Ciudadano
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AFFIDAVIT OF PUBLICATION

STATE OF TEXAS

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit

CITY OF PASADENA/COMMUNIT
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Product	Date	Class	Page
CNPC-Pasadena Citizen	Jan 8 2020	Legal Notices	
CNBA-Bay Area Citizen	Jan 8 2020	Legal Notices	
CNDP-Deer Park Broadcaster	Jan 8 2020	Legal Notices	
CNFJ-Friendswood Journal	Jan 8 2020	Legal Notices	
CNPJ-Pearland Journal	Jan 8 2020	Legal Notices	

Victoria Bond A R Clark

NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 8th Day of January A D 2020



[Signature]

Notary Public in and for the State of Texas

PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearings

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Public Hearing
City Hall Council Chambers
January 28, 2020

Circle One:

10:00 – 11:00 a.m. or 2:00 – 3:00 p.m.

Citizen Review Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature



PUBLIC NOTICE
2020 CDBG/HOME/ESG CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,275,086 in federal grants for 2020: Community Development Block Grant (CDBG) Program (\$1,632,083), Emergency Solutions Grants (ESG) Program (\$140,211) and HOME Investment Partnerships (HOME) Program (\$502,792).

The City of Pasadena has \$483,582.80 in prior year funds to be reallocated for the 2020 Consolidated Program Year: Community Development Block Grant (\$262,865.63) Program, HOME Investment Partnerships (HOME) Program (\$168,357.40) and Emergency Solutions Grants (ESG) Program (\$52,359.77). Funding will be subject to caps further discussed during the CDBG/HOME/ESG Application Workshop. Additionally, all funding is contingent upon grant disbursements from the U.S. Department of Housing and Urban Development (HUD).

The City of Pasadena Community Development Department will begin the planning and development process for the 2020 CDBG/HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The Community Development Department will distribute and provide an overview of the application packet during the workshop scheduled as follows:

CDBG/HOME/ESG Application Workshop:

Thursday, March 19, 2020
10:00 A.M.

Location:

City of Pasadena Council Chambers
1149 Ellsworth Dr.
Pasadena, TX, 77506

All non-profits, subrecipients, City Departments and other organizations interested in applying for grant funds must register for and attend the **MANDATORY** workshop scheduled above. Applications will **NOT** be accepted by agencies not in attendance. To register for the above mentioned workshop, contact the Community Development Office at (713) 475-7294 or CommDev@pasadenatx.gov.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of

scheduled workshop date. A Spanish speaker will be present during the workshop upon 24 hour request.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

AVISO PÚBLICO
2020 CDBG / HOME / ESG PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACIÓN Y APLICACIÓN SIN FINES DE LUCRO /
SUBRECIPIENTE

La Ciudad de Pasadena espera recibir aproximadamente \$ 2,275,086 en subvenciones federales para el año 2020: Programa de subvención en bloque de desarrollo comunitario (CDBG) (\$1,632,083), Programa de subvenciones de soluciones de emergencia (ESG) (\$140,211) y HOME asociación de inversión (HOME) (\$502,792).

La Ciudad de Pasadena tiene \$ 483,582.80 en fondos del año anterior que se reasignarán para el Año del Programa Consolidado 2020: Programa de subvención en bloque de desarrollo comunitario (\$262,865.63), HOME asociación de inversión (HOME) (\$168,357.40) y Programa de subvenciones de soluciones de emergencia (ESG) (\$52,359.77). La financiación estará sujeta a límites más discutidos durante el Taller de Aplicación CDBG/HOME/ESG. Además, todos los fondos dependen de los desembolsos de subvenciones del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE.UU.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para del año del Programa Consolidado 2020 CDBG/HOME/ESG. Se priorizará la financiación en beneficio de la población de ingresos bajos a moderados dentro de la Ciudad de Pasadena. Cada proyecto producirá resultados que impactarán las necesidades de la comunidad como se describe en el Plan Consolidado Quinquenal 2018-2022.

Prioridades de fondos incluyen:

- Rehabilitar infraestructura degradante para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y dignas que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas
- Reducir la falta de vivienda al proporcionar servicios de apoyo a través de refugios locales y agencias sin fines de lucro
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que benefician a la comunidad, incluidos aquellos con necesidades especiales y
- Asegurar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

El Departamento de Desarrollo de la Comunidad distribuirá y proporcionará una descripción general del paquete de solicitud durante el taller programado de la siguiente manera:

Talleres de Aplicación CDBG/HOME/ESG:

Jueves 19 de Marzo, 2020
10:00 A.M.

Localización:

Cámara del Consejo de la Cuidad de Pasadena
1149 Ellsworth Dr.
Pasadena, TX, 77506

Todas las organizaciones sin fines de lucro, destinatarias, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos de subvención deben registrarse y asistir al taller MANDATORIO programado anteriormente. Las solicitudes NO serán aceptadas por agencias que no estén presentes. Para inscribirse en el taller mencionado anteriormente, comuníquese con la Oficina de Desarrollo de la Comunidad al (713) 475-7294 o CommDev@pasadenatx.gov.

De conformidad con la Ley de Discapacidades de los Estados Unidos, las personas que necesitan adaptaciones especiales (incluidas las ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo de la Comunidad al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena a través de Relay Texas, 1-800-735- 2989 (TDD) o 1-800-735-2988 (VOICE), al menos 24 horas antes de De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294.



AFFIDAVIT OF PUBLICATION

STATE OF TEXAS

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF PASADENA/COMMUNIT
RAN A LEGAL NOTICE

0000210614 HC058760321

SIZE BEING: 3 x134 L

Product	Date	Class	Page
CNPC-Pasadena Citizen	Feb 19 2020	Legal Notices	
CNBA-Bay Area Citizen	Feb 19 2020	Legal Notices	
CNDP-Deer Park Broadcaster	Feb 19 2020	Legal Notices	
CNFJ-Friendswood Journal	Feb 19 2020	Legal Notices	
CNPJ-Pearland Journal	Feb 19 2020	Legal Notices	

Victoria Bond *A R Clark*
NEWSPAPER REPRESENTATIVE

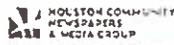
Sworn and subscribed to before me, this 25th Day of February A D. 2020



Charles E. Walichowski
Notary Public in and for the State of Texas

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Local Matters

concepts, the Executive Director may prepare a draft permit and will issue a preliminary decision on the application. Notice of the Application and Preliminary Decision will be prepared and mailed to those who are on the mailing list. Mailing lists for those who wish to be on the mailing list for this application. That notice will contain the deadline for submitting public comments.

PUBLIC COMMENT/PUBLIC MEETING. You may submit public comments or request a public meeting on the application. The purpose of a public meeting is to provide the opportunity to submit comments or to ask questions about the application. TCEQ will hold a public meeting if the Executive Director determines that there is a threshold degree of public interest in the application or if requested by a local legislator. A public meeting is not a contested case hearing.

OPPORTUNITY FOR A CONTESTED CASE HEARING. After the deadline for submitting public comments, the Executive Director will consider all timely comments and prepare a response to all relevant and material or significant public comments. Unless the application is directly related to a contested case hearing, the response to comments and the Executive Director's decision on the application will be mailed to everyone who submitted public comments and to those persons who are on the mailing list for this application. If comments are received, the mailing list will provide instructions for requesting reconsideration of the Executive Director's decision and for requesting a contested case hearing. A contested case hearing is a legal proceeding similar to a civil trial in state district court.

TO REQUEST A CONTESTED CASE HEARING, YOU MUST INCLUDE THE FOLLOWING ITEMS IN YOUR REQUEST: your name, address, phone number, applicant's name and proposed permit number, the location and distance of your property/lot(s) relative to the proposed facility, a specific description of how you would be adversely affected by the facility in a way not common to the general public, a list of disputed facts of fact that you submit during the contested period and the statement "I/we request a contested case hearing." If the request for contested case hearing is filed on behalf of a group or association, the request must designate the group's representative for receiving future correspondence, identify by name and physical address an individual member of the group who would be adversely affected by the proposed facility or activity, provide the information discussed above regarding the affected member's location and distance from the facility or activity, explain how and why the member would be affected, and explain how the member's group seeks to protect or relate to the group's interests. Following the close of all applicable comment and request periods, the Executive Director will forward the application and any requests for reconsideration or for a contested case hearing to the TCEQ Commissioners for their consideration at a scheduled Commission meeting.

The Commission may only grant a request for a contested case hearing on issues the requestor submitted in their timely comments that were not previously withdrawn if a hearing is granted. The subject of a hearing will be limited to disputed issues of fact or mixed questions of fact and law relating to relevant and material water quality concerns submitted during the comment period.

MAILING LIST. If you submit public comments, a requestor or a witness to a hearing or a reconsideration of the Executive Director's decision, you will be added to the mailing list for this specific application to receive future public notices mailed by the Office of the Chief Clerk. In addition, you may request to be placed on: (1) the permanent mailing list for a specific applicant name and permit number and/or (2) the mailing list for a specific county. If you wish to be placed on the permanent and/or the county mailing list, clearly specify which list(s) and send your request to TCEQ Office of the Chief Clerk at the address below.

INFORMATION AVAILABLE ONLINE. For details about the status of the application, visit the Commissioners' Information Database at www.tceq.texas.gov/online. Search the database using the permit number for the application, which provides a link to this notice.

AGENCY CONTACTS AND INFORMATION. Public comments and requests must be submitted either electronically at www.tceq.texas.gov/online or in writing to the Texas Commission on Environmental Quality, Office of the Chief Clerk, 1100 West 11th Street, Austin, Texas 78710-0001. Please be aware that any contact information you provide, including your name, phone number, email address, and physical address will become part of the agency's public record. If you have information about this permit application or the permit process, please call the TCEQ Public Education Program Toll-Free at 1-800-271-4242 or visit their website at www.tceq.texas.gov for a permit application on Enbridge under number T-130-017-4343.

Further information may be obtained from TCEQ Secretary, Cheryl Ann McElroy, at the address listed above, by the toll-free number at 781-917-9712. Issuance Date: February 1, 2020

El Departamento de Desarrollo de la Comunidad distribuirá y proporcionará una descripción general del paquete de solicitud durante el taller programado de la siguiente manera:

Talleres de Aplicación CDBO/HQME/ESO.
Jueves 19 de Marzo, 2020
10:00 A.M.

Localización:
Cámara del Consejo de la Ciudad de Pasadena
1149 Ellsworth Dr.
Pasadena, TX, 77506

Todas las organizaciones sin fines de lucro, destinatarias, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos de subvención deben registrarse y asistir al taller MANDATORIO programado anteriormente. Las solicitudes NO serán aceptadas por agencias que no están presentes. Para inscribirse en el taller envíenosde adelantado, comuníquese con la Oficina de Desarrollo de la Comunidad al (713) 475-7294 o CommBave@pasadenatx.gov.

De conformidad con la Ley de Discapacidades de los Estados Unidos, las personas que necesitan adaptaciones especiales (incluidas las ayudas y servicios comunicacionales) deben notificar al Departamento de Desarrollo de la Comunidad al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena a través de Relay Texas, 1-800-735-2959 (TDD) o 1-800-735-2968 (VOIC). Al menos 24 horas antes de De acuerdo con el Acta Americana de Derechos Individuales, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicacionales auxiliares) deben notificar al Departamento de Desarrollo de la Comunidad al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2959 (TDD) o 1-800-735-2968 (VOIC), por lo menos 24 horas antes de la fecha programada para la audiencia. También es necesario en español estará presente durante el taller a petición de por favor llámenos 24 horas antes.

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A12 | Wednesday, February 19, 2020 | Pasadena Citizen | Deer Park Broadcaster | Z1

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PUBLIC NOTICE



Informational Open House and Public Draft Environmental Impact Statement (DEIS) Comment Meeting for the Sea Port Oil Terminal Deepwater Port License Application

The U.S. Coast Guard (USCG) and the Maritime Administration (MARAD) completed their preparation of a Draft Environmental Impact Statement (DEIS) for the Sea Port Oil Terminal (SPOOT) deepwater port license application. The application proposes the construction and operation of a deepwater port (DWP) that would be located approximately 30 nautical miles southeast of Freeport, Brazoria County, Texas. The DWP would be constructed and operated in federal waters of the Gulf of Mexico in the Gulf of Mexico east of block 457 at a water depth of approximately 115 feet. The DWP would consist of a northshore crude oil receiving terminal and transmission facility and would have the capability of handling up to 85,000 barrels per hour and allow for up to two very large crude carriers, or other types of carriers, to moor and be loaded concurrently. Crude oil would be delivered to the DWP via a new offshore pipeline that would run from the existing EGCO Terminal to a new crude oil storage terminal located near the Freeport, Texas, as well as a second offshore pipeline running from the deepwater port, Texas, to the DWP.

This public notice is part of a public review process that highlights the identified environmental issues addressed in the DEIS. It requests the public's participation and provides information on how to participate. The USCG and MARAD will hold an Informational Open House and DEIS Public Comment Meeting in Lake Jackson, Texas on Wednesday, February 26, 2020 at the Courtyard Marriott Lake Jackson, 150 State Hwy 288 / 2979 297-7300. The Informational Open House will run from 4:00 p.m. to 6:00 p.m. GT. The Public Comment Meeting will be held after the Informational Open House from 6:00 p.m. to 8:00 p.m. GT. Both meetings are open to the public and all interested parties are encouraged to attend. The public meeting space will be wheelchair accessible. If you require special assistance such as sign language interpretation or other reasonable accommodation please contact Wanda L. Huggins, at (202) 372-1087 or via email at w.huggins@doh.gov.

Written and oral comments will be accepted at the Informational Open House and the Public Comment Meeting. Comments will be recorded or transcribed for inclusion in the public draft. Comments may also be emailed to the Lead Draft EIS Management Facility and must be received on or before Monday, March 23, 2020. In accordance with the Freedom of Information Act, comments will be made available to the public. Only one of the following means will be used:

- Online registration to request pre-arranged access to the Federal Draft Environmental Impact Statement at <http://www.regulations.gov> under docket number MARAD-2019-0011.
- Draft EIS Management Facility (MARAD-2019-0011), Department of Transportation, West Building Ground Floor, Room W12-140, 1200 New Jersey Avenue, SE, Washington, DC 20590-0001, At: MARAD-2019-0011.
- Personal delivery to the room and address listed above between 9:00 a.m. and 5:00 p.m. ET, Monday through Friday, except Federal holidays.
- Fax to the Draft EIS Management Facility at (202) 493-2251.

All submissions will be posted, without charge, to the docket website (<http://www.regulations.gov>), and will include any personal information provided. All submissions shall be publicly available for viewing. Please identify yourself, any registration you request, and include the docket number MARAD-2019-0011. You may wish to read the Privacy Act notice that is available on the docket website, or the Department of Transportation Privacy Act Statement that appeared in the Federal Register on April 11, 2000 (Volume 65, Number 70, pages 14177-78). Comments and materials received from the public will become part of this docket and will be available for inspection or copying at Federal Draft EIS Management Facility, in Room W12-140, between 9 a.m. and 5 p.m. ET, Monday through Friday, except Federal holidays. You may also view the docket, including this notice and comments, at <http://www.regulations.gov> under docket number MARAD-2019-0011.

The Draft EIS for the SPOOT Deepwater Port License Application may also be viewed at the following public libraries:

- Freeport Branch Public Library, 410 N. Oceanport Blvd., Freeport, TX 77541.
- Lake Jackson Branch Public Library, 250 Cade Way St., Lake Jackson, TX 77566.

If you have questions about the project or the meeting, you may contact Ms. Wanda L. Huggins at (202) 372-1087 or via email at w.huggins@doh.gov, or Ms. Yvette Fields, Maritime Administration, at (202) 366-0426 or via email at yfields@doh.gov.

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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
NOTICE OF RECEIPT OF APPLICATION AND INTENT TO OBTAIN WATER QUALITY PERMIT AMENDMENT PERMIT NO. WQ0005900

APPLICATION: GEO Specialty Chemicals, Inc., P.O. Box A, Deer Park, Texas 77536, which owns an organic chemicals manufacturing plant, has applied to the Texas Commission on Environmental Quality (TCEQ) to amend Texas Pollutant Discharge Elimination System (TPDES) Permit No. WQ0005900 (EPA ID No. TX0007597) to authorize the modification of the various wastewater flows that will discharge to Oursler Bay, the facility is located at Independence Parkway South, Deer Park, in Harris County, Texas 77536. The discharge route is from the plant site via Oursler Bay and to a Harris County Flood Control District Ditch through the Tucker Bayou Tidal which is part of the Houston Ship Channel Tidal. TCEQ received this application on December 2, 2019. The permit application is available for viewing and copying at City of Deer Park Public Library, 2009 Center Street, Deer Park, Texas. This link to electronic copy of the site or facility's general location is provided as a public courtesy and not part of the application or notice. For the exact location refer to the application links: <https://www.tceq.texas.gov/permitting/tpdes/tpdes-application/index.html?view=details&applicationID=WQ0005900&applicationType=TPDES>

The application is subject to the goals and policies of the Texas Coastal Management Program and must be consistent with the applicable Coastal Management Program goals and policies.

ADDITIONAL NOTICE: TCEQ's Executive Director has determined the application is administratively complete and will conduct a technical review of the application. After technical review of the application is

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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Pasadena Economic Development Corporation ("the Corporation") will meet at its regular meeting place in the City of Pasadena, Pre-Council Conference Room at Pasadena City Hall, 1149 Ellsworth Drive, Pasadena, Texas immediately following its Pre-Board Meeting at 3:00 p.m. on Thursday, February 27, 2020 which is the time and place the Corporation will hold its Board Meeting and a Public Hearing on certain projects being considered by the Corporation pursuant to the Development Corporation Act ("the Act") to promote or develop new or expanded business enterprises and other projects permitted or authorized by the Act, including as follows:

1. Consideration to approve an Amendment to the Annual Budget for the Fiscal Year 2020 to include:
 - a. Funding additional \$2,200,000.00 for Utility Development Improvements (UDIMs). Funds may be used for all costs associated with construction of utility, traffic, drainage and pavement improvements for proposed and existing developments where there is no utility service, limited service and/or inadequate service and any other costs described by Section 501.103, Local Government Code.
 - b. Funding additional \$1,000,000.00 for Corridor Development Improvements Project (5113). Funds may be used for all costs associated with infrastructure improvements such as roadways, drainage, utilities, traffic and any other work associated with such improvements, including, without limitation, infrastructure and other costs described by Section 501.103, Local Government Code.
 - c. Funding \$1,000,000.00 for Quality of Life Projects. Funds may be used for all costs associated with land, buildings, equipment, facilities, and improvements found by the board of directors to be required or suitable for use for public park purposes, including parks and park facilities, open space improvements, exhibition facilities, retail, outdoor sports parking, benches, and related roads, streets, and water and sewer facilities and other related improvements that enhance any of the items described Sections 501.103 and 505.152, Local Government Code.

WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CORPORATION this 12th day of February 2020.

NAME: Steve Cote
 TITLE: Chairman, PECDC
 PASADENA ECONOMIC DEVELOPMENT CORPORATION

PUBLIC NOTICE
2020 CDBG/HOME/ESG CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,275,000 in federal grants for 2020. Community Development Block Grant (CDBG) Program (\$1,632,083), Emergency Solutions Grants (ESG) Program (\$140,211) and HOME Investment Partnerships (HOME) Program (\$502,702).

The City of Pasadena has \$483,582.80 in prior year funds to be reallocated for the 2020 Consolidated Program Year. Community Development Block Grant (\$292,865.63), Program Income (PI) Program (\$150,357.40) and Emergency Solutions Grants (ESG) Program (\$52,359.77). Funding will be subject to caps further discussed during the CDBG/HOME/ESG Application Workshop. Additionally, all funding is contingent upon grant disbursements from the U.S. Department of Housing and Urban Development (HUD).

The City of Pasadena Community Development Department will begin the planning and development process for the 2020 CDBG/HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the poor, to moderate income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate declining infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents.
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income geographies by utilizing CDBG, HOME and ESG funds in assist with housing rehabilitation efforts.
- Reduce homelessness by providing supportive services through local, state and non-profit agencies.
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs.
- Ensure fair housing choice opportunities to all residents of Pasadena.

The Community Development Department will distribute and provide an overview of the application packet during the workshop scheduled as follows:

CDBG/HOME/ESG Application Workshop:	Location:
Thursday, March 19, 2020 10:00 A.M.	City of Pasadena Council Chambers 1149 Ellsworth Dr. Pasadena, TX 77506

All non-profits, subrecipients, City Departments and other organizations interested in applying for grant funds must register for and attend the **MANDATORY** workshop scheduled above. Applicants will be notified by agencies that in attendance. To register for the above mentioned workshop, contact the Community Development Office at (713) 475-7294 or CommDev@pasadenatx.gov.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communication aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2989 (VOICE), at least 24 hours in advance of the scheduled workshop date. A Spanish speaker will be present during the workshop upon 24 hour request.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un intérprete en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

AVISO PUBLICO
2020 CDBG / HOME / ESG PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACION Y APLICACION SIN FINES DE LUCRO / SUBRECIPIENTE

La Ciudad de Pasadena espera recibir aproximadamente \$ 2,275,000 en subvenciones federales para el año 2020. Programa de subvenciones de desarrollo comunitario (CDBG) (\$1,632,083), Programa de subvenciones de soluciones de emergencia (ESG) (\$140,211) y HOME asociación de inversión (HOME) (\$502,702).

La Ciudad de Pasadena tiene \$ 483,582.80 en fondos del año anterior que se reasignarán para el Año del Programa Consolidado 2020: Programa de subvención de inversión (HOME) (\$292,865.63), HOME asociación de inversión (HOME) (\$150,357.40) y Programa de subvenciones de soluciones de emergencia (ESG) (\$52,359.77). La financiación estará sujeta a límites más discutidos durante el Taller de Aplicación CDBG/HOME/ESG. Además, todos los fondos dependen de los desembolsos de subvenciones del Departamento de Vivienda y Desarrollo Urbano (HUD) por CEUIU.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el año del Programa Consolidado 2020 CDBG/HOME/ESG. Se priorizará la financiación en beneficio de la población de ingresos bajos a moderados dentro de la Ciudad de Pasadena. Cada proyecto producirá resultados que impactarán las necesidades de la comunidad como se describe en el Plan Consolidado Quinquenal 2019-2022.

Prioridades de fondos incluyen:

- Rehabilitar infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena.
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y dignas que sean asequibles y accesibles para los residentes dentro de las zonas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas.
- Reducir la falta de vivienda al proporcionar servicios de apoyo a través de recursos locales y agencias sin fines de lucro.
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidos aquellos con necesidades especiales.
- Asegurar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.



AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit

CITY OF PASADENA/COMMUNIT
RAN A LEGAL NOTICE
SIZE BEING 3 x 179 L

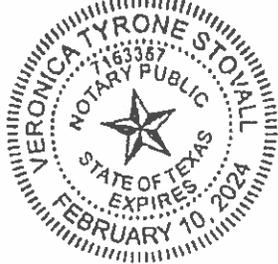
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Product	Date	Class	Page
CNPC-Pasadena Citizen	Mar 4 2020	Legal Notices	
CNBA-Bay Area Citizen	Mar 4 2020	Legal Notices	
CNDP-Deer Park Broadcaster	Mar 4 2020	Legal Notices	
CNFJ-Friendswood Journal	Mar 4 2020	Legal Notices	
CNPJ-Pearland Journal	Mar 4 2020	Legal Notices	

Victoria Bond *A R. Clark*

NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 10th Day of March A.D. 2020



Veronica Tyrone Stovall

Notary Public in and for the State of Texas



JEFF A. WAGNER
MAYOR

DECLARATION OF DISASTER

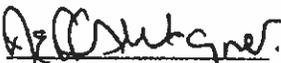
WHEREAS, the citizens of the City of Pasadena, Texas, could be facing the spread of a pandemic flu outbreak or other health emergency resulting from COVID-19 (novel coronavirus).

WHEREAS, the Mayor of the City of Pasadena, Texas, has determined that extraordinary measures must be taken to alleviate the suffering of people and to protect its citizens from a public health threat,

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF PASADENA, TEXAS:

1. That a local state of disaster is hereby declared for the City of Pasadena, Texas, pursuant to §418.108(a) of the Texas Government Code.
2. Pursuant to §418.108(b) of the Government Code, the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City Council of the City of Pasadena, Texas.
3. Pursuant to §418.108(c) of the Government Code, this declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
4. Pursuant to §418.108(d) of the Government Code, this declaration of a local state of disaster activates the city emergency management plan.
5. That this proclamation shall take effect immediately from and after its issuance.

ORDERED this the 13th day of MARCH, 2020.


Jeff A. Wagner, Mayor
City of Pasadena, Texas



COMMUNITY DEVELOPMENT
Pasadena, Texas

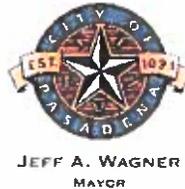
March 16, 2020

Application Workshop Cancelled

In the interest of public safety during the current COVID-19 crisis, Mayor Jeff Wagner officially signed a Declaration of Local Disaster for Public Health Emergency on March 13, 2020, therefore the CDBG/HOME/ESG Application Workshop on March 19, 2020 was been canceled. The Application Workshop PowerPoint will be made available on the City of Pasadena Community Development web page on March 19, 2020 at the link below. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the **Application Workshop PowerPoint** for an overview of the programs, guidance on applying, deadlines and contact information.

<http://www.ci.pasadena.tx.us/280/Subrecipient-Organization-Information>

Community Development Department
City of Pasadena, TX
1149 Ellsworth Dr., 5th Floor
Pasadena, TX 77506
CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037



Take Notice: the Community Development Advisory Board (“the Board”) and the Community Development Staff will hold a virtual meeting for the Program Year 2020 Application Funding at 10:00 a.m., on Monday, June 15, 2020. At such meeting, the Board and/or Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call.
- Funding applications review discussions and Program Year 2020 allocations for the Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) applicants.
- Substantial Amendment to utilize prior year funds for Community Development Block Grant (CDBG), HOME Investments Partnerships Program (HOME) and Emergency Solutions Grants (ESG).
- Convene in into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2020 City of Pasadena funding allocations.
- Adjournment.

The Zoom link to view the meeting will be posted Friday, June 12, 2020 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



JEFF A. WAGNER
MAYOR

Prestar atención: la Junta Asesora de Desarrollo Comunitario ("la Junta") y el Personal de Desarrollo Comunitario celebrarán una reunión virtual para la Financiación de la Solicitud del Programa Año 2020 a las 10:00 a.m., el lunes 15 de junio de 2020. En dicha reunión, la Junta y / o el personal considerarán los siguientes asuntos:

Agenda de la reunión:

- Llamar al pedido, pasar lista.
- Las solicitudes de financiamiento revisan las discusiones y las asignaciones del Programa del Año 2020 para los solicitantes del Programa de Desarrollo de la Comunidad (CDBG) y del Programa de Asociaciones de Inversión en el Hogar (HOME).
- Enmienda sustancial para utilizar los fondos del año anterior para la Subvención en bloque de desarrollo comunitario (CDBG), el Programa de asociaciones de inversiones HOME (HOME) y las Subvenciones para soluciones de emergencia (ESG).
- Convocar a una sesión regular (virtualmente debido a las restricciones para prevenir COVID-19), de conformidad con las disposiciones del Capítulo 551 del Código de Gobierno de Texas, para deliberar sobre el Programa del Departamento de Vivienda de Desarrollo Urbano de los Estados Unidos (HUD) Año 2020 Ciudad de las asignaciones de fondos de Pasadena.
- Aplazamiento.

El enlace Zoom para ver la reunión se publicará el viernes 12 de junio de 2020 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>

De conformidad con la Ley de Discapacidades de los Estados Unidos, las personas que necesitan adaptaciones especiales (incluidas las ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo de la Comunidad al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena a través de Relay Texas, 1-800-735- 2989 (TDD) o 1-800-735-2988 (VOICE), al menos 24 horas antes de De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. También, un traductor en español estará presente durante el taller a petición de por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante el taller a petición de por lo menos 24 horas antes.



COMMUNITY DEVELOPMENT
Pasadena, Texas

Purpose: The Community Development Advisory Board (“the Board”) and/or the Community Development Staff will hold a virtual meeting for the Program Year 2020 Application Funding at 10:00 a.m., on Monday, June 15, 2020. At such meeting, the Board and/or Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call.
- Funding applications review, discussions and voting for Program Year 2020 allocations for the Home Investment Partnerships Program (HOME) and Community Development Block Grant (CDBG) applicants.
- Funding applications review, discussions and voting for Substantial Amendment to utilize prior year funds for Emergency Solutions Grants (ESG), HOME Investments Partnerships Program (HOME), and the Community Development Block Grant (CDBG).
- Convene in into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2020 City of Pasadena funding allocations.
- Adjournment.

Meeting Sign In

Name	Signature
Kayla Coberley	
Angela Garcia	
Monica Martinez	
Melissa Quijano	
Sara Rogers	Sara Rogers
Raul Camarillo Jr.	virtual attendance
Alexa Gutierrez	N/A
Abel Olivares	virtual attendance
Givvie Searcy	N/A

* NO outside attendees.



PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearing

The City of Pasadena is committed to providing opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of programs administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to participate in a Citizen Review Public Hearing. We would like to hear your experiences in our program, interests in becoming a part of our program and what services you feel would benefit our community throughout the upcoming Program Year 2020.

A virtual public hearing will be held by the City of Pasadena Community Development Department via Zoom on:

July 9, 2020
10:00 – 11:00 a.m.

The Zoom link to view the meeting will be posted Wednesday, July 8, 2020 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>

The public is encouraged to participate in the hearing and/or submit written comments. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencia Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo de la Comunidad desea extender una invitación a todos los residentes, empresas, proveedores de servicios y organizaciones sin fines de lucro locales dentro de la Ciudad de Pasadena para participar en una Audiencia Pública de Revisión Ciudadana.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom:

9 de julio de 2020
10:00 - 11:00 AM

El enlace Zoom para ver la reunión se publicará el miércoles 8 de julio de 2020 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>

Se alienta al público a participar en la audiencia y / o presentar comentarios por escrito. Envíe todos los comentarios por escrito a lo siguiente:

Departamento de Desarrollo Comunitario
ATN: Evaluación del Ciudadano
P.O. Box 672
Pasadena, TX 77501

Correo Electrónico:
CommDev@pasadenatx.gov
Teléfono: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

AFFIDAVIT OF PUBLICATION

**STATE OF TEXAS:
COUNTY OF HARRIS:**

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Victoria Bond, who after being duly sworn, says that she is a **NEWSPAPER REPRESENTATIVE** for **THE HOUSTON CHRONICLE dba Bay Area Citizen**, a daily newspaper published in Harris County and generally circulated in HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON and MATAGORDA Counties, Texas, and that the publication, of which the annexed is a true copy, was published to wit:

Date: June 24, 2020
Ad# 34031650

Account Name: City of Pasadena/Comm.Dev.
Customer ID: 20015087

Victoria Bond & K. Clark
Newspaper Representative

Sworn and subscribed to before me, this 26 day of June, 2020 A.D.

[Signature]
Notary Public in and for the State of Texas



LEGAL NOTICES

To place legal notices email hcnlegals@hcnonline.com or call (855) 722-3900

Legals/Public Notices

NOTICE TO BIDDERS

Sealed proposal, addressed to the CITY OF PASADENA, TEXAS, for the following:

FENCE IMPROVEMENTS AT 5 WATER TANK SITES
CP # W097

For the CITY OF PASADENA, TEXAS, hereinafter called "OWNER" will be received at the office of the CITY SECRETARY, 1143 Elsworth Drive, 2nd Floor, Pasadena, Texas until 4:00 p.m., the day of MONDAY, JULY 13, 2020, and then will be publicly opened and read aloud on TUESDAY, JULY 14, 2020 at 3:00 p.m. at 1143 Elsworth Drive, 2nd Floor Suite 235. Any bid received after the closing time will be returned unopened.

Plans and specifications may be requested from the Public Works Department, via email at ENGR@CITYOFPASADENA.TX.GOV. No bids will be withdrawn after the scheduled closing time for receiving of bids, for at least thirty (30) days. The "OWNER" reserves the right to reject any and/or all bids and to waive formalities.

MANDATORY PRE-BID MEETINGS - BIDDERS ARE REQUIRED TO ATTEND BOTH PRE-BID MEETINGS:

Tuesday, JUNE 30, 2020 at 10:00 a.m.
Thursday, JULY 2, 2020 at 10:00 a.m.

PRE-BID MEETING ON JUNE 30, 2020 WILL BE HELD VIA WEBEX, PLEASE EMAIL THE ENGINEER'S DEPARTMENT AT ENGR@CITYOFPASADENA.TX.GOV FOR THE CALL IN INSTRUCTIONS.

PRE-BID MEETING ON JULY 2, 2020 WILL BE HELD ON-SITE, THE LOCATION WILL BE DISCUSSED IN THE FIRST PRE-BID MEETING.

PLEASE: JUNE 17, 2020 & JUNE 24, 2020.

TABC Notices

TABC Notices

Application has been made with the Texas Alcoholic Beverage Commission for a Beer & Wine somelier permit by Christy F. Ho din Yummy Pils & Bo Ne to be located at 15718 S. Highway 288 Ste 140 Pearland, Brazoria, Texas. Officers of the CMC corporation are: Christy Ho (President), Ngoc Nguyen (Vice President/Secretary), Quan Ha (Officer).

Legal Bids & Proposals

Legal Bids & Proposals

NOTICE TO BIDDERS

Sealed proposals in duplicate marked "SPRACRES" will be received at the office of the City Secretary, City Hall, 710 E. San Antonio Street, Deer Park, Harris County, Texas, until 2:00 p.m. on Monday, July 13, 2020. Bids will be opened and read aloud in the Council Chambers at 2:00 p.m. (The Council Chambers clock) The City of Deer Park does not accept sealed bids. Proposals are to be submitted on bid form including name of bidder, contact and telephone number. The City reserves the right to reject any and all bids, or parts of bids to waive any and all formalities and to accept any bid or part of bid which it deems advantageous to itself. BY ORDER OF THE CITY COUNCIL OF DEER PARK, TEXAS

John By Phone: 1-844-992-2726
Meeting number (access code): 146 280 255
Meeting password: BLISAC99283

Plans and specifications are available for viewing and downloading at www.cityofpasadena.net by searching project ID # 2020-20. A pre-bid meeting will be held at 10:00 a.m. on July 2, 2020, at the Water Resource Prospective. Bidders may view the following instructions:

John By Phone: 1-844-992-2726
Meeting number (access code): 146 280 255
Meeting password: 63E22438D

Bid bonds satisfactory to the City Council, payable to the City for at least 10% of the largest possible total for the bid submitted, must accompany each bid as a guarantee that the bidder will enter into a contract and execute performance and payment bonds within ten (10) days after the notice of award and contract to him. The requirement for a performance and payment bond will be waived if the successful bidder's total bid amount on the project is under \$100,000.00 and if no partial payment will be required. The City reserves the right to reject any and all bids, or parts of bids to waive any and all formalities, and to accept any bid or part of bid which it deems advantageous to itself. Contracts for work under the proposal will obligate the contractors and subcontractors not to discriminate in the employment practices. BY ORDER OF THE CITY COUNCIL OF DEER PARK, TEXAS

Dated the 11th day of June, 2020
Sharon Bennett, I/M/C
City Secretary

REQUEST FOR PROPOSAL - PLW Waterworks is requesting proposals from interested suppliers and subcontractors to perform specified scope of work on construction of the new CITY OF PEARLAND SURFACE WATER PLANT located in Pearland, Texas.

The project consists of a Raw Water Intake & Pump Station, Pretreatment Structure Membrane Filtration & Chemical Storage Operations Building, GAC Adaptors & Feed Pump Station, Chlorine & Chlorine Dioxide Building, Desalination Building, BFP Feed Pump Station, Wash Water Recovery Pump Station, Wash Water Recycling Basin, Gravity Thickener, Fine Sludge Solids Box, Influent Flow Pump Station, Sanitary Lift Station, High Service Pump Station, Booster Station, Maintenance Building, Visitor's Center, Two (2) Office Buildings, Plant Improvements (Shadow Creek & Kirby) and over 25,000 LF of Office Transmission Lines.

Competitive sealed proposals for individual scopes of work on the project will be submitted in accordance with each individual bid package requirements. The Request for Proposal is available by emailing your request for the RFP to bids@plw.us with the subject line "Pearland Surface Water Plant CMAR" or by emailing up the necessary documents at 1725 Hughes Landing Blvd, Suite 1200 11th Woodlands, TX 77380. PLW Waterworks will accept responses to the bid solicitation on or before the submission deadline of 2:00PM on July 21, 2020. Submissions must be delivered to PLW Waterworks, LLC, via email to bids@plw.us or by fax to (281) 847-1300. Submittals received after the deadline may be rejected as non-responsive. This contract is contingent upon release of funds from the Texas Water Development Board (TWDB).

This contract is subject to the Environmental Protection Agency's (EPA) Drinking Water Disinfection Byproduct (DBP) Program, which includes EPA approved lab share goals and process control of Minority and Women-owned Business Enterprise (MWBE) businesses. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to MWBEs through demonstration of the six alternative steps. For more details of the DBP Program and the current, applicable lab share goals, please visit www.epa.gov/dwbp.

Legals/Public Notices

Legals/Public Notices

Early Notice and Public Review of a Proposed Activity in a 100-Year Floodplain

Legals/Public Notices

Newspapers are independent, credible, and can guarantee readership. Newspaper readers pay attention to what is going on in the community.

Legals/Public Notices

SPAC CITY AUTO STORAGE
16001 Fara St Houston, TX 77015
2010 CARI AM
COLOR ORANGE/BLACK
VIN: 3BNVAV1600000698

Legals/Public Notices

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that in accordance with the order of the Office of the Governor issued March 16, 2020, the Pasadena Economic Development Corporation ("the Corporation") will hold its monthly meeting by video conference on Thursday, June 24, at 10:00 a.m. in order to receive and act on the agenda for the following meetings to take place on 06/24/20: (1) the meeting is regularly held in the City of Pasadena Pro-Court Conference Room at Pasadena City Hall, 1143 Elsworth Drive, Pasadena, Texas; (2) on the date and at the time the Corporation as it holds its Board Meeting and a Public Hearing on certain projects being considered by the Corporation pursuant to the Development Corporation Act ("the Act") in presence or development of extended business enterprises and other projects operating and/or being developed, including as follows:

1. Consideration to approve the Proposed FY 21 Operating and CapEx Budgets. A copy of the proposed budget can be found on the City's website at www.pasadenacorp.com/development and the EDC website at www.pasadenacorp.com/development.

NAME: Steve Cole
TITLE: Chairman, PE DC
PASADENA ECONOMIC DEVELOPMENT CORPORATION

NOTICE TO BIDDERS

Sealed proposals in duplicate marked "SPRACRES" will be received at the office of the City Secretary, City Hall, 710 E. San Antonio Street, Deer Park, Harris County, Texas, until 2:00 p.m. on Monday, July 13, 2020. Bids will be opened and read aloud in the Council Chambers at 2:00 p.m. (The Council Chambers clock) The City of Deer Park does not accept sealed bids. Proposals are to be submitted on bid form including name of bidder, contact and telephone number. The City reserves the right to reject any and all bids, or parts of bids to waive any and all formalities and to accept any bid or part of bid which it deems advantageous to itself. BY ORDER OF THE CITY COUNCIL OF DEER PARK, TEXAS

Dated the 10th day of June 2020
Sharon Bennett, I/M/C
City Secretary
City of Deer Park, Texas

NOTICE TO BIDDERS

Rehabilitation of City St. Elsworth Water Storage Tank
Project ID # W097
Online bidding will be utilized via CoCost at MVP.cfcost.com. Hardcopies will not be accepted for this solicitation. Bids will be opened at 2:00 P.M. on July 23, 2020 and Bid Results will be posted on CoCost shortly thereafter. Due to the pandemic and federal guidelines of not gathering in large groups, the Bid Results will be held on lead in the City Council Chambers, but will be read aloud via video WebEx. You can access WebEx:

Meeting number (access code): 146 483 2546
Meeting password: PAF1724584
Host key: 360622

Plans and specifications are available for viewing and downloading at www.cityofpasadena.net by searching project ID # 2020-20. A pre-bid meeting will be held at 10:00 a.m. on July 2, 2020, at the Water Resource Prospective. Bidders may view the following instructions:

John By Phone: 1-844-992-2726
Meeting number (access code): 146 280 255
Meeting password: 63E22438D

Legals/Public Notices

2004 VIN #WNYCEU7483W002004 charges of \$619.94 are billed to S Writable Auto Storage at 5829 S Writable Auto Houston TX 77027 713 644 0510. <http://www.mfr.com> #0644584757

Legals/Public Notices

The City of South Houston Economic Development Corporation hereby gives notice pursuant to the Texas Local Government Code, Sections 206.138 and 206.150 that the Corporation has adopted and designated as projects of the Corporation, the following projects:

Project #	146	Project	Asphalt paving Deconnon St from Mainland to do and
147	147	Asphalt paving 4th E from 2nd St to do and	
148	148	Asphalt paving 2nd Street from the two Arns D & Sperry they	
149	149	including 500 R of E each waterline and be any projects	
150	150	on Alabama from Illinois in Washington	

including 500 R of E each waterline from 1520 to 1530 Gallego

NOTICE OF PUBLIC SALE OF PROPERTY TO SATISFY LANDLORD'S DEBT, IN PURSUANCE TO CHAPTER 59 OF THE TEXAS PROPERTY CODE

Sale will be held at: A American Self Storage, starting at 10 a.m. 06/25/2020
Property will be sold to highest bidder for each. Cleanup and removal of deposit required. Seller reserves the right to withdraw property from sale if deemed necessary.
Property includes contents of spaces for the following tenants:
Kimberly Degrass, room; household items; Michael Arlunas, a household goods; Sergio Sanchez, clothes, household items; William Randall Hayes, tools, items; Bria Moore, (2 units); household items; Nestor Castro, household items; Juan Pezuela, tools, household items; Linda Beaman, (2 units); household items
CONTACT: A American Self Storage at 713-944-1282 for information.

Celco Partnership and its controlled affiliates doing business as Verizon Wireless (Verizon Wireless) proposes to build two (2) 40-foot x 50-foot monopole small cell communication poles at each of the following 2 sites in League City, Galveston County, TX 77573: 183 Pecan Drive, 29° 37' 11.84" N 95° 6' 14.01" W; 112 Meadow Parkway, 29° 31' 27.96" N 95° 3' 15.72" W. Public comments regarding potential effects from these sites on historic properties may be submitted a date 30 days from the date of this publication by email to: PLW@historic.org, 2605 S 15th, Suite 200, Austin, TX 78704, 977-519-9388.

Notice of Self Storage Sale

Please take notice US Storage Centers - Pasadena located at 7505 Spencer Highway, Pasadena, TX 77505 intends to hold a public sale to the highest bidder of the property listed by the following terms at the storage facility. The sale will occur as an online auction via www.auction.com/properties on 7/16/2020 at 10:00am. Unless stated otherwise the description of the contents are household goods and furnishings: Esther Martinez Herrera; Gabriel Mossaoui; Karen Pughbottom; Katherine Rae Day; Corey Deshaun Davis; Fernan Bolin; Fernan Charles Touss; Charles E Bates; Nora Lisa Cervante; Brandon Isaac; Tony Partan; Jimmy Gal Warner. All property to be stored here. Various self-storage facilities. This sale may be withdrawn at any time without notice. Bidder terms and conditions apply. See manager for details.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Revised Notice of Draft Federal Clean Air Permit
Draft Permit No. O-009
Application and Draft Permit: MVP Terminating, LLC, PO Box 22186 AD 23 Tulsa, OK 74121-2186, has applied to the Texas Commission on Environmental Quality (TCEQ) for an initial issuance of Federal Operating Permit (FOP) referred to as Permit No. O-009. Application No. 2019-1, to authorize operation of the Pasadena Terminal, an Other Warehouse and Storage facility. The area addressed by the application is located at 3449 Pasadena Freeway in Pasadena, Harris County, Texas 77501-1011. This link to an electronic map of the site or facility's general location is provided as a public courtesy and not part of the application or notice. For exact location, refer to the application. You can find an electronic map of the facility at <http://www.tceq.texas.gov/assets/public/mb610/index.html#map=226181&lng=-95.199722&zoom=18.1819e+8>. This application was received by the TCEQ on September 26, 2018.
The purpose of a federal operating permit is to improve overall compliance with the rules governing air pollution control by clearly listing all applicable requirements, as defined in Title 30 Texas Administrative Code § 122.10 (30 TAC § 122.10). The draft permit, if approved, will codify the conditions

PUBLIC NOTICE
City of Pasadena
Citizens Review the Public Hearing

The City of Pasadena is committed to providing opportunities for its citizens to partici

I.e. All interested Agencies, Groups and Individuals

This is to give notice that the Responsible Party (City of Pasadena) under Part 58 has determined that the following proposed action under the CDBG-DR program under Grant No. 19-016 020 B360 is located in floodplains, and the Responsible Party will be identifying and evaluating practicable alternatives to locating the action in floodplains and the potential impacts on the floodplains from the proposed action, as required by Executive Order 13636, in accordance with HUD regulations at 24 CFR 58.20 Subpart C Procedures for Making Determinations on Floodplain Management and Protection of Wetlands.

The Proposed Action (project) will include the excavation of new detention basins (Spencer Village and Spencer Highway Gardens) in the City of Pasadena, Harris County, Texas. The Proposed Action includes the removal of excavated material, clearing and grubbing the sites, removing and disposing utility conduits and streets, installing storm sewer pipes, manholes, inlets, curbs, ramps, applying hydroseeds seedling, constructing walking trails, and completing associated improvements. The Spencer Village and Spencer Highway Gardens detention basin areas were part of an extensive multiple-basin loss beyond program by the Federal Emergency Management Agency (FEMA) and the Harris County Flood Control District (HCFCD) between 2003 and 2007. The drainage basin area had experienced multiple costly floods which made it advantageous for residents to relocate out of these areas. Additional detention basin locations were not available to serve these flood prone areas and the City of Pasadena recognizes the opportunity to use land that was part of a previous flood loss beyond program. The proposed action includes approximately 17 acres of floodplains.

The larger Spencer Village detention basin will measure approximately 5.15 acres in size and will store 22.5 acre feet (26,200 cubic yards) of water. The 5.15-acre basin will be surrounded by a 10-foot wide pedestrian trail that will be accessible by the public. A playground is proposed adjacent to the 5.15-acre detention basin in the southeast portion of the detention basin near the intersection of present day Inca Drive and Inca Lane. A second smaller detention area that will measure approximately 1.82-acre in size with a ditch in the bottom to convey flow from west to east. Its proposed width of present day Inca Drive that will connect to an concrete small detention pond to the south west of the area by an emergency flow concrete connection. This 1.82-acre basin will store 8.5-acre feet (13,700 cubic yards) of water. Should the 5.15-acre basin fill up, it will discharge into the 1.82-acre detention basin.

The largest Spencer Highway Gardens detention basin will measure approximately 4.4-acre in size and will store 11.04-acre feet (12,000 cubic yards) of water. The largest detention basin is located on the north and south sides of present day Sandy Lane and between Ribs Meadows Drive and Sinter Street. The east largest detention basin will measure approximately 0.9-acre in size and will store 1.89-acre feet (2,050 cubic yards) of water. This basin is located on the west side of Ribs Meadows Drive. The smallest detention basin will measure approximately 0.7-acre in size and will store 1.5-acre feet (1,700 cubic yards) of water. This basin is located on the east side of Sinter Street. All three Spencer Highway Gardens detention basins will contain a six-foot wide earthen pile channel in the bottom of the basins. All three Spencer Highway Gardens detention basins will be surrounded by 10-foot wide pedestrian trails. The Proposed Action has been designed so that the two smaller basins (west of Ribs Meadows Drive and east of Sinter Street) will discharge into the 4.5-acre basin should they fill up.

The proposed action should not adversely affect recreational, educational, scientific, historic, natural or cultural values as they pertain to the on-site occupants.

There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the nation's environment should be given an opportunity to express their concerns and provide information about those areas. Commenters are encouraged to offer alternative site layouts if the floodplains, alternative methods to serve the same project purpose, and methods to mitigate or mitigate impacts. Second, an advanced public notice program can be an important public educational tool. The dissemination of information and requests for public comment about floodplains can educate and enhance Federal efforts to reduce the risks and impacts associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines to participate in actions taking place in floodplains, it must inform those who may be put at greatest of constraint.

Written comments must be received by the City of Pasadena at the following address or before July 10, 2020: City of Pasadena, 1163 Elmwood Drive, Pasadena, Texas 77506 and 713-415-7294. Attention: Mr. Zafar Iqbal, Sr. Assistant Director, Public Works Department. A full description of the project may also be reviewed from 8:00 AM to 5:00 PM at the address provided above. Comments may also be submitted via email at Hydroplanning@pasadenatx.gov

Posted Date: 6/24/20

also in an advisory role in the planning, implementation and assessment of program activities administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to participate in a Citizen Review Public Hearing. We would like to hear your comments on the program, interests in becoming a part of our program and what services you feel most benefit our community throughout the upcoming Program Year 2020.

Virtual public hearing will be held by the City of Pasadena Community Development Department via Zoom on: July 9, 2020 10:00 - 11:00 AM.

The Zoom link for the meeting will be posted Wednesday, July 8, 2020 on the City of Pasadena website at www.ci.pasadenatx.gov/777/Pages/News.

The public is encouraged to participate in the hearing and/or submit written comments. Please submit all written comments to the following:

Community Development Department
1163 Elmwood Drive
Pasadena, TX 77501
E-Mail: Community@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7031

In compliance with the American Disabilities Act, individuals seeking special accommodations (including auxiliary communication aids and services) should notify the Community Development Department at (713) 475-7294 or call the City of Pasadena, Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2989 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or accommodations for all non-English speaking residents, who request them to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español está a disposición de la audiencia pública a petición de por lo menos 24 horas antes.

AVISO PÚBLICO
Ciudad de Pasadena
Departamento
Desarrollo Comunitario

Audiencia Pública para la Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a promover oportunidades a sus ciudadanos a partir que sea una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo de la Comunidad desea extender una invitación a todos los residentes, empresas, proveedores de servicios y organizaciones sin fines de lucro localmente dentro de la Ciudad de Pasadena para participar en una Audiencia Pública de Ciudadanos.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena desea a su vez una audiencia pública virtual a través de Zoom.

9 de julio de 2020
10:00 - 11:00 AM

El enlace Zoom para ver la reunión se publicará el miércoles 8 de julio de 2020 en el sitio web de la Ciudad de Pasadena en www.ci.pasadenatx.gov/777/Pages/News. Se desea al público a participar en la audiencia y/o proporcionar comentarios por escrito. Para el idioma, los comentarios, por escrito a la siguiente:

Departamento de Desarrollo Comunitario
1163 Elmwood Drive
Pasadena, TX 77501
Correo Electrónico:
Community@pasadenatx.gov
Teléfono: (713) 475-7294
Fax: (713) 475-7031

De acuerdo con el Acta Americana de Derechos Habilitados, los individuos que necesitan acomodaciones especiales (incluyendo ayudas y servicios de comunicación auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2989 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducción para todos los residentes que no hablen inglés, por lo menos se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará disponible durante la audiencia pública a petición de por lo menos 24 horas antes.

under which the area must operate. The permit will not authorize new construction. The executive director has completed the technical review of the application and has made a preliminary decision to prepare a draft permit for public comment and review. The executive director recommends issuance of the draft permit. The permit application, statement of basis, and draft permit will be available for viewing and copying at the TCEQ Central Office, 1700 Park 33 Center, Building E, First Floor, Austin, Texas 78758; the TCEQ Houston Regional Office, 5425 Park 51 Ste H, Houston, Texas 77057-1437; and the City of Pasadena's Engineering Office, 1163 Elmwood Drive, Pasadena, Texas 77506, between the first day of publication of the notice. The draft permit and statement of basis are available at the TCEQ Website www.tceq.texas.gov/permits/notice.

All the TCEQ central and regional offices, relevant supporting materials for the draft permit, as well as the New Source Review permits which have been incorporated by reference, may be reviewed and copied. Any person with difficulty obtaining these materials due to travel constraints may contact the TCEQ Central Office at (512) 291-7900.

Public Comments/Notice and Comment Hearing. Any person may submit written comments on the draft permit. Comments relating to the accuracy, completeness, and appropriateness of the permit conditions may result in changes to the draft permit.

A person who may be affected by the issuance of or pollutants from the permitted area may request a notice and comment hearing. The purpose of the notice and comment hearing is to provide an additional opportunity to submit comments on the draft permit. The permit may be changed based on comments pertaining to whether the permit provides for compliance with 30 TAC Chapter 172 (exceptions may include that the permit does not contain all applicable requirements or the public rule procedures were not satisfied).

The TCEQ may grant a notice and comment hearing on the application of a written hearing request is received within 30 days after publication of the newspaper notice. The hearing request must include the basis for the request, including a description of how the person may be affected by the emission of air pollutants from the application area. The request should also specify the conditions of the draft permit that are inappropriate or specify how the preliminary decision to issue or deny the permit is inappropriate. All reasonably ascertainable issues must be raised and all reasonably available arguments must be submitted by the end of the public comment period. If a notice and comment hearing is granted, all individuals that submit their written comments or a hearing request will receive written notice of the hearing. This notice will identify the date, time, and location for the hearing.

Written public comments and/or requests for a notice and comment hearing should be submitted to the Texas Commission on Environmental Quality, Office of the Chief Clerk, AEC-165, P.O. Box 13882, Austin, Texas 78711-2882, or electronically at www.tceq.texas.gov/eac/Comments/ and be received within 30 days after the date of newspaper publication of this notice. Please be aware that any contact information you provide, including your name, phone number, email address and physical address will become part of the agency's public record.

A notice of proposed final action that includes a response to comments and identification of any changes to the draft permit will be mailed to everyone who submitted public comments, a hearing request, or requested to be on the mailing list for this application. This mailing will also provide instructions for public actions to the U.S. Environmental Protection Agency (EPA) to request that the EPA object to the issuance of the proposed permit. After receiving a petition, the EPA may only object to the issuance of a permit which is not in compliance with the applicable requirements or the requirements of 30 TAC Chapter 172.

Mailing List. In addition to submitting public comments, a person may ask to be placed on a mailing list for this application by sending a request to the Office of the Chief Clerk at the address above. Those on the mailing list will receive copies of future public notices (if any) mailed by the Chief Clerk for this application.

Information. For additional information about this permit application or the permitting process, please contact the Texas Commission on Environmental Quality, Public Education Program, AEC-168, P.O. Box 13882, Austin, Texas 78711-2882 or toll free at 1-800-487-6943. If you need information in Spanish, please call 1-800-487-6943.

Further information may also be obtained from MVP Ferrandina, LLC, by calling Mr. Tom Byers at (978) 574-7011.

Notice Issuance Date: April 13, 2020

Citizen Review Public Hearing Sign In

July 9, 2020

10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
SARA ROGERS	(713) 475-4910	COMM. DEV.	suzawala@pasadenatx.gov
Kayla Cobberley	X4994	Comm. Dev.	Kcobberley@pasadenatx.gov



Public Hearing
July 9, 2020
10:00 – 11:00 a.m.

Citizen Review Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature

**PUBLIC NOTICE
City of Pasadena**

**Proposed Annual Action Plan (2020)
Amendments to the 2011, 2013, 2017 and 2018 Annual Action Plans
Citizen Review Public Hearings**

Annual Action Plan

The City of Pasadena is expected to receive \$2,271,905 in federal grants for program year 2020: Community Development Block Grant (CDBG) \$1,717,141 and Home Investment Partnerships Program (HOME) \$554,764. The City of Pasadena has \$483,582.80 in prior year funds to be reallocated for the 2020 Consolidated Program Year: Community Development Block Grant (\$262,865.63) Program, HOME Investment Partnerships (HOME) Program (\$168,357.40) and Emergency Solutions Grants (ESG) Program (\$52,359.77). All funding is contingent upon grant disbursements from the U.S. Department of Housing and Urban Development (HUD).

The City of Pasadena Community Development Department proposes to amend its approved 2011, 2013, 2017 and 2018 Annual Action Plans. In accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. Changing an activities total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.

Therefore, the City of Pasadena Community Development Department proposes substantial amendments to reallocate \$262,865.63 in CDBG, \$52,359.77 in ESG and \$168,357.40 in HOME prior year funds as follows:

CDBG Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Wafer Street Paving & Drainage Improvements Phase II Project
McMasters Avenue Waterline Replacement Project	2011, amended 2016	\$46,241.35
Thomas Street Reconstruction Project	2017	\$36,624.28
Sunset Pool Renovation	2017	\$180,000.00
Total		\$262,865.63
<i>*This proposed amount is combined with 2020 CDBG funds in the amount of \$1,123,712.80 for a project total of \$1,386,578.43</i>		

ESG Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Rapid Re-housing
Emergency Shelter	2013	\$31,289.18
Homeless Prevention	2013	\$21,070.59
Total		\$52,359.77

HOME Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2018	\$168,357.40
Total		\$168,357.40

2020 Community Development Objectives

- Rehabilitate degrading infrastructure and improve public facilities and/or conditions for Pasadena residents;

- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2020 Community Development Block Grant (CDBG) & Prior Year Funding: \$1,980,006.63

Public Facilities & Improvements	Allocations
A. Wafer Street Paving & Drainage Improvements Phase II Project	\$1,386,578.43
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$155,000.00
B. Sarah's House Operational Services	\$ 70,000.00
Program Administration	
A. CDBG Program Administration	\$343,428.20
B. Housing Rehabilitation Administration	\$ 25,000.00

2020 Home Investment Partnerships Program (HOME) & Prior Year Funding: \$723,121.40

Housing Rehabilitation Services	\$584,430.40
Community Housing Development Organization (CHDO) Set Aside	
A. To Be Determined	\$ 83,214.60
HOME Program Administration	
A. HOME Program Administration	\$ 55,476.40

Emergency Solutions Grants (ESG) Prior Year Funding: \$140,211

Program	
A. Rapid Re-housing	\$52,359.77

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. Public hearings will be held by the City of Pasadena Community Development Department virtually via Zoom on:

July 30, 2020
10:00 a.m. – 11:00 p.m. and 2:00 p.m. – 3:00 p.m.

The Zoom link to view the hearings will be posted July 22, 2020 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>

Citizens may request a copy of the proposed 2020 Annual Action Plan by contacting the City of Pasadena Community Development Department at 713-475-7294. If a Spanish translation of the proposed document is requested, please allow a 24 hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov/> and hard copies will be made available for review at:

City of Pasadena City Hall - Community Development Department
1149 Ellsworth, Fifth Floor
Pasadena, Texas 77506

City of Pasadena City Hall - City Secretary

1149 Ellsworth, Second Floor
Pasadena, Texas 77506

City of Pasadena Main Public Library
1201 Jeff Ginn Memorial Dr.
Pasadena, Texas 77506

City of Pasadena Fairmont Library
4330 Fairmont Pkwy.
Pasadena, Texas 77504

The public is encouraged to attend the hearings and/or submit written comments. The 30 day comment period will begin **July 16, 2020** and end **August 14, 2020**. All comments must be received by the Community Development Department, P.O. Box 672, Pasadena, TX 77501 or via email at CommDev@pasadenatx.gov no later than **4:00 p.m. on August 14, 2020** for consideration of the Community Development Advisory Board.

During declared emergency situations, such as pandemics or natural disasters, the public comment period may be shortened, as decided by HUD, to as little as five (5) days to expedite the process. In these cases, draft versions of public documents will be made available on the City's website only.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

NOTICIA PÚBLICA
Ciudad de Pasadena

Propuesta de plan de acción anual (2020)
Modificaciones a los Planes de Acción Anuales 2011, 2013, 2017 y 2018
Audiencias de revisión ciudadana

Plan de acción anual

Se espera que la Ciudad de Pasadena reciba \$ 2,271,905 en subvenciones federales para el año 2020 del programa: Subvención en bloque de desarrollo comunitario (CDBG) \$ 1,717,141 y el programa de asociaciones de inversión en el hogar (HOME) \$ 554,764. La Ciudad de Pasadena tiene \$ 483,582.80 en fondos del año anterior que se reasignarán para el Año del Programa Consolidado 2020: Subvención en bloque de desarrollo comunitario (\$262,865.63), el programa de asociaciones de inversión en el hogar (\$168,357.40), y programa de subvenciones de soluciones de emergencia (ESG) (\$52,359.77). Todos los fondos dependen de los desembolsos de subvenciones del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmendar sus Planes de Acción Anuales 2011, 2013, 2017 y 2018 aprobados. De conformidad con la regulación 24 CFR 91.505, la jurisdicción enmendará su plan aprobado siempre que tome una de las siguientes decisiones:

1. Hacer un cambio en sus prioridades de asignación;
2. Hacer un cambio en el método de distribución de fondos;
3. Para llevar a cabo una actividad, utilizando fondos de cualquier programa cubierto por el Plan Consolidado (incluidos los ingresos del programa), no descritos previamente en el Plan de Acción Anual;
4. Para cambiar el propósito, alcance, ubicación o datos de beneficiarios de una actividad descrita previamente en el Plan Consolidado y / o el Plan de Acción Anual; o
5. Cambiar el monto total en dólares de las actividades asignado o presupuestado en más del veinticinco por ciento (25%) del monto descrito anteriormente en el Plan de Acción Anual o su Enmienda Sustancial más reciente.

Por lo tanto, el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmiendas sustanciales para reasignar \$ 262,865.63 en CDBG, \$ 52,359.77 en ESG y \$ 168,357.40 en fondos de HOME del año anterior de la siguiente manera:

Desglose de fondos reasignados de CDBG		
Proyectos a Reprogramar	Año del plan de acción	Wafer Street Paving & Drainage Improvements Phase II Project
McMasters Avenue Waterline Replacement Project	2011, modificado 2016	\$46,241.35
Thomas Street Reconstruction Project	2017	\$36,624.28
Sunset Pool Renovation	2017	\$180,000.00
Total		\$262,865.63
<i>* Esta cantidad propuesta se combina con fondos CDBG 2020 por un monto de \$ 1,123,712.80 para un total de proyecto de \$ 1,386,578.43</i>		

Desglose de fondos reasignados de ESG		
Proyectos a Reprogramar	Año del plan de acción	Rapid Re-housing
Emergency Shelter	2013	\$31,289.18
Homeless Prevention	2013	\$21,070.59
Total		\$52,359.77

Desglose de fondos reasignados de HOME		
Proyectos a Reprogramar	Año del plan de acción	Housing Rehabilitation Services
CHDO Housing Set Aside	2018	\$168,357.40
Total		\$168,357.40

Objetivos de desarrollo comunitario 2020

- Rehabilitar la infraestructura degradante y mejorar las instalaciones públicas y / o las condiciones para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante el uso de fondos CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;

- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

La Ciudad está comprometida con la implementación adecuada de un Programa de Desarrollo Comunitario equilibrado que maximice el beneficio para las personas de bajos ingresos tanto directamente como a través de las mejoras de sus vecindarios. Al proporcionar una vivienda digna, entornos de vida adecuados y servicios de apoyo, la Ciudad de Pasadena tiene la intención de mejorar nuestros vecindarios de bajos ingresos y proporcionar a nuestros ciudadanos los recursos necesarios para ayudarlos a romper la pobreza generacional y circunstancial.

Se propone financiar los siguientes proyectos y actividades específicos que abordarán las necesidades de la comunidad identificadas anteriormente.

Subvención global de desarrollo comunitario 2020 (CDBG) y financiación del año anterior: \$ 1,980,006.63

Instalaciones públicas y mejoras	Asignaciones
A. Wafer Street Paving & Drainage Improvements Phase II Project	\$1,386,578.43
Servicios públicos	
A. Transportation Services for Elderly and Disabled Persons	\$155,000.00
B. Sarah's House Operational Services	\$ 70,000.00
Administración del programa	
A. CDBG Program Administration	\$343,428.20
B. Housing Rehabilitation Administration	\$ 25,000.00

Programa de asociaciones de inversión en el hogar 2020 (HOME) y financiación del año anterior:
\$ 723,121.40

Servicios de rehabilitación de viviendas	\$584,430.40
Organización para el Desarrollo de la Vivienda Comunitaria (CHDO) apartada	
A. Estar determinado	\$ 83,214.60
Administración del programa	
A. HOME Program Administration	\$ 55,476.40

Subvenciones para soluciones de emergencia (ESG) Financiación del año anterior: \$ 140,211

Programa	
A. Rapid Re-housing	\$ 52,359.77

Nos gustaría alentar la participación de residentes, organizaciones locales sin fines de lucro y negocios dentro de la Ciudad de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo audiencias públicas prácticamente a través de Zoom en:

30 de julio de 2020
10:00 a.m. a 11:00 p.m. y a las 2:00 p.m. - 3:00 pm.

El enlace Zoom para ver las audiencias se publicará el 22 de julio de 2020 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 2020 propuesto contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al 713-475-7294. Si se solicita una traducción al español del documento propuesto, permita un aviso de 24 horas para su procesamiento. También se publicará una copia del plan en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/> y copias impresas estarán disponibles para su revisión en:

Ayuntamiento de la ciudad de Pasadena - Departamento de desarrollo comunitario
1149 Ellsworth Drive, quinto piso
Pasadena, Texas 77506

Ayuntamiento de Pasadena - Secretario de la ciudad
1149 Ellsworth Drive, segunda piso
Pasadena, Texas 77506

Biblioteca pública principal de la ciudad de Pasadena
1201 Jeff Ginn Memorial Drive
Pasadena, Texas 77506
Biblioteca Fairmont de la ciudad de Pasadena
4330 Fairmont Pkwy.
Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias y / o presentar comentarios por escrito. El periodo de comentarios de 30 días comenzará el 16 de julio de 2020 y finalizará el 14 de agosto de 2020. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo de la Comunidad, P.O. Box 672, Pasadena, TX 77501 o por correo

electrónico a CommDev@pasadenatx.gov a más tardar a las 4:00 p.m. el 14 de agosto de 2020 para consideración de la Junta Asesora de Desarrollo Comunitario.

Durante situaciones de emergencia declaradas, como pandemias o desastres naturales, el período de comentarios públicos puede acortarse, según lo decidido por HUD, a tan solo cinco (5) días para acelerar el proceso. En estos casos, las versiones preliminares de los documentos públicos estarán disponibles solo en el sitio web de la Ciudad.

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Victoria Bond A IR Clark
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 15th Day of July A.D. 2020



A large, stylized handwritten signature in blue ink, likely belonging to the notary public.

Notary Public in and for the State of Texas

PUBLIC NOTICE

City of Pasadena

Proposed Annual Action Plan (2020)

Amendments to the 2011, 2013, 2017 and 2018 Annual Action Plans

Citizen Review Public Hearings

Annual Action Plan

The City of Pasadena is expected to receive \$2,271,905 in federal grants for program year 2020: Community Development Block Grant (CDBG) \$1,717,141 and Home Investment Partnerships Program (HOME) \$554,764. The City of Pasadena has \$483,582.80 in prior year funds to be reallocated for the 2020 Consolidated Program Year: Community Development Block Grant (\$262,865.63) Program, HOME (Investment Partnerships (HOME) Program (\$168,357.40) and Emergency Solutions Grants (ESG) Program (\$52,359.77). All funding is contingent upon grant disbursements from the U.S. Department of Housing and Urban Development (HUD).

The City of Pasadena Community Development Department proposes to amend its approved 2011, 2013, 2017 and 2018 Annual Action Plans. In accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. Changing an activities total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.

Therefore, the City of Pasadena Community Development Department proposes substantial amendments to reallocate \$262,865.63 in CDBG, \$52,359.77 in ESG and \$168,357.40 in HOME prior year funds as follows:

CDBG Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Water Street Paving & Drainage Improvements Phase II Project
McMasters Avenue Waterline Replacement Project	2011, amended 2016	\$46,241.35
Thomas Street Reconstruction Project	2017	\$36,624.28
Sunset Pool Renovation	2017	\$180,000.00
Total		\$262,865.63

*This proposed amount is combined with 2020 CDBG funds in the amount of \$1,123,712.60 for a project total of \$1,386,578.43

ESG Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Rapid Re-housing
Emergency Shelter	2013	\$31,289.18
Homeless Prevention	2013	\$21,070.59
Total		\$52,359.77

HOME Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2018	\$168,357.40
Total		\$168,357.40

2020 Community Development Objectives

- Rehabilitate degrading infrastructure and improve public facilities and/or conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2020 Community Development Block Grant (CDBG) & Prior Year Funding: \$1,980,906.43

Public Facilities & Improvements	Allocations
A. Water Street Paving & Drainage Improvements Phase II Project	\$1,386,578.43
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$153,000.00
B. Sarah's House Operational Services	\$70,000.00
Program Administration	
A. CDBG Program Administration	\$343,428.20
B. Housing Rehabilitation Administration	\$25,000.00

NOTICIA PUBLICA

Ciudad de Pasadena

Propuesta de plan de acción anual

Modificaciones a los Planes de Acción Anuales

Audiencias de revisión ciudad

Plan de acción anual

Se espera que la Ciudad de Pasadena reciba \$2,271,905 en subvenciones fed en bloque de desarrollo comunitario (CDBG) \$1,717,141 y el programa de \$554,764. La Ciudad de Pasadena tiene \$483,582.80 en fondos del año anterior Consolidado 2020: Subvención en bloque de desarrollo comunitario (\$262.86 en el hogar (\$168,357.40), y programa de subvenciones de soluciones de o dependen de los desembolsos de subvenciones del Departamento de Vivir El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena en 2011, 2013, 2017 y 2018 aprobados. De conformidad con la regulación 24 aprobado siempre que tome una de las siguientes decisiones:

1. Hacer un cambio en sus prioridades de asignación;
2. Hacer un cambio en el método de distribución de fondos;
3. Para llevar a cabo una actividad, utilizando fondos de cuo (incluidos los ingresos del programa), no descritos en el Plan de Acción;
4. Para cambiar el propósito, alcance, ubicación o dato previamente en el Plan Consolidado y / o el Plan de Acción;
5. Cambiar el monto total en dólares de las actividades asignadas (25%) del monto descrito anteriormente en el Plan de Acción.

Por lo tanto, el Departamento de Desarrollo Comunitario de la Ciudad de l realignar \$262,865.63 en CDBG, \$52,359.77 en ESG y \$168,357.40 en fondos de

Desglose de fondos realignados

Proyectos a Reprogramar	Año del plan de acción
McMasters Avenue Waterline Replacement Project	2011, modificado 2016
Thomas Street Reconstruction Project	2017
Sunset Pool Renovation	2017
Total	

* Esta cantidad propuesta se combine con fondos CDBG 2020 de proyecto de \$1,386,578.43.

Desglose de fondos realignados

Proyectos a Reprogramar	Año del plan de acción
Emergency Shelter	2013
Homeless Prevention	2013
Total	

Desglose de fondos realignados

Proyectos a Reprogramar	Año del plan de acción
CHDO Housing Set Aside	2018
Total	

Objetivos de desarrollo comunitario

- Rehabilitar la infraestructura degradante y mejorar las inst residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas asequibles y accesibles para los residentes dentro de las par CDBG y HOME para ayudar con los esfuerzos de rehabilitación;
- Reducir la falta de vivienda proporcionando servicios de as fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de m incluidos aquellos con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para

La Ciudad esta comprometida con la implementación adecuada de un Pr que maximice el beneficio para las personas de bajos ingresos tanto dire vecindarios. Al proporcionar una vivienda digna, entornos de vida adecuac tiene la intención de mejorar nuestros vecindarios de bajos ingresos y or necesarios para ayudarnos a romper el pobreza generacional y circumstanc Se propone financiar los siguientes proyectos y actividades asociadas o identificadas anteriormente.

Subvención federal de desarrollo comunitario 2020 (CDBG) y financiación de instalaciones públicas y mejoras

Public Services	Allocations
A. Water Street Paving & Drainage Improvements Phase II Pro	\$1,386,578.43
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$153,000.00
B. Sarah's House Operational Services	\$70,000.00
Program Administration	
A. CDBG Program Administration	\$343,428.20
B. Housing Rehabilitation Administration	\$25,000.00

1 (2020)
 011, 2013, 2017 y 2018
 ano

trales para el año 2020 del programa: Subvención
 asociaciones de inversión en el hogar (HOME)
 r que se reasignaran para el Año del Programa
 S.631, el programa de asociaciones de inversión
 mercancía (ESG) (\$52,359.77). Todos los fondos
 da y Desarrollo Urbano (HUD) de EE. UU.
 propone enmendar sus Planes de Acción Anuales
 CFR 91.505. la jurisdicción enmendare su plan

quier programa cubierto por el Plan Consolidado
 nente en el Plan de Acción Anual:
 s de beneficiarios de una actividad descrita
 Anual; o
 udo o presupuestado en mas del veinticinco por
 de Acción Anual o su Enmienda Sustancial mas
 Pasadena propone enmiendas sustanciales para
 e HOME del ano anterior de la siguiente manera:

lo CDBG	
n	Water Street Paving & Drainage Improvements Phase II Project
s	\$46,241.35
	\$36,624.28
	\$180,000.00
	\$262,865.63
r un monto de \$1,123,712.80 para un total 43	

do ESG	
cion	Rapid Re-housing
	\$31,289.18
	\$71,070.59
	\$52,359.77

lo HOME	
	Housing Rehabilitation Services
	\$168,357.40
	\$168,357.40

1a 2020
 alaciones publicas y / o las condiciones para los
 ntes seguras, sanitarias y decentes que sean
 ras de bajos ingresos mediante el uso de fondos
 cion de viviendas:
 xivo o traves de refugios locales y agencias sin
 rrvicio publico que beneficien a la comunidad.
 todos los residentes de Pasadena.
 ograma de Desarrollo Comunitario equilibrado
 ctivamente como a traves de las mejoras de sus
 tos y servicios de apoyo, la Ciudad de Pasadena
 ooperacion a nuestros ciudadanos los recursos
 :al.
 ue abordaran las necesidades de la comunidad

l ano anterior: \$1,890,004.63	
Asignaciones	
lect	\$1,386,578.43
	\$155,000.00
	\$70,000.00
	\$341,428.20

2020 Home Investment Partnership Program (HOME) & Prior Year Funding: \$723,123.49

Housing Rehabilitation Services	\$584,430.40
Community Housing Development Organization (CHDO) Set Aside	
A. To Be Determined	\$82,214.60
HOME Program Administration	
A. HOME Program Administration	\$55,478.40
Emergency Solutions Grants (ESG) Prior Year Funding: \$160,211	
Program	
A. Rapid Re-housing	\$52,399.77

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. Public hearings will be held by the City of Pasadena Community Development Department virtually via Zoom on:

July 28, 2020

10:00 a.m. - 11:00 a.m. and 2:00 p.m. - 3:00 p.m.

The Zoom link to view the hearings will be posted July 22, 2020 on the City of Pasadena website at <https://www.pasadenatx.gov/632/Plans-Notices>

Citizens may request a copy of the proposed 2020 Annual Action Plan by contacting the City of Pasadena Community Development Department at 713-475-7294. If a Spanish translation of the proposed document is requested, please allow a 24 hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov/> and hard copies will be made available for review at:

- City of Pasadena City Hall - Community Development Department
- 1149 Ellsworth, Fifth Floor
- Pasadena, Texas 77506
- City of Pasadena City Hall - City Secretary
- 1149 Ellsworth, Second Floor
- Pasadena, Texas 77506
- City of Pasadena Main Public Library
- 1201 Jeff Ginn Memorial Dr.
- Pasadena, Texas 77506
- City of Pasadena Fairmont Library
- 4330 Fairmont Pkwy.
- Pasadena, Texas 77504

The public is encouraged to attend the hearings and/or submit written comments. The 30 day comment period will begin July 16, 2020 and end August 14, 2020. All comments must be received by the Community Development Department, P.O. Box 672, Pasadena, TX 77501 or via email at CommDev@pasadenatx.gov no later than 4:00 p.m. on August 14, 2020 for consideration of the Community Development Advisory Board.

During declared emergency situations, such as pandemics or natural disasters, the public comment period may be shortened, as decided by HUD, to as little as five (5) days to expedite the process. In these cases, draft versions of public documents will be made available on the City's website only.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

U. Housing Noncompetition Administration

Programa de asociaciones de inquilinos en el hogar 2020 (INHA) \$723,123.49

Services de rehabilitación de viviendas	
Organización para el Desarrollo de la Vivienda Comunitaria (CHDO) apart	
A. Estar determinado	
Administración del programa	
A. HOME Program Administration	
Subvenciones para soluciones de emergencia (ESG) Finen	
Programa	
A. Rapid Re-housing	

Nos gustaría alentar la participación de residentes, organizaciones locales de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad (C) prácticamente a través de Zoom etc

28 de julio de 2020

10:00 a.m. a 11:00 p.m. y a las 2:00 p.m.

El enlace Zoom para ver las audiencias se publicará el 22 de julio de 2020. <https://www.pasadenatx.gov/632/Plans-Notices>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 20 Desarrollo Comunitario de la Ciudad de Pasadena al 713-475-7294. Si se le propuesto, permita un aviso de 24 horas para su procesamiento. También la Ciudad de Pasadena en <https://www.pasadenatx.gov/> y copias impreso

Ayuntamiento de la ciudad de Pasadena - Departamento de desarrollo con 1149 Ellsworth Drive, quinto piso Pasadena, Texas 77506

Ayuntamiento de Pasadena - Secretario de la ciudad 1149 Ellsworth Drive, segunda piso Pasadena, Texas 77506

Biblioteca pública principal de la ciudad de Pasadena 1201 Jeff Ginn Memorial Drive Pasadena, Texas 77506

Biblioteca Fairmont de la ciudad de Pasadena 4330 Fairmont Pkwy. Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias y / o presentar comentarios días comenzará el 16 de julio de 2020 y finalizará el 14 de agosto de 2020 por el Departamento de Desarrollo de la Comunidad, P.O. Box 672, P. CommDev@pasadenatx.gov y más tarde a las 4:00 p.m. el 14 de agosto de Desarrollo Comunitario.

Durante situaciones de emergencia declaradas, como pandemias o o cualquier puede acortarse, según la decisión por HUD, a tan solo cinco casos, las versiones preliminares de los documentos públicos estarán De acuerdo con el Acta Americana de Des habilidad, individuos que necesi y servicios comunicativos auxiliares) deben notificar al Departamento de D berar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-291 24 horas antes de la fecha programada para la audiencia. La Ciudad de residentes que no hablen inglés, peticiones se pueden realizar con el Depart 24 horas antes.

Para obtener más información sobre estos programas, puede contactar (713) 475-7294. También, un traductor en español estará presente durante 24 horas antes.

\$25,000.00
ABI y financiación del año anterior.

total \$584,430.40

\$83,214.60

\$55,476.40

financiación del año anterior: \$169,311

\$52,359.77

sin fines de lucro y negocios dentro de la Ciudad de Pasadena llevara a cabo audiencias públicas

.. 3:00 pm.

10 en el sitio web de la Ciudad de Pasadena en

20 en su sitio web contactando al Departamento de
oficinas una traducción al español del documento
se publicara una copia del plan en el sitio web de
se estarán disponibles para su revisión en:
numérico

es por escrito. El periodo de comentarios de 30
20. Todos los comentarios deben ser recibidos
Pasadena, TX 77501 o por correo electrónico a
73289 para consideración de la Junta Asesora de

desastres naturales, el periodo de comentarios
o (5) días para acelerar el proceso. En estos
disponibles solo en el sitio web de la Ciudad.
con comodidades especiales (incluyendo ayudas
Desarrollo Comunitario al (713) 475-7294 o pueden
19 (TDD) o 1-800-735-2989 (VOZI), por lo menos
para asistencia y/o traducciones para todos los
elementos de Desarrollo Comunitario por lo menos

al Departamento de Desarrollo Comunitario al
la audiencia pública a petición de por lo menos

A14 | Wednesday, July 15, 2020 | Pasadena Citizen

CLASSIFIED SOUTHASTTEXAS.COM TO ADVERTISE: Call (855) 722-3900

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Autos & More

Type Details
Miscellaneous
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LEGAL NOTICES hcnlegals@hcnonline.com (855) 722-3900

Legals/Public Notices Legals/Public Notices Legals/Public Notices

PASADENA INDEPENDENT SCHOOL DISTRICT is soliciting Request for Proposals for Herbicide, Pesticide, Fungicide, Turf Chemicals and Irrigation System Supplies. RFP #21R-001PD until 2:00 PM, Monday, August 17, 2020. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view specifications and submit their response at the following link: <https://pasadenaisd.onwave.net>.

Public Notice of Public Hearing regarding the Proposed FY2021 City of Pasadena Crime Control and Prevention District Budget has been scheduled to be held during the regular City Council meeting on Tuesday, July 21, 2020, 6:00 P.M., City Council Chambers, located at 1149 E. Booth Drive, Pasadena, TX 77506. Publish dates: July 8, 2020 & July 15, 2020

The following vacant property has accumulation or growth of high grass, weeds, rubbish, carnos filth, trash and debris and / or stagnant water, including stagnant water in a swimming pool. These violations must be removed or remedied from the entire property. If you are the owner or know how to contact the owner, please contact the Pasadena Health Department at 713-475-5529

- 5113 Farmout Pkwy, Res 0 Bk 1 South Houston Gardens Sec 4 Res 0 B1 01 R/P, Pasadena, TX 77505
- 1437 Marguerite Ln, Lt 71 04 4 Market Terrace Sec 1, Pasadena TX 77502

LEGAL NOTICES To place legal notices email hcnlegals@hcnonline.com or call (855) 722-3900

Legals/Public Notices Legals/Public Notices Legals/Public Notices Legals/Public Notices Legals/Public Notices Legals/Public Notices

PUBLIC NOTICE

City of Pasadena

Proposed Annual Action Plan (OAG)

Amendments to the 2011, 2013, 2017 and 2018 Annual Action Plans

Citizen Review Public Hearings

Annual Action Plans

The City of Pasadena is expected to receive \$2,271,905 in federal grants for program year 2020: Community Development Block Grant (CDBG) \$1,717,141 and Home Investment Partnerships Program (HOME) \$554,764. The City of Pasadena has \$403,592.80 in prior year funds to be reallocated for the 2020 Consolidated Program Year: Community Development Block Grant (CDBG) \$328,855.03 Program, HOME Investment Partnerships (HOME) Program (\$164,737.43) and Emergency Solutions Grants (ESG) Program (\$10,000.34). All funding is contingent upon grant disbursement from the U.S. Department of Housing and Urban Development (HUD). The City of Pasadena Community Development Department proposes to amend its approved 2011, 2013, 2017 and 2018 Annual Action Plans. In accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. Changing an activities total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.

Therefore, the City of Pasadena Community Development Department proposes substantial amendments to reallocate \$25,853.63 in CDBG, \$52,359.77 in ESG and \$168,357.40 in HOME for year funds as follows:

CDBG Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Water Street Paving & Drainage Improvements Phase II Project
McMadars Avenue Waterline Replacement Project	2011, amended 2016	\$46,241.35
Thomas Street Reconstruction Project	2017	\$36,624.28
Sunset Pool Renovation	2017	\$180,000.00
Total		\$562,845.63

*This proposed amount is combined with 2020 CDBG funds in the amount of \$1,123,712.80 for a project total of \$1,386,578.43

ESG Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Rapid Re-housing
Emergency Shelter	2013	\$31,289.18
Homeless Prevention	2013	\$21,070.59
Total		\$52,359.77

HOME Reallocated Funds Breakdown

Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2018	\$168,357.40
Total		\$168,357.40

- 2020 Community Development Objectives**
- Rehabilitate degraded infrastructure and improve public facilities and/or conditions for Pasadena residents;
 - Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
 - Reduce homelessness by providing supportive services through both shelters and non-profit agencies;
 - Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
 - Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

NOTICIA PUBLICA

Ciudad de Pasadena

Propuesta de plan de acción anual (OAG)

Modificaciones a los Planes de Acción Anuales 2011, 2013, 2017 y 2018

Avisos de revisiones Ciudadanas

Plan de acción anual

Señora o don la Ciudad de Pasadena recibe \$2,271,905 en subvenciones federales para el año 2020 del programa Subvención de desarrollo de vivienda comunitaria (CDBG) \$1,717,141 y el programa de asociaciones de inversión en el hogar (HOME) \$554,764. La Ciudad de Pasadena tiene \$403,592.80 en fondos del año anterior que se realocarán para el Año del Programa Consolidado 2020. Subvención en bloque de desarrollo comunitario (\$287,855.63), el programa de asociaciones de inversión en el hogar (\$164,737.43), y programa de subvenciones de soluciones de emergencia (ESG) (\$10,000.34). Todos los fondos dependen de los desembolsos de subvenciones del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmendar sus Planes de Acción Anuales 2011, 2013, 2017 y 2018 aprobados. De conformidad con la regulación 24 CFR 91.505, la jurisdicción enmendará su plan aprobado siempre que tome una de las siguientes decisiones:

1. Hacer un cambio en sus prioridades de asignación;
2. Hacer un cambio en el método de distribución de fondos;
3. Para llevar a cabo una actividad, utilizando fondos de cualquier programa cubiertos por el Plan Consolidado (incluidos los ingresos del programa), no descritos previamente en el Plan de Acción Anual;
4. Para cambiar el propósito, alcance, ubicación o datos de beneficiarios de una actividad descrita previamente en el Plan Consolidado y / o el Plan de Acción Anual; o
5. Cambiar el monto total en dólares de las actividades asignado o presupuestado en más del veinticinco por ciento (25%) del monto descrito anteriormente en el Plan de Acción Anual o su Enmienda Substantial al mismo plan.

Por lo tanto, el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmendar sus estándares para realignar \$25,853.63 en CDBG, \$52,359.77 en ESG y \$168,357.40 en fondos de HOME del año anterior de la siguiente manera:

Desglose de fondos realignados de CDBG

Proyectos a Reprogramar	Año del plan de acción	Water Street Paving & Drainage Improvements Phase II Project
McMadars Avenue Waterline Replacement Project	2011, modificado 2016	\$46,241.35
Thomas Street Reconstruction Project	2017	\$36,624.28
Sunset Pool Renovation	2017	\$180,000.00
Total		\$562,845.63

* Esta cantidad propuesta se combina con fondos CDBG 2020 por un monto de \$1,123,712.80 para un total de proyecto de \$1,386,578.43

Desglose de fondos realignados de ESG

Proyectos a Reprogramar	Año del plan de acción	Rapid Re-housing
Emergency Shelter	2013	\$31,289.18
Homeless Prevention	2013	\$21,070.59
Total		\$52,359.77

Desglose de fondos realignados de HOME

Proyectos a Reprogramar	Año del plan de acción	Housing Rehabilitation Services
CHDO Housing Set Aside	2018	\$168,357.40
Total		\$168,357.40

Objetivos de desarrollo comunitario 2020

- Rehabilitar la infraestructura de degradando y mejorar las instalaciones públicas y / o las condiciones para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y decentes que sean asequibles y accesibles para los residentes dentro de los límites de bajos ingresos mediante el uso de fondos CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y servicios sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a las comunidades, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

La Ciudad está comprometida con la implementación adecuada de un Programa de Desarrollo Comunitario equilibrado que maximice el beneficio para los residentes de bajos ingresos tanto directamente como a través de las mejoras de sus vecindarios. Al proporcionar una vivienda decente, entornos de vida adecuada y servicios de apoyo a la Ciudad de Pasadena tiene la intención de mejorar nuestros vecindarios de bajos ingresos y proporcionar a nuestros ciudadanos los recursos

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2020 Community Development Block Grant (CDBG) & Prior Year Funds: \$1,268,996.63	Allocations
Public Facilities & Improvements	\$1,386,578.40
A. Water Street Paving & Drainage Improvements Phase II Project	
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$155,000.00
B. Sarah's House Operational Services	\$70,000.00
Program Administration	
A. CDBG Program Administration	\$34,426.20
B. Housing Rehabilitation Administration	\$25,000.00
2019 Home Investment Partnerships Program (HOME) & Prior Year Funds: \$273,171.68	
Housing Rehabilitation Services	\$584,400.40
Community Housing Development Organization (CHDO) Set Aside	
A. To Be Determined	\$83,214.60
HOME Program Administration	
A. HOME Program Administration	\$55,475.40
Emergency Solutions Grants (ESG) Prior Year Funds: \$118,111	
Program	
A. Rapid Re-housing	\$52,299.77

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. Public hearings will be held by the City of Pasadena Community Development Department virtually via Zoom at:

July 30, 2020
10:00 a.m. - 11:00 p.m. and 2:00 p.m. - 3:00 p.m.

The Zoom link to view the hearings will be posted July 27, 2020 on the City of Pasadena website at <https://www.pasadenatx.gov/311/11111111>

Citizens may request a copy of the proposed 2020 Annual Action Plan by contacting the City of Pasadena Community Development Department at 713-475-7294. If a Spanish translation of the proposed document is requested, please allow a 24-hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov/> and hard copies will be made available for review at:

- City of Pasadena City Hall - Community Development Department
- 1149 Ellsworth, Fifth Floor
- Pasadena, Texas 77506
- City of Pasadena City Hall - City Secretary
- 1149 Ellsworth, Second Floor
- Pasadena, Texas 77506
- City of Pasadena Mash Public Library
- 1201 Jeff Ginn Memorial Dr.
- Pasadena, Texas 77504
- City of Pasadena Fairmont Library
- 4300 Fairmont Pkwy.
- Pasadena, Texas 77504

The public is encouraged to attend the hearings and/or submit written comments. The 30-day comment period will begin July 14, 2020 and end August 14, 2020. All comments must be received by the Community Development Department, P.O. Box 472, Pasadena, TX 77501 or via email at CommunityDevelopment@pasadenatx.gov no later than 4:00 p.m. on August 14, 2020 for consideration of the Community Development Advisory Board.

During declared emergency situations, such as pandemics or natural disasters, the public comment period may be extended, as decided by HUD, to as little as five (5) days to expedite the process. In these cases, draft versions of public documents will be made available on the City's website only.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communication aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-7289 (TDD) or 1-800-735-7288 (VOIC), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with request made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará disponible durante la audiencia pública a petición de por lo menos 24 horas antes.

necesarias para ayudarnos a romper la pobreza generacional y circunstancial. Se propone financiar los siguientes proyectos y actividades específicas que abordarán las necesidades de la comunidad identificadas anteriormente.

Asignaciones públicas y mejoras	Asignaciones
2020 Community Development Block Grant (CDBG) & Prior Year Funds: \$1,268,996.63	
Instalaciones públicas y mejoras	\$1,386,578.40
A. Water Street Paving & Drainage Improvements Phase II Project	
Servicios públicos	
A. Transportation Services for Elderly and Disabled Persons	\$155,000.00
B. Sarah's House Operational Services	\$70,000.00
Administración del programa	
A. CDBG Program Administration	\$34,426.20
B. Housing Rehabilitation Administration	\$25,000.00
Programa de asociaciones de habitantes en el hogar 2019 (HOME) y mandatos del año anterior: \$273,171.68	
Servicios de rehabilitación de viviendas	\$584,400.40
Organización para el desarrollo de la Vivienda Comunitaria (CHDO) apartada	
A. Estar determinado	\$83,214.60
Administración del programa	
A. HOME Program Administration	\$55,475.40
Subvenciones para soluciones de emergencia (ESG) Escondido del año anterior: \$118,111	
Programa	
A. Rapid Re-housing	\$52,299.77

Servicios de rehabilitación de viviendas
Organización para el desarrollo de la Vivienda Comunitaria (CHDO) apartada

A. Estar determinado
Administración del programa
Subvenciones para soluciones de emergencia (ESG) Escondido del año anterior: \$118,111

Programa
A. Rapid Re-housing

Nos gustaría alentar la participación de residentes, organizaciones locales, sin fines de lucro y negocios dentro de la Ciudad de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo audiencias públicas adicionalmente a través de Zoom en:

30 de julio de 2020
10:00 a.m. a 11:00 p.m. y a las 2:00 p.m. - 3:00 p.m.

El enlace Zoom para ver las audiencias se publicará el 27 de julio de 2020 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/311/11111111>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 2020 propuesto contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al 713-475-7294. Si se solicita una traducción al español del documento, propuesto, permita un aviso de 24 horas para su procesamiento. También se publicará una copia del plan en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/> y copias impresas estarán disponibles para su revisión en:

- Ayuntamiento de la ciudad de Pasadena - Departamento de desarrollo comunitario
- 1149 Ellsworth Drive, quinto piso
- Pasadena, Texas 77506
- Ayuntamiento de Pasadena - Secretario de la ciudad
- 1149 Ellsworth Drive, segundo piso
- Pasadena, Texas 77506
- Biblioteca pública principal de la ciudad de Pasadena
- 1201 Jeff Ginn Memorial Drive
- Pasadena, Texas 77504
- Biblioteca Fairmont de la ciudad de Pasadena
- 4300 Fairmont Pkwy.
- Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias y / o presentar comentarios por escrito. El periodo de comentarios de 30 días comenzará el 14 de julio de 2020 y finalizará el 14 de agosto de 2020. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo de la Comunidad, P.O. Box 472, Pasadena, TX 77501 o por correo electrónico a CommunityDevelopment@pasadenatx.gov más tarde a las 4:00 p.m. el 14 de agosto de 2020 para consideración de la Junta Asesora de Desarrollo Comunitario.

Durante situaciones de emergencia declaradas como pandemias o desastres naturales, el periodo de comentarios públicos puede acortarse según lo decidido por HUD, a tan solo cinco (5) días para agilizar el proceso. En estos casos, las versiones preliminares de los documentos públicos estarán disponibles solo en el sitio web de la Ciudad de Pasadena.

Los ciudadanos que necesiten servicios de asistencia o servicios de comunicación accesibles deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-7289 (TDD) o 1-800-735-7288 (VOIC), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, a petición de por lo menos 24 horas antes de la audiencia pública a petición de por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará disponible durante la audiencia pública a petición de por lo menos 24 horas antes.



Public Hearing

July 30, 2020

Circle One:

10:00 – 11:00 a.m. or 2:00 – 3:00 p.m.

Proposed 2020 Action Plan Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature

**Appendix I Citizen Participation
PY 2020 Annual Action Plan
Substantial Amendment**



PUBLIC NOTICE
City of Pasadena Community Development Department
Citizen Review Virtual Public Hearing for
Amendment to the 2020 Annual Action Plan

The City of Pasadena Community Development Department proposes to amend its approved 2020 Annual Action Plan. In accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. Changing an activities total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.

Therefore, the City of Pasadena Community Development Department proposes a substantial amendment as follows:

(1) To reallocate \$300,241.65 in 2017-2020 HOME funds to the *Housing Rehabilitation Services Program*. The proposed activity supports conservation of Pasadena’s residential neighborhoods and housing, a commitment which is vital to the well-being of the entire community. This goal cannot be successful without the housing improvements and repairs made through this program. The Housing Rehabilitation Service Program provides assistance to low-income households within the City of Pasadena, TX to maintain decent, affordable, safe and sanitary housing.

HOME Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2017	\$59,965.65
CHDO Housing Set Aside	2018	\$81,642.60
CHDO Housing Set Aside	2019	\$75,418.80
CHDO Housing Set Aside	2020	\$83,214.60
Total		\$300,241.65

(2) To reduce funds allocated to Rapid Re-housing by more than 25% from the amount previously described within the 2020 Annual Action Plan due to the deobligation of prior year Emergency Solutions Grants (ESG) funds by the U.S. Department of Housing and Urban Development (HUD).

ESG Allocation Reduction Breakdown			
Project	Original Funded Amount	Proposed Change	Percent of Change
Rapid Re-housing	\$52,359.77	(\$52,359.77)	100%

A virtual public hearing will be held via Zoom by the City of Pasadena Community Development Department on Thursday February 25, 2021 from 10:00 a.m. – 11:00 a.m. and 2:00 p.m. – 3:00 p.m. The Zoom link will be posted Wednesday, February 24, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate.

Comments to the amended 2020 Annual Action Plan may be made in writing, via email, or by phone. The thirty (30) day comment period will begin Thursday, February 11, 2021 and end Friday, March 12, 2021. All comments must be received by the Community Development Department by Friday, March 12, 2021, 12:00 PM for consideration. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review – PY20 AAP
Amendment
P.O. Box 672, Pasadena, TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. A Spanish speaker will be present during the workshop upon 24 hour request.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

Summaries of public comments and responses to the amended 2020 Annual Action Plan will be available in the final version of the plan. Following the public comment period, the plan will be submitted to City Council for approval. The plan will become effective upon adoption by City Council and the final version will be posted on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>.



NOTICIA PÚBLICA
Departamento de Desarrollo Comunitario de la Ciudad de Pasadena
Audiencia pública virtual de revisión ciudadana para
Enmienda al Plan de Acción Anual 2020

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmendar su Plan de Acción Anual 2020 aprobado. De acuerdo con la regulación 24 CFR 91.505, la jurisdicción deberá enmendar su plan aprobado siempre que tome una de las siguientes decisiones:

1. Realizar un cambio en sus prioridades de asignación;
2. Realizar un cambio en el método de distribución de fondos;
3. Para realizar una actividad, utilizando fondos de cualquier programa cubierto por el Plan Consolidado (incluidos los ingresos del programa), no descrito previamente en el Plan de Acción Anual;
4. Cambiar el propósito, alcance, ubicación o datos de beneficiarios de una actividad descrita previamente en el Plan Consolidado y / o Plan de Acción Anual; o
5. Cambiar el monto total en dólares de una actividad asignado o presupuestado en más del veinticinco por ciento (25%) del monto previamente descrito en el Plan de Acción Anual o su Enmienda Sustancial más reciente.

Por lo tanto, el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone una enmienda sustancial de la siguiente manera:

(1) Reasignar \$ 300,241.65 en fondos HOME de 2017-2020 al Programa de Servicios de Rehabilitación de Vivienda. La actividad propuesta apoya la conservación de las viviendas y los vecindarios residenciales de Pasadena, un compromiso que es vital para el bienestar de toda la comunidad. Este objetivo no puede tener éxito sin las mejoras y reparaciones de viviendas realizadas a través de este programa. El Programa de Servicios de Rehabilitación de Vivienda brinda asistencia a hogares de bajos ingresos dentro de la Ciudad de Pasadena, TX para mantener una vivienda decente, asequible, segura y sanitaria.

HOME Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2017	\$59,965.65
CHDO Housing Set Aside	2018	\$81,642.60
CHDO Housing Set Aside	2019	\$75,418.80
CHDO Housing Set Aside	2020	\$83,214.60
Total		\$300,241.65

(2) Reducir los fondos asignados a la Reubicación Rápida en más del 25% de la cantidad descrita anteriormente en el Plan de Acción Anual 2020 debido a la eliminación de obligaciones de los

fondos de Subsidios para Soluciones de Emergencia (ESG) del año anterior por parte del Departamento de Vivienda y Desarrollo (HUD).

ESG Allocation Reduction Breakdown			
Project	Original Funded Amount	Proposed Change	Percent of Change
Rapid Re-housing	\$52,359.77	(\$52,359.77)	100%

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom el jueves 25 de febrero de 2021 de 10:00 a.m. a 11:00 a.m. y 2:00 p.m. - 3:00 pm. El enlace Zoom se publicará el miércoles 24 de febrero de 2021 en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Todas las partes interesadas están invitadas a participar.

Los comentarios al Plan de Acción Anual 2020 enmendado pueden hacerse por escrito, por correo electrónico o por teléfono. El período de comentarios de treinta (30) días comenzará el jueves 11 de febrero de 2021 y finalizará el viernes 12 de marzo de 2021. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario antes del viernes 12 de marzo de 2021 a las 12:00 p.m. para su consideración. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
Atención: Revisión ciudadana - Enmienda
AAP PY20
P.O. Box 672
Pasadena, TX 77501

Correo Electrónico:
CommDev@pasadenatx.gov
Teléfono: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Los resúmenes de los comentarios públicos y las respuestas al Plan de Acción Anual de 2020 enmendado estarán disponibles en la versión final del plan. Después del período de comentarios públicos, el plan se presentará al Ayuntamiento para su aprobación. El plan entrará en vigor una vez que lo adopte el Concejo Municipal y la versión final se publicará en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>

Victoria Bond A/R Clerk
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 11th Day of February A.D. 2021



[Handwritten Signature]

Notary Public in and for the State of Texas



PUBLIC NOTICE
City of Pasadena Community Development Department
Citizen Review Virtual Public Hearing for
Amendment to the 2020 Annual Action Plan

The City of Pasadena Community Development Department proposes to amend its approved 2020 Annual Action Plan. In accordance with regulation 24 CFR 81.505, the jurisdiction shall amend its approved plan whenever it makes one of the following decisions:

1. To make a change in its allocation priorities;
2. To make a change in the method of distribution of funds;
3. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan;
4. To change the purpose, scope, location or beneficiary data of an activity previously described in the Consolidated Plan and/or Annual Action Plan; or
5. Changing an activity's total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the Annual Action Plan or its more recent Substantial Amendment.

Therefore, the City of Pasadena Community Development Department proposes a substantial amendment as follows:
(1) To reallocate \$300,241.65 in 2017-2020 HOME funds to the Housing Rehabilitation Services Program. The proposed activity supports preservation of Pasadena's residential neighborhoods and housing, a commitment which is vital to the well-being of the entire community. This goal cannot be successful without the housing improvements and repairs made through this program. The Housing Rehabilitation Services Program provides assistance to low-income households within the City of Pasadena, TX to maintain decent, affordable, safe and sanitary housing.

HOME Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2017	\$69,985.65
CHDO Housing Set Aside	2018	\$01,642.60
CHDO Housing Set Aside	2019	\$75,418.80
CHDO Housing Set Aside	2020	\$83,214.60
Total		\$300,241.65

(2) To reduce funds allocated to Rapid Re-housing by more than 25% from the amount previously described within the 2020 Annual Action Plan due to the deobligation of prior year Emergency Solutions Grants (ESG) funds by the U.S. Department of Housing and Urban Development (HUD).

ESG Allocation Reduction Breakdown			
Project	Original Funded Amount	Proposed Change	Percent of Change
Rapid Re-housing	\$52,369.77	(\$52,369.77)	100%

A virtual public hearing will be held via Zoom by the City of Pasadena Community Development Department on Thursday February 26, 2021 from 10:00 a.m. - 11:00 a.m. and 2:00 p.m. - 3:00 p.m. The Zoom link will be posted Wednesday, February 24, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/ESGPlans-Notice>. All interested parties are invited to participate.

Comments to the amended 2020 Annual Action Plan may be made in writing, via email, or by phone. The thirty (30) day comment period will begin Thursday, February 11, 2021 and end Friday, March 12, 2021. All comments must be received by the Community Development Department by Friday, March 12, 2021, 12:00 PM for consideration. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review - FY20 AAP
Amendment
P.O. Box 072, Pasadena, TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 476-7204
Fax: (713) 476-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 476-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. A Spanish speaker will be present during the workshop upon 24 hour request.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 476-7294. También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

Summaries of public comments and responses to the amended 2020 Annual Action Plan will be available in the final version of the plan. Following the public comment period, the plan will be submitted to City Council for approval. The plan will become effective upon adoption by City Council and the final version will be posted on the City of Pasadena website at <https://www.pasadenatx.gov/ESGPlans-Notice>.



NOTICIA PÚBLICA
Departamento de Desarrollo Comunitario de la Ciudad de Pasadena
Audiencia pública virtual de revisión ciudadana para
Enmienda al Plan de Acción Anual 2020

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone enmendar su Plan de Acción Anual 2020 aprobado. De acuerdo con la regulación 24 CFR 81.505, la jurisdicción deberá enmendar su plan aprobado siempre que tome una de las siguientes decisiones:

1. Realizar un cambio en sus prioridades de asignación;
2. Realizar un cambio en el método de distribución de fondos;
3. Para realizar una actividad, utilizando fondos de cualquier programa cubierto por el Plan Consolidado (incluidos los ingresos del programa), no descrito previamente en el Plan de Acción Anual;
4. Cambiar el propósito, alcance, ubicación o datos de beneficiarios de una actividad descrita previamente en el Plan Consolidado y / o Plan de Acción Anual; o
5. Cambiar el monto total en dólares de una actividad asignado o presupuestado en más del veinticinco por ciento (25%) del monto previamente descrito en el Plan de Acción Anual o su Enmienda Sustancial más reciente.

Por lo tanto, el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone una enmienda sustancial de la siguiente manera:
(1) Reasignar \$ 300,241.65 en fondos HOME de 2017-2020 al Programa de Servicios de Rehabilitación de Vivienda. La actividad propuesta apoya la preservación de las viviendas y los vecindarios residenciales de Pasadena, un compromiso que es vital para el bienestar de toda la comunidad. Este objetivo no puede tener éxito sin las mejoras y reparaciones de viviendas realizadas a través de este programa. El Programa de Servicios de Rehabilitación de Vivienda brinda asistencia a hogares de bajos ingresos dentro de la Ciudad de Pasadena, TX para mantener una vivienda decente, asequible, segura y sanitaria.

HOME Reallocated Funds Breakdown		
Projects to be Reprogrammed	Action Plan Year	Housing Rehabilitation Services
CHDO Housing Set Aside	2017	\$69,985.65
CHDO Housing Set Aside	2018	\$01,642.60
CHDO Housing Set Aside	2019	\$75,418.80
CHDO Housing Set Aside	2020	\$83,214.60
Total		\$300,241.65

(2) Reducir los fondos asignados a la Rehabilitación Rápida en más del 25% de la cantidad descrita anteriormente en el Plan de Acción Anual 2020 debido a la eliminación de

Obligaciones de las fuentes de fondos para Estructuras de Emergencia (ESE) del año anterior por parte del Departamento de Vivienda y Desarrollo (HUD).

ESE Allocation Reduction Breakdown			
Project	Original Funded Amount	Proposed Change	Percent of Change
Rapid Re-housing	\$62,369.77	(\$62,369.77)	100%

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena levantó a cabo una audiencia pública virtual a través de Zoom el jueves 25 de febrero de 2021 de 10:00 a.m. a 11:00 a.m. y 2:00 p.m. - 3:00 p.m. El enlace Zoom se publicará el miércoles 24 de febrero de 2021 en el sitio web de la ciudad de Pasadena en <https://www.pasadenata.gov/822/Plan-Notices>. Todas las partes interesadas están invitadas a participar.

Los comentarios al Plan de Acción Anual 2020 ordenado pueden hacerse por escrito, por correo electrónico o por teléfono. El periodo de comentarios de treinta (30) días comenzará el jueves 11 de febrero de 2021 y finalizará el viernes 12 de marzo de 2021. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario antes del viernes 12 de marzo de 2021 a las 12:00 p.m. para su consideración. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
 Atención: División Ciudadana - Emergencia
 AAP PY20
 P.O. Box 078
 Pasadena, TX 77501

Correo Electrónico:
 CommDev@pasadenata.gov
 Teléfono: (713) 475-7294
 Fax: (713) 475-7037

De acuerdo con el Acta Americana de Accesibilidad, Individuos que necesitan acomodaciones especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2089 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés. Solicitudes se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Los resultados de los comentarios públicos y las respuestas al Plan de Acción Anual de 2020 ordenado estarán disponibles en la versión final del plan. Después del periodo de comentarios públicos, el plan se presentará al Ayuntamiento para su aprobación. El plan entrará en vigor una vez que lo adopte el Consejo Municipal y la versión final se publicará en el sitio web de la Ciudad de Pasadena en <https://www.pasadenata.gov/822/Plan-Notices>.

LEGAL NOTICES To place legal notices email henlegal@hcnonline.com or call (855) 722-3900

Legal Notices | Legal Notices



PUBLIC NOTICE City of Pasadena Community Development Department

The City of Pasadena Community Development Department proposes to amend its approved 2020 Annual Action Plan, in accordance with regulation 24 CFR 61.506, the...

Table with 3 columns: Projects to be Reimagined, Action Plan Year, Housing Rehabilitation Services. Rows include CHDO Housing Set Aside for years 2017, 2018, 2019, 2020, and a Total row.

2) To reduce funds allocated to Rapid Re-Housing by more than 25% from the amount previously described in the 2020 Annual Action Plan due to the deobligation of prior...

Table with 4 columns: Project, Original Funded Amount, Proposed Change, Percent of Change. Row: Rapid Re-Housing, \$52,359.77, (\$52,359.77), 100%.

A public hearing will be held on February 10, 2021 at 11:00 AM in the City of Pasadena Community Development Department on Thursday, February 10, 2021 from 11:00 AM to 11:00 AM...



NOTICIA PÚBLICA Departamento de Desarrollo Comunitario de la Ciudad de Pasadena

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena propone una audiencia pública virtual a través de Zoom el jueves 25 de febrero de 2021 a las 11:00 AM...

Table with 3 columns: Projects to be Reimagined, Action Plan Year, Housing Rehabilitation Services. Rows include CHDO Housing Set Aside for years 2017, 2018, 2019, 2020, and a Total row.

2) Reducir los fondos asignados a Rápidos Realojamiento en más del 25% de la cantidad descrita en el Plan de Acción Anual 2020 debido a la desobligación de fondos...

Table with 4 columns: Project, Original Funded Amount, Proposed Change, Percent of Change. Row: Rapid Re-Housing, \$52,359.77, (\$52,359.77), 100%.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom el jueves 25 de febrero de 2021 a las 11:00 AM...



NOTICE OF PUBLIC SALE

Notice of Public Sale. The undersigned, Sheriff of the County of Los Angeles, do hereby give notice that I will sell at public sale on the 10th day of February 2021...

NOTICE OF PUBLIC SALE. The undersigned, Sheriff of the County of Los Angeles, do hereby give notice that I will sell at public sale on the 10th day of February 2021...

NOTICE OF PUBLIC HEARING. Notice is hereby given that the Planning and Zoning Commission of the City of Pasadena, California, will hold a public hearing on the proposed...

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Legal Notices | Legal Notices

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Notice of Draft Permit for a New Facility. The Texas Commission on Environmental Quality (TCEQ) has issued a draft permit for a new facility...

The purpose of a "draft" permit is to allow the public to comment on the proposed permit. The permit is not final until it has been approved by the TCEQ...

A person who may be affected by the issuance of a permit or the denial of a permit may request a public hearing. The purpose of a public hearing is to provide an opportunity...

Written public comments and/or requests for a public hearing should be submitted to the Texas Commission on Environmental Quality, Office of the Chief Clerk, 1115 U.S. Highway 202, Houston, Texas 77002-1302...

Additional information about this permit application, including the draft permit, can be obtained from the Texas Commission on Environmental Quality, Office of the Chief Clerk...

Public Comment / Public Meeting. You may submit public comments or request a public meeting on this application. The purpose of a public meeting is to provide an opportunity for you to submit comments...

Opportunity for a Contested Case Hearing. After the draft permit is issued, you may request a contested case hearing. A contested case hearing is a legal proceeding similar to a civil trial...

Request a Contested Case Hearing. You must include the following items in your request: your name and address, the location and address of your property/activities relative to the proposed facility...

Additional Information. For details about the draft of the application, visit the Commission's prepared Database at: www.tceq.texas.gov. Search the database using the permit number...

Additional Information. For details about the draft of the application, visit the Commission's prepared Database at: www.tceq.texas.gov. Search the database using the permit number...



**City of Pasadena Community Development Department
Citizen Review Virtual Public Hearing for
Amendment to the 2020 Annual Action Plan Comments**

Virtual Public Hearing via Zoom

February 25, 2021

10:00 a.m. – 11:00 a.m.

02:00 p.m. – 03:00 p.m.

A Public Notice was published in the Pasadena Citizen newspaper to notify the community of the proposed amendments to the 2020 Annual Action Plan. In addition, the public was notified of the thirty (30) day public comment period beginning on Thursday, February 11, 2021 and ending on Friday, March 12, 2021 at 12:00 p.m. In the interest of public safety during the current COVID-19 crisis, the City of Pasadena Community Development Department hosted a virtual public hearing for the Amendment to the 2020 Annual Action Plan and allowed for comments to be made in writing, via email, or by phone. During the public comment period, no citizen comments were received.

Summary of Comment(s) Received:

Virtual Public Hearing:

No attendees and/or comments.

Email:

No comments received.

Mail:

No comments received.

Appendix II Resolution

Agenda
09/18/20

AGENDA REQUEST

ORDINANCE RESOLUTION

Reso D NO: 2020- 117

CAPTION: APPROVAL OF THE 2020 ANNUAL ACTION PLAN AUTHORIZING THE FILING OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT GRANT PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANTS (ESG) AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME).

RECOMMENDATIONS & JUSTIFICATION: THE 2020 ACTION PLAN SERVES AS THE APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR CDBG, ESG AND HOME PROGRAM FUNDS.

(IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH SECOND PAGE)

BUDGETED:

COUNCIL DISTRICT(S) AFFECTED: A, B, C, D, E, F, G & H

REQUIRES APPROPRIATION:

See attached Certification

	COUNCIL ACTION	
	FIRST READING:	FINAL READING:
MELISSA QUIJANO <i>Melissa Quijano</i> COMMUNITY DEVELOPMENT DATE: <u>08/24/2020</u> REQUESTING PARTY (TYPED)		
BUDGET DEPARTMENT	<i>Harrison</i> MOTION	MOTION
PURCHASING DEPARTMENT	<i>Leaman</i> SECOND	SECOND
APPROVED:		
<i>[Signature]</i> CITY ATTORNEY	<u>9-15-20</u> DATE	DATE
<i>[Signature]</i> MAYOR	DEFERRED: _____	

RESOLUTION NO. 2020 - 117

AN RESOLUTION TO APPROVE AND ADOPT THE 2020 ANNUAL ACTION PLAN AUTHORIZING THE FILING OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT GRANT PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANTS (ESG) AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME).

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is authorized to implement program regulations;

WHEREAS, Pasadena City Council approval of the 2020 Action Plan for federally funded programs and projects administered by the City of Pasadena is contingent upon written approval by HUD and/or any other authority with jurisdiction, of said plan(s);

WHEREAS, the City of Pasadena desires to participate as an Entitlement Community (CDBG and ESG) and as a Participating Jurisdiction (HOME) in these programs and to submit a total application to HUD in the amount of \$2,755,487.80 to accomplish certain neighborhood and housing improvements, public facilities and/or improvements, and provide public services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASADENA:

SECTION 1. That the City of Pasadena desires to participate in the Community Development Block Grant (CDBG) Program (1,980,006.63), the Home Investment Partnerships (HOME) Program (\$723,121.40) and the Emergency Solutions Grants (ESG) Program (\$52,359.77) as evidenced by the development of the 2020 Action Plan by the Community Development Department of the City of Pasadena, TX. The 2020 Action Plan is year three of the 2018-2022 Five-Year Consolidated Plan, and gives priority to activities which will benefit the low- to moderate-income residents, homeless persons, and improve public infrastructure and/or facilities.

SECTION 2. That the 2020 Action Plan entitled Exhibit "A", attached hereto and incorporated herein for all purposes, is hereby approved and adopted by the City Council.

SECTION 3. That the following City Officials are hereby designated as responsible officers for those applicable sections of the Programs as cited below:

- (a) Community Development Manager - To prepare and file said 2020 Action Plan and application, as well as provide such additional information and documentation as may be later required by HUD.
- (b) City Controller or Assistant City Controller - To execute and file requisition of funds and act as authorized fiscal representative of the City.
- (c) Director of Housing and Community Development- To prepare and execute those contracts as may be necessary in conjunction with the programs provided by the plan.

SECTION 4. That the Mayor of the City of Pasadena, TX is hereby designated as the authorized representative to enter into those necessary contracts with the U.S. Department of Housing and Urban Development (HUD) and is hereby directed to execute the 2020 Action Plan and such certifications and assurances necessary to carry out the purposes of these programs.

SECTION 5. That the City Council officially determines that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further confirms such written notice and the contents and posting thereof.

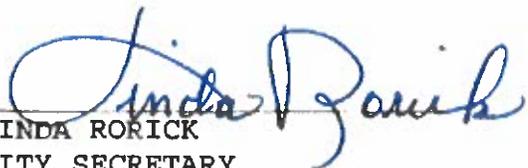
PASSED, APPROVED AND ADOPTED THIS THE 15th DAY OF September,
A.D., 2020.



JEFF A. WAGNER, MAYOR OF
CITY OF PASADENA, TEXAS

ATTEST:

APPROVED:



LINDA RORICK
CITY SECRETARY
CITY OF PASADENA, TEXAS



CITY ATTORNEY
CITY OF PASADENA, TEXAS

**Appendix II Resolution
PY 2020 Annual Action Plan
Substantial Amendment**

4-6-21
Amended

AGENDA REQUEST

Resol NO: 2021-050

ORDINANCE RESOLUTION

CAPTION: A RESOLUTION TO AMEND RESOLUTION NO. 2020-117 AUTHORIZING AND APPROVING THE 2020 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT FOR THE REALLOCATION OF HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDS AND REVISION OF EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FUNDS.

RECOMMENDATIONS & JUSTIFICATION: IN ACCORDANCE WITH 24 CFR 91.505, A JURISDICTION SHALL AMEND ITS APPROVED PLAN WHENEVER AN ACTIVITIES TOTAL DOLLAR AMOUNT ALLOCATED OR BUDGETED CHANGES BY MORE THAN TWENTY FIVE PERCENT.

(IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH SECOND PAGE)

BUDGETED:
REQUIRES APPROPRIATION:
See attached Certification

COUNCIL DISTRICT(S) AFFECTED: A, B, C, D, E, F, G, H

MELISSA QUIJANO <i>[Signature]</i>	COUNCIL ACTION	
Community Development DATE: 03/24/2021 REQUESTING PARTY (TYPED)	FIRST READING:	FINAL READING:
BUDGET DEPARTMENT	<i>Ybarra</i> MOTION	<i>[Diagonal Line]</i> MOTION
PURCHASING DEPARTMENT	<i>Bass</i> SECOND	<i>[Diagonal Line]</i> SECOND
APPROVED:	<i>04-06-21</i> DATE	<i>[Diagonal Line]</i> DATE
<i>[Signature]</i> CITY ATTORNEY		
<i>[Signature]</i> MAYOR	DEFERRED: _____	

A RESOLUTION TO AMEND RESOLUTION 2020-117 AUTHORIZING AND APPROVING THE 2020 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT FOR THE REALLOCATION OF HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDS AND REDUCTION OF EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM FUNDS.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is authorized to implement program regulations;

WHEREAS, according to the City's current Citizen Participation Plan (CPP), and as required by 24 CFR 91.505, criteria has been identified by the City which requires the proposed actions to be considered a Substantial Amendment;

WHEREAS, the Citizen Participation Process, as required by the City's CPP and 24 CFR 91.105, has been completed;

WHEREAS, Pasadena City Council approval of the 2020 Annual Action Plan Substantial Amendment for federally funded programs and projects administered by the City of Pasadena is contingent upon written approval by HUD and/or any other authority with jurisdiction, of said plan(s);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PASADENA:

SECTION 1. That the reallocation of funds in the amount of Three Hundred Thousand Two Hundred Forty One Dollars and 65/100 (\$300,241.65) from Account Nos. 065-HO124-8401 (\$59,965.65), 065-HO125-8709 (\$81,642.60), 065-HO126-8709 (\$75,418.80) and 065-HO127-8709 (\$83,214.60) of the HOME Investment Partnerships Program (HOME) funds will be reallocated within the 2020 Annual Action Plan Substantial Amendment, contributing to the Housing

Rehabilitation Services Program, and is hereby authorized and approved.

SECTION 2. That in accordance with regulation 24 CFR 91.505, the jurisdiction shall amend its approved plan whenever an activities total dollar amount allocated or budgeted changes by more than twenty five percent from the amount previously described in the Annual Action Plan, or its more recent Substantial Amendment. Prior year ESG funds were reduced by one hundred percent due to the deobligation of funds by HUD based upon the National Defense Authorization Act of 1991 on September 30, 2020.

SECTION 3. That Resolution 2020-117 is hereby amended to conform to the amendment to the 2020 Annual Action Plan Substantial Amendment set forth in Exhibit "A" attached hereto and incorporated herein for all purposes.

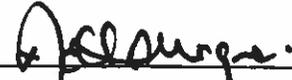
SECTION 4. That the following City Officials are hereby designated as responsible officers for those applicable sections of the programs as cited below:

- a) Community Development Manager - To prepare and file said 2019 Annual Action Plan Substantial Amendment, as well as provide such additional information and documentation as may be later required by HUD.
- b) City Controller or Assistance City Controller - To execute and file requisition of funds and act as authorized fiscal representative of the City.
- c) Director of Housing and Community Development - To prepare and execute those contracts as may be necessary in conjunction with the programs provided in the plan.

SECTION 5. That the Mayor of the City of Pasadena, TX is hereby designated as the authorized representative to enter into those necessary contracts with HUD and is hereby directed to execute the 2019 Annual Action Plan Substantial Amendment and such certifications and assurances necessary to carry out the purposes of these programs.

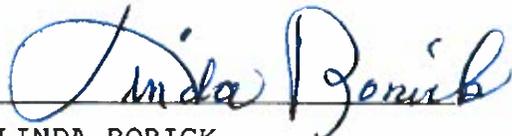
SECTION 6. That the City Council officially determines that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further confirms such written notice and the contents and posting thereof.

PASSED, APPROVED AND ADOPTED THIS THE 6th DAY OF April, A.D., 2021.



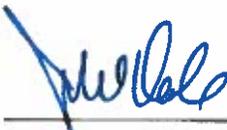
JEFF A. WAGNER, MAYOR
CITY OF PASADENA, TEXAS

ATTEST:



LINDA RORICK
CITY SECRETARY
CITY OF PASADENA, TEXAS

APPROVED:



JAY W. DALE
CITY ATTORNEY
CITY OF PASADENA, TEXAS

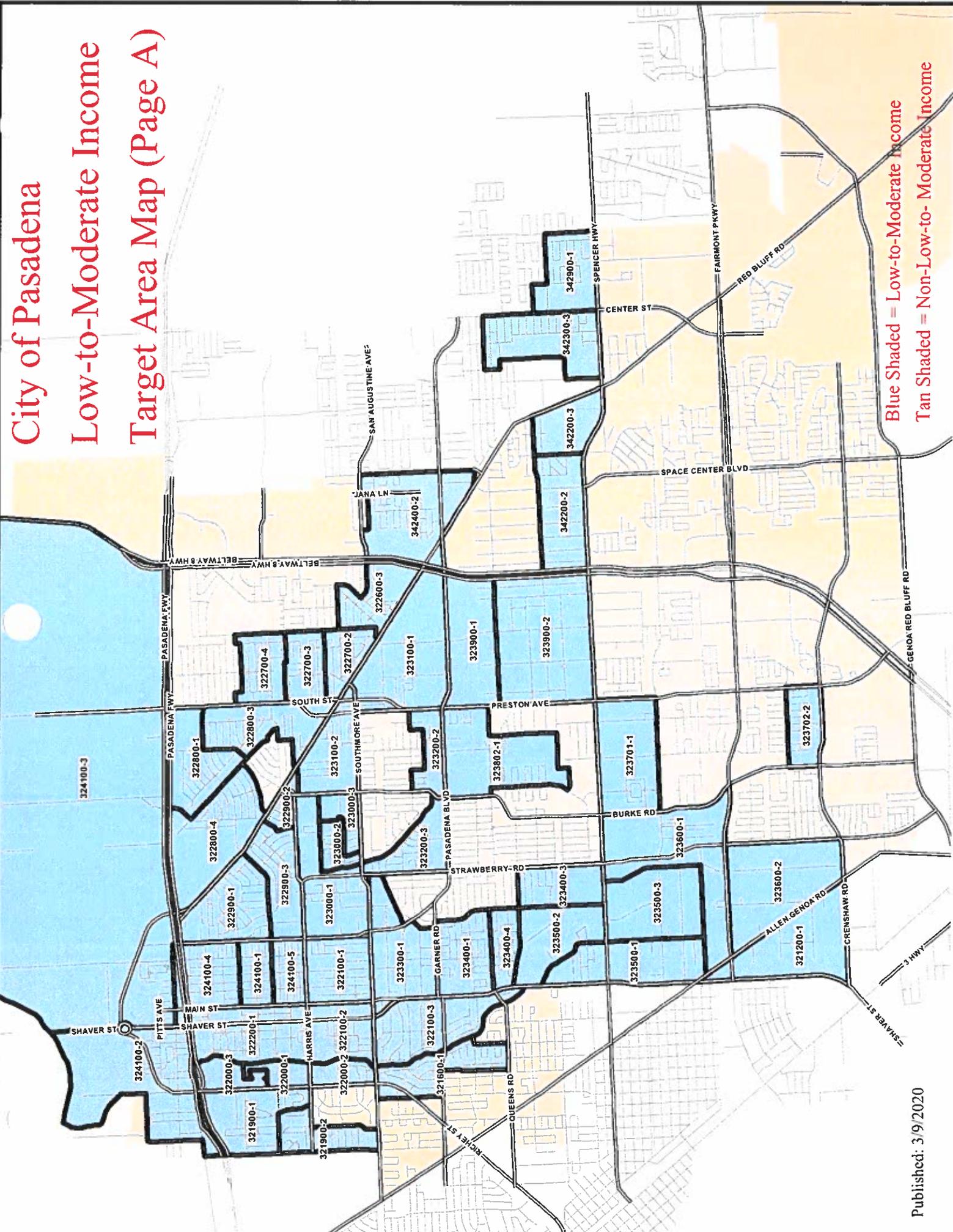
**DUE TO THE
VOLUME OF
EXHIBIT "A"
THE COMPLETE
EXHIBIT IS
AVAILABLE FOR
REVIEW IN THE CITY
SECRETARY'S
OFFICE**

Appendix III

Unique Appendices

City of Pasadena

Low-to-Moderate Income Target Area Map (Page A)

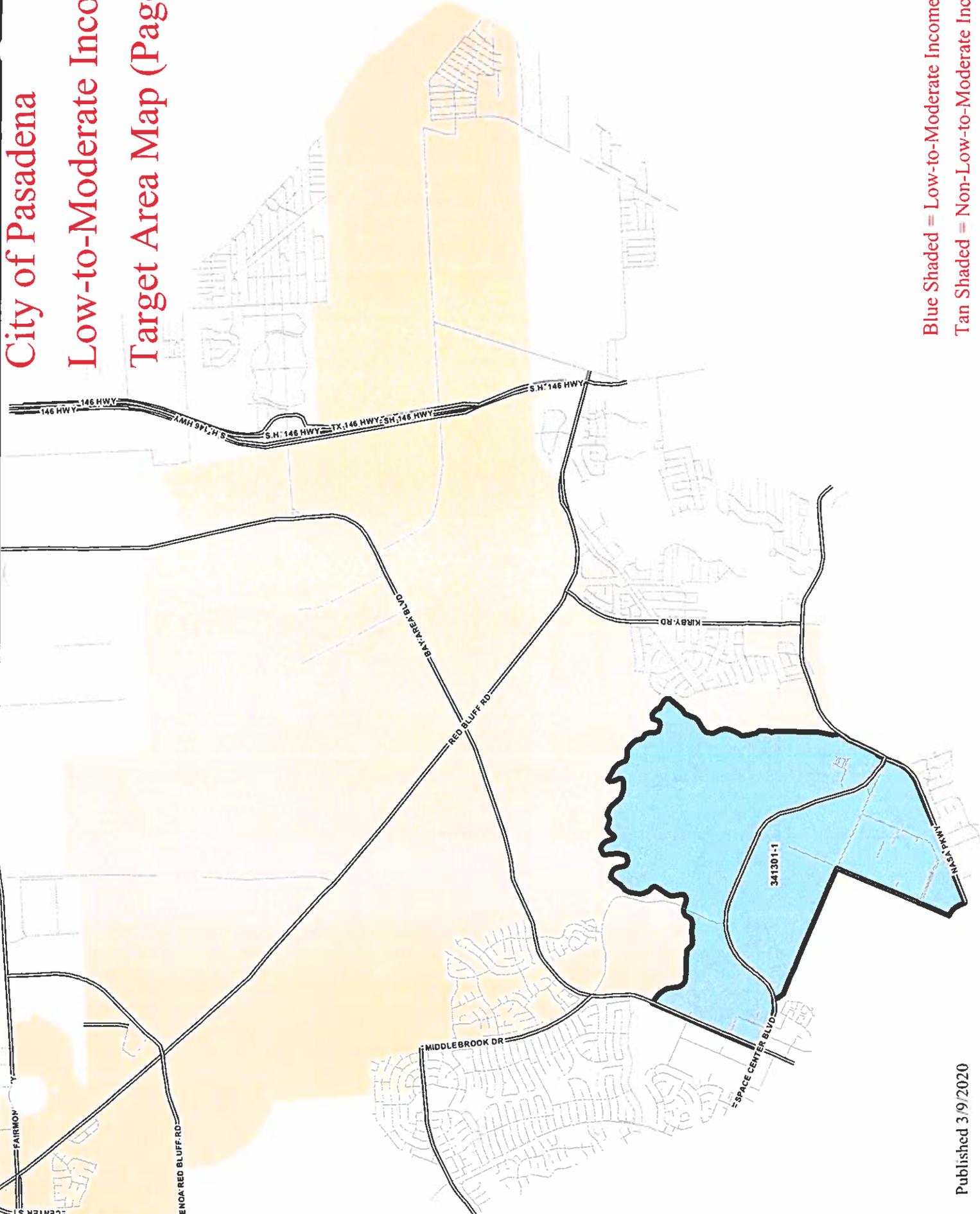


Blue Shaded = Low-to-Moderate Income
Tan Shaded = Non-Low-to-Moderate Income

City of Pasadena

Low-to-Moderate Income

Target Area Map (Page B)



Blue Shaded = Low-to-Moderate Income
Tan Shaded = Non-Low-to-Moderate Income

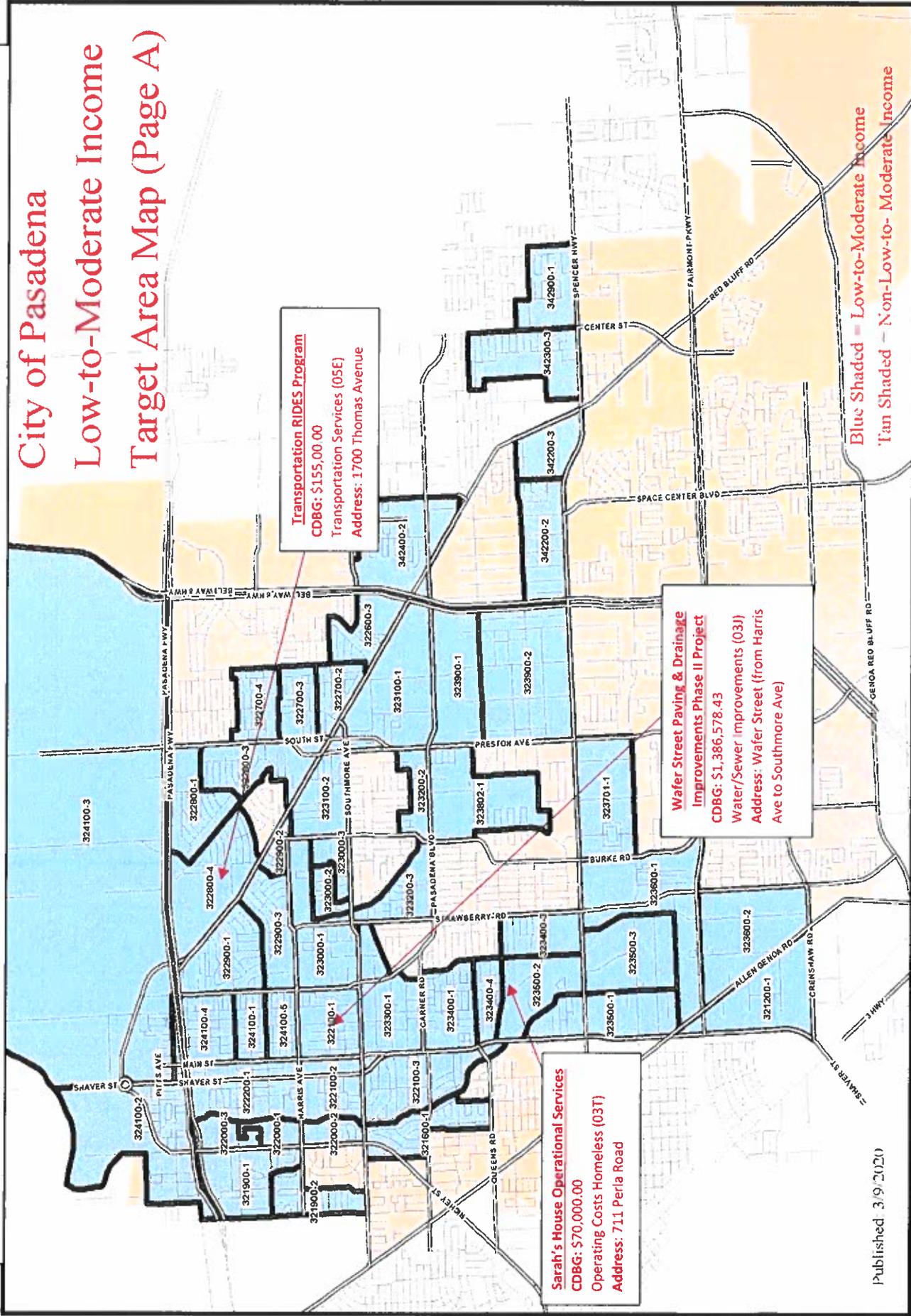
City of Pasadena
Census Tracts and Black Groups
FY 2019 LMISD by Grantee - Summarized Block Group Data
Based on 2011-2015 American Community Survey

CDBGUOIG	CDBGNAME	STUSAB	CDBGTY	STATE	COUNTY	COUNTYNAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT	MOE_LowmodPct	GEOID
484068	Pasadena	TX	52	48	201	Harris County	321200 1	1,810	2,040	88.73%	+/-23.24	15000US482013212001	
484068	Pasadena	TX	52	48	201	Harris County	321600 1	1,090	1,585	68.77%	+/-27.32	15000US482013216001	
484068	Pasadena	TX	52	48	201	Harris County	321900 1	965	1,545	62.46%	+/-42.20	15000US482013219001	
484068	Pasadena	TX	52	48	201	Harris County	321900 2	515	1,925	55.68%	+/-22.49	15000US482013219002	
484068	Pasadena	TX	52	48	201	Harris County	322000 1	1,265	1,995	63.41%	+/-20.20	15000US482013220001	
484068	Pasadena	TX	52	48	201	Harris County	322000 2	425	645	65.89%	+/-32.87	15000US482013220002	
484068	Pasadena	TX	52	48	201	Harris County	322000 3	2,740	3,010	91.03%	+/-17.18	15000US482013220003	
484068	Pasadena	TX	52	48	201	Harris County	322100 1	1,130	1,545	73.14%	+/-20.65	15000US482013221001	
484068	Pasadena	TX	52	48	201	Harris County	322100 2	450	870	51.72%	+/-24.60	15000US482013221002	
484068	Pasadena	TX	52	48	201	Harris County	322100 3	1,335	1,750	76.29%	+/-23.37	15000US482013221003	
484068	Pasadena	TX	52	48	201	Harris County	322200 1	1,150	1,455	79.04%	+/-13.06	15000US482013222001	
484068	Pasadena	TX	52	48	201	Harris County	322600 3	1,215	1,615	75.23%	+/-24.09	15000US482013226003	
484068	Pasadena	TX	52	48	201	Harris County	322700 2	1,015	1,335	76.03%	+/-36.85	15000US482013227002	
484068	Pasadena	TX	52	48	201	Harris County	322700 3	870	1,455	59.79%	+/-33.75	15000US482013227003	
484068	Pasadena	TX	52	48	201	Harris County	322700 4	1,825	2,430	75.10%	+/-33.00	15000US482013227004	
484068	Pasadena	TX	52	48	201	Harris County	322800 1	1,140	1,960	58.16%	+/-23.52	15000US482013228001	
484068	Pasadena	TX	52	48	201	Harris County	322800 3	795	1,190	66.81%	+/-26.13	15000US482013228003	
484068	Pasadena	TX	52	48	201	Harris County	322800 4	1,485	2,100	70.71%	+/-19.95	15000US482013228004	
484068	Pasadena	TX	52	48	201	Harris County	322900 1	1,770	2,235	79.19%	+/-22.86	15000US482013229001	
484068	Pasadena	TX	52	48	201	Harris County	322900 2	575	725	79.31%	+/-37.93	15000US482013229002	
484068	Pasadena	TX	52	48	201	Harris County	322900 3	855	1,160	73.71%	+/-24.91	15000US482013229003	
484068	Pasadena	TX	52	48	201	Harris County	323000 1	3,130	3,335	93.85%	+/-20.96	15000US482013230001	
484068	Pasadena	TX	52	48	201	Harris County	323000 2	640	1,140	56.14%	+/-27.19	15000US482013230002	
484068	Pasadena	TX	52	48	201	Harris County	323000 3	2,195	2,405	91.27%	+/-25.07	15000US482013230003	
484068	Pasadena	TX	52	48	201	Harris County	323100 1	1,370	1,785	76.75%	+/-23.47	15000US482013231001	
484068	Pasadena	TX	52	48	201	Harris County	323100 2	1,950	1,950	100.00%	+/-19.13	15000US482013231002	
484068	Pasadena	TX	52	48	201	Harris County	323200 2	790	1,155	68.40%	+/-22.08	15000US482013232002	
484068	Pasadena	TX	52	48	201	Harris County	323200 3	590	975	60.51%	+/-36.10	15000US482013232003	
484068	Pasadena	TX	52	48	201	Harris County	323300 1	1,710	2,190	78.08%	+/-15.53	15000US482013233001	
484068	Pasadena	TX	52	48	201	Harris County	323400 1	1,705	2,225	76.63%	+/-29.98	15000US482013234001	
484068	Pasadena	TX	52	48	201	Harris County	323400 3	1,550	2,070	74.88%	+/-29.08	15000US482013234003	
484068	Pasadena	TX	52	48	201	Harris County	323400 4	630	885	71.19%	+/-42.03	15000US482013234004	
484068	Pasadena	TX	52	48	201	Harris County	323500 1	2,310	2,795	82.65%	+/-17.50	15000US482013235001	
484068	Pasadena	TX	52	48	201	Harris County	323500 2	920	1,400	65.71%	+/-19.29	15000US482013235002	
484068	Pasadena	TX	52	48	201	Harris County	323500 3	935	1,205	77.59%	+/-27.30	15000US482013235003	
484068	Pasadena	TX	52	48	201	Harris County	323600 1	1,295	1,915	67.62%	+/-25.27	15000US482013236001	
484068	Pasadena	TX	52	48	201	Harris County	323600 2	675	780	86.54%	+/-50.38	15000US482013236002	
484068	Pasadena	TX	52	48	201	Harris County	323701 1	755	930	81.18%	+/-44.52	15000US482013237011	
484068	Pasadena	TX	52	48	201	Harris County	323702 2	560	1,035	54.11%	+/-41.55	15000US482013237022	
484068	Pasadena	TX	52	48	201	Harris County	323802 1	2,005	3,340	60.03%	+/-17.19	15000US482013238021	
484068	Pasadena	TX	52	48	201	Harris County	323900 1	1,625	2,120	76.65%	+/-18.82	15000US482013239001	
484068	Pasadena	TX	52	48	201	Harris County	323900 2	1,170	1,765	66.29%	+/-21.42	15000US482013239002	
484068	Pasadena	TX	52	48	201	Harris County	324100 1	790	1,020	77.45%	+/-30.69	15000US482013241001	
484068	Pasadena	TX	52	48	201	Harris County	324100 2	605	775	78.06%	+/-44.77	15000US482013241002	
484068	Pasadena	TX	52	48	201	Harris County	324100 3	440	535	82.24%	+/-48.41	15000US482013241003	

Census Tracts and Block Groups

484068	Pasadena	TX	52	48	201	Harris County	324100	4	860	1,160	74.14% +/- 29.40	15000US482013241004
484068	Pasadena	TX	52	48	201	Harris County	324100	5	1,035	1,480	69.93% +/- 19.26	15000US482013241005
484068	Pasadena	TX	52	48	201	Harris County	341301	1	1,390	2,210	62.90% +/- 23.62	15000US482013413011
484068	Pasadena	TX	52	48	201	Harris County	342200	2	430	640	67.19% +/- 47.97	15000US482013422002
484068	Pasadena	TX	52	48	201	Harris County	342200	3	800	1,365	58.61% +/- 23.74	15000US482013422003
484068	Pasadena	TX	52	48	201	Harris County	342300	3	2,615	3,695	70.77% +/- 21.06	15000US482013423003
484068	Pasadena	TX	52	48	201	Harris County	342400	2	1,575	2,940	53.57% +/- 14.97	15000US482013424002
484068	Pasadena	TX	52	48	201	Harris County	342900	1	520	890	58.43% +/- 38.43	15000US482013429001

City of Pasadena Low-to-Moderate Income Target Area Map (Page A)



Blue Shaded = Low-to-Moderate Income
Tan Shaded = Non-Low-to-Moderate Income

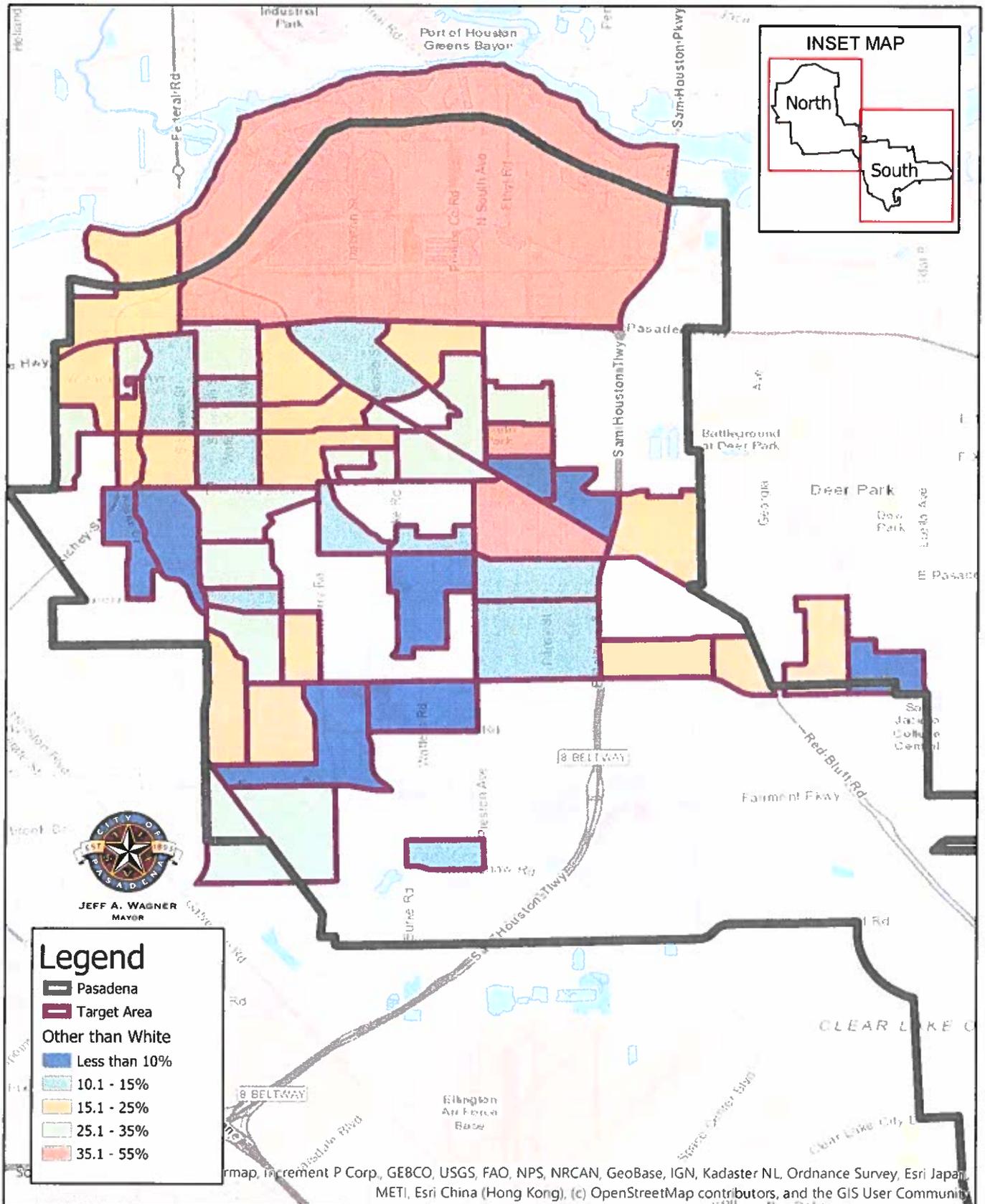
Sarah's House Operational Services
CDBG: \$70,000.00
Operating Costs Homeless (03T)
Address: 711 Perla Road

**Wafer Street Paving & Drainage
Improvements Phase II Project**
CDBG: \$1,386,578.43
Water/Sewer improvements (03J)
Address: Wafer Street (from Harris
Ave to Southmore Ave)

Transportation RIDES Program
CDBG: \$155,000.00
Transportation Services (05E)
Address: 1700 Thomas Avenue

City of Pasadena - North

Estimated Minority (Other than White) Concentration of Low- to Moderate-Income Target Area



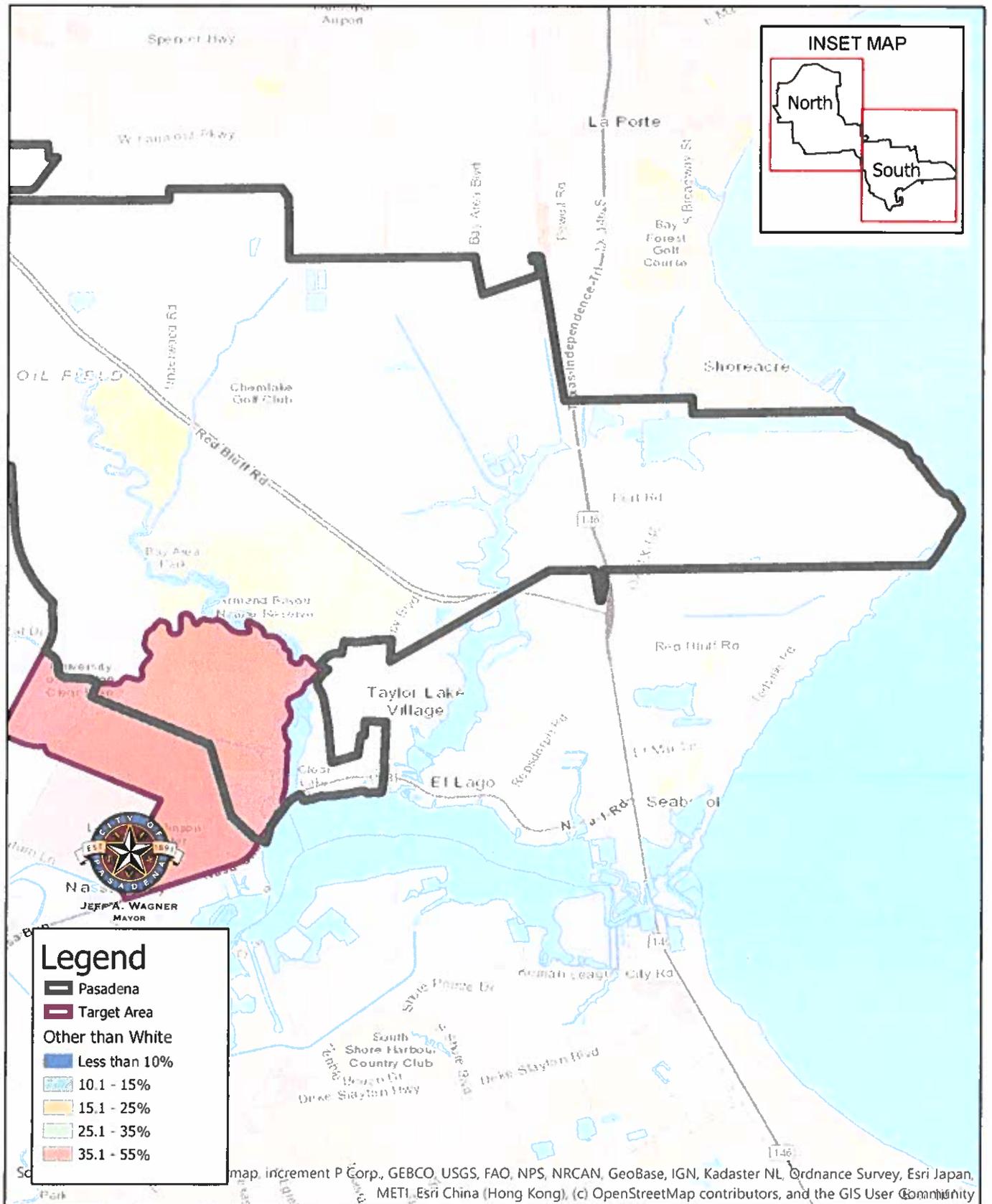
Map data provided by Esri, DeLorme, NAVTEQ, Swire, GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Date: July 20, 2020

Source: U.S. Census ACS 2015-5yr

City of Pasadena - South

Estimated Minority (Other than White) Concentration of Low- to Moderate-Income Target Area



Date: July 20, 2020

Source: U.S. Census ACS 2015-5yr



5.10 Resale and Recapture Provisions 24 CFR 92.254 (Notice: CPD 12-003)

The City's HOME Program uses funds to provide affordable housing by assisting homebuyers, homeowners, and developers. The types of subsidy include acquisition, rehabilitation, or new construction of single-family housing to individual low-income homebuyers and/or homeowners. The HOME funds may be structured in a variety of ways, including low-interest, zero-interest, deferred payment loans, or grants. The City of Pasadena shall determine, based upon the type of subsidy, form of ownership, and type of market in which the property is located, whether the period of affordability shall be enforced by either the resale or recapture policy.

The City administers three (3) programs which use HOME funds to assist homebuyers and homeowners:

- Down Payment Assistance (DPA) – 1st Time Homebuyers;
- Acquisition and Development– developers of new ownership housing; and
- Homeowner Rehabilitation Services Program (HRSP) – rehabilitation of single-family, owner-occupied housing.

5.10.1 Resale Policy

The resale policy ensures that HOME-assisted units remain affordable over the entire affordability period. The resale policy will be used in cases where HOME funds are provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as "development subsidy", these funds are not repaid by the developer to the City, but remain with the property for the length of the affordability period.

Specific examples where the resale policy will be implemented include:

- Funds are provided to developers for acquisition and development of property or to acquire affordable ownership units;
- Funds are provided for site preparation or improvement, including demolition; and
- Funds are provided for construction materials and labor.

Ensuring Long Term Affordability

The HOME rule at CFR 24 92.254(a)(3) requires the City HOME-assisted homebuyer housing be acquired by an eligible low-income household and the housing must remain the principal residence throughout the period of affordability. If ownership is transferred voluntarily or involuntarily, or otherwise, during the period of affordability, the home may only be made available for subsequent purchase to a buyer whose household qualifies as low-income and will use the property as a principal residence.

Fair Return on Investment

The City will administer its resale policy to ensure that if the property is sold during the period of affordability, the price at resale provides the original HOME-assisted homebuyer a fair return on investment. Fair return is determined using:



- The original homebuyer's initial investment (down payment);
- Any principal payments made;
- Any capital improvements, documented with receipts provided by the homeowner, including, but not limited to:
 - Any additions to the home such as a bedroom, bathroom, or garage;
 - Replacement of heating, ventilation, and air conditioning systems;
 - Accessibility improvements such as bathroom modifications for disabled or elderly persons, installation of wheel chair ramps and grab bars, any and all of which must have been paid for directly by the homeowner and which were not installed through a federal, state, or locally-funded grant program;
- Outdoor improvements such as a new driveway, walkway, retaining wall or fence; and
- The average change in the Consumer Price Index over the period of ownership.
- http://www.bls.gov/data/inflation_calculator.htm

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less, or the same price, as the original purchase price.

$$(\text{Down Payment} + \text{Principal Payments} + \text{Capital Improvements}) \times \text{Consumer Price Index} = \text{Fair Return}$$

$$\text{Down Payment} + \text{Principal Payments} + \text{Capital Improvements} + \text{Fair Return} = \text{Total Return to the Original Homebuyer}$$

Affordability to a Range of Buyers

The resale policy will ensure the HOME-assisted unit remains affordable over the entire period of affordability. All HOME-assisted units "designated as affordable units" shall meet the following criteria:

- The subsequent purchaser must be low-income as defined by HOME and occupy the home as his/her primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be recalculated according to the amount of assistance provided);
- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes, and insurance (PITI) amount to no more than 30% of the new purchaser's household monthly income;
- Under no circumstances may the "affordable" sales price exceed 95% of the median purchase price for the area; and
- The City's definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.



Affordability Requirements of the HOME Program

The HOME-assisted requirements state that in order for homeownership housing to qualify as affordable it must:

- Be single-family, modest housing;
- Be acquired by a low-income household as its principal residence;
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided; and
- Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced for homebuyer projects:

HOME Assistance per Unit	Minimum Period of Affordability
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

Period of Affordability under Resale

The HOME rule states that the period of affordability is based on the total amount of HOME funds invested in the unit for the original and subsequent homebuyers. This option also ensures that the HOME-assisted unit remains affordable over the entire period of affordability, even if unit is sold to a subsequent new homebuyer.

Enforcement of the Affordability Period

The resale policy will be imposed for the duration of the period of affordability through a written agreement with the homebuyer and will be enforced through the use of a lien, deed restriction, or covenant running with the land. The City will file the lien and/or Deed of Trust with the Harris County Clerk’s Office within 30 days of execution, unless otherwise specified per a written agreement or contract with the developer or subrecipient. The lien will specify:

- The length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5,10,15 years);
- The home must remain the homebuyer’s principal residence throughout the affordability period; and
- The conditions and obligations of the owner, should the owner wish to sell before the end of the affordability period.

The resale policy will be triggered and enforced if any one of the following events occur during the period of affordability:

- The homebuyer sells, transfers or disposes of the property or home whether voluntarily or involuntarily;
- The homebuyer fails to occupy the home as the principal residence; and,
- The homebuyer violates any terms of any Agreements entered into with the City.



EXAMPLE: A person (the “original homebuyer”) purchased a home with a 10-year affordability period six years ago and now wishes to sell. The original homebuyer’s mortgage was \$52,250 at 6.75% interest for 30 years, and has made payments for 72 months. The current mortgage balance is \$48,270. The principal amount paid down so far is \$3,980.

Calculating Fair Return on Investment:

Down payment: The original homeowner was required to put down \$1,000 earnest money at the signing of the sales contract.

Cost of Capital Improvements: The original homeowner had a privacy fence installed four years ago at the cost of \$1,500 and has receipts to document the improvement. A visual inspection confirmed the fence is still in place.

Percentage of Change: The original purchase price for the home was \$55,000 and the amount of developer subsidy was \$25,000, thus requiring the 10-year affordability period.

For the purpose of using the Consumer Price Index (CPI) calculator, the home was purchased in 2009 and will be calculated for the same buying power as in 2015. Using the CPI Inflation Calculator, the house would be worth approximately \$60,175.

Calculating the Fair Return to the Original Owner:

Down Payment:	\$1,000
Capital Improvements:	\$1,500
Principal Paid:	\$3,980
Increase in Value per CPI:	\$5,175
	\$11,655 Fair Return on Investment

In order to realize a fair return to the original homeowner, the sales price must be set at roughly \$60,000 (i.e. \$55,000 [\$3,980 in principal payments made plus remaining mortgage balance of \$48,270] + \$1,000 down payment + \$1,500 capital improvements + \$5,175 CPI increase = \$60,000).

Affordability for a Range of Buyers: If the original homebuyer sets the sales price at \$60,000 to get a fair return on investment, and if current (2015) assumptions are used for front/back ratios, interest rates, insurance, taxes, a 95% Loan-to-Value (LTV) Ratio, etc., the monthly principal, interest, taxes and insurance (PITI) payments would be approximately \$550.

The PITI of \$483 could, in theory, be supported by an annual household income of \$22,000 and not exceed 30% of the subsequent homebuyer’s monthly income. The housing costs could be supported more realistically by households with incomes between 50% and 80% MFI. However, with a 95% LTV ratio, most buyers will require down payment assistance which, if HOME funds are used, would create a new affordability period based on the level of the new HOME investment.



If the subsequent homebuyer does not require any HOME subsidy to purchase the home, the affordability period would end in 4 years, at which time the subsequent homebuyer could sell to any buyer at any price.

5.10.2 Recapture Policy

The recapture policy as outlined in 24 CFR Part 92.254(a)(5)(ii)(A)(1) through (7) shall be enforced in cases where HOME funds are provided as a direct subsidy to a homebuyer or homeowner.

The recapture policy will be triggered if any one of the following events occur during the period of affordability:

- The homebuyer/homeowner sells, transfers or disposes of the property or home whether voluntarily or involuntarily;
- The homebuyer/homeowner fails to occupy the home as the principal residence; and
- The homebuyer/homeowner violates any terms of any Agreements entered into with the City.

Recaptured funds as a result of property being sold, rented or vacated within the affordability period must be used for HOME eligible projects. Recaptured funds are not considered program income and cannot be used for planning and administrative costs.

Direct Subsidy

Direct HOME Subsidy is the entire amount of HOME assistance that enabled the homebuyer to buy the home. The direct subsidy includes down payment assistance, closing costs, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

Net Proceeds

Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The HOME rule limits recapture to available net proceeds, therefore, the City can only recapture what is available from net proceeds.

Affordability Requirements of the HOME Program

The HOME requirements state that in order for homeownership housing to qualify as affordable it must:

- Be single-family, modest housing;
- Be acquired by a low-income family as its principal residence; and
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided.

Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced for homebuyer projects:



HOME Assistance Per Unit	Minimum Period of Affordability
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

The HOME requirements state that in order for housing that is currently owned by a family, such as housing that is rehabilitated without acquisition (i.e. owner-occupied housing rehabilitation), to qualify as affordable:

- The estimated value of the property, after rehabilitation, does not exceed 95 percent of the median purchase price for the area; and;
- The housing must be the principal residence of the household and qualify as low-income at the time HOME funds are committed to the housing.

The City imposes a separate affordability period for the Housing Rehabilitation Services Program for income eligible, single-family, owner-occupied households. Therefore, households receiving rehabilitation assistance must meet affordability requirements for a specific period of time as determined by the amount of assistance provided, as specified below.

HOME Assistance to Household	Imposed Period of Affordability
Under \$50,000	5 years
\$50,000 or Greater	10 years

For homeowners assisted under the Housing Rehabilitation Services Program, if the last surviving homeowner dies, the imposed affordability period is extinguished and the deferred payment loan will be forgiven in its entirety. A copy of the death certificate shall be provided to the City of Pasadena Community Development Department.

For homeowners assisted under the Housing Rehabilitation Services Program (HRSP), if the homeowner(s), by diagnosis of a doctor, are determined to no longer have the capacity to live independently in their home and are forced to reside in another location for caregiver support, the affordability period is extinguished and the deferred payment loan will be forgiven in its entirety. A written determination made by the doctor or physician, shall be provided to the City of Pasadena CDD.



Enforcement of the Affordability Period

The recapture policy will be enforced through the use of a lien, deed of trust and/or written agreement signed by the homebuyer/homeowner at closing. The lien will specify:

- The length of the affordability period (based on the dollar amount of HOME funds invested in the unit, either 5 or 10 years);
- The home must remain the homebuyer/homeowner's principal residence throughout the affordability period; and,
- The conditions and obligations of the homebuyer/ homeowner, should the homebuyer/homeowner wish to sell before the end of the affordability period.

Reduction during the Affordability Period

The City will reduce the amount of direct HOME subsidy on a pro-rata basis for the time the original homebuyer/homeowner has owned and occupied the home, measured against the required affordability period. The pro-rata amount that will be recaptured by the City of Pasadena is determined as follows:

- Divide the number of years (within the affordability period) the original homebuyer occupied the home by the period of affordability, and;
- Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer.

$$\frac{\text{Number of years homebuyer occupied home}}{\text{Total Period of affordability}} \times \text{Total direct HOME subsidy} = \text{Recapture amount}$$

Long Term Affordability

No requirements to subsequent new homebuyer.

EXAMPLE: A homebuyer received \$10,000 of HOME down payment assistance and purchases a home developed with HOME funds for \$10,000 below fair market value. The total direct HOME subsidy to the homebuyer is \$20,000 and requires a 10-year period of affordability. If the homebuyer sells the unit in year 5 of the 10-year period of affordability, the City would forgive 50 percent of the direct HOME subsidy and recapture 50 percent of the direct HOME subsidy, or \$10,000 of the \$20,000 HOME investment, assuming that there are sufficient net proceeds available.

$$\frac{\text{Owner resided in home for 5 years}}{10\text{-year period of affordability}} \times \$20,000 \text{ HOME Investment} = \$10,000 \text{ recaptured}$$



7.5.2 Application Process

Prospective applicants may contact the City of Pasadena CDD to obtain information about assistance provided by the HOME Program. The waiting list for rehabilitation/reconstruction assistance is opened periodically based on the City's receipt of HOME funding allocations. Prior to opening of the waiting list, the CDD will notify the public by means of a public notice, social media, flyers, mail outs to community residents and on the City of Pasadena website.

For the application to be considered for review, the applicant must submit the following completed forms:

- Copy of the latest Deed on record and the applicant must be named as an owner or purchaser of the property;
- Additional owners must sign all completed application forms;
- When the person named in the Deed as an owner or purchaser is deceased, the applicant shall provide adequate proof that the deceased person's ownership share was granted to the applicant, documented by the descendant's probated last will and testament and death certificate. If there is more than one person named as heir, the applicant must have obtained from other heirs quit claim deeds in which the other heirs renounce their claim to the property and grant or sell their rights to the applicant; and
- Proof of all current income and assets, as according to the Part 5 Guidebook.

Assistance shall be provided on a first come, first served basis.

The CDD shall notify each applicant by certified or registered mail when it is time for his/her application to be reviewed. The notification shall contain all information the applicant will need to provide in order for the application to be processed. The applicant shall have fifteen (15) days to respond to the notice. After the fifteen (15) days, if the applicant fails to respond to the request, his/her application will be considered void and shall be dropped from the waiting list. The applicant may submit a new application once the waiting list has reopened, but shall not be given priority over others.

The CDD shall review the application and verifications of ownership and income. Based upon the review, the CDD may request additional information from the applicant or reject the application if the property and/or homeowner does not qualify. The review process shall include:

- Review of all provided documentation;



- Perform a Criminal Background Check to determine eligibility according to the policy refer to Appendix F;
- Preliminary inspection of the property to be rehabilitated;
- Preliminary estimate of the cost of the work;
- Examine Appraisal District tax records to determine if all property taxes have been paid and to determine the last appraised value for the property;
- Prepare a summary of information from the application and results of the review, including any special circumstances; and
- Present findings and recommendation to the Community Development Manager and the Director of Housing and Community Development.

All applications not rejected by CDD staff are presented to the Community Development Manager to review for final approval.

Appendix IV

Emergency Solutions Grants Program Written Standards & Coordinated Access System Operations Manual for the Continuum of Care

CITY OF PASADENA

EMERGENCY SOLUTIONS GRANTS

PROGRAM

WRITTEN STANDARDS

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INTRODUCTION

The City of Pasadena (THE CITY) has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These standards were created in coordination with the Houston/Harris County Continuum of Care which includes Harris County, the City of Houston, Fort Bend County and the City of Pasadena, and Texas Department of Housing and Community Affairs funding within the CoC geographic area. They are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

The City of Pasadena expects that the standards will adjust as the THE CITY gains more experience with and collects more data from services provided with the Emergency Solutions Grants program. The Standards serve as the guiding principles for funding programs.

STANDARDS APPLICABLE TO ALL PROGRAM COMPONENTS

ELIGIBLE ESG PROGRAM COMPONENTS

There are four (4) ESG Program Components:

1. Rapid Re-Housing
2. Emergency Shelter,
3. Homelessness Prevention and
4. Street Outreach.

Funds for ESG can be used to support any of the eligible components. The CoC gives priority to funding that supports securing housing options for homeless households and to support the expansion of rapid re-housing.

COORDINATING ASSESSMENT & SERVICES AMONG PROVIDERS

Designate staff members for CoC Provider Input forum: Each agency will assign two representatives to the input forum, where at least one member has decision making capacity for the program. CoC Provider Input Forums will meet quarterly, or more often as required by current CoC policies, where providers give and receive information regarding CoC strategies and policies.

Participate in any standardized training as designated by ESG funders and offered through CoC . The CoC will provide a vetted and standardized training curriculum for all housing stability case managers that will be available for all agencies providing case management for housing based services. The curriculum and standards will be developed as a part of and in partnership with the Continuum of Care Technical Assistance from the Department of Housing and Urban Development. This will focus on the requirements of maintaining stable housing and ensure access to mainstream resources that will provide ongoing, continued and necessary support for households to gain and maintain stable housing.

COORDINATING WITH MAINSTREAM AND TARGETED HOMELESS PROVIDERS

The City of Pasadena expects that every agency that is funded through ESG will coordinate with and access mainstream and other targeted homeless resources. The City of Pasadena will evaluate performance of each provider based on the outcomes achieved toward housing models adopted through the CoC Steering Committee. These outcome measures will be used to evaluate program success annually. The City of Pasadena will use this and other performance metrics to guide funding decisions for ESG funded programs. Required outcomes for each intervention around accessing mainstream resources will match the outcomes approved by the CoC Steering Committee annually.

STANDARDS SPECIFIC TO EMERGENCY SHELTER

ELIGIBILITY: HOMELESS STATUS

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless (Homeless Category 1), at imminent risk of homelessness (Homeless Category 2), homeless under another federal statute (Homeless Category 3), or fleeing/attempting to flee domestic violence (Homeless Category 4).

For additional details related to the HUD definition of Homeless and applicability to each program component, see Appendix A and Appendix C.

ELIGIBILITY: INTAKE AND ASSESSMENT

Specific to Emergency Shelter,

- Any new client entering into a shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.
- Clients will be prioritized within the emergency shelter system based on need, available resources, and geographic area.
- Emergency shelters are responsible to assess an individual or family's initial need for emergency shelter and must re-assess their need on an ongoing basis to ensure that only those individuals or families with the greatest need receive ESG-funded emergency shelter assistance. Shelters that serve families must serve all eligible families and may not refuse services based on the age of children or the size of the family.

ELIGIBILITY: PRIORITIZATION & REFERRAL POLICIES

Emergency shelters will prioritize individuals/families that:

- Cannot be diverted; and
- Are literally homeless; and
- Can be safely accommodate in the shelter; and
- Not in need of emergency medical or psychiatric services or danger to self or others.

Also note the following:

- Emergency Shelters cannot discriminate per HUD regulations.
- There are no requirements related to ID, income or employment.
- Transgender placement based on gender self-identification.

STANDARDS SPECIFIC TO HOMELESSNESS PREVENTION AND RAPID RE-HOUSING

ELIGIBILITY: STATUS AS HOMELESS OR AT-RISK OF HOMELESSNESS

HOMELESSNESS PREVENTION

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Homelessness Prevention assistance:

- At Risk of Homelessness
- Homeless Category 2: Imminently at-risk of homelessness
- Homeless Category 3: Homeless under other federal statute and
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **not** also literally homeless. If the individuals/families are also literally homeless they would actually qualify for rapid re-housing instead. See below.)

Additional eligibility requirements related to Homelessness Prevention include:

- **Proof of residence** within the City of Pasadena service area.
- **Total household income below 30 percent of Area Family Income (AFI)** for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavit for clients without income.

RAPID RE-HOUSING

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Rapid Re-Housing assistance:

- Homeless Category 1: Literally homeless
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **also** literally homeless).

For additional details related to the HUD definition of Homeless and At Risk of Homelessness and applicability of these definitions to each program component, see Appendix A, B and C.

ELIGIBILITY: INTAKE AND ASSESSMENT

All clients must have an initial eligibility assessment and triage for appropriate housing by a specially trained housing assessor. All clients are assessed using housing triage tool in HMIS. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.

TARGETED POPULATIONS: CLIENT PRIORITIZATION

HOMELESSNESS PREVENTION

Note that all targeted individuals and families described below have to meet the minimum HUD requirements for eligibility to HP.

RAPID RE-HOUSING

The City of Pasadena may provide assistance to individuals who are currently homeless but not in need of permanent supportive housing as eligible for rapid re-housing. This can include, but is not limited to individuals and households who,

- are first time homeless;
- have few recent episodes of homelessness; or
- are part of a family that is homeless.

It should be noted, rapid re-housing funds are directed to individuals with income or work history and skills that indicate employability.

FINANCIAL ASSISTANCE

DURATION AND AMOUNT OF ASSISTANCE

- All clients are assessed to determine initial need and create a budget to outline planned need for assistance.
- Agencies cannot set organizational maximums or minimums but must rely on the CoC wide tools to determine household need.
- Through case management, client files are reviewed monthly to ensure that planned expenditures for the month validate financial assistance request.
- The City of Pasadena expects that households will receive the minimum amount of assistance necessary to stabilize in housing.

Clients cannot exceed 24 months of assistance in a 36 month period.

PARTICIPANT SHARE

Participant share will be determined by use of common assessment and budgeting tools. Clients will participate in the development of their individual housing plan with a case manager based on client goals and shared goals for achieving housing stability. Financial assistance is available for households with zero income.

HOUSING STABILIZATION AND RELOCATION RELATED ASSISTANCE AND SERVICES

REQUIRED SERVICES: CASE MANAGEMENT & CASE LOADS

Homelessness prevention clients must have an initial home visit when first approved for assistance and subsequent house visits with each recertification every three months. It is expected that case managers will conduct office visits with homelessness prevention clients between home visits, at least once per month. Case managers and program managers are encouraged to provide more than the minimum required services through case management.

Case management includes home and office visits determined by client need and supported by the housing plan.

As required by the Continuum of Care Housing Models, case managers are expected to follow up with clients that have successfully exited rapid re-housing case management at a minimum of 30 days after exiting the program. Clients who remain in housing for 90 days after exiting rapid re-housing, identified through HMIS, are categorized as stably housed.

Case management staff must have an updated copy of the Rental Assistance Agreement and ensure that the fiscal agent is informed of any changes to the participant rent share as indicated in the Housing Stabilization Plan.

REQUIRED SERVICES: HOUSING LOCATION SERVICES

Any subrecipient of ESG assistance must also have a dedicated housing navigation and location specialist for households receiving rapid re-housing, rather than the expectation that clients must navigate the system on their own. This specialized position will be dedicated to finding appropriate housing and developing relationships with affordable housing providers. This process facilitated by this position ensures ESG clients have greater housing choice. Housing navigators for rapid re-housing may have expertise based on location and type of housing.

REQUIRED SERVICES: INSPECTION AND LANDLORD AGREEMENT

Any unit that receives financial assistance through rapid re-housing must pass a Housing Quality Standards Inspection as outlined in the ESG regulations. The inspections will be conducted by a qualified agency with expertise in inspection.

Any unit that receives rental assistance payments through rapid re-housing must have an agreement in place between the financial assistance fiscal intermediary and the property. The rental assistance agreement details the terms under which rental assistance will be provided.

INELIGIBLE SERVICES: CREDIT REPAIR AND LEGAL SERVICES

The City of Pasadena will not allow ESG funds to be used for credit repair and legal services to be eligible activities. The City of Pasadena has found limited access to this resource by clients and providers and will instead encourage the use of mainstream service providers and establish them as part of the system of providers with formal relationships.

OPTIONAL SERVICES: SECURITY/UTILITY DEPOSITS

Rental and utility deposits can be included in housing stabilization services as dictated by the housing stabilization plan. Rental and utility deposits can be included in lieu of or in combination with rental assistance for a unit.

Security deposits can cover up to two months of rent.

OPTIONAL SERVICES: RENTAL APPLICATION FEES

The City of Pasadena expects that rapid re-housing navigation and location specialists will work closely with housing providers and establish trusting relationships among landlords in a way that will encourage property owners and managers to waive application fees for rental properties. To that end, application fees can only be provided for one application at a time; but note that this only limits the number of applications that require application fees. Case managers and housing specialists can and should work with clients and landlords to process as many free applications as possible.

ELIGIBILITY: PERIODIC RE-CERTIFICATION

All case managers are required to re-certify clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

Program Component	Schedule	Re-certification Criteria
Homelessness Prevention	Every 3 months	For both HP and RRH, to continue to receive assistance, clients must <ul style="list-style-type: none"> • be at or below 30% AFI AND • lack sufficient resources and support networks necessary to retain housing without ESG assistance. Families are required to provide information on income, assets greater than \$5,000, deductions, and family composition during the annual recertification process.
Rapid Re-Housing	Annually	

ELIGIBILITY: HOMELESS STATUS

Individuals/ families who meet the HUD criteria for the following definitions are eligible for Street Outreach services:

- Homeless Category 1: Literally Homeless
- Homeless Category 4: Fleeing/ attempting to flee DV (where the individuals/ families also meet the criteria for Category 1)

In addition, individuals and families must be living on the streets or other places not meant for human habitation **and** be unwilling or unable to access services in an emergency shelter.

TARGET POPULATION

Although the homeless population is considered a vulnerable population, street outreach activities should target those who are extremely vulnerable including youth and chronically homeless persons.

Revised 2017

ENGAGEMENT/COLLABORATION

The City of Pasadena requires that agencies conducting street outreach activities must engage with unsheltered homeless persons for the purpose of providing immediate support, intervention or connections with mainstream social service programs. The connection of any unsheltered person to an emergency shelter, supportive housing, and/or referral to social service agencies will serve as immediate support and intervention for housing stabilization or critical services.

Agencies are encouraged to use evidenced based practices for their street outreach efforts; including the Housing First Model that quickly connects individuals to permanent housing in the face of acute barriers to entry into housing programs. Additionally, the agencies will participate in the local Continuum of Care's Street Outreach Workgroup and utilize the Coordinated Access Assessment to identify barriers to housing.

ELIGIBILITY: INTAKE AND ASSESMENT

The City of Pasadena requires that agencies conducting street outreach activities must provide individuals and families with an assessment and enter data into HMIS or a comparable database for DV providers. The City of Pasadena encourages providers to develop relationships with unsheltered homeless persons that will help connect them with emergency shelter and housing services through a referral to Coordinated Access.

APPENDIX A: HUD DEFINITION FOR HOMELESS

HUD CRITERIA FOR DEFINING HOMELESS	Category 1	Literally Homeless	<p>Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:</p> <ul style="list-style-type: none"> • Has a primary nighttime residence that is a public or private place not meant for human habitation; • Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); <u>or</u> • Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
	Category 2	Imminent Risk of Homelessness	<p>Individual or family who will imminently lose their primary nighttime residence, provided that:</p> <ul style="list-style-type: none"> • Residence will be lost within 14 days of the date of application for homeless assistance; • No subsequent residence has been identified; <u>and</u> • The individual or family lacks the resources or support networks needed to obtain other permanent housing
	Category 3	Homeless under other Federal statutes	<p>Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:</p> <ul style="list-style-type: none"> • Are defined as homeless under the other listed federal statutes; • Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; • Have experienced persistent instability as measured by two moves or more during in the preceding 60 days; <u>and</u> • Can be expected to continue in such status for an extended period of time due to special needs or barriers
	Category 4	Fleeing/ Attempting to Flee DV	<p>Any individual or family who:</p> <ul style="list-style-type: none"> • Is fleeing, or is attempting to flee, domestic violence; • Has no other residence; <u>and</u> • Lacks the resources or support networks to obtain other permanent housing

APPENDIX B: HUD DEFINITION FOR AT RISK OF HOMELESSNESS

HUD CRITERIA FOR DEFINING AT RISK OF HOMELESSNESS	Category 1	Individuals and Families	<p>An individual or family who:</p> <ul style="list-style-type: none"> (i) Has an annual income below <u>30%</u> of median family income for the area; <u>AND</u> (ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; <u>AND</u> (iii) Meets one of the following conditions: <ul style="list-style-type: none"> A. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; <u>OR</u> B. Is living in the home of another because of economic hardship; <u>OR</u> C. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; <u>OR</u> D. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; <u>OR</u> E. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; <u>OR</u> F. Is exiting a publicly funded institution or system of care; <u>OR</u> G. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan
	Category 2	Unaccompanied Children and Youth	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
	Category 3	Families with Children and Youth	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.

APPENDIX C: CROSS WALK OF HUD HOMELESS AND AT RISK DEFINITIONS AND ELIGIBILITY TO ESG PROGRAM COMPONENTS

Eligibility by Component	Emergency Shelter	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in ES projects:</p> <ul style="list-style-type: none"> • Category 1: Literally Homeless • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV
	Rapid Re-Housing	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in RRH projects:</p> <ul style="list-style-type: none"> • Category 1: Literally Homeless • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)
	Homelessness Prevention	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in HP projects:</p> <ul style="list-style-type: none"> • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is NOT also literally homeless) <p>Individuals and families who are defined as At Risk of Homelessness</p> <p>Additionally, HP projects must only serve individuals and families that have an annual income BELOW 30% AMI</p>

APPENDIX D: ELIGIBILITY CRITERIA AND PRIORITIZATION TOOL FOR HOMELESSNESS PREVENTION SYSTEM

Eligibility Requirements

All potential clients will be screened for the following:

Income – Only households with income below 30% of the Area Median Income are eligible for Homelessness Prevention services (see Attachment A for income limits)

PLUS

Trigger Crisis – An event has occurred which is expected to result in housing loss within 30 days due to one of the listed reasons (see Attachment B for qualifying trigger crises)

PLUS

No resources or support network to prevent homelessness –No other options are possible for resolving this crisis. “But for this assistance” this household would become literally homeless—staying in a shelter, a car, or another place not meant for human habitation

OR

Unaccompanied children and youth who qualify as homeless under another Federal statute – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

OR

Families with children or youth who qualify as homeless under another Federal statute –See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

APPENDIX E: EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

Emergency Transfers

[Insert name of ESG Subrecipient or Provider], ESG Provider, is concerned about the safety of its Program Participants who receive rental assistance, and such concern extends to the Program Participants who have experienced domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Woman Act (VAWA),¹ ESG Provider allows Program Participants who have experienced domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the Program Participant's current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual prientyation.² The ability of ESG Provider to honor such request for Program Participants currently receiving assistance, however, may depend upon a preliminary determination that the Program Participant is or has experienced domestic violence, dating violence, sexual assault, or stalking, and on whether ESG Provider has dwelling unit that is available and is safe to offer the Program Participant for temporary or more permanent occupancy.

¹ Despite the name of this law, VAWA protection is available to all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

² Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

This plan identifies Program Participants who are eligible for an emergency transfer, the documentation needed to request an emergency transfer, confidentiality protections, how an emergency transfer may occur, and guidance to Program Participants on safety and security. This plan is based on a model emergency transfer plan published by the U.S Department of Housing and Urban Development (HUD), the Federal agency that oversees that Emergency Solutions Grants is in compliance with VAWA.

Eligibility for Emergency Transfers

A Program Participant who has experienced domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L is eligible for an emergency transfer, if: the Program Participant reasonably believes that there is a threat of imminent harm from further violence if the Program Participant remains within the same unit. If the Program Participant has experienced sexual assault, the Program Participant may also be eligible to transfer if the sexual assault occurred on the premises within the 90-calendar-day period preceding a request for an emergency transfer.

A Program Participant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan.

Program Participants who are not in good standing may still request an emergency transfer if they meet the eligibility requirements in this section.

Emergency Transfer Request Documentation.

To request an emergency transfer, the Program Participant shall notify HP'S management office and submit a written request for a transfer to **[ESG Subrecipient or Provider to insert location]**

ESG Provider will provide reasonable accommodations to this policy for individuals with disabilities. The Program Participant's written request for an emergency transfer should include either:

1. A statement expressing that the Program Participant reasonably believes that there is a threat of imminent harm from further violence if the Program Participant were to remain in the same dwelling unit assisted under the ESG Provider's program; OR
2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

ESG Provider must keep records of all requests and outcomes of such requests, which will be reported to the Texas Department of Housing and Community Affairs.

Confidentiality

The ESG Provider will keep confidential any information that the Program Participant submits in requesting an emergency transfer, and information about the emergency transfer, unless the Program Participant gives ESG Provider written permission to release the information on an time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered Program. This includes keeping confidential the new location of the dwelling unit of the Program.

Participant, if one is provided, from the person(s) that committed an act(s) of domestic violence, dating violence, sexual assault, or stalking against the Program Participant. See the Notice of Occupancy Rights under the Violence Against Woman Act for all Program Participants for more information about HP'S responsibility to maintain the confidentiality of information related to incidents of domestic violence, dating violence, sexual assault, or stalking.

Emergency Transfer Timing and Availability

ESG Provider cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request. ESG Provider will, however, act as quickly as possible to move a Program Participant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit. If a program Participant reasonably believes a proposed transfer would not be safe, the Program Participant may request a transfer to a different unit. If a unit is available, the transferred Program Participant must agree to abide by the terms and conditions that govern occupancy in the unit to which the Program Participant has been transferred. ESG Provider may be unable to transfer a Program Participant to a particular unit if the Program Participant has not or cannot establish eligibility for that unit.

If ESG Provider has no safe and available units for which a Program Participant who needs an emergency is eligible, ESG Provider will assist the Program Participant in identifying other housing providers who may have safe and available units to which the Program Participant could move. At the Program Participant's request, ESG Provider will also assist Program

Participants in contacting the local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking that are attached to this plan.

If ESG Provider assists through project-based rental assistance and if a program Participant qualifies for an emergency transfer, but a safe unit is not immediately available for an internal emergency transfer, that Program Participant shall have priority over all other applicants for tenant-based rental assistance, utility assistance, and units for which project-based rental assistance is provided.

For families receiving tenant-based rental assistance, the following actions will be taken for the non-transferring family member(s), if the family separated in order to effect an emergency transfer: **[ESG Subrecipient or Provider insert actions here]**.

Safety and Security of Program Participants

Pending processing of the transfer and the actual transfer, if it is approved and occurs, the Program Participant is urged to take all reasonable precautions to be safe.

Program Participants who are or have been victims of domestic violence are encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233, or a local domestic violence shelter, for assistance in creating a safety plan. For persons with hearing impairments, that hotline can be accessed by calling 1-800-787-3224 (TTY).

Program Participants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656-HOPE, or visit the online hotline at <https://ohl.rainn.org/online/>.

Program Participants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-pograms/stalking-resource-center>.

For questions regarding VAWA, and/or if you need to move due to domestic violence, dating violence, sexual assault, or stalking please contact the Texas Department of Housing and Community Affairs at 512-475-3800 or 800-475-3800 (Relay Texas 800-735-2989) for assistance in locating other available housing (note, this is not a domestic violence hotline.) Depending on your location, the Department may also have a listing of local service providers and advocates who can help you move to a safe and available unit. For more information regarding housing and other laws that may protect or provide additional options for survivors, call the Texas Council on Family Violence Policy Team at 1-800-525-1978.

Domestic Violence, Sexual Assault and Stalking Resources

To speak with an advocate and receive confidential support, information and referrals regarding domestic violence 24 hours a day, every day, contact the National Domestic Violence Hotline at 1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY). You may also visit the Texas Council on Family Violence website for a listing of local domestic violence services providers: http://tcfv.org/service-directory/?wpbdp_view=all_listings.

For confidential support services and referral to a local sexual assault crisis center 24 hours a day, every day, contact RAINN: Rape, Abuse, & Incest National Network Hotline: 1-800-656-HOPE. You may also visit the Texas Association Against Sexual Assault to find local crisis center: <http://taasa.org/crisis-center-locator/>.

For information regarding stalking visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

Victims of a variety of crimes may find referrals by contacting the Victim Connect Resource Center, a project of the NCVIC, through calling Victim Connect Helpline: 855-4-VICITM (855-484-2846) or searching for local providers at <http://victimconnect.org/get-help/connect-directory/>.

Legal Resources

TexasLawHelp.org

www.texaslawhelp.org

TexasLawHelp.org is a website that provides free, reliable legal information on a variety of topics such as; family law, consumer protection and debt relief, health and benefits, employment law, housing wills and life planning, and immigration. The website offers interactive and downloadable legal forms, self-help tools and videos on legal issues, and can assist in locating free legal services.

Texas Advocacy Project, A VOICE

1.888.343.4414

Advocates for Victims of Crime (A VOICE), a project of Texas Legal Services Center, provides free direct legal representation and referrals to victims of violent crime, and providing education about crime victim's rights and assistance with Crime Victims Compensation applications. Note: callers will most likely leave a message and their call will be returned by an attorney.

Legal Aid for Survivors of Sexual Assault (LASSA)

1-844-303-SAFE (7233)

The LASSA Hotline is answered by attorneys seven days a week. The Hotline attorneys provide sexual assault survivors with legal information and advice about legal issues that may arise following sexual assault including crime victim's right, housing, and safety planning.

Family Violence Legal Line

800-374-HOPE

Texas Advocacy Project. Offers the HOPE Line, Monday – Friday 9am-5pm, staffed by attorneys can help you with a variety of legal concerns related to domestic violence, sexual assault, and stalking.

Attachment A

30% Area Median Income (2020)

Income Level	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
0 - 30%	\$16,600	\$18,950	\$21,720	\$26,200	\$30,680	\$35,160	\$39,640	\$44,120

Attachment B

Trigger Crisis

Will lose housing within 30 days due to one of the following:

- Moved twice or more in the past 60 days
- Living in the home of another person because of economic hardship
- Notified that right to occupy their current housing or living situation will be terminated within 21 days after date of application
- Living in hotel or motel and cost is not paid for by charitable organization or government program for low-income people
- Living in SRO or efficiency where more than 2 people live; or in a larger housing unit with more than 2 people per room
- Exiting a publicly funded institution or system of care
- Exiting a publicly or privately funded inpatient substance abuse treatment program or transitional housing program
- Living in rental housing that is being condemned by a government agency and tenants are being forced to move out

Attachment C

Other Definitions of Homelessness

- **Runaway and Homeless Youth Act (42 U.S.C 5701 et seq.)**

Runaway and Homeless Youth funding is administered by the Family and Youth Services Bureau within the Administration for Children & Families (ACF) of the U.S. Department of Health and Human Services (HHS). Information about Runaway and Homeless Youth program grantees is available online at <http://www2.ncfy.com/locate/index.htm>.

- **Head Start Act (42 U.S.C. 9831 et seq.)**

Head Start funding is administered by the Office of Head Start (OHS) within ACF/HHS. A listing of Head Start programs, centers, and grantees is available online at <http://eclkc.ohs.acf.hhs.gov/hslc/HeadStartOffices>

- **Violence Against Women Act of 1994; subtitle N (42 U.S.C. 14043e et seq.)**

Violence Against Women Act established the Office on Violence Against Women (OVW) within the U.S. Department of Justice (DOJ). OVW administers financial and technical assistance to communities across the country that are developing programs, policies, and practices aimed at ending domestic violence, dating violence, sexual assault, and stalking. Currently, OVW administers one formula grant program and eleven discretionary grant programs, all of which were established under VAWA and subsequent legislation. More information about OVW is available online at <http://www.ovw.usdoj.gov/>.

- **Public Health Service Act; section 330 (42 U.S.C. 254b)**

The Public Health Service Act authorized the Health Center Program, which is administered by the Bureau of Primary Health Care within the Health Resources and Services Administration (HRSA) of HHS. Information about local Health Centers can be found online at <http://bphc.hrsa.gov/index.html>

- **Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)**

Food and Nutrition Act of 2008 relates to the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. SNAP is administered by the U.S. Department of Agriculture (USDA). More information about SNAP can be found online at <http://www.fns.usda.gov/snap/>

- **Child Nutrition Act of 1966; section 17 (42 U.S.C. 1786)**

Child Nutrition Act of 1966 authorized numerous programs related to school lunches and breakfasts and funds for meals for needy students. For more information about these programs, contact the local School Department.

- **McKinney-Vento Act; subtitle B of title VII (42 U.S.C. 11431 et seq.)**

McKinney-Vento Act authorized the McKinney-Vento Education for Homeless Children and Youths Program, which is administered via the Office of Elementary and Secondary Education within the U.S. Department of Education. More information about this program is available online at <http://www2.ed.gov/programs/homeless/index.html>. Also, contact the local School Department.



System Operations Manual
TX – 700 Continuum of Care

TX – 700 Continuum of Care

Coordinated Access System

Operations Manual

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Purpose and Background

Under the requirements of the Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program (HEARTH Act), the TX-700 Continuum of Care has implemented a coordinated assessment system. Coordinated assessment is a powerful tool designed to ensure that homeless persons and persons at risk of homelessness are matched, as quickly as possible, with the intervention that will most efficiently and effectively end their homelessness. The *Coordinated Access System* described in this manual is designed to meet the requirements of the HEARTH Act, under which, at a minimum, Continuums of Care must adopt written standards that include:

- (i) Policies and procedures for providing an initial housing assessment to determine the best housing and services intervention for individuals and families;
- (ii) A specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers;
- (iii) Policies and procedures for evaluating individuals' and families' eligibility for assistance;
- (iv) Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
- (v) Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid rehousing assistance;
- (vi) Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance;

The TX-700 Continuum of Care has designed the *Coordinated Access System* described in this manual to coordinate and strengthen access to housing for families and individuals who are homeless or at risk of homelessness throughout the city of Houston and Harris County. The *Coordinated Access System* institutes consistent and uniform assessment and referral processes to determine and secure the most appropriate response to each individual or family's immediate and long-term housing needs.

The *Coordinated Access System* is designed to:

- ❖ Allow anyone who needs assistance to know where to go to get that assistance, to be assessed in a standard and consistent way, and to connect with the housing/services that best meet their needs;
- ❖ Ensure clarity, transparency, consistency and accountability for homeless clients, referral sources and homeless service providers throughout the assessment and referral process;

- ❖ Facilitate exits from homelessness to stable housing in the most rapid manner possible given available resources;
- ❖ Ensure that clients gain access as efficiently and effectively as possible to the type of intervention most appropriate to their immediate and long-term housing needs;
- ❖ Ensure that people who have been homeless the longest and/or are the most vulnerable have priority access to scarce permanent supportive housing resources.

To achieve these objectives the *Coordinated Access System* includes:

- ❖ A **uniform and standard assessment process** to be used for all those seeking assistance and procedures for determining the appropriate next level of assistance to resolve the homelessness of those living in shelters, on the streets, or places not meant for human habitation;
- ❖ Establishment of **uniform guidelines** among components of homeless assistance (rapid rehousing and permanent supportive housing) regarding: eligibility for services, priority populations, expected outcomes, and targets for length of stay;
- ❖ Agreed upon **prioritization for accessing homeless assistance**;
- ❖ **Referral policies and procedures** from the system of coordinated access to homeless services providers to facilitate access to services;
- ❖ The **policies and procedure manual** contained herein and detailing the operations of the *Coordinated Access System*.

The implementation of the *Coordinated Access System* necessitates significant, community-wide change. To help ensure that the system will be effective and manageable for homeless persons and persons at-risk of homelessness and for the housing and service providers tasked with meeting their needs, a comprehensive group of stakeholders was involved in its design. In addition, particularly during the early stages of implementation, the TX-700 Continuum of Care anticipates adjustments to the processes described in this manual. A periodic evaluation of the *Coordinated Access System* will provide ongoing opportunities for stakeholder feedback. The *Coordinating Entity* will be responsible for monitoring the *Coordinated Access System*.

History

The *Coordinated Access System* is designed to assess eligibility for housing programs targeted to homeless persons. It is not a guarantee that the individual will meet the final eligibility requirements for - or receive a referral to - a particular housing option.

Definitions

Terms used throughout this manual are defined below:

Chronically Homeless (HUD Definition):

(1) *An individual who:*

(i) *Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter;*

(ii) *Has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year; OR*

(iii) *Has had at least four (4) separate occasions of the above homelessness in the past three (3) years where the combined length of the occasions is twelve (12) months; AND*

(iv) *Can be diagnosed with a disability such as a substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;*

(2) *An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or*

(3) *A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.*

Disability (HUD Definition):

A Physical, Mental or Emotional Impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that is expected to be long-continuing or of indefinite duration, substantially impedes the individual's ability to live independently, and could be improved by the provision of more suitable housing conditions; includes:

Developmental Disability *Defined in §102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15002). Means a severe, chronic disability that is attributable to a mental or physical impairment or combination AND is manifested before age 22 AND is likely to continue indefinitely AND reflects need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated. An individual may be considered to have a developmental disability without meeting three or more of the criteria listed previously, if Individual is 9 years old or younger AND has a substantial developmental delay or specific congenital or acquired condition AND without services and supports, has a high probability of meeting those criteria later in life.*

HIV/AIDS Criteria Includes the disease of acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Literally Homeless (HUD Homeless Definition Category 1):

(1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

At imminent risk of homelessness (HUD Homeless Definition Category 2)

Individual or family who will imminently lose their primary nighttime residence, provided that: (i) Residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing

Homeless under other Federal statutes (HUD Homeless Definition Category 3)

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: (i) Are defined as homeless under the other listed federal statutes; (ii) have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance; (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and (iv) can be expected to continue in such status for an extended period of time due to special needs or barriers

Fleeing domestic abuse or violence (HUD Homeless Definition Category 4)

Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing

2019 Area Median Income Limits (Houston, Baytown, Sugarland, Metro Area)

Household Size	30% Area Median Income (HUD Extremely Low Income Limit)	50% Area Median Income (HUD Very Low Income Limit)	80% Area Median Income (HUD Low Income Limit)
1 person	16,050	26,750	42,750
2 persons	18,350	30,550	48,850
3 persons	21,330	34,350	54,950
4 persons	25,750	38,150	61,050
5 persons	30,170	41,250	65,950
6 persons	34,590	44,300	70,850
7 persons	39,010	47,350	75,750
8 persons	43,430	50,400	80,600

Housing Prioritization Tool

A single assessment tool will be used to prioritize homeless households for entry into permanent supportive housing or rapid rehousing program. The assessment tool is used to target youth, families, and single individuals. The housing prioritization tool focuses on the length of literal homelessness, physical & mental disabilities, frequency of service usage, & lack of adequate mental or health care. Additionally, families with minor children presenting for assessment are asked to provide information regarding what school district the child(ren) attend. Referrals for this population will be sent with this data point so that children do not have to change schools. The assessment asks questions tailored to each population & include the following:

1. Homeless history
2. History of involvement with hospitals or jails
3. Criminal background history
4. Mental health history and lack of care
5. Physical health history and lack of care

Homeless Management Information System

A Homeless Management Information System (HMIS) is a database used to record and track client-level information on the characteristics and service needs of homeless persons. HMIS ties together homeless service providers within a community to help create a more coordinated and effective housing and service delivery system.

The U. S. Department of Housing and Urban Development (HUD) and other planners and policymakers at the federal, state, and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. Specifically, HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

Houston/Harris County's HMIS is staffed at the Coalition for the Homeless of Houston/Harris County. The software provider is Client Track. The HMIS staff is responsible for the administration of the HMIS software and providing technical assistance to participating agencies and end-users. Agencies that participate in Houston/Harris County's HMIS are referred to as "participating agencies." Each participating agency needs to follow certain guidelines to help maintain data privacy and accuracy.

Staffing Roles and Expectations

Continuum of Care – Recognizing the need to stimulate community-wide planning and coordination of programs for individuals and families who are homeless, the U.S. Department of Housing and Urban Development (HUD) in 1994 instituted a requirement for communities to come together to submit a single, comprehensive application for HUD funds for housing and support services for people who have experienced homelessness. The organizational concept to embody this effort is the Continuum of Care (CoC), which is governed by a Steering Committee

composed of representatives from across the community. As a result of its strong leadership, access to resources and high visibility in the community, the Coalition for the Homeless of Houston/Harris County serves as this region's lead agency for the CoC. The Houston CoC encompasses Houston counties including Harris, Montgomery, and Fort Bend, and its purpose is to:

- Help create integrated, community-wide strategies and plans to prevent and end homelessness;
- Provide coordination among the numerous regional organizations and initiatives that serve the homeless population, and
- Create the region's single, comprehensive grant application to HUD for McKinney-Vento funding.

Coordinating Entity - The Coalition for the Homeless is the designated *Coordinating Entity*. The *Coordinating Entity* is responsible for the day-to-day administration of the *Coordinated Access System*, including but not limited to the following:

- Creating and widely disseminating materials regarding services available through the *Coordinated Access System* and how to access those services;
- Designing and delivering training at least annually to all key stakeholder organizations, including but not limited to the required training for *CA Staff*;
- Ensuring that pertinent information is entered into HMIS for monitoring and tracking the process of referrals including vacancy reporting and completion of assessments;
- Managing case conferences to review and resolve rejection decisions by receiving programs and refusals by clients to engage in a housing plan in compliance with receiving program guidelines;
- Managing an eligibility determination appeals process in compliance with the protocols described in this manual;
- Managing manual processes as necessary to enable participation in the *Coordinated Access System* by providers not participating in HMIS;
- Designing and executing ongoing quality control activities to ensure clarity, transparency, and consistency in order to remain accountable to clients, referral sources, and homeless service providers throughout the coordinated access process;
- Periodically evaluating efforts to ensure that the *Coordinated Access System* is functioning as intended;

- Making periodic adjustments to the *Coordinated Access System* as determined necessary;
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders;
- Updating policies and procedures.
- Managing all PR requests related to Coordinated Access

Project Manager – The *Coordinating Entity* staffs a *Project Manager* position. The project manager role includes management of the Coordinated Access System, including but not limited to the following:

- Serving as point person and lead to all workgroups and transition teams
- Providing Coordinated Access training to participating agencies
- Database administering
- Report generating
- Communicating to user agencies and outreach coordinators
- Deactivating/reactivating client records
- Responding to requests for client deletion
- Responding to email generated questions
- Monitoring system performance (CA Staff, Database, Providers, etc.)

Assessment Hubs - Agencies selected to serve as the *Assessment Hub* sites are responsible for ensuring that all households experiencing homelessness and at-risk of homelessness have prompt access to *Intake* and *Assessments* and that *Assessments* are administered in a safe, welcoming environment.

Housing Assessors – see Policies & Procedures

Housing Navigators – see Policies & Procedures

Receiving Program - All Rapid Re-housing (RRH) and Permanent Supportive Housing (PSH) programs are *Receiving Programs* and are responsible for reporting vacancies to the *Coordinating Entity* in compliance with the protocols described in this manual. All programs that receive a referral from the *Coordinated Access System* are responsible for responding to that referral and participating in case conferences, in compliance with the protocols described in this manual.

Authorized User Agencies - Housing providers who wish to or are required to participate in the *Coordinated Access System*. Authorized User Agencies sign a Memorandum of Understanding to have access to the database to interview and enroll households for vacancies/anticipated vacancies or during lease up of new PSH programs.

Target Population

The *Coordinated Access System* is open to all households who meet the HUD definition of homeless, as outlined in the new HEARTH Act regulations, and have incomes below 50% of the Area Median Income. The system uses a locally developed prioritization tool (described in Definitions & located in the Appendix of this manual) to rank Applicants in order of vulnerability, with the most vulnerable households ranked at the top.

System Overview and Workflow

To illustrate how the *Coordinated Access System* functions, the following overview provides a brief description of the path a household would follow from an initial request for housing through permanent housing placement. The overview also describes roles and expectations of the partner organizations that play a critical role in the system. Additional details can be found in the subsequent sections of this manual and the *Coordinated Access* workflow.

From Initial Request for Services to Permanent Housing Placement – Pathway through the *Coordinated Access System*

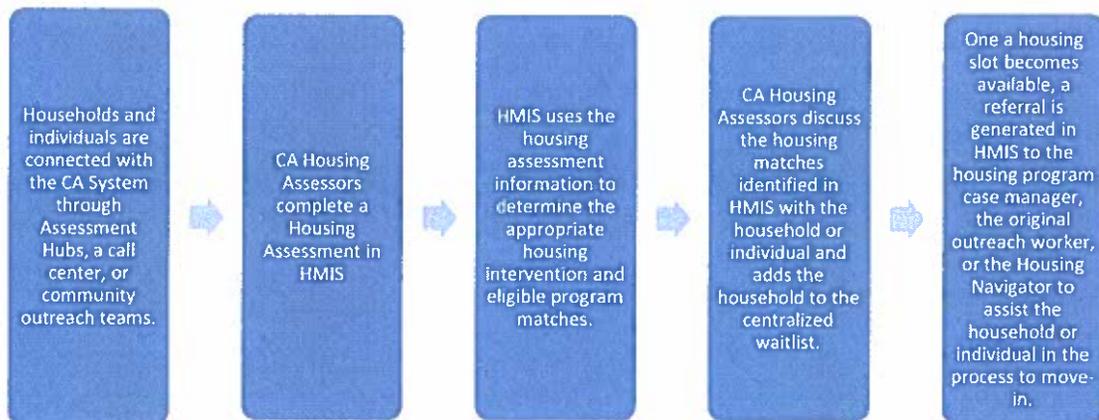
- Step 1: Connecting to the *Coordinated Access System*/Initial Request for Services - To ensure accessibility to households in need, the *Coordinated Access System* provides access to services from multiple, convenient physical locations. Households in need may initiate a request for services in person through any of the designated *Assessment Hubs*, through the call center, and/or through community outreach teams.

Detailed information regarding Hub locations and hours of operation are posted on the Coalition for the Homeless Houston's website www.homelesshouston.org as well as on the community's website www.thewayhomehouston.org.

- Step 2: Housing Assessment - *Housing Assessors* are available at *Assessment Hubs*, the call center, and through community outreach staff to conduct the *Coordinated Access Housing Assessment* with households in need. The assessment is completed using HMIS. An additional *Housing Prioritization Tool* is generated in HMIS for all households identified as a match for Permanent Supportive Housing or Rapid Re-housing and to prioritize referrals. Individuals and families must be re-assessed if more than 90 days have passed since the previous assessment and there have been no services in HMIS during that time.

- **Step 3: Housing Match** - Information gathered from the assessment is used to determine which housing intervention is best suited to end the household's homelessness (Permanent Supportive Housing or Rapid Re-housing). HMIS automatically matches households to a particular housing intervention and then a specific housing program based on program eligibility.
- **Step 4: Housing Referral** - Once the recommended intervention and eligible programs have been identified in HMIS, the *Housing Assessor* will add the household member(s) to the *Centralized Waitlist*. Currently there are not enough housing slots available to send referrals in real time.
- **Step 5: Housing Navigation** - After being referred to a housing provider, households will be connected with a *Housing Navigator*. This connection can be made by pulling from the *Coordinated Access Centralized Waitlist*. The *Housing Navigator* can be one of the following: the housing program Case Manager, the original Coordinated Access referring Outreach Worker, or a designated *Coordinated Access Housing Navigator*. The *Housing Navigator* begins the process of securing the identified unit. This process may include, but is not limited to the following activities: Obtaining ID, obtaining social security cards, obtaining homeless verification documents, obtaining a security deposit, obtaining application fees, providing transportation to tour available units, etc. **The process from referral to move in should be completed within 30 days.**
Below is an illustration of the CA Workflow:

Coordinated Access Workflow



Coordinated Access Policies and Procedures

1. Connecting to the Coordinated Access System

- 1.1. Locations & Hours – Assessments are conducted at designated *Assessment Hubs*. A future call center will also be established at one of the *Assessment HUBs*. Current Assessment Hub locations and assessment hours can be found on the Coalition for the Homeless Houston’s website www.homelesshouston.org as well as on the community’s website www.thewayhomehouston.org.
- 1.2. Eligibility – Coordinated Access is intended to facilitate access to the most appropriate housing intervention for each household’s immediate and long-term housing needs and ensure that scarce permanent housing resources are targeted to those who are most vulnerable and/or have been homeless the longest. The *Coordinated Access System* uses the following criteria to accurately match needs to resources:

Permanent Supportive Housing

Permanent housing that is coupled with supportive services that are appropriate to the needs and preferences of residents. Individuals have leases, must abide by rights and responsibilities, and may remain with no program imposed time limits.

Housing may include various combinations of subsidy resources and services. Supportive housing in Houston is Housing First, and follows a harm reduction philosophy.

Program Description	Essential Program Elements	Time Frame	Population	Desired / Expected Outcomes
<p>Rental assistance with supportive services for persons who are coming from the street or shelter/interim housing. Majority of programs serve households with a disabled head-of-household, but disability requirement will be based on subsidy source requirements.</p> <p>Programs can operate on a project-based or scattered-site model.</p>	<p>Case Management</p> <ul style="list-style-type: none"> • Assistance with lease process • Provision of or linkage to: Assessment, intervention, link to mainstream resources, community building, peer to peer and all other services that assist a person in remaining stably housed • Services are voluntary to the clients and are not a condition of the lease <p>Rental Subsidy</p> <ul style="list-style-type: none"> • Provides a rental subsidy to make the unit affordable • Provides assistance in accessing housing relocation resources/supports (security deposits, utilities, furnishings, etc.) • Ensure coordination between property manager or landlord <p>Health Care Access</p> <ul style="list-style-type: none"> • Wellness services • Physical and mental health services <p>Harm Reduction and Housing First</p> <ul style="list-style-type: none"> • All supportive housing embraces and practices Harm Reduction and Housing First • Incorporate proven best practices and evidence-based practices • Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>No time limits</p>	<ul style="list-style-type: none"> • Any high needs individual with multiple barriers to housing that is literally homeless (lease-based program) • Specialized eligibility requirements for subsidies including veterans, disabled, long term homeless, or domestic violence <p>Prioritizing: Disabling condition and long-term, multiple episodes of homelessness (Housing Prioritization scores of 28 or higher) and veterans</p>	<p>Outcome: Clients will remain in permanent housing.</p> <p>Indicators: Threshold: 80%+ clients will remain permanently housed for 6 months. Threshold (increasing): 20%+ of all participants have employment income. Threshold (increasing): 56%+ of all participants have non-employment income. Threshold (increasing): 56%+ of participants obtain mainstream benefits.</p>

Rapid Re-Housing

Program of stabilization and assessment, focusing on re-housing all persons, regardless of disability or background, as quickly as possible in appropriate permanent housing.

Program Description	Essential Program Elements	Time Frame	Population	Desired /Expected Outcomes
<p>Short-term rental assistance and supportive services program that rapidly re-houses and stabilizes persons who are homeless into appropriate permanent housing.</p>	<p>Case Management</p> <ul style="list-style-type: none"> • Housing location • Housing stabilization planning using common tools • Employment assistance • Linkage to mainstream resources • Linkage to mental health services as appropriate • Linkage to medical services as needed • Linkage to substance use treatment services as appropriate • Transportation assistance • Financial management <p>Domestic Violence Specific Considerations:</p> <ul style="list-style-type: none"> • Access to crisis intervention services • Safety planning • Legal advocacy <p>Temporary Financial Assistance</p> <ul style="list-style-type: none"> • Rental assistance based on lease and housing stabilization plan <ul style="list-style-type: none"> ○ Need based rental assistance • Utility assistance • Childcare • Job Training <p>Housing Relocation</p> <ul style="list-style-type: none"> • Provision of or formalized partnership to housing referrals and placement services • Linkage to community supports and/or wraparound system of services in relation to housing placement • Temporary financial assistance (security deposits, utility deposits, furniture, household supplies) <p>Harm Reduction and Housing First</p> <ul style="list-style-type: none"> • All supportive housing embraces and practices Harm Reduction and Housing First • Incorporate proven best practices and evidence-based practices • Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>Up to 24 months of rent subsidy and supportive services, during which households are stabilized</p>	<p>Literally homeless households or those residing in shelters. Households that show the ability to become self-sufficient in a short period of time as evidenced by: having income potential, and do not need intense services to remain housed; recently became homeless; no serious known disabilities</p> <p>May be used as a bridge to PSH</p> <p>Priority populations: Veteran households with children residing on streets or in emergency shelters who are not eligible for VA-funded RRH.</p>	<p>Outcome: Households will secure and maintain appropriate, affordable permanent housing.</p> <p>Indicators:</p> <p>The Way Home CoC Threshold: 80% of households will exit to permanent housing.</p> <p>The Way Home CoC Threshold: 70% of households remain housed 3 months after exit.</p> <p>The Way Home CoC Threshold: 70% of households increase income during program enrollment.</p> <p>The Way Home CoC Threshold: 70% of participants obtain mainstream benefits.</p>

Rapid Re-Housing for Young Adults (ages 18-24 years old)

Program of stabilization and assessment, focusing on re-housing all persons, regardless of disability or background, as quickly as possible in appropriate permanent housing.

Program Description	Essential Program Elements	Time Frame	Population	Desired /Expected Outcomes
<p>Supportive services program that rapidly re-houses and stabilizes young adults (ages 18-24 years old) who are homeless into appropriate permanent housing with up to 24 months of rental assistance.</p>	<p>Case Management</p> <ul style="list-style-type: none"> • Housing navigation • Housing stabilization planning using common tools • Linkage to mainstream resources • Linkage to mental health, medical, and substance use treatment services as appropriate • Transportation assistance • Financial, lease, household management • Negotiating housemate agreements <p>Peer Specialist</p> <ul style="list-style-type: none"> • <p>Employment Assistance</p> <ul style="list-style-type: none"> • Rapid Employment Model • Job coaching • Emphasis on retention methods <p>Temporary Financial Assistance</p> <ul style="list-style-type: none"> • Rental assistance based on lease and housing stabilization plan • Utility assistance • Childcare <p>Best Practices/Evidence-Based Practices</p> <ul style="list-style-type: none"> • Developmentally appropriate program models are employed • Trauma-informed programming and housing • Self-Sufficiency focused case planning • Job coaching, rapid employment and job retention practices are incorporated into program • Housing embraces and practices Harm Reduction and Housing First • Incorporate proven best practices and evidence-based practices • Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>Up to 24 months of rent subsidy and supportive services, during which households are stabilized</p>	<p>Literally homeless 18-24 year old households or those residing in shelters. LGBTQ young adults, pregnant and parenting young adults, young adults with extensive involvement in juvenile justice system and/or child welfare system.</p> <p>May be used as a bridge to PSH</p> <p>Priority populations: Households who are transgender, pregnant and parenting, or lesbian, gay or bisexual.</p>	<p>Outcome: Young adult households will secure and maintain employment and permanent housing.</p> <p>Indicators:</p> <p>The Way Home CoC Threshold: 80% of households will exit to permanent housing.</p> <p>The Way Home CoC Threshold: 70% of households remain housed 3 months after exit.</p> <p>The Way Home CoC Threshold: 70% of households increase income during program enrollment.</p> <p>The Way Home CoC Threshold: 70% of participants obtain mainstream benefits.</p>

1.3 Marketing/Advertising – As needed, the *Coordinating Entity* will send information & updates regarding the *Coordinated Access System* via email to stakeholders, the 211 hotline, and the general public. The *Coordinating Entity* also distributes flyers and brochures and maintains information available on its website.

2. The Housing Assessment Process

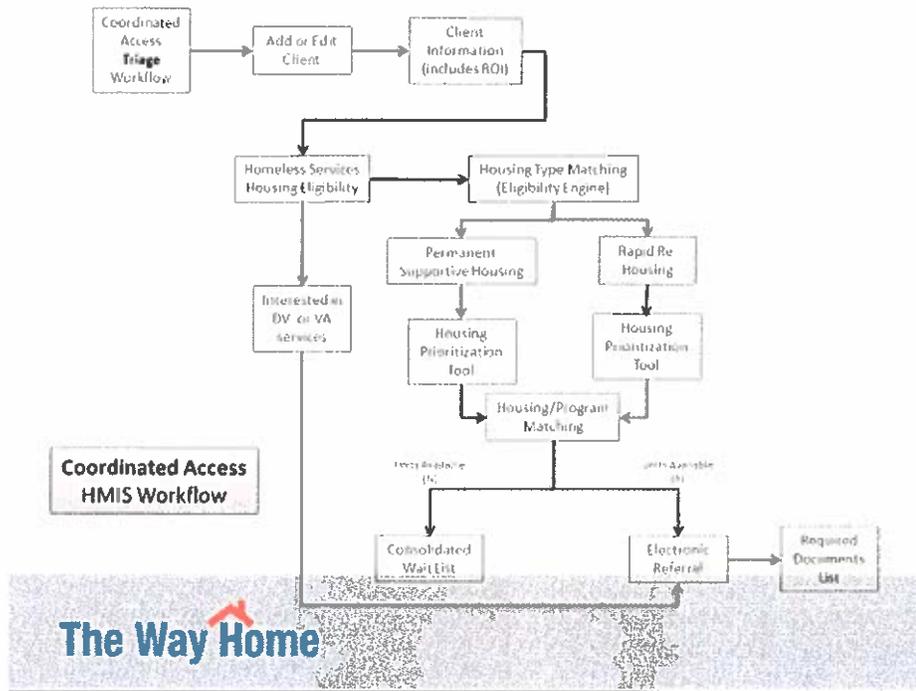
2.1. Housing Assessors

2.1.1. Roles and Responsibilities - *Housing Assessors* are staff from designated community agencies. *Housing Assessors* may office out of Assessment Hubs, be designated as the Assessor for his/her agency, or may be part of a mobile outreach team. All *Housing Assessors* are required to complete a HMIS intake and housing assessment with individuals in need of housing and pull, from HMIS, “housing matches” available to each individual. The *Housing Assessor* will then pass the referrals to the individual’s Case Manager or a *Housing Navigator*. *Housing Assessors’* responsibilities include, but are not limited to the following:

- Operating as the initial contact for the *Coordinated Access System*
- Conducting *Housing Assessments* (removed VI & next step)
- Client notification of *Eligibility and Referral Decisions*
- Submission of referrals to the *Receiving Program* through HMIS as directed
- Collecting & uploading all documents available at assessment
- Participation in case conferences
- Responding to requests by the *Coordinating Entity*

2.1.2. Training Requirements – *Housing Assessors* are trained by the *Coordinating Entity*. The training consists of the 6 hours “Housing Assessor Orientation” in addition to HMIS training on the *Coordinated Access* workflow.

2.2. HMIS Workflow – The workflow below outlines the CA steps in HMIS:



- 2.3. Release of Information – All clients must sign a release of information prior to the assessment process.
- 2.4. Client Photos – Photos can be taken at the time of assessment but are not required. If a photo is taken and uploaded into HMIS, a photo release must be signed by the client prior to the photo being taken.
- 2.5. Timeline - The *Housing Assessor* notifies the client of his/her eligibility and referral decision immediately. Once a referral is made, the *Receiving Program* has 24 business hours to acknowledge the receipt of the referral. The *Receiving Program* must then enroll or deny the referral within 7 days. The *Receiving Program* can reject or deny the referral if the assigned case manager has been unable to contact the household after 7 days. If a household shows up at the *Receiving Program* after the 7 days have expired, the case manager will assist the household in reentering the system through the CAS. All of this information is tracked in HMIS.

3. Housing Matching

- 3.1. CFTH HMIS Responsibilities – HMIS Staff at the Coalition for the Homeless is responsible for the daily administration of the HMIS software and providing technical assistance and user training to participating agencies and end-users.

3.2. Housing Navigators

3.2.1. Roles and Responsibilities - *Housing Navigators* are staff from designated community agencies. *Housing Navigators* office out of *Assessment Hubs*, their home agencies, or in the field. All *Housing Navigators* work with individuals that do not have an existing case manager and would like assistance in navigating the process of securing housing from housing referral to “lease up”. The *Housing Navigator* provides the client with a welcome letter explaining both the client and staff’s role in the program. Both the client and staff sign the letter and it is maintained in the client’s chart. All *Housing Navigators*, *Outreach Workers*, and *Case Managers* operating as *Housing Navigators* carry the following responsibilities:

- Assisting client in obtaining necessary documentation required for housing
- Collecting & uploading necessary documentation, securing additional financial assistance if needed, providing transportation, accompaniment to potential housing options, etc.
- Assisting clients in navigating any challenges related to the housing process (application and/or inspection process, landlord negotiation, etc.)
- Participation in case conferences
- Responding to requests by the *Coordinating Entity*, as appropriate.

3.2.2. Training Requirements – *Housing Navigators* are trained by the *Coordinating Entity*. The training consists of the 6 hours “*Housing Navigator Orientation*” in addition to training HMIS training on the Coordinated Access workflow in HMIS.

3.3. Timeline - Once the *Housing Assessor* has made contact with the client’s *Case Manager* or *Housing Navigator*, that worker contacts the client within 24 hours and begins the process of scheduling intake appointments. This information is tracked in HMIS.

3.4. Unit Availability/Vacancy Posting – All Rapid Re-housing and Permanent Supportive Housing Programs are required to post vacancies in HMIS within 24 business hours of unit/bed availability. If providers know of an impending vacancy, they are able to post the anticipated availability date up to 14 days before unit vacancy. Programs must update vacancy information in HMIS within 24 business hours of a unit/bed being filled. This information is crucial in determining what resources are available and where to send a client needing housing.

4. Housing Referral

- 4.1. Waitlist – There is one *Centralized Waitlist* for both permanent supportive housing and rapid re-housing:
- 4.1.1. Permanent supportive housing is dedicated to households and individuals that are chronically homeless followed by a prioritization score of 28 or higher.
 - 4.1.2. Rapid re-housing plus is dedicated to households and individuals with high vulnerability scores but are not chronically homeless, followed by a prioritization score between 18-27. This housing intervention is extremely scarce, so long waits are to be expected.
 - 4.1.3. Rapid re-housing is dedicated to households and individuals that are not chronically homeless, followed by a prioritization score between 10-17.
 - 4.1.4. If the waitlist indicates an opening for either PSH or RRH, a referral to that opening will be generated in HMIS by an Assessor.
 - 4.1.5. If the program to which the referral was made is one that requires a Navigator, then the Assessor will also generate a referral to the appropriate Navigator.
 - 4.1.6. Navigators or Case Managers attempt to make contact with the client for seven (7) business days.
 - 4.1.7. If the client cannot be contacted within that timeframe, then staff move on to the next client on the list.
 - 4.1.8. Once staff makes contact with the client, the client must decide immediately whether to accept or decline the unit.
 - 4.1.9. If the client accepts the unit, he/she moves forward in the next steps towards move-in.
 - 4.1.10. If the client declines the unit, then the next client on the waitlist is contacted and the client that refused is moved down to the bottom of the appropriate waitlist based on their housing prioritization score.
- 4.2. Receiving Program Responsibilities – Once a referral is made, the *Receiving Program* has 24 business hours to acknowledge the receipt of the referral. The *Receiving Program* must then enroll or deny the referral within 7 days. The *Receiving Program* can reject or deny the referral if the assigned case manager has been unable to contact the household after seven (7) days. If a household shows up at the *Receiving Program* after the seven (7) days have expired, the case manager will assist the household in reentering the system through the CAS. All of this information is tracked in HMIS.

- 4.2.1. Document Requirement Updates - *Receiving Programs* make eligibility determination decisions within one business day of the intake interview (or when all required application materials are complete). The *Receiving Program* orally reviews the intake decision notification with the client to ensure that the client understands the decision, and applicable next steps, including the client's right to appeal the decision. An intake decision notification includes at a minimum:
- first available move-in date, if applicable; and
 - reason the client cannot enter the program, including reason for rejection by client or program (which includes redirection to the *Housing Navigator*), if applicable.
 - instructions for appealing the decision.
- 4.2.2. Reasons for denial – *Receiving Programs* may only decline individuals and families found eligible for and referred by the *Housing Assessor* under limited circumstances including:
- there is no actual vacancy available;
 - the individual or family missed two intake appointments;
 - the *Receiving Program* has been unable to make contact with the individual or family for seven (7) consecutive business days;
 - the household presents with more people than referred by the *Housing Assessor* and the *Receiving Program* cannot accommodate the increase;
 - the individual or family was denied by independent property owner/landlord due to certain criminal behaviors; or
 - based on their individual program policies and procedures the *Receiving Program* has determined that the individual or family cannot be safely accommodated or cannot meet tenancy obligations with the supports provided by the program.

Programs may not decline persons with psychiatric disabilities for refusal to participate in mental health services. The *Receiving Program* must update the referral outcome in HMIS for any decisions to accept or reject a client. If the ineligible client has not otherwise been accommodated for the night, e.g. via an intervention by emergency services, the *Receiving Program* must notify the *Housing Navigator*, refer the client back, and document that outcome in HMIS. Reason for denial forms must be submitted to the client the same day the decision was made if possible.

- 4.2.3. Client Choice – Clients may decline a referral because of program requirements that are inconsistent with their needs or preferences. For example, clients may decline participation in programs requiring sobriety. The client may decline a referral up to three times, after the third denial the client will be reassessed and placed on the bottom of the waitlist.
- 4.3. Move-In – If the homeless individual or family is accepted, the *Receiving Program* must update the referral outcome in HMIS and arrange for move-in within 30 days. If the client does not move-in as scheduled or within three (3) business days of the original move-in date, the *Receiving Program* must notify and refer the client back to the *Housing Navigator* so that the outcome is documented in HMIS. To the extent feasible given available funding and as necessary, the *Receiving Program* will provide the individual or family with move-in assistance including transportation of household members and personal belongings.
- 4.4. PSH to PSH – under the CoC Program, permanent supportive housing projects may serve individuals and families from other permanent supportive housing projects who originally met the eligibility requirements for permanent supportive housing so long as the program participants were eligible for the original permanent supportive housing (Section 423(f) of the McKinney-Vento Act, as amended by the HEARTH Act). This means that an individual or family may transfer from one permanent supportive housing program to another under the CoC Program. This could occur under the following circumstances:
- If there were another permanent supportive housing program that better met the service needs of the program participant;
 - The program participant is evicted by the landlord or housing program and the participant is still eligible for case management services; or
 - The current permanent supportive housing program in which the individual or family is enrolled in has lost their funding.
- 4.4.1. PSH to PSH Referral – If any of the above scenarios apply, a staff member from the current PSH must notify the *Coordinated Access Project Manager* in writing via email to initiate the process of transferring the client. The *Coordinated Access Project Manager* will verify that the request falls within the guidelines for the transfer as outlined in this manual. The *Coordinated Access Project Manager* will determine if a PSH unit is available, create the referral in HMIS, and notify the current PSH. The current PSH will then be responsible for assisting the program participant in completing the documentation necessary for the new PSH. Transfer requests outside of the ones outlined in this manual will not be approved. If no

PSH unit is available, then the current PSH will have to continue to work with the program participant in securing alternate housing options.

4.5. Referrals to and from other systems not using HMIS – The *Coordinated Access System* appropriately addresses the needs of Veterans and individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking.

4.5.1. Domestic Violence (DV) – When a homeless or at-risk individual/household is identified by the *Coordinated Access System* to be in need of domestic violence services, that individual/household is referred to the domestic violence hotline immediately. If the individual/household does not wish to seek DV specific services, the individual/household will have full access to the *Coordinated Access System*, in accordance with all protocols described in this manual. If the DV helpline determines that the individual/household seeking DV specific services is either not eligible for or cannot be accommodated by the DV specific system, the helpline will refer the client to an *Assessment Hub* for assessment and referral in accordance with all protocols described in this manual.

4.5.1.1. Emergency Transfer Plan – An individual or household who is a victim of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking and is currently residing in a non-DV housing program may request a transfer if: the individual reasonably believes that there is a threat of imminent harm from further violence if the individual remains within the same unit. If the individual is a victim of sexual assault, the he/she may also be eligible to transfer if the sexual assault occurred on the premises.

A client/tenant requesting an emergency transfer must expressly request the transfer by notifying their Case Manager. Case Manager and Client will troubleshoot any other possible options to resolve the situation in a safe way. Case Manager and Client will discuss how much of the situation the Client wants to reveal to the Landlord to possibly resolve the situation. If the situation cannot be resolved and moving the Client is the only option, the Case Manager will contact Coordinated Access and request a transfer.

Coordinated Access will discuss options with the Client and determine if the Client is eligible for a program that has an available space. The Client will be offered the option to go through the DV Coordinated Access process and receive services from a DV provider. In this situation

the DV Coordinated Access system will take over and the Client's record in HMIS will be closed upon transfer. If client declines DV services/programs, Coordinated Access will the next possible transfer and informs the Client of the program/location. At that point the Client can accept or deny the referral. If the Client approves of the transfer, the Case Manger will complete a warm hand off to the next program, assist with the transfer, and facilitate a mutual rescission with the Landlord. If the Client wants to deny the transfer, they will stay at the top of the list and wait for the next vacancy in a program they are eligible for. If the Client is in a Scattered Site program with a voucher or rental assistance through Rapid Re-Housing, the Case Manager can assist the Client with a unit transfer to a safer location.

- 4.5.2. Veterans – When a homeless or at-risk individual is identified by the *Coordinated Access System* to be a Veteran, additional questions concerning service era, length of service, and discharge status will be asked. If eligible for VA services, the Veteran will be given the option of being referred to the VA Drop-In Center. If the Veteran chooses that option, then that individual is referred to the VA Drop-In Center immediately. If the VA Drop-In Center determines that the individual seeking veteran specific services is not eligible for VA services, the *Housing Assessor* at the VA Drop-In Center will complete the CA Assessment in HMIS and will either a) refer the household to an available unit or b) add the household to the appropriate waitlist in accordance with the processes outlined in this manual.

5. Case Conferences

- 5.1. The *Coordinating Entity* will require a case conference to review and resolve rejection decisions by *Receiving Programs*. The purpose of the case conference will be to resolve barriers to the client receiving the indicated level of service. Such a case conference will be held in all instances in which an individual or family is declined by a *Receiving Program*. Case conferences will be held in all instances in which an individual or family has declined more than two placements.

Providers may also request a case conference, at their discretion, in other circumstances in which a client household is insufficiently engaged in actions necessary to secure a permanent placement.

In cases in which a homeless individual or family is facing program termination, the Provider will notify the *Coordinating Entity*. The *Coordinating Entity* may then require a case conference to review and determine next steps. The purpose of the case conference will be to discuss interventions used to date and resolve barriers to securing

permanent housing including plans to have the individual or family re-assessed for a more suitable housing program.

The *Coordinating Entity* will determine which parties will attend a case conference, including but not limited to the *Housing Assessor*, the *Housing Navigator*, the *Receiving Program*, the client, and other contacts as determined necessary. The *Coordinating Entity* will make all logistical arrangements for the case conference, including but not limited to notifying all parties.

Fair Housing, Tenant Selection Plan, and Other Statutory and Regulatory Requirements

The *Coordinating Entity* takes all necessary steps to ensure that the *Coordinated Access System* is administered in accordance with the Fair Housing Act by promoting housing that is accessible to and usable by persons with disabilities. The *Coordinated Access System* complies with the non-discrimination requirements of the Fair Housing Act, which prohibits discrimination in all housing transactions on the basis of race, national origin, sex, color, religion, disability status and familial status. This also includes protection from housing discrimination based on source of income. Additional protected classes under state law include sexual orientation (including gender identity), marital status, military discharge status, age (40+). Agencies cannot preference any protected class unless allowed by statute/regulation, or written waiver from their funding or regulatory body (i.e. U.S. Department of Housing and Urban Development).

All Authorized User Agencies who enter into an MOU for the *Coordinated Access System* agree to take full accountability for complying with Fair Housing and all other funding and program requirements. The MOU requires User Agencies to use the *Coordinated Access System* in a consistent manner with the statutes and regulations that govern their housing programs.

The *Coordinating Entity* will request from each Authorized User Agency their tenant selection plan and any funding contract that requires or allows a specific subpopulation of persons to be served. For instance, Housing Opportunities for Persons with AIDS (HOPWA) programs will show funding contract, a single-gender program must produce its HUD waiver. It is further recognized that the Fair Housing Act recognizes that a housing provider may seek to fulfill its "business necessity" by narrowing focus on a subpopulation within the homeless population. The *Coordinated Access System* may allow filtered searches for subpopulations while preventing discrimination *against* protected classes.

Evaluating and Updating Coordinated Access System Policies and Procedures

The implementation of the *Coordinated Access System* necessitates significant, community-wide change. To help ensure that the system will be effective and manageable for homeless and at-risk households and for the housing and service providers tasked with meeting their

needs, particularly during the early stages of implementation, THE TX-700 Continuum of Care anticipates adjustments to the processes described in this manual. To inform those adjustments, the *Coordinated Access System* will be periodically evaluated, and there will be ongoing opportunities for stakeholder feedback, including but not limited to Referral and Receiving Program work groups convened and managed by the *Coordinating Entity*. Specifically, the *Coordinating Entity* is responsible for:

- Leading periodic evaluation efforts to ensure that the *Coordinated Access System* is functioning as intended; such evaluation efforts shall happen at least annually.
- Leading efforts to make periodic adjustments to the *Coordinated Access System* as determined necessary; such adjustments shall be made at least annually based on findings from evaluation efforts.
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders
- Ensuring that the *Coordinated Access System* is updated as necessary to maintain compliance with all state and federal statutory and regulatory requirements

Evaluation efforts shall be informed by metrics established annually by the *Coordinating Entity*, in conjunction with the *CoC Steering Committee* and *Coordinated Access Transition Team*. These metrics will be displayed on dashboards located on the *Coordinating Entity's* & community's websites and shall include indicators of the effectiveness of the functioning of the *Coordinated Access System* itself, such as:

- Wait times for initial contact
- Extent to which expected timelines described in this manual are met
- Number/Percentage of referrals that are accepted by receiving programs
- Rate of missed appointments for scheduled assessments
- Number/Percentage of persons declined by more than one (1) provider
- Number/Percentages of *Eligibility and Referral Decision* appeals
- # of program intakes not conducted through *Coordinated Access System*
- Completeness of data on assessment and intake forms

These metrics shall also include indicators of the impact of the *Coordinated Access System* on system-wide Continuum of Care outcomes, such as:

- Persons referred have length of stays consistent with system guidelines
- Waiting lists are reduced for all services; eliminated for shelter
- Program components meet outcome targets
- Reductions in long term chronic homeless
- Reduction in family homelessness
- Reductions in returns to homelessness

- Reduced rate of people becoming homeless for first time

Termination

Any Authorized User Agency may terminate their participation in the *Coordinated Access System* by giving written notice. Housing programs that are required to participate due to HUD guidelines will need HUD approval to terminate participation.

Appendix

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Client Name _____

Last Four of Social Security Number _____

Coordinated Access Housing Intervention Assessment

A. History of Homelessness

Where did you stay last night?	
<u>Literally Homeless</u> <input type="checkbox"/> Place not meant for human habitation <input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Transitional Housing (not chronic) <input type="checkbox"/> Hotel paid for by an agency <input type="checkbox"/> Institution (<input type="checkbox"/> <90 days) →Prior to institution must be 1, 2, or 4 above	<u>Not Literally Homeless</u> <input type="checkbox"/> Friend or Family <input type="checkbox"/> Own Housing/Permanent Housing <input type="checkbox"/> Motel paid for by client <input type="checkbox"/> Institution (>90 days) <input type="checkbox"/> Other _____
How many people are in your household?	
Adults = Children =	
Desired area for housing: <input type="checkbox"/> Harris County - Southwest <input type="checkbox"/> Harris County - Northwest <input type="checkbox"/> Harris County - Northeast <input type="checkbox"/> Harris County - Southeast <input type="checkbox"/> Ft. Bend County <input type="checkbox"/> Montgomery County	
Document your housing for the past 3 years. ("Let's start with last night and work our way backwards.")	
Homeless occasions can only be streets, emergency shelter, hotels paid for by agencies, or <90 days institution (if in one those locations prior)	
Dates: _____ _____ _____ _____ _____ _____	Location (Be specific; street names, over pass, building): _____ _____ _____ _____ _____ _____

Are you a veteran? Yes No

If yes, what was your discharge? Honorable General Other than Honorable

 Bad Conduct Dishonorable

If yes, how many months of active duty did you serve? _____

Are you interested in access VA services? Yes No

If yes, refer directly to a Veteran service agency for appropriate housing.

Are you homeless because someone is hurting you? Yes No

Are you interested in accessing DV services? Yes No

Would you like a referral to access DV services? Yes No

If yes, refer directly to a domestic violence service agency for appropriate housing.

B. Health History

Have you been diagnosed with any of the following?
Check all that apply.

<input type="checkbox"/> Serious mental illness	<input type="checkbox"/> Substance Use Disorder
<input type="checkbox"/> Developmental disability	How frequently do you use? <input type="checkbox"/> Daily <input type="checkbox"/> Weekly
<input type="checkbox"/> Chronic physical illness or disability that limits your ability to work or perform daily activities	<input type="checkbox"/> Monthly <input type="checkbox"/> No longer using
<input type="checkbox"/> HIV/AIDS	<input type="checkbox"/> Have you ever been involuntarily hospitalized for a mental health condition? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> How many times have you been to the ER in the past 2 years? _____

Do you have health insurance? Yes No
If yes: What type of insurance do you have?
 VA Medicaid Medicare Gold Card
 Private Other

If Medicare or Medicaid: Who is your insurance company?
 United Healthcare Molina
 Amerigroup/Anthem

C. Criminal History

1. How many times have you been incarcerated/in jail in the past 2 years?	
2. Do you have a past felony conviction(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you or anyone who will live with you been convicted of a sexual offense?	<input type="checkbox"/> Yes <input type="checkbox"/> No

C. Employment & Income

Please describe your current employment situation or income received

1. Do you currently have income? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how much? _____	4. How often do you go to Workforce Solutions? <input type="checkbox"/> Every Day (Where? _____) <input type="checkbox"/> Once per week <input type="checkbox"/> Once a month <input type="checkbox"/> Twice a year <input type="checkbox"/> Never
2. Where does your income come from? <input type="checkbox"/> Employment <input type="checkbox"/> SSI/SSDI <input type="checkbox"/> VA <input type="checkbox"/> Retirement	5. Do you need to secure disability income? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: <input type="checkbox"/> Are you currently applying? <input type="checkbox"/> Were you in Special Ed classes? <input type="checkbox"/> Have you seen a doctor in the past 6 months? <input type="checkbox"/> Have you ever been involuntarily hospitalized for a mental health condition? <input type="checkbox"/> Have you been diagnosed with any life threatening conditions? (_____)
3. When was the last time you worked? <input type="checkbox"/> Currently employed <input type="checkbox"/> 30 days <input type="checkbox"/> 31-90 days <input type="checkbox"/> 3-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> 1 yr or more	

Client Name _____

Last four of SSN _____

	Coalition for the Homeless of Houston/Harris County Subject: Service Delivery <i>Applies to: The Way Home</i>	Housing Prioritization <i>Effective: 11/18/2018</i>
---	---	---

PURPOSE:

To ensure that homeless individuals and families assessed through Coordinated Access receive services in the most expedient way possible and that access to homeless assistance prioritizes those with the greatest needs who are least likely to end their homelessness in the absence of CoC support.

POLICY:

It is the policy of The Way Home that individuals and families with the most severe service needs and the longest lengths of time homeless are prioritized for housing.

PROCEDURE:

The Harris, Montgomery, and Fort Bend County Continuum of Care and The Way Home, with the input from area homeless providers, have established guidelines that outline the order of priority for housing homeless individuals and families. All current and newly developed Permanent Supportive Housing beds have been dedicated to individuals and families that are chronically homeless. All Permanent Supportive Housing turn-over beds have been prioritized for individuals and families that are chronically homeless. All Rapid Rehousing beds have been dedicated to literally homeless individuals and families. The goal of this policy is to ensure that those individuals and families who have spent the longest times in places not meant for human habitation or in emergency shelters, and who have the most severe service needs are prioritized for housing. Severity of service needs refers to individuals or families who have a history of high utilization of crisis services such as emergency rooms, jails, and psychiatric facilities and significant health or behavioral challenges such as substance use disorders or functional impairments.

ORDER OF PRIORITY IN CoC PROGRAM FUNDED PERMANENT SUPPORTIVE HOUSING

1. **First Priority – Chronically homeless individuals and families with a disability with the longest history of homelessness and the most severe service needs.**
 - a. The chronically homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 28-51, with 51 being the most severe service needs.
2. **Second Priority – Literally homeless individuals and families with a disability and the most severe service needs.**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 18-27, with 27 being the most severe service needs; and
 - i. the CoC has not identified any chronically homeless individuals, families, or youth who meets all of the criteria for housing under the first priority.
3. **Third Priority – Literally homeless individuals and families with the most severe service needs.**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 18-27, with 27 being the most severe service needs; and
 - i. the CoC has not identified any chronically homeless individuals, families, or youth who meets all of the criteria for housing under the first priority.

ORDER OF PRIORITY IN CoC AND ESG PROGRAM FUNDED RAPID REHOUSING

1. **Priority – Literally homeless individuals and families**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 10-17, with 17 being the most vulnerable.

Housing Prioritization Tool

		Answer	Score
1a	Chronic?	Yes/No/Logic	25
1b	Where did you sleep last night? (only show if chronic = no)	Streets/Logic	4
1c		Shelter/Logic	2
1d	Have you been homeless before? (only show if chronic = no)	Yes	2
1e	How many times have you been homeless in the past 3 years? (only show if chronic = no)	>4	2
2	Frequent yes/no from dashboard (don't ask)	Yes	2
3	Do you or anyone in your household have a disabling condition? (only show if chronic = no)	Yes/Logic	4
4	How many times in the past 6 months have you accessed medical services in the ER?	1/Logic	1
		2	2
		3	3
		4	4
		5+	5
5a	Do you have a serious physical health condition that requires frequent medical care? (Examples: symptomatic AIDS, cancer, tracheotomy, colostomy, open wounds with instructions to keep clean, end-stage renal disease, end-stage liver disease, amyotrophic lateral sclerosis (ALS or Lou Gherig's disease) terminal illness, or in hospice)	Yes/No/Logic	3
5b	Observation: Assessor, do you observe signs or symptoms of a serious physical health condition?	Yes	5
6a	Has a doctor or professional ever recommended mental health services?	Yes/No/Logic	2
6b	Observation: Assessor, do you observe signs or symptoms of a mental health condition?	Yes	2
7a	In the past year, have your drugs or alcohol usage had a negative impact on your life?	Yes/No/Logic	2
7b	Observation: Assessor, do you observe signs or symptoms of drugs or alcohol use?	Yes	2
8	How many times in the past year have you been arrested or been in jail/prison/juvenile detention?	1/Logic	1
		2	2
		3	3
		4	4
		5+	5
9	Have you experienced domestic violence in the past 60 days?	Yes	2
10a	Has someone asked (or forced) you to have sex or sell anything in exchange for something?	Yes	1
10b	Is someone threatening to harm you or your family if you don't do what they ask?	Yes	1
11	Do you have income?	No/Logic	1

PSH: 28+

Non C: 27-18

RRH: 17-10

Income: 9 & below

Chronic Max: 51

Non-chronic Max: 38

**Coordinated Access
The Way Home Houston**

VERIFICATION OF DISABILITY FOR SUPPORTIVE HOUSING

Applicant's Name: _____ DOB: _____

This form verifies that the applicant named above has a disability necessary for determining eligibility for a HUD CoC Permanent Supportive Housing Program. A person shall be considered to have a disability if he or she has one or more of the following and that the disability is expected to be long-continuing or of indefinite duration and substantially impedes the applicant's ability to live independently:

1. Serious mental illness;
2. A developmental disability as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002);
3. Substance use disorder;
4. Post-traumatic stress disorder;
5. Cognitive impairments resulting from brain injury; **OR**
6. Chronic physical illness or disability.

Diagnosis: _____

Printed Name of Physician or Licensed Professional: _____

License Number: _____

Agency or Clinic Name: _____

Phone Number: _____ **Fax Number:** _____

By signing below, you are verifying that this applicant has the condition as stated above & that you are qualified to make that diagnosis.

Signature/Credentials: _____ **Date:** _____

In addition to MD's, the following is a list of acceptable qualified professionals determined by HUD to diagnose a disability
LCSW (Licensed Clinical Social Worker) LPHP (Licensed Practitioner Health Professional) LNP (Licensed Nurse Practitioner)
LNP (Licensed Family Nurse Practitioner) LCDC (Licensed Chemical Dependency Counselor) LPC (Licensed Professional Counselor)
LMFT (Licensed Marriage Family Therapy) PhD (Licensed Psychologist)

If not able to sign, please explain: _____

Signature/Credentials: _____ **Date:** _____

APPLICANT'S AUTHORIZATION TO RELEASE INFORMATION

I, _____, hereby authorize the release of the requested information pertaining to my disability to the Agency named above.

Applicant's Signature

Date



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www.homelesshouston.org

Coordinated Access System

Memorandum of Understanding (MOU) between the Coalition for the Homeless Houston/Harris County (CFTH), and _____

PURPOSE

The Department of Housing and Urban Development (HUD)'s new regulations requires that all Continuums of Care (CoCs) develop and implement a coordinated access and assessment system for all CoC funded programs. A Coordinated Access System (CAS) is a *centralized or coordinated process designed to coordinate program participant intake, coordinate assessments, and coordinate the provision of referrals to housing*. The CAS will enable clients to move quickly through the system and be matched to the best intervention strategy that will permanently and effectively end their homelessness. The CAS will also reduce duplication of efforts, reduce returns to homelessness, and assist with ending homelessness.

In order to accomplish effective coordination with mainstream and homeless services, formal agreements dictating client eligibility, intake, service provision expectations, and staffing are being developed with mainstream and homeless service providers on behalf of the system of homeless providers. The agreements will also ensure that all providers are using the system in an open, transparent, and consistent way.

GENERAL PROVISIONS

(CFTH) will:

- 1) Serve as the Lead Agency in the Continuum of Care (COC);
- 2) Maintain the Homeless Management Information System (HMIS), including the CAS Workflow;
- 3) Coordinate the system of homeless and homelessness prevention services in the Harris, Fort Bend, and Montgomery County continuum area;
- 4) Provide lead staff to guide the CAS Workgroup and any relevant subgroups;
- 5) Coordinate, integrate, and leverage resources to maximize impact of services for individuals who are experiencing homelessness;
- 6) Develop and implement policies and procedures on how the CAS will be operated;
- 7) Provide training to all staff dedicated to the CAS including Housing Assessors and Navigators;
- 8) Provide guidance and supervision to CAS staff as it relates specifically to the CAS;
- 9) Evaluate performance and progress of the CAS and make adjustments as necessary.
- 10) Oversee the Case Conferences and Appeals process as necessary.
- 11) Provide branding materials (shirts, business cards, etc.) for the use of CAS staff upon start-up only; and
- 12) Approve any press releases and communication with the media in regards to CAS.



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will:

- 1) Serve as a member of the CAS Workgroup for the purpose of engaging in a joint venture to develop and implement an array of integrated services designed to stabilize housing for people who are literally homeless or imminently at-risk of homelessness;
- 2) Provide XX primary staff who, as members of the _____ Team and supervised by a _____ manager, will serve as CA Housing Assessors;
- 3) Agree to assess and refer clients for services through the CAS only;
- 4) Enter and maintain timely client data in HMIS;
- 5) Name a designated staff contact for the CAS.
- 6) Provide all necessary supplies and technology equipment at Assessment Hub location;
- 7) Ensure all CAS staff wear and use materials related to CAS (shirts, business cards, etc.); and
- 8) Coordinate and receive approval for and press releases and communication with the media in regards to the CAS.

CONFIDENTIALITY

All parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulations pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this agreement for any purpose connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

EQUAL OPPORTUNITY

CFTH, and _____ mutually agree to be bound by and abide by all applicable anti-discrimination statutes, regulations, policies, and procedures as may be applicable under any Federal or State contracts, statutes, or regulations, or otherwise as presently or hereinafter adopted by the agency.

TERMS OF AGREEMENT

This MOU shall be effective upon adoption by each signatory agency and entity.

This MOU shall be reviewed and revised as needed to further implementation of strategic and long-term goals of the project.



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This MOU can be expanded, modified, or amended, as needed, at any time by the consent of all agencies.

This MOU shall be in effect until the end of this project unless terminated by mutual agreement in writing prior to the project end date.

By: _____

Name: _____

Title: _____

Date: _____

**COALITION FOR THE HOMELESS OF
HOUSTON/HARRIS COUNTY**

By: _____

Name: _____

Title: _____

Date: _____

Appendix V
Funding Sources for
Prior Year Funds

Funding Sources Spreadsheet

CDBG Program Year (PY) 2017

CDBG PY2017 Entitlement Grant (Awarded) \$ 1,549,042.00
 CDBG Re-programmed Funds (PY2020) \$ 216,624.28

Activity Area	Previous Plan Amount	Amendment #1 (Wafer Street Paving & Drainage Phase II Project)	Total
CDBG			
Special Needs Services			
Transportation	\$ 121,816.60		\$ 121,816.60
Total Special Needs Services	\$ 121,816.60		\$ 121,816.60
Infrastructure Improvements			
Thomas Street Reconstruction	\$ 837,417.00	\$ (36,624.28)	\$ 800,792.72
Sunset Pool Renovation	\$ 180,000.00	\$ (180,000.00)	\$ -
Wafer Street Paving & Drainage Phase II Project	\$ -	\$ 216,624.28	\$ 216,624.28
Total Infrastructure Improvements	\$ 1,017,417.00		\$ 1,017,417.00
Housing Rehabilitation Program			
Housing Rehabilitation Administration	\$ 100,000.00		\$ 100,000.00
Total Housing Rehabilitation Program	\$ 100,000.00		\$ 100,000.00
Program Administration			
CDBG Program Administration	\$ 309,808.40		\$ 309,808.40
Total Program Administration	\$ 309,808.40		\$ 309,808.40
Previously Reprogrammed Funds		\$ -	
Reprogrammed Funds to PY2020		\$ 216,624.28	
CDBG Grant Awarded	\$ 1,549,042.00		\$ 1,549,042.00
Estimated Program Income	\$ 35,000.00		\$ 35,000.00
Total CDBG Funding	\$ 1,584,042.00		\$ 1,584,042.00

Funding Sources Spreadsheet

CDBG Program Year (PY) 2011

CDBG PY2011 Entitlement Grant (Awarded)
 CDBG Re-programmed Funds (PY2020)

\$ 1,733,343.00
 \$ 46,241.35

Activity Area	Previous Plan Amount	Amendment #1 (Magnolia Street & Energy Efficiency)	Total	Amendment #2 (Eagle Avenue & McMasters Ave.)	Total	Amendment #3 (Wafer Street Paving & Drainage Phase II Project)	Total
CDBG							
Public Facilities & Improvements							
2011 Waterline Improvement Project	\$ 318,003.33		\$ 317,688.13		\$ 317,688.13		\$ 317,688.13
2011 Sewer Replacement Project	\$ 318,003.34		\$ 318,003.34		\$ 318,003.34		\$ 318,003.34
Apartment Demolition	\$ 100,000.00		\$ -		\$ -		\$ -
Magnolia Street Paving & Drainage Improvement	\$ -	\$ 268,681.26	\$ 268,681.26		\$ 268,681.26		\$ 268,681.26
Total Public Facilities & Improvements	\$ 736,006.67		\$ 904,372.73		\$ 904,372.73		\$ 904,372.73
Public Service							
Transportation for Elderly & Disabled	\$ 45,000.00		\$ 44,753.09		\$ 44,753.09		\$ 44,753.09
Twin Oaks Mutual Housing Association Literacy Program	\$ 10,000.00		\$ 9,855.00		\$ 9,855.00		\$ 9,855.00
Pasadena Community Ministries	\$ 10,000.00		\$ 10,000.00		\$ 10,000.00		\$ 10,000.00
City of Pasadena Animal Control	\$ 20,000.00		\$ 20,000.00		\$ 20,000.00		\$ 20,000.00
Sarah's House	\$ 44,370.00		\$ 44,370.00		\$ 44,370.00		\$ 44,370.00
Pasadena Health Center	\$ 14,000.00		\$ 14,000.00		\$ 14,000.00		\$ 14,000.00
City of Pasadena Library	\$ 5,500.00		\$ 1,266.18		\$ 1,266.18		\$ 1,266.18
City of Pasadena Health Department	\$ 41,797.73		\$ 8,773.00		\$ 8,773.00		\$ 8,773.00
Total Public Services	\$ 190,667.73		\$ 153,017.27		\$ 153,017.27		\$ 153,017.27
Affordable Housing							
Energy Efficiency Program	\$ -	\$ 37,650.46	\$ 37,650.46		\$ -		\$ -
Total Affordable Housing	\$ -		\$ 37,650.46		\$ -		\$ -
Code Enforcement							
Code Enforcement	\$ 260,000.00		\$ 260,000.00		\$ 252,183.19		\$ 252,183.19
Demolition & Secure - Citywide	\$ 150,000.00		\$ 150,000.00		\$ 61,441.95		\$ 61,441.95
Total Code Enforcement	\$ 410,000.00		\$ 410,000.00		\$ 313,625.14		\$ 313,625.14
Program Administration							
CDBG Program Administration	\$ 346,668.60		\$ 178,302.54		\$ 178,302.54		\$ 178,302.54
Housing Rehabilitation Administration	\$ 50,000.00		\$ 50,000.00		\$ 50,000.00		\$ 50,000.00
Total Program Administration	\$ 396,668.60		\$ 228,302.54		\$ 228,302.54		\$ 228,302.54
Infrastructure Improvements							
Eagle Avenue Waterline Replacement Project	\$ -		\$ -	\$ 13,793.40	\$ 13,793.40		\$ 13,793.40
McMasters Avenue Waterline Replacement Project	\$ -		\$ -	\$ 120,231.92	\$ 120,231.92	\$ (46,241.35)	\$ 73,990.57
Wafer Street Paving & Drainage Phase II Project	\$ -		\$ -	\$ -	\$ -	\$ 46,241.35	\$ 46,241.35
Total Infrastructure Improvements	\$ -		\$ -	\$ 134,025.32	\$ 134,025.32	\$ -	\$ 134,025.32
Previously Reprogrammed Funds		\$ 306,331.72		\$ -		\$ -	
Reprogrammed Funds to PY20xx		\$ -		\$ 134,025.32		\$ 46,241.35	
CDBG Grant Awarded	\$ 1,733,343.00		\$ 1,733,343.00		\$ 1,733,343.00		\$ 1,733,343.00
Estimated Program Income	\$ 15,000.00		\$ 15,000.00		\$ 15,000.00		\$ 15,000.00
Total CDBG Funding	\$ 1,748,343.00		\$ 1,748,343.00		\$ 1,748,343.00		\$ 1,748,343.00

Proposed amendment includes reallocating funds from Program Year 2016's McMasters Avenue Waterline Replacement Project in the amount of \$46,241.35. In accordance with regulations 24 CFR 91.505, the jurisdiction shall amend its approved plan to permit change in the use of federal funded activities. As a result, the City of Pasadena Community Development Department proposes a change in the use of \$46,241.35 of CDBG funds from Program Year 2016 eligible activities to an eligible activity to be undertaken during Program Year 2020. The City believes the proposal to fund Wafer Street Paving & Drainage Phase II Project is the most feasible project that can be accomplished within a timely manner and meet the annual CDBG Timeliness requirement. Original funding source is from Program Year 2011 and a substantial amendment was completed in Program Year 2016 to reallocate funds to two eligible CDBG projects, including McMaster's Avenue Waterline Replacement Project.

Funding Sources Spreadsheet

HOME Program Year (PY) 2018

HOME PY 2018 Entitlement Grant (Awarded)	\$ 544,284.00
HOME Re-programmed Funds (PY2020)	\$ 168,357.40

Activity Area	Previous Plan Amount	Amendment #1 (Housing Rehabilitation)	Total
Housing Rehabilitation			
Housing Rehabilitation	\$ 239,855.60	\$ 168,357.40	\$ 408,213.00
Affordable Housing			
Community Housing Development Organization			
CHDO Housing Set Aside	\$ 250,000.00	\$ (168,357.40)	\$ 81,642.60
Home Program Administration			
Home Program Administration	\$ 54,428.40		\$ 54,428.40
Previously Reprogrammed Funds			
Previously Reprogrammed Funds	\$ -		
Reprogrammed Funds to PY2020		\$ 168,357.40	
HOME Grant Awarded	\$ 544,284.00		\$ 544,284.00
Estimated Program Income	\$ 65,000.00		\$ 65,000.00
Total HOME Funding	\$ 609,284.00		\$ 609,284.00

Proposed amendment includes reallocating funds from Program Year 2018's CHDO Housing Set Aside in the amount of \$168,357.40. In accordance with HUD guidelines, funded projects with little to no activity during a one-year period should be transferred to an activity that can be spent within HUD's timeliness structure. As a result, the City of Pasadena Community Development Department proposes a change in the use of \$168,357.40 of HOME funds from Program Year 2018's CHDO Housing Set Aside to an eligible activity to be undertaken during Program Year 2020. The City believes the proposal to fund Housing Rehabilitation is the most feasible project that can be accomplished within a timely manner and meet the annual HOME Commitment Deadline requirements.

Funding Sources Spreadsheet

ESG Program Year (PY) 2013

ESG PY 2013 Entitlement Grant (Awarded)	\$ 115,803.00
ESG Re-programmed Funds (PY2020)	\$ 52,359.77

Activity Area	Previous Plan Amount	Amendment #1 (Rapid Rehousing)	Total
Shelter			
The Bridge Over Troubled Waters	\$ 30,000.00		\$ 29,830.15
Project Joy and Hope	\$ 39,481.80	\$ (31,289.18)	\$ -
Total Shelter	\$ 69,481.80		\$ 29,830.15
Homeless Prevention			
Pasadena Community Ministries	\$ 37,635.97	\$ (21,070.59)	\$ -
Total Homeless Prevention	\$ 37,635.97		\$ -
Rapid Rehousing			
The Bridge Over Troubled Waters	\$ -	\$ 52,359.77	\$ 52,359.77
Total Homeless Prevention	\$ -		\$ 52,359.77
ESG Program Administration			
ESG Program Administration	\$ 8,685.23		\$ 5,129.50
Total ESG Program Administration	\$ 8,685.23		\$ 5,129.50
Previously Reprogrammed Funds	\$ -		
Deobligated Funds			\$ 28,483.58
Reprogrammed Funds to PY2020		\$ 52,359.77	
ESG Grant Awarded	\$ 115,803.00		\$ 115,803.00

Proposed amendment includes reallocating funds from Program Year 2013's Emergency Shelter, Homeless Prevention and Program Administration activities. In accordance with regulations 24 CFR 91.505, the jurisdiction shall amend its approved plan to permit change in the use of federal funded activities. As a result, the City of Pasadena Community Development Department proposes a change in the use of \$52,359.77 of ESG funds from Program Year 2013 eligible activities to an eligible activity to be undertaken during Program Year 2020. The City believes the proposal to fund Rapid Rehousing services is the most feasible project that can be accomplished within a timely manner and meet the ESG expenditure deadlines.

**Appendix V Funding Sources for
Prior Year Funds
PY 2020 Annual Action Plan
Substantial Amendment**



JEFF A. WAGNER
MAYOR

September 24, 2020

Stacia L. Johnson, Director
U.S. Department of Housing and Urban Development
Houston Field Office Regions VI
Community Planning & Development
1301 Fannin, Suite 2200
Houston, TX 77002
Email: HOMECOVID19@hud.gov

SUBJECT: HOME Program COVID-19 Waiver Request

The City of Pasadena would like to utilize the waiver flexibility provided in the memorandum issued April 10, 2020, *Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic*.

A list of waiver flexibilities the PJ will use:
CHDO Set-aside Requirement

The City of Pasadena would like to request the CHDO set-aside requirement be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program.

Should you have any questions or require additional information, please contact myself or Sara Rogers, Community Development Manager, at (713) 475-4910.

Sincerely,

Melissa Quijano
Director of Housing and Community Development



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 10, 2020

MEMORANDUM FOR: All Community Planning and Development Field Office Directors,
Deputy Directors, and Program Managers

FROM:  John Gibbs, Acting Assistant Secretary for Community Planning
and Development (D)

SUBJECT: Availability of Waivers and Suspensions of the HOME Program
Requirements in Response to COVID -19 Pandemic

This memorandum provides guidance and the necessary statutory suspensions and regulatory waivers to enable HOME participating jurisdictions (PJs) affected by the Coronavirus Disease 2019 (COVID-19) pandemic to use HOME funds to address immediate housing needs and to help prevent spread of the virus. The memorandum is divided into two sections. Section I addresses PJs located in areas covered by a major disaster declaration made under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act). Section II describes regulatory waivers available to all HOME PJs, not just those included in a major disaster declaration. Provisions that are not specifically suspended or waived remain in full effect.

CPD Field Offices shall inform PJs of the availability of these suspensions and waivers. A PJ that intends to implement the HOME statutory suspensions and/or regulatory waivers identified below, must send written notification via e-mail to the CPD Division in its local HUD Field Office before it implements the waiver or suspension. This written notification must identify which suspensions and/or waivers the PJ plans to use.

Waiver and Suspension Authority

Section 290 of the Cranston-Gonzalez National Affordable Housing Act of 1990 (NAHA), as amended, authorizes HUD to suspend HOME statutory requirements to assist PJs in addressing the damage in an area for which the President has issued a major disaster declaration under Title IV of the Stafford Act and to assist them in disaster recovery.

Upon determination of good cause, in accordance with 24 CFR 5.110, HUD may waive regulatory provisions subject to statutory limitations. These provisions provide HUD the authority to make waiver determinations for the HOME program.

I. Statutory Suspensions and Regulatory Waivers Available Only to Major Disaster Areas

Pursuant to the authority provided in Section 290 of NAHA and 24 CFR 5.110, I hereby find good cause, as stated in the justifications that follow, to suspend the statutory provisions and waive the related regulatory provisions described below for PJs covered by a major disaster declaration under Title IV of the Stafford Act as a result of the COVID-19 pandemic. These suspensions and waivers are also available to any PJ that receives a major disaster declaration related to the COVID-

19 pandemic after the date of this memorandum. These suspensions and waivers are intended to provide maximum administrative flexibility to PJs and better assist low-and very low-income households as they deal with the effects of the COVID-19 pandemic.

1. 10% Administration and Planning Cap

Requirement: Limitation on the Use of HOME Funds for Administrative Costs

Citations: Section 212(c) of NAHA and 24 CFR 92.207

Explanation: These provisions limit the amount of HOME funds that a PJ may use for administrative and planning costs associated with its HOME award. A PJ may expend up to 10 percent of its annual HOME allocation, plus any program income received, for administrative and planning costs. These provisions are suspended to enable the PJ to expend up to 25 percent of its FY 2019 and FY 2020 allocations and program income received for administrative and planning costs.

Justification: This suspension is required to provide the PJ adequate funds to pay for the increased cost of administering HOME-related activities to address the effects of COVID-19, including attempts to prevent the spread of the virus. The suspension is also intended to relieve the PJ of the burden of identifying other general funds to pay HOME administrative and planning costs at a time when the State and local tax revenues that provide general operating revenue are decreasing.

Applicability: This suspension and waiver applies to the FY 2019 and FY 2020 HOME allocations of PJs that are covered by a major disaster declaration.

2. CHDO Set-aside Requirement

Requirement: Set-aside for Community Housing Development Organizations (CHDOs)

Citations: Section 231 of NAHA and 24 CFR 92.300(a)(1)

Explanation: These provisions establish a set-aside for CHDOs. The PJ must use 15 percent of each annual allocation of HOME funds only for housing owned, developed, or sponsored by CHDOs.

Justification: The suspension and waiver are required to relieve the PJ of requirements that may impede the obligation and use of funds to expeditiously assist families affected by the COVID-19 pandemic. Suspension of the CHDO set-aside will immediately make additional HOME funds available for activities such as tenant-based rental assistance for which CHDO set-aside funds cannot be used.

Applicability: The CHDO set-aside requirement is reduced to zero percent for the fiscal year 2017, 2018, 2019, and 2020 allocations of State and local PJs.

3. Limits and Conditions on CHDO Operating Expense Assistance

Requirement: Operating Assistance for Community Housing Development Organizations (CHDOs)

Citations: Section 212(g) and 234(b) of NAHA; 24 CFR 92.208 and 24 CFR 92.300(e) and (f)

Explanation: Section 212(g) of NAHA and 24 CFR 92.208 limit the amount of CHDO operating assistance that a PJ may provide to 5% of each annual HOME allocation. Section 234(b) of NAHA and 24 CFR 92.300(f) limit the amount of CHDO operating assistance, in combination with certain other forms of assistance, that each CHDO may receive to the greater of 50% of its annual operating budget or \$50,000. 24 CFR 92.300(e) requires a CHDO receiving operating assistance that is not currently receiving CHDO set-aside funding for a specific project to be expected to receive such funding within 24 months.

These statutory provisions are suspended and regulatory provisions are waived to permit a PJ to provide up to 10% of its FY 2019 and FY 2020 HOME allocations as operating assistance to CHDOs and to permit a CHDO to receive funding to fill operating budget shortfalls, even if the amount exceeds the higher of \$50,000 or 50% of its annual operating budget. Furthermore, PJs will not be required to include a provision in the written agreement with the CHDO that the CHDO is expected to receive CHDO set-aside funds within 24 months of receiving the additional operating assistance, as required in 24 CFR 92.300(e).

Justification: The suspension and waiver of these requirements is required to ensure that CHDOs are able to maintain operations and retain staff capacity to own, develop and sponsor housing with CHDO set-aside funds to serve communities impacted by the COVID-19 pandemic.

Applicability: PJs in areas covered by a major disaster declaration may use up to 10% of their FY 2019 and FY 2020 allocations for CHDO operating assistance. A CHDO receiving increased operating assistance must use the assistance to maintain organizational capacity during the COVID-19 pandemic. CHDOs may receive increased operating assistance under these suspensions and waivers through June 30, 2021.

4. Matching Contribution Requirements

Requirement: Reduction of Matching Contributions

Citation: 24 CFR 92.218 and 92.222(b)

Explanation: The provisions of 24 CFR 92.218 and 24 CFR 92.222(b) require all HOME PJs to contribute throughout the fiscal year to housing that qualifies as affordable housing under the HOME program. The contributions must total no less than 25 percent of the HOME funds drawn from the PJ's HOME Investment Trust Fund Treasury account. The COVID-19 pandemic has drastically reduced economic activity, reducing state and local tax revenues and placing financial strain on PJs as they deliver urgently needed public health, emergency housing, education, community and social services. Reducing the matching requirement for PJs in areas covered by a major disaster declaration by 100 percent for FY 2020 and FY 2021 will ease the economic burden on PJs and eliminate the need for them to identify other sources of match for HOME activities.

Justification: Given the urgent housing and economic needs created by COVID-19, and the substantial financial impact the PJ will face in addressing those needs, waiver of these regulations will relieve the PJ from the need to identify and provide matching contributions to HOME projects.

Applicability: This match reduction applies to funds expended by a PJ located in Presidentially declared-disaster area between October 1, 2019 and September 30, 2021.

II. **Regulatory Waivers Available to All Participating Jurisdictions**

The following regulatory waivers are available to all PJs, not just those PJs covered by a major disaster declaration under Title IV of the Stafford Act. Pursuant to the authority provided in 24 CFR 5.110, I hereby waive the HOME regulatory requirements specified below for all HOME PJs.

1. Citizen Participation Reasonable Notice and Opportunity to Comment

Citation: 24 CFR 91.105(c)(2) and (k) (Local governments), 24 CFR 91.115(c)(2) and (i) (States), and, 24 CFR 91.235(e) (Insular areas) 24 CFR 91.401 (Consortia)

Explanation: The regulations at 24 CFR 91.105(c)(2) and (k) (Local governments), 24 CFR 91.115(c)(2) and (i) (States), 24 CFR 91.235(e) (Insular Areas), and 24 CFR 91.401 (Consortia) set forth the citizen participation requirements for PJs. For substantial amendments to the consolidated plan, the regulations require the PJ to follow its citizen participation plan to provide citizens with reasonable notice and opportunity to comment. The citizen participation

plan must state how reasonable notice and opportunity to comment will be given. This waiver will permit PJs amending their plans as a result of the COVID-19 pandemic to reduce the comment period to 5 days.

Justification: Given the unprecedented economic disruptions caused by the COVID-19 pandemic, PJs may need to expeditiously reprogram HOME funds to activities that more directly meet their immediate housing needs, including reprogramming funds to cover increased administrative costs or away from other development activities. Requiring these PJs to complete the required public comment period would cause undue delays in the face of urgent and growing need. PJs must have the ability to respond immediately to the unprecedented housing need caused by the COVID-19 pandemic.

Applicability: This waiver is in effect for any necessary substantial amendments to FY 2020 and earlier consolidated plans or action plans.

2. Income Documentation

Requirement: Source Documentation for Income Determinations

Citations: 24 CFR 92.203(a)(1) and (2), 24 CFR 92.64(a) (Insular Areas)

Explanation: These sections of the HOME regulation require initial income determinations for HOME beneficiaries by examining source documents covering the most recent two months. 24 CFR 92.64(a) applies these requirements to Insular Areas.

Justification: This waiver permits the PJ to use self-certification of income, as provided at §92.203(a)(1)(ii), in lieu of source documentation to determine eligibility for HOME assistance of persons requiring emergency assistance related to COVID-19. Many families affected by actions taken to reduce the spread of COVID-19, such as business closures resulting in loss of employment or lay-offs, will not have documentation that accurately reflects current income and will not be able to qualify for HOME assistance if the requirement remains effective.

Applicability: The waiver applies to individuals and families that have lost employment or income either permanently or temporarily due to the COVID-19 pandemic and who are applying for admission to a HOME rental unit or a HOME tenant-based rental assistance program. This waiver also applies to homeless individuals and families who are applying for admission to a HOME rental unit or a HOME tenant-based rental assistance program. Timely provision of this assistance will reduce the spread of COVID-19.

If a PJ chooses to use this waiver availability, the PJ must ensure that self-certified income takes into consideration all income, including any

unemployment and emergency benefits the applicant will receive. However, for purposes of an applicant's self-certification, emergency tax relief (commonly referred to as stimulus payments) is not to be included as an emergency benefit. Also, the PJ must arrange to conduct on-site rent and income reviews within 90 days after the waiver period. The PJ must include tenant income certifications in each project file. This waiver remains in effect through December 31, 2020.

3. On-Site Inspections of HOME-assisted Rental Housing

Requirement: Ongoing Periodic Inspections of HOME-assisted Rental Housing

Citation: 24 CFR 92.504(d)(1)(ii) and 24 CFR 92.64(a) (Insular Areas)

Explanation: These provisions require that during the period of affordability PJs perform on-site inspections of HOME-assisted rental housing to determine compliance with the property standards at §92.251 and to verify the information submitted by the owners in accordance with the income and rent requirements of §92.252. On-site inspections must occur at least once every three years during the period of affordability. 24 CFR 92.64(a) applies these requirements to Insular Areas.

Justification: Waiving the requirement to perform ongoing on-site inspections will help protect PJ staff and limit the spread of COVID-19. To protect PJ staff and reduce the spread of COVID-19, this waiver extends the timeframe for PJs to perform on-going periodic inspections and on-site reviews to determine a HOME rental project's compliance with property standards and rent and income requirements.

Applicability: The waiver is applicable to ongoing periodic inspections and does not waive the requirement to perform initial inspections of rental properties upon completion of construction or rehabilitation. Within 120 days of the end of this waiver period, PJs must physically inspect units that would have been subject to on-going inspections during the waiver period. The waiver is also applicable to on-site reviews to determine a HOME rental project's compliance with rent and income requirements if the project owner is unable to make documentation available electronically. The waiver is in effect through December 31, 2020

4. Annual Inspection of Units Occupied by Recipients of HOME Tenant-Based Rental Assistance (TBRA)

Requirement: Annual Inspections of TBRA Units

- Citation:** 24 CFR 92.504(d)(1)(iii); 24 CFR 92.209(i) requirement for annual re-inspections and 24 CFR 92.64(a) (Insular Areas)
- Explanation:** These provisions require PJs to annually inspect each unit occupied by a recipient of HOME TBRA. 24 CFR 92.64(a) applies these requirements to Insular Areas.
- Justification:** Waiving the requirement that these annual inspections be performed according to schedule will protect the health of both inspectors and TBRA tenants by observing physical distancing recommendations to limit the spread of COVID-19.
- Applicability:** The waiver is applicable to annual HQS inspections required to occur from the date of this memorandum through December 31, 2020. At the end of this waiver period, PJs must inspect units that would have been subject to HQS inspections during the waiver period within 120 days of the expiration of the waiver. In addition, PJs shall make reasonable efforts to address any tenant-reported health and safety issues during the waiver period.

5. Four-Year Project Completion Requirement

- Requirement:** Four-Year Project Completion Deadline
- Citation:** 24 CFR 92.205(e)(2) and 24 CFR 92.64(a) (Insular Areas)
- Explanation:** The provision requires that projects assisted with HOME funds be completed within 4 years of the date that HOME funds were committed. If the project is not complete, in accordance with the definition of “project completion” at 24 CFR 92.2, by the deadline, the project is involuntarily terminated in HUD’s Integrated Data Information System (IDIS), and the PJ must repay all funds invested in the project. The regulations permit a PJ to request an extension of the deadline for up to one-year. 24 CFR 92.64(a) applies these requirements to Insular Areas.
- Justification:** This waiver is necessary to provide additional time to permit completion of HOME-assisted projects that may be delayed as a result of the impact of COVID-19 on project timelines. These delays may occur as a result of worker illnesses or efforts to reduce the spread of COVID-19, such as smaller construction crews or delays in local permitting or inspections due to government office closures.
- Applicability:** This waiver applies to projects for which the 4-year project completion deadline will occur on or after the date of this memorandum. The completion deadlines for covered projects are extended to December 31, 2020.

6. Nine-Month Deadline for Sale of Homebuyer Units

- Requirement:** Qualification as Affordable Housing: Homeownership
- Citation:** 24 CFR 92.254(a)(3) and 24 CFR 92.64(a) (Insular Areas)
- Explanation:** This provision requires that a homebuyer housing unit developed with HOME funds have a ratified contract for sale to an eligible homebuyer within 9 months of the date of completion of construction or rehabilitation. If there is no ratified sales contract with an eligible homebuyer within 9 months of completion of construction or rehabilitation, the housing must be rented to an eligible tenant in accordance with §92.252. 24 CFR 92.64(a) applies these requirements to Insular Areas.
- Justification:** Many PJs will not be able to meet this deadline due to the effect the COVID-19 pandemic will have on the ability of eligible households to qualify for mortgages as a result of income losses or the inability to schedule inspections, titles searches, or closings during periods of business closures. The waiver is necessary to prevent the loss of homeownership opportunities for HOME-eligible families and temporarily suspend the required corrective action of repayment of HOME funds or conversion of the homebuyer units to rental housing.
- Applicability:** The waiver applies to projects for which the 9-month homebuyer sale deadline occurs on or after the date of this memorandum and extends the deadline for those projects to December 31, 2020. This waiver does not apply to the remaining requirements of the regulation, including that a homebuyer must receive housing counseling, and that a PJ must determine eligibility of a family by including the income of all persons living in the housing.

7. Use of HOME Funds for Operating Reserves for Troubled HOME Projects

- Requirement:** Troubled HOME Projects
- Citations:** 24 CFR 92.210(a) and (b) and 24 CFR 92.64(a) (Insular Areas)
- Explanation:** 24 CFR 92.210 establishes provisions to permit HOME rental projects that are not financially viable (i.e., projects for which operating costs significantly exceed operating revenue) to be preserved through the use of HOME funds to recapitalize project reserves. 24 CFR 92.210(a) requires HUD to review market needs, available resources, and the likelihood of long-term viability of the project before approving this use of HOME funds. 24 CFR 92.210(b) requires a written memorandum of agreement between HUD and the PJ as a precondition of this funding and certain

limitations on the amount of funding. 24 CFR 92.64(a) applies these requirements to Insular Areas.

Justification: The waiver is necessary to enable PJs to take rapid action to preserve the financial viability of HOME-assisted affordable rental projects currently under a HOME period of affordability. Because existing tenants in HOME units may be unable to meet their rent obligations due to the economic impact of the COVID-19 pandemic, HOME rental projects may experience operating deficits due to the sudden decrease in rental revenue.

Applicability: The waiver applies to HOME-assisted rental projects currently within the period of affordability established in the HOME written agreement. PJs will not be required to obtain HUD approval or execute a memorandum of agreement with HUD before providing this assistance. PJs may only exercise this waiver authority when the project owner agrees to forego: 1) any distributions of residual receipts resulting from the project throughout the waiver period and for a period of 6 months thereafter; 2) any right under the existing lease agreement or State or local law to pursue legal action against tenants of HOME-assisted units for non-payment of rent and the collection of any fees associated with late payments without prior approval of the PJ; and 3) any adverse credit reporting against tenants of HOME-assisted units for nonpayment of rent or fees without prior approval of the PJ.

The PJ may provide additional HOME funds to recapitalize operating deficit reserves for HOME-assisted rental projects if the PJ determines that the project is experiencing operating deficits related to the economic effects of the COVID-19 pandemic during the waiver period. The PJ may only provide this assistance to projects experiencing operating deficits that will not be covered by insurance or other sources (e.g., other private, local, state, or federal funds).

The maximum amount of HOME assistance that may be provided is equal to the total of the project's operating expenses, previously scheduled payments to a replacement reserve, and actual debt service (excluding debt service of loans in forbearance) multiplied by the proportionate share of HOME-assisted units to the total number of units in the project for the period beginning on April 1, 2020 and ending on December 31, 2020. Project operating expenses may be demonstrated by one of the following:

- The Owner's most recent year to date financials for the project;
- Certified project-level accounting records covering the most recent 3 months; and
- Copies of project-level bank statements covering the most recent 3 months.

Project operating expenses may also be adjusted due to COVID-19-related expenditures and foregone expenses due to social distancing measures and other COVID-19-related impacts. An owner may demonstrate these expenses with recent receipts, copies of work orders, revised budgets that have been certified by the project owner as true, accurate representations of current expenditures.

In order to take advantage of this waiver, PJs must amend the HOME written agreement with the project owner to include the amount of HOME funds that will be provided to an operating reserve (i.e., the proportion of total costs attributable to HOME units as described in the paragraph above), the costs eligible to be paid with HOME funds in the operating reserve (i.e., operating expenses, scheduled payments to a replacement reserve, and qualifying debt service), and the documentation the PJ is required to maintain to demonstrate the allowable amounts and eligibility of costs paid with the HOME funds in the operating reserve.

The written agreement must specify that the owner must forego: 1) any distributions of residual receipts during the period this waiver is in effect and for a period of 6 months thereafter; 2) any right under the existing lease agreement or State or local law to pursue legal action against tenants of HOME-assisted units for non-payment of rent and the collection of any fees associated with late payments without prior approval of the PJ; and 3) any adverse credit reporting against tenants of HOME-assisted units for nonpayment of rent or fees without prior approval of the PJ.

Within 6 months following the waiver period, the PJ must review the project's records of actual revenue and operating expenses, total amount of HOME funds expended from the operating reserve, and the eligibility of expenses by examining invoices and receipts. The written agreement must require the project owner to repay any expenditures for costs determined to be ineligible and any balance of HOME funds remaining in the reserve after December 31, 2020. Any HOME funds repaid to the PJ must be deposited in the local HOME account and reported as program income in IDIS.

The waiver is effective through December 31, 2020.

8. Timeframe for a Participating Jurisdiction's Response to Findings of Noncompliance

Requirement:	Corrective and Remedial Actions
Citations:	24 CFR 92.551(b)(1) and 24 CFR 92.64(a) (Insular Areas)
Explanation:	24 CFR 92.551(b)(1) requires that if HUD determines preliminarily that a PJ has not met a provision of the HOME regulations, the PJ must be notified and given an opportunity to respond within a time period prescribed by

HUD, not to exceed 30 days. 24 CFR 92.64(a) applies this requirement to Insular Areas.

Justification: The waiver is necessary to permit HUD to provide PJs with an extended period to respond to findings of noncompliance in recognition of the unanticipated circumstances created by the COVID-19 pandemic. While HUD must continue its oversight function for the HOME Program, requiring PJs to respond to all findings of noncompliance within 30 days may interfere with a PJ's ability to address the unprecedented housing needs caused by the COVID-19 pandemic.

Applicability: The waiver applies to all findings of HOME regulatory noncompliance issued from the date of this memorandum through December 31, 2020. In the notice of findings, HUD will specify a time period for the PJ's response based on the nature of the noncompliance and required corrective action(s). HUD may also, upon request by the PJ, extend time periods imposed before the date of this memorandum.

Questions regarding this waiver should be directed to Virginia Sardone, Director, Office of Affordable Housing Programs (OAHP), or your OAHP desk officer. Participating jurisdictions and other HOME Program participants should contact the CPD Division of their local HUD Field Office.

Funding Sources Spreadsheet

HOME Program Year (PY) 2017

HOME PY 2017 Entitlement Grant (Awarded)	\$ 399,771.00
HOME Re-programmed Funds (PY2020)	\$ 59,965.65

Activity Area	Previous Plan Amount	Amendment #1 (Housing Rehabilitation)	Total
Housing Rehabilitation			
Housing Rehabilitation	\$ 299,828.25	\$ 59,965.65	\$ 359,793.90
Affordable Housing			
Community Housing Development Organization			
CHDO Housing Set Aside	\$ 59,965.65	\$ (59,965.65)	\$ -
Home Program Administration			
Home Program Administration	\$ 39,977.10		\$ 39,977.10
Previously Reprogrammed Funds	\$ -		
Reprogrammed Funds to PY2020		\$ 59,965.65	
HOME Grant Awarded	\$ 399,771.00		\$ 399,771.00
Estimated Program Income	\$ 65,000.00		\$ 65,000.00
Total HOME Funding	\$ 464,771.00		\$ 464,771.00

Proposed amendment includes reallocating funds from Program Year 2017's CHDO Housing Set Aside in the amount of \$59,965.65. On September 24, 2020, the City of Pasadena requested to use waiver flexibility provided in the HUD memorandum issued April 10, 2020, Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic. The waiver allowed CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program.

Funding Sources Spreadsheet

HOME Program Year (PY) 2018

HOME PY 2018 Entitlement Grant (Awarded)	\$ 544,284.00
HOME Re-programmed Funds (PY2020)	\$ 81,642.60

Activity Area	Previous Plan Amount	Amendment #1 (Housing Rehabilitation)	Total
Housing Rehabilitation			
Housing Rehabilitation	\$ 408,213.00	\$ 81,642.60	\$ 489,855.60
Affordable Housing			
Community Housing Development Organization			
CHDO Housing Set Aside	\$ 81,642.60	\$ (81,642.60)	\$ -
Home Program Administration			
Home Program Administration	\$ 54,428.40		\$ 54,428.40
Previously Reprogrammed Funds	\$ -		
Reprogrammed Funds to PY2020		\$ 81,642.60	
HOME Grant Awarded	\$ 544,284.00		\$ 544,284.00
Estimated Program Income	\$ 65,000.00		\$ 65,000.00
Total HOME Funding	\$ 609,284.00		\$ 609,284.00

Proposed amendment includes reallocating funds from Program Year 2018's CHDO Housing Set Aside in the amount of \$81,642.60. On September 24, 2020, the City of Pasadena requested to use waiver flexibility provided in the HUD memorandum issued April 10, 2020, Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic. The waiver allowed CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program.

Funding Sources Spreadsheet

HOME Program Year (PY) 2019

HOME PY 2019 Entitlement Grant (Awarded)	\$ 502,792.00
HOME Re-programmed Funds (PY2020)	\$ 75,418.80

Activity Area	Previous Plan Amount	Amendment #1 (Housing Rehabilitation)	Total
Housing Rehabilitation			
Housing Rehabilitation	\$ 377,094.00	\$ 75,418.80	\$ 452,512.80
Affordable Housing			
Community Housing Development Organization			
CHDO Housing Set Aside	\$ 75,418.80	\$ (75,418.80)	\$ -
Home Program Administration			
Home Program Administration	\$ 50,279.20		\$ 50,279.20
Previously Reprogrammed Funds			
Previously Reprogrammed Funds	\$ -		
Reprogrammed Funds to PY2020			
Reprogrammed Funds to PY2020		\$ 75,418.80	
HOME Grant Awarded	\$ 502,792.00		\$ 502,792.00
Estimated Program Income	\$ 65,000.00		\$ 65,000.00
Total HOME Funding	\$ 567,792.00		\$ 567,792.00

Proposed amendment includes reallocating funds from Program Year 2019's CHDO Housing Set Aside in the amount of \$75,418.80. On September 24, 2020, the City of Pasadena requested to use waiver flexibility provided in the HUD memorandum issued April 10, 2020, Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic. The waiver allowed CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program.

Funding Sources Spreadsheet

HOME Program Year (PY) 2020

HOME PY 2020 Entitlement Grant (Awarded)	\$ 554,642.00
HOME Re-programmed Funds (PY2020)	\$ 83,214.60

Activity Area	Previous Plan Amount	Amendment #1 (Housing Rehabilitation)	Total
Housing Rehabilitation			
Housing Rehabilitation	\$ 416,073.00	\$ 83,214.60	\$ 499,287.60
Affordable Housing			
Community Housing Development Organization			
CHDO Housing Set Aside	\$ 83,214.60	\$ (83,214.60)	\$ -
Home Program Administration			
Home Program Administration	\$ 55,354.40		\$ 55,354.40
Previously Reprogrammed Funds			
Previously Reprogrammed Funds	\$ -		
Reprogrammed Funds to PY2020		\$ 83,214.60	
HOME Grant Awarded	\$ 554,642.00		\$ 554,642.00
Estimated Program Income	\$ 65,000.00		\$ -
Total HOME Funding	\$ 619,642.00		\$ 554,642.00

Proposed amendment includes reallocating funds from Program Year 2020's CHDO Housing Set Aside in the amount of \$83,214.60. On September 24, 2020, the City of Pasadena requested to use waiver flexibility provided in the HUD memorandum issued April 10, 2020, Availability of Waivers and Suspensions of the HOME Program Requirements in Response to COVID-19 Pandemic. The waiver allowed CHDO set-aside requirements be reduced to zero percent for fiscal years 2017, 2018, 2019 and 2020 allocations to make additional HOME funds available for ongoing efforts under the Housing Rehabilitation Services Program.

Appendix VI

SF424 and Certifications

Revised SF424 and Certifications

Application for Federal Assistance SF-424								
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision			* If Revision, select appropriate letter(s): B: Decrease Award * Other (Specify):		
* 3. Date Received:			4. Applicant Identifier:					
5a. Federal Entity Identifier:			5b. Federal Award Identifier:					
State Use Only:								
6. Date Received by State:			7. State Application Identifier:					
8. APPLICANT INFORMATION:								
* a. Legal Name: City of Pasadena, TX								
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846			* c. Organizational DUNS: 0502999400000					
d. Address:								
* Street1: P.O. Box 672								
Street2:								
* City: Pasadena								
County/Parish: Harris								
* State: TX: Texas								
Province:								
* Country: USA: UNITED STATES								
* Zip / Postal Code: 77501-0672								
e. Organizational Unit:								
Department Name: Community Development			Division Name: Community Development					
f. Name and contact information of person to be contacted on matters involving this application:								
Prefix: Mrs.		* First Name: Melissa						
Middle Name:								
* Last Name: Quijano								
Suffix:								
Title: Director of Housing and Community Development								
Organizational Affiliation:								
* Telephone Number: 713-475-4894			Fax Number: 713-475-7037					
* Email: MQuijano@pasadenatx.gov								

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

01: City or Township Government

Type of Applicant 2: Select Applicant Type

Type of Applicant 3: Select Applicant Type

* Other (specify)

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.214

CFDA Title

* 12. Funding Opportunity Number:

9-23-W-18-0119

* Title

Community Development Block Grant

13. Competition Identification Number:

Title

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

* 15. Descriptive Title of Applicant's Project:

2009 CDBG Program for Public Participation and/or Infrastructure Improvements, Public Hearing Process and Program Administration.

Attach supporting documents as specified in agency instructions

Add Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,716,879.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,716,879.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Pasadena, TX	11-18-2020

Application for Federal Assistance SF-424								
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision			* If Revision, select appropriate letter(s): B: Decrease Award * Other (Specify):		
* 3. Date Received:			4. Applicant Identifier:					
5a. Federal Entity Identifier:			5b. Federal Award Identifier:					
State Use Only:								
6. Date Received by State:		7. State Application Identifier:						
8. APPLICANT INFORMATION:								
* a. Legal Name: City of Pasadena, TX								
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846			* c. Organizational DUNS: 0502999400000					
d. Address:								
* Street1: P.O. Box 672								
Street2:								
* City: Pasadena								
County/Parish: Harris								
* State: TX: Texas								
Province:								
* Country: USA: UNITED STATES								
* Zip / Postal Code: 77501-0672								
e. Organizational Unit:								
Department Name: Community Development			Division Name: Community Development					
f. Name and contact information of person to be contacted on matters involving this application:								
Prefix: Mrs.		* First Name: Melissa						
Middle Name:								
* Last Name: Quijano								
Suffix:								
Title: Director of Housing and Community Development								
Organizational Affiliation:								
* Telephone Number: 713-475-4894		Fax Number: 713-475-7037						
* Email: MQuijano@pasadenatx.gov								

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

0: City or Township Government

Type of Applicant 2: Select Applicant Type

Type of Applicant 3: Select Applicant Type

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.000

CFDA Title

*** 12. Funding Opportunity Number:**

H-20-00018-0000

* Title

Buy America - Rehabilitation Program

13. Competition Identification Number:

Title

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

*** 15. Descriptive Title of Applicant's Project:**

Buy America Program for Housing Rehabilitation Program, CDBG and Program Administration.

Attach supporting documents as specified in agency instructions

Add Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="554,642.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="65,000.00"/>
* g. TOTAL	<input type="text" value="619,642.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION City of Pasadena, TX	DATE SUBMITTED 11-18-2020

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1 No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

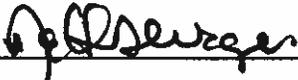
2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3 It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



(Signature/Authorized Official

11-18-2020

Date

Mayor, City of Pasadena, Texas

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

1 Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2 Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2019 and 2020 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3 Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or

charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

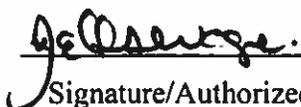
Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and,
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws --It will comply with applicable laws.


Signature/Authorized Official

11-18-2020
Date

Mayor, City of Pasadena, Texas

Title

OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

J. Golser
Signature/Authorized Official

11-18-2020
Date

Mayor, City of Pasadena, Texas
Title

Specific HOME Certifications

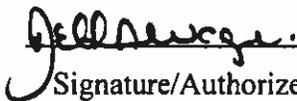
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance --If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs --it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance --before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

11-18-2020
Date

Mayor, City of Pasadena, Texas

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Pasadena, TX		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846	* c. Organizational DUNS: 0502999400000	
d. Address:		
* Street1: P.O. Box 672	_____	
Street2:	_____	
* City: Pasadena	_____	
County/Parish: Harris	_____	
* State: TX: Texas	_____	
Province:	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 77501-0672	_____	
e. Organizational Unit:		
Department Name: Community Development	Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Melissa	_____
Middle Name:	_____	
* Last Name: Quijano	_____	
Suffix:	_____	
Title: Director of Housing and Community Development		
Organizational Affiliation: _____		
* Telephone Number: 713-475-4894	Fax Number: 713-475-7037	
* Email: MQuijano@pasadenatx.gov		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

City or Township Government

Type of Applicant 2: Select Applicant Type

Type of Applicant 3: Select Applicant Type

* Other (specify)

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.119

CFDA Title

* 12. Funding Opportunity Number:

H-20-201-48-0019

* Title

Immunity Development Block Grant

13. Competition Identification Number:

Title

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

* 15. Descriptive Title of Applicant's Project:

2020 CDBG Program for Public Facilities and/or Infrastructure Improvements, Public Service Programs and Program Administration.

Attach supporting documents as specified in agency instructions

Add Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,717,141.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="1,717,141.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

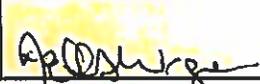
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION City of Pasadena, TX	DATE SUBMITTED 4-28-2020

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Pasadena, TX		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846	* c. Organizational DUNS: 0502999400000	
d. Address:		
* Street1: P.O. Box 672	_____	
Street2:	_____	
* City: Pasadena	_____	
County/Parish: Harris	_____	
* State: TX: Texas	_____	
Province:	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 77501-0672	_____	
e. Organizational Unit:		
Department Name: Community Development	Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.	* First Name: Melissa	_____
Middle Name:	_____	
* Last Name: Quijano	_____	
Suffix:	_____	
Title: Director of Housing and Community Development		
Organizational Affiliation: _____		
* Telephone Number: 713-475-4894	Fax Number: 713-475-7037	
* Email: MQuijano@pasadenatx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

*** 12. Funding Opportunity Number:**

M-20-MC-48-0220

* Title:
Home Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

2020 HOME Program for Housing Rehabilitation Program, CHDO and Program Administration.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant TX-29

* b. Program/Project TX-29

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 10/01/2019

* b. End Date: 09/30/2020

18. Estimated Funding (\$):

* a. Federal	554,764.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	65,000.00
* g. TOTAL	619,764.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Jeff
Middle Name: A.
* Last Name: Wagner
Suffix:

* Title: Mayor, City of Pasadena, TX

* Telephone Number: 713-475-5501 Fax Number:

* Email: TheMayor@pasadenatx.gov

* Signature of Authorized Representative: *Jeff Wagner*

* Date Signed: 9-28-2020

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION City of Pasadena, TX	DATE SUBMITTED 9-28-2020

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan --It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1 No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3 It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

J. B. ...
Signature/Authorized Official

9.28.2020
Date

Mayor, City of Pasadena, Texas
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation --It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan --Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan --It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds --It has complied with the following criteria:

1 Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2 Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2019 and 2020 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3 Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or

charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

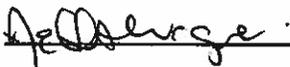
Excessive Force --It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and,
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

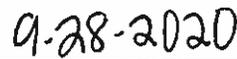
Compliance With Anti-discrimination laws --The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint --Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws --It will comply with applicable laws.



Signature/Authorized Official



Date

Mayor, City of Pasadena, Texas

Title

OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

J. Lawrence
Signature/Authorized Official

9-28-2020
Date

Mayor, City of Pasadena, Texas
Title

Specific HOME Certifications

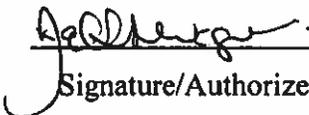
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance --If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs --it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance --before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official

9-28-2020
Date

Mayor, City of Pasadena, Texas
Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG

are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Jessalynne
Signature/Authorized Official

9.28.2020
Date

Mayor, City of Pasadena, Texas
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.