



## Residential Patio Cover

Applicant's Name\*: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Applicant is:  Contractor  Homeowner\*\*

If applicant is a contractor, list the name of company: \_\_\_\_\_

\*\* If applicant is the homeowner, please read the following and sign below.

*In consideration for a Homeowner's Building Permit, I do hereby swear and affirm that I will be performing the described work on this application, and that I will not be assisted by any other person performing the remuneration. Also, I confirm that I am the homeowner and do reside therein as my homestead at the address listed above.*

Signature of Home Owner: \_\_\_\_\_

1. **Project Address:** \_\_\_\_\_
2. **Fair Market Construction Value – Declared:** \_\_\_\_\_
3. **Area of the Patio Cover:** (\_\_\_\_\_) X (\_\_\_\_\_) = \_\_\_\_\_ sq. ft.  
(Length) X (Width) = Area
4. **Height (h) of horizontal framing members:** \_\_\_\_\_ feet
5. **Material of Structure** (choose one):  
 Wood  Metal
6. **Type of Roof** (choose one):  
 Flat Roof  Pitched Roof (Rise=\_\_\_\_\_ feet X Run=\_\_\_\_\_ feet)
7. **Roofing Materials** (choose one):  
 Composition Shingles  Metal  Other \_\_\_\_\_
8. **Attached to main structure?**  Yes  No (If yes, provide details for attachment)
8. **Electrical Circuit:**  Yes  No (If yes, a separate electrical permit is required)
9. **Attach a Site Plan, Survey AND Construction drawings/details** (Please turn over to see the list of required details)
10. The "proposed building will not divert, block, nor alter existing drainage patterns and will be setback at least five feet from any other structure/fence. **THE GRANTING OF A BUILDING PERMIT DOES NOT CONSTITUTE A DETERMINATION THAT THE PROPOSED CONSTRUCTION WILL OR WILL NOT VIOLATE ANY DEED RESTRICTION OR COVENANT APPLICABLE TO THE PROPERTY UPON WHICH THE CONSTRUCTION TAKES PLACE, NOR DOES IT AUTHORIZE ANY SUCH VIOLATION.**  
I, \_\_\_\_\_ (PLEASE PRINT) AS OWNER OR AS AGENT FOR THIS PROPERTY CERTIFY THAT I HAVE REVIEWED ALL THE COVENANTS AND RESTRICTIONS APPLICABLE TO THIS LOCATION. I FURTHER CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS OF THIS NOTICE.

I hereby certify that I have read and examined this application and know the same to be true and correct.

SIGNATURE OF OWNER/APPLICANT: \_\_\_\_\_ DATE \_\_\_\_\_

**Plans shall include:**

- a. Lot with dimensions and showing the existing primary residential building and all other existing accessory buildings.
- b. Show the proposed patio cover; and
  - Label the length and width of the proposed patio cover;
  - Label the distance from side and front property lines;
  - Label the height of the horizontal members;
  - Label the distance between vertical supports (columns);
  - Label the roof pitch and overhang distance from support columns; AND
  - Provide details of attachment (if required).

**BELOW REVIEW INFORMATION IS FOR STAFF USE ONLY:**

- 1. Site Plan/Survey  Yes  No
- 2. Does the proposed building comply with the side and/or rear setbacks?  Yes  No  
Indicate which encroachment (if any): Side Setback    Rear Setback
- 3. Is the proposed patio cover location clear of all easement(s)?  Yes  No
- 4. Easement Classification (Circle applicable): Drainage, Electric, Gas, Non Specific, Public Access, Telephone, Water/Sewer, Aerial, N/A
- 5. Clip and Straps at corners for wood frame?  Yes  No
- 6. Roof pitch does NOT exceed 4/12:  Yes  No
- 7. Are the vertical supports less than 20' apart?  Yes  No
- 8. Is the roof overhang less than 2' from the vertical supports?  Yes  No

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If approved, stamp the Site Plan.

Reviewed by: \_\_\_\_\_ (staff signature)    Date: \_\_\_\_\_

ADDITIONAL REVIEW NEEDED?     Yes     No

Date sent to back for review: \_\_\_\_\_