



2021 ANNUAL ACTION PLAN



COMMUNITY DEVELOPMENT

Pasadena, Texas

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Pasadena, TX 77506



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EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

The 2021 Annual Action Plan represents the fourth year of the 2018-2022 Consolidated Plan approved by the U.S. Department of Housing and Urban Development (HUD). This plan is the City of Pasadena Community Development Department's official application for HUD entitlement grants and proposes programs and services to be funded during the City's Fiscal Year (FY) 2022 Community Development Program Year (PY) 2021 (October 1, 2021-September 30, 2022). There are three sources of federal program funds included within this application, as follow:

- Community Development Block Grant (CDBG),
- HOME Investment Partnerships Program (HOME), and
- Emergency Solutions Grants Program (ESG).

The City of Pasadena anticipates receiving \$2,359,239 in Program Year 2021 funds for use towards public facility improvements, community development services, affordable housing, emergency shelter services and rapid re-housing. For each of the five years of the Consolidated Plan, the City is required to prepare an Annual Action Plan to inform citizens and HUD of the City's intended actions during that particular year. At the end of each program year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year's accomplishments towards achieving the goals and objectives identified for that year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2018-2022 Consolidated Plan and the 2021 Annual Action Plan represents the City's ambition to improve the quality of life for residents, primarily in the low-to moderate-income areas of Pasadena. As required by HUD, each activity is linked to one of three federal program objectives: 1) decent housing, 2) suitable living environments, or 3) economic development. Each objective is matched with one of three outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability. The City hopes to achieve these objectives and outcomes in PY 2021 through the activities listed below:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;

- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In order to address these needs, the City of Pasadena has developed goals and measurable outcomes in housing, rapid re-housing, emergency shelter, public facility improvements and public services.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Program Administration:

To ensure compliance, the City of Pasadena Community Development Department has implemented revisions in its policies and procedures and continues to diligently work to meet all deadline requirements for CDBG timeliness, HOME commitment and ESG obligation and expenditure deadlines.

Program Beneficiaries:

Beginning October 1, 2020, through May 2021 accomplishments in services and projects were as follow:

Public Services:

- Provided 209 new elderly and/or disabled clients with transportation service vouchers.
- Provided shelter and transitional services to 122 unduplicated women and children.
- Provided child care services to 10 unduplicated children impacted by COVID-19.
- Provided education services to 5,512 unduplicated students impacted by COVID-19 by decreasing the digital divide through internet access to support remote learning.
- Provided operational support to a Food Pantry Program for emergency food assistance to 5,377 unduplicated individuals impacted by COVID-19.

- Provided domestic violence victim services to 24 unduplicated women and children victims of impacted by COVID-19.

Public Facilities and Improvements:

- Completed the Wafer Street Paving and Drainage Improvements Project.
- Began the Wafer Street Paving and Drainage Improvements Phase II Project.
- Began the Children and Youth Community Center Project.

Affordable Housing:

- Completed reconstruction of 2 homes and currently in the construction phase of 2 homes, thereby providing safe, sanitary and decent housing that is affordable and accessible to eligible residents within the low-income guidelines.

4. Summary of Citizen Participation Process and consultation process

The Community Development Department actively encourages community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. Opportunities for citizen input are provided throughout the planning process via publications, postings, and public hearings. Public meetings are held in well-known locations with adequate space to accommodate large residential groups, and are accessible to disabled persons. Every effort is made to ensure that there are no barriers to attendance. During emergency situations, such as pandemics or natural disasters, the City may utilize virtual public hearings and meetings as allowed by HUD. In this situation, the ability for public comment will be provided. The public notices alert residents and provide contact information so that individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure that the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences as they relate to CDBG, HOME and ESG program funding, participate in the development of program priorities and objectives, and have their questions addressed.

5. Summary of public comments

All comments received in regards to development and implementation of the 2021 Annual Action Plan will be reviewed and accepted by the Community Development Department. Copies of public notices and comments (if applicable) will be provided in Appendix I of this document. Appendix I incorporates comments received, if any, from the public hearings and the 30-day comment period that concluded on July 2, 2021.

6. Summary of comments or views not accepted and the reasons for not accepting them

The Community Development Department did not receive and/or reject any comments.

7. Summary

The 2021 Annual Action Plan represents detailed activities for the fourth year of the 2018-2022 Consolidated Plan, and provides the City of Pasadena's vision for improving the quality of life in the low-to moderate-income areas of the City. The Annual Action Plan is based on elements of the Consolidated Plan that identify housing, homeless, community needs and resources, and further implements a strategy to address those needs.

The City of Pasadena Community Development Department strives to further address needs of the community by continuing to promote citizen participation, evaluating past performance and responding to past experience with improved efficiency.

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Lead Agency	Pasadena	
CDBG Administrator		
HOPWA Administrator		
HOME Administrator		
ESG Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Pasadena Community Development Department serves as the lead agency responsible for administering the programs covered by the 2021 Annual Action Plan, which includes the:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Emergency Solutions Grants (ESG)

Consolidated Plan Public Contact Information

For questions regarding the 2021 Annual Action Plan, please contact the Community Development Department at (713) 475-7294 or submit your comments to:

City of Pasadena, Community Development Department
 1149 Ellsworth Dr., 5th Floor
 Pasadena, TX 77506
 CommDev@pasadenatx.gov

1. Introduction

The City of Pasadena coordinates and consults with public and private agencies throughout the development of its Action Plan. Partnerships with both public and private entities are crucial for the City of Pasadena to effectively service the community. To ensure the process is both comprehensive and inclusive, the Community Development Department is working with a number of city departments, the Pasadena Housing Authority, local non-profit agencies, and regional organizations.

The Community Development Department secures information from other city departments, private organizations and residents regarding existing conditions and strategies for addressing short-term and long-term community needs. The Community Development staff will continue to meet with and strategize with a variety of groups and agencies through the year to solicit input regarding the City's programs and to plan for future activities.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Pasadena Community Development Department is working to improve coordination with various public, private, and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-to moderate-income persons and special needs populations. The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals, and continues to enhance coordination among housing and service providers to better serve the community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Coalition for the Homeless of Houston/Harris County serves as the lead agency for the Houston/Harris County/Fort Bend County Continuum of Care (CoC) structure. The Steering Committee uses recommendations from network and task groups to guide policy development for the CoC, including funding and project prioritization. This structure was put in place to provide a more coordinated response to homelessness, where all funding in the region is targeted toward strategic solutions working to end homelessness throughout the region. The City of Pasadena Community Development Department works closely with the Continuum of Care (CoC) and the CoC Lead Agency, and holds a seat on the CoC Steering Committee. The City of Pasadena worked in collaboration as a CoC Steering Committee member in the recent 2021 update of The Way Home's Community Plan to End

Homelessness to help achieve a functional end to homelessness in the COC and, when not preventable, make homelessness a rare, brief and non-recurring experience.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pasadena Community Development Department continues to work closely with the Continuum of Care (CoC), which is comprised of five local jurisdictions (City of Pasadena, City of Houston, Harris County, Fort Bend County, Montgomery County) and the Coalition for the Homeless of Houston/Harris County (Coalition). Representatives from each of these jurisdictions participate in meetings, referred to as the Public Funders Workgroup, a group within the CoC structure which ensures that all members of the CoC are targeting funding towards continuum-wide goals. This group assists in updating and maintaining standards for the provision of assistance and performance. These continuum-wide performance measures are used to evaluate performance and determine resource allocations based on data from HMIS.

In an effort to remain in compliance with the homeless participation requirement in 24 CFR 576.405(a), the City of Pasadena remains active within the Coalition for the Homeless and seeks guidance from the Consumer Representatives (previous homeless individuals) which currently hold a voting chair on the Steering Committee. The Community Development Department also makes every effort to attend all seminars and trainings that are provided by the Coalition for homelessness and homelessness prevention. The City of Pasadena requires ESG subrecipients to maintain a Board of Directors, where at least one position is held by a previously homeless individual.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See Table 2 – Agencies, groups, organizations who participated.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Coalition for the Homeless Of Houston/Harris County
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically Homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pasadena Community Development Department attends and participates in Steering Committee meetings and the Public Funders Workgroup to address the needs of the homeless population and discuss funding priorities and program written standards. The City of Pasadena also seeks guidance from the Consumer Representatives (previously homeless individuals) that currently hold a voting chair on the Steering Committee.
2	Agency/Group/Organization	The Bridge Over Troubled Waters, Inc.
	Agency/Group/Organization Type	Services-Children Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with Children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied Youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Pasadena Community Development Department consults with The Bridge Over Troubled Waters in regards to the needs of homeless individuals and domestic violence victims within the community. Furthermore, The Bridge Over Troubled Waters operates a child care program for their residents.
3	Agency/Group/Organization	Pasadena Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pasadena Housing Authority was consulted to provide information on the needs of the Housing Choice Voucher (HCV) Program in the City of Pasadena, including the number of clients currently being provided rental assistance and the continuous goals of the Family Self-Sufficiency Program.
4	Agency/Group/Organization	Madison Jobe Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Metro-Wide Planning & Transportation Responsibilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Madison Jobe Senior Center was consulted to provide information on the various transportation needs for Pasadena residents, particularly elderly and disabled clients throughout the Pasadena area.
5	Agency/Group/Organization	Harris County Public Health and Environmental Services
	Agency/Group/Organization Type	Services-Health Other Government - County

	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Development Department was directed to the Harris County Public Health and Environmental Services - Lead Hazard Control Program webpage, regarding Harris County households with children affected by lead-based paint hazards and contamination. The Community Development Department intends to further evaluate the age of housing stock and household composition to determine the need for lead-based paint strategies within Pasadena.
6	Agency/Group/Organization	Community Development Advisory Board
	Agency/Group/Organization Type	Business and Civic Leaders Advisory Committee
	What section of the Plan was addressed by Consultation?	Overall Community Development & Policies
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City's Community Development Advisory Board has participating members who are also members of various committees and organizations throughout the community. Additionally, the Community Development Department consults with executive directors and business representatives of local agencies, such as Baker Ripley Neighborhood Center, The Bridge Over Troubled Waters, and the Pasadena Chamber of Commerce to enhance the City's goal of community participation.
7	Agency/Group/Organization	Pasadena Office of Emergency Management
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other Government - Local Planning Organization

	What section of the Plan was addressed by Consultation?	Emergency Management, Flood Management & Public Land and Water Resources
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pasadena Office of Emergency Management was consulted to provide information on the overall emergency management services, management of flood prone areas and public land and water resources in the City of Pasadena.
8	Agency/Group/Organization	Pasadena Police Department
	Agency/Group/Organization Type	Services - Victims Publicly Funded Institution/System of Care Other Government - Local Law Enforcement Organization - Correctional Institution
	What section of the Plan was addressed by Consultation?	Crime Intervention and Prevention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pasadena Police Department was consulted to provide a broad range of information such as: crime statistics, prevention, intervention and transitional services for the City of Pasadena.
9	Agency/Group/Organization	Pasadena Independent School District (PISD)
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Broadband and Digital Divide Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pasadena Independent School District was consulted to provide information on the educational needs and resources required for broadband internet services in today's environment and strategies to minimize the digital divide in the City of Pasadena.

10	Agency/Group/Organization	Harris County - RIDES
	Agency/Group/Organization Type	Other Government - County Regional Organization Planning Organization
	What section of the Plan was addressed by Consultation?	Metro-Wide Planning & Transportation Responsibilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Harris County - RIDES was consulted to provide information on the various transportation needs and obstacles facing Pasadena residents and how they can be improved within in the Houston-Metro area.
11	Agency/Group/Organization	Texas Department of Family and Protective Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Child Welfare Agency Other Government - State
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Texas Department of Family and Protective Services was consulted to provide information on the needs and supportive services that would be most beneficial to unaccompanied youth, children within the foster care system and children who are soon to age out of the system.

12	Agency/Group/Organization	AT&T
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	AT&T was consulted to provide information on the needs and resources available for accessibility services, broadband internet services and ways to fill the gap of the digital divide in the City of Pasadena.
13	Agency/Group/Organization	Texas Workforce Solutions
	Agency/Group/Organization Type	Services-Employment Major Employer
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Texas Workforce Solutions was consulted to provide information on employment services and training opportunities available to the public and job marketing improvements.
14	Agency/Group/Organization	Greater Houston Fair Housing Center
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Enforcement
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Greater Houston Fair Housing Center was consulted to provide information on addressing affordable housing concerns and fair housing issues in today's housing market.

15	Agency/Group/Organization	Memorial Hermann Southeast Hospital
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Mental and Healthcare Facility
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Memorial Hermann Southeast Hospital was consulted to provide information on a broad range of health services including HIV/AIDS, mental health and chronic illnesses available to the public.
16	Agency/Group/Organization	North Pasadena Community Outreach
	Agency/Group/Organization Type	Services-Education Civic Leaders Food Pantry & Social Services Agency Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Social Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Pasadena Community Outreach was consulted to provide information on services to enhance the lives of economically disadvantaged individuals and families through outreach programs and partnerships focusing on adult education and community building.

17	Agency/Group/Organization	Baker Ripley Neighborhood Center
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Youth Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Baker Ripley Neighborhood Center was consulted to provide information on the needs and supportive services for today's youth to help them to remain productive students and guide them in becoming successful adults.
18	Agency/Group/Organization	U.S. Department of Veterans Affairs
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Other Government - Federal
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The U.S. Department of Veterans Affairs was consulted to provide information on addressing various veterans concerns, such as: homelessness, transitional services, health services and education.

19	Agency/Group/Organization	Habitat for Humanity - Pasadena
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Home Buyer Education
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity was consulted to provide information on housing services and homebuyer education opportunities available to the public.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition for the Homeless of Houston/Harris County	The City of Pasadena, to the best effort, aligns the priorities of the City's homeless strategies with the Continuum-wide priorities for homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Pasadena Community Development Department is working to improve coordination with various public, private, and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-to moderate-income persons

and special needs populations. The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals, and continues to enhance coordination among housing and service providers to better serve the community.



**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

All public hearings and meetings are held in well-known locations which are accessible to all residents and adequate space is provided to accommodate large groups. The meeting places are accessible to disabled persons and every effort is made to ensure there are no barriers to attendance. The public notices alert residents and provide contact information so individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences about the CDBG, HOME and ESG Programs, participate in the development of priorities and objectives, and have their questions addressed.

During the development of the 2021 Annual Action Plan, the City, along with the rest of the nation was impacted by the COVID-19 Pandemic and had to make adjustments to its participation methods. According to the City's Citizen Participation Plan modifications can be made in light of emergency situations, such as pandemics therefore the City began the process of transitioning public hearings and/or meetings to a virtual platform to aid in the prevention of COVID-19.

On January 20, 2021 the City of Pasadena began its citizen participation and consultation process with the publication of the Citizen Review Public Hearing scheduled on February 4, 2021 at 10:00 A.M. Additional Public Notices were released on February 17, 2021, February 24, 2021 and March 10, 2021 notifying the public of anticipated funding to be received by the City of Pasadena from the U.S. Department of Housing and Urban Development listing the City's funding priorities. The public notice serves as a communication tool for non-profits, service providers, businesses, and City departments interested in applying for CDBG, ESG and HOME funds. An application workshop PowerPoint was provided online to educate interested parties on basic requirements for CDBG, ESG and HOME programs. A second Public Notice for citizen review was released on May 5, 2021 and public hearing held on May 19, 2021 to gather citizen input for priority needs.

Additionally, information regarding all Public Hearings was posted to the City webpage to broaden community awareness. These hearings provided the public with opportunities to participate in an advisory role in the planning, implementation, and assessment of programs administered through the Community Development Department.

Funding meetings with the Community Development Advisory Board and staff were held on April 22, 2021, May 7, 2021 and May 24, 2021 to discuss funding recommendations for the upcoming 2021 Annual Action Plan activities and projects; the public was invited to attend virtually - there were no outside attendees.

On June 2, 2021, a Public Notice was published on the City's webpage and the Pasadena Citizen newspaper, a newspaper of general circulation, to notify the community of how CDBG, ESG and HOME Program funding will be utilized for the 2021 Annual Action Plan. In addition, the public was notified of the required 30-day public comment period beginning June 3, 2021 and ending July 2, 2021, with a public hearing scheduled on June 17, 2021 at 10:00 A.M. during the public comment period, no comments were submitted.

Public Notices

- 1st Citizen Review: January 20, 2021
- Notice of Funding: February 17, 2021, February 24, 2021 and March 10, 2021
- 2nd Citizen Review: May 5, 2021
- Proposed Annual Action Plan 2021: June 2, 2021

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notices were posted in the Pasadena Citizen for two Citizen Review Hearings, Notice of Funding and the Proposed 2021 Action Plan.	N/A	N/A	N/A
2	Public Hearing	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	February 4, 2021 no attendees. May 19, 2021 no attendees. June 17, 2021 no attendees.	N/A	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>The Community Development Department hosted two Q&A meetings on March 5, 2021 and March 15, 2021 for individuals needing assistance with the 2021 Application Workshop materials- there were 7 outside participants. A funding meeting was held on April 22, 2021 for the upcoming 2021 Annual Action Plan activities and projects.</p> <p>The Community Development Advisory Board Members and Staff were in attendance - no outside participants attended. An additional funding meeting was held on May 7, 2021 for the upcoming 2021 Annual Action Plan activities and projects.</p> <p>The Community Development Staff was in attendance - no outside participants attended. Another funding meeting was held on May 24, 2021 due to HUD's CDBG allocation error & the effects on the upcoming 2021 Annual Action Plan activities and projects. The Community Development Staff was in attendance - no outside participants attended.</p> <p>Public Notices were posted on the City of Pasadena's Webpage for: Citizen Review Hearings, Public Hearings, Public Meetings, as well as the Notice of Funding and the Proposed 2021 Action Plan. All were made available via Zoom to minimize health risks during the COVID-19 Pandemic.</p>	<p>The two Q&A meetings held on March 5, 2021 and March 15, 2021 for individuals needing assistance with the 2021 Application Workshop materials -participants asked general questions about applications, no comments were received.</p> <p>The Community Development Advisory Board Members and Staff meeting held on April 22, 2021 - no comments were received. The Community Development Staff meeting held on May 7, 2021 - no comments were received. The Community Development Staff meeting held on May 24, 2021 - no comments were received.</p>	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Public Notices were posted on the City of Pasadena's Webpage for: Citizen Review Hearings, Public Hearings, Public Meetings, as well as the Notice of Funding and the Proposed 2021 Action Plan. All were made available via Zoom to minimize health risks during the COVID-19 Pandemic.	N/A	N/A	https://www.pasadenatx.gov/196/Community-Development

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

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Introduction

The City of Pasadena (the City) is an entitlement jurisdiction that receives federal funds annually through the U.S. Department of Housing and Urban Development including Community Development Block Grant Funds (CDBG), Emergency Solutions Grants Funds (ESG) and HOME Investment Partnerships Program Funds (HOME). Through the use of federal, state and local funds the City plans to carry out the objectives set forth in the 2018 – 2022 Consolidated Plan.

Entitlement grant resources totaling \$2,359,239 are estimated for the next fiscal year (October 1, 2021 through September 30, 2022) to address obstacles to meet underserved needs, foster decent housing, support public services and improve public facilities, while enhancing the coordination between public and private agencies. The results of these activities will be reported in the Consolidated Annual Performance and Evaluation Report (CAPER), to be published in December 2022.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,680,098	0	0	1,680,098	1,395,339	The CDBG allocation for Program Year 2021 is anticipated in the amount of \$1,680,098.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	532,698	0	0	532,698	9,868	The HOME allocation for Program Year 2021 is anticipated in the amount of \$532,698.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	146,443	0	0	146,443	273,346	The ESG allocation for Program Year 2021 is anticipated in the amount of \$146,443.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Community Development Block Grant (CDBG) funds will leverage City General Fund, Bond Fund dollars and/or private sources for any of the following: infrastructure, revitalization, park and public facilities projects.

HOME Investment Partnerships (HOME) Program partners are required to provide matching contributions of \$0.25 for every \$1.00 of funding expended. This is usually achieved through volunteer hours worked, donation of funds, supplies and equipment.

Emergency Solutions Grants (ESG) Program subrecipients are required to provide matching contributions of 100% of federal dollars expended. This is achieved by shelter donations of supplies, equipment, funding and volunteer hour services. Also, some subrecipient agencies meet matching requirements by contributing a portion of operational costs in addition to ESG funds, therefore, splitting the expense.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

N/A

Annual Goals and Objectives

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Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Improvements	2018	2022	Non-Housing Community Development	CDBG Low/Mod Income Tracts	Infrastructure Improvements	CDBG: \$1,224,399	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2230 Persons Assisted
2	Housing Rehabilitation	2018	2022	Affordable Housing	Citywide	Affordable Housing	CDBG: \$15,000 HOME: \$399,524	Homeowner Housing Rehabilitated: 2 Household Housing Unit
3	Reduce Homelessness	2018	2022	Homeless	Citywide	Homeless Needs	ESG: \$146,443	Tenant-based rental assistance / Rapid Rehousing: 24 Households Assisted Homeless Person Overnight Shelter: 100 Persons Assisted
4	Enhance quality of life through Public Services	2018	2022	Non-Housing Community Development	Citywide	Public Service Needs	CDBG: \$109,559	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
5	Promote Fair Housing	2018	2022	Non-Housing Community Development	CDBG Low/Mod Income Tracts Citywide	Affordable Housing	CDBG: \$331,140	Other: 0 Other
6	Homeownership	2018	2022	Affordable Housing	Citywide	Affordable Housing	HOME: \$79,905	Homeowner Housing Added: 2 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Infrastructure Improvements
	Goal Description	Infrastructure/Public Facility Improvements include street replacement, sidewalk repairs and waterline replacement services to increase mobility and reduce hazardous conditions for Pasadena residents. Additional projects will include construction/rehabilitation to public facilities to better the overall community welfare. Need is based upon the evaluation of service improvements within the CDBG target areas.
2	Goal Name	Housing Rehabilitation
	Goal Description	Housing Rehabilitation provides minor to moderate rehabilitation of homes owned and occupied by low to moderate income residents of Pasadena. If rehabilitation needs are too excessive, the City will provide demolition and reconstruction of single – family homes owned and occupied by low to moderate income residents of Pasadena. If applicable, lead based paint assessment and abatement, is also required for all housing rehabilitation activities. Prospective applicants may contact the City of Pasadena's Community Development Department to obtain information about assistance provided by the HOME Program. The HOME Program waiting list is open periodically to receive applications for assistance based on the City's receipt of HOME funding allocations. Prior to opening the waiting list, the Community Development Department will notify the public by means of a public notice, social media, flyers, mail outs to community residents, and on the City of Pasadena website. Assistance shall be provided on a first come, first serve basis.
3	Goal Name	Reduce Homelessness
	Goal Description	The Homelessness goal supports the broad range of homeless prevention and street outreach activities, critically homeless, rapid re-housing, domestic violence victims and assistance with childcare and employment searches and training. Funding will support essential needs and operational costs of the local shelters of Pasadena.

4	Goal Name	Enhance quality of life through Public Services
	Goal Description	The transportation of the elderly and disabled is a major public service provided within the City of Pasadena. This program is highly requested and supported by citizens of the community. However, services are also needed for mental health, HIV/AIDS and substance abuse. The City does not currently fund these services, but supports the submission of applications for funding from agencies with experience providing these special needs services. Although the City does not directly fund these services, the City plans to provide financial support to local emergency shelters who collaborate with many community partners including health services through the AIDS Foundation Houston and mental health services through Bay Area Council on Drugs and Alcohol.
5	Goal Name	Promote Fair Housing
	Goal Description	The City will fund activities related to the promotion of fair housing through education, outreach, research, and other methods. Although CDBG administration funding will be used to carry out this goal, this goal will not correspond with a project in IDIS.
6	Goal Name	Homeownership
	Goal Description	Homeownership opportunities may be supported by the development or rehabilitation of affordable housing units to be sold to eligible homebuyers. Down payment and closing cost assistance may be provided to further enable households to obtain homeownership.

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

Below is a summary of eligible projects that will take place during the program year that address a portion of the City's priority needs. Specific objectives are detailed in the individual project descriptions below. The Community Development Department captures the accomplishments of its activities and projects through a reporting process which requires City Departments and partner agencies to report on the beneficiaries of HUD-funded activities.

Projects

#	Project Name
1	Housing Rehabilitation Services Program
2	CHDO Housing Set Aside
3	HOME Program Administration
4	Transportation RIDES Program
5	ES21 Pasadena
6	Llano Street Paving & Drainage Improvements Phase II Project
7	CDBG Program Administration
8	Housing Rehabilitation Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocated priorities were based upon the City of Pasadena's approved 2018-2022 Five Year Consolidated Plan which was constructed with input from public service agencies, residents of Pasadena, and city departments. It was determined that a high priority level should be assigned to the following: Infrastructure/Public Facility Improvements, Housing Rehabilitation, Reduce Homelessness, Enhance quality of life through Public Services and Promote Fair Housing. The reasons for allocation priorities and obstacles follow:

- The primary obstacle to meeting underserved needs is limited availability of federal and local funding. The needs of the community are greater than the available local and federal funds.
- The degradation of street infrastructure has produced hazardous conditions and the absence of sufficient public facilities has caused a decline to community welfare.
- The lack of a public transportation system places elderly and/or disabled Pasadena residents at-

risk of maintaining a healthy and independent lifestyle.

- The aging of residential units and increased numbers of under-resourced residents in conjunction with a lack of public housing leads to a limited housing stock available to low-to-moderate income residents.
- Additionally, the City has a high demand to find qualified agencies with the capacity to operate programs efficiently and within compliance of applicable federal regulations.

The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program and Emergency Solutions Grants (ESG) Program. In addition, Community Development is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.

Project Summary Information

1	Project Name	Housing Rehabilitation Services Program
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	HOME: \$399,524
	Description	Housing rehabilitation will be provided to income-eligible households that own and occupy a single-family home within the City of Pasadena. If rehabilitation is not considered cost reasonable, the City may offer to provide demolition and reconstruction of the existing single-family home. Participation in the demolition and reconstruction process is on a voluntary basis of the homeowner. In addition, an environmental review, lead-based paint assessment, and a historical preservation consultation is required for all housing rehabilitation projects. Temporary relocation and storage is provided, as necessary, to participants of the Housing Rehabilitation Services Program. The City as the Participating Jurisdiction, does not anticipate limiting beneficiaries through preferences, rather the City will rely on assisting clients through the determination of income-eligibility.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that a minimum of two income-eligible households will be assisted.
Location Description	The Housing Rehabilitation Services Program will be administered directly by the City of Pasadena Community Development Department, located at: City of Pasadena City Hall 1149 Ellsworth Drive, 5th Floor Pasadena, TX 77506 (713) 475-7294 CommDev@pasadenatx.gov	

	Planned Activities	It is planned to assist at least two eligible households with rehabilitation services. Households must be income-eligible, single-family and owner-occupied. Rehabilitation may consist of minor or moderate repairs; depending on the severity of the home's condition, cost reasonableness, demolition and reconstruction of the existing home may be proposed.
2	Project Name	CHDO Housing Set Aside
	Target Area	Citywide
	Goals Supported	Homeownership
	Needs Addressed	Affordable Housing
	Funding	HOME: \$79,905
	Description	The City is currently in the process of identifying and certifying a Community Housing Development Organization (CHDO) Project. Activity will commence after selection and certification has been completed and is finalized.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that two income eligible households will be assisted.
	Location Description	Not applicable.
	Planned Activities	It is anticipated that two affordable housing units will either be developed or rehabilitated and then sold to program-eligible, first time homebuyer households.
3	Project Name	HOME Program Administration
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation Homeownership
	Needs Addressed	Affordable Housing
	Funding	HOME: \$53,270

	Description	The Community Development Department has the primary responsibility for planning, organizing, monitoring and administering the City's HOME Investment Partnerships (HOME) Program activities. In addition, the Community Development Department is responsible for developing and implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	The Community Development Department is located in Pasadena City Hall: 1149 Ellsworth Drive, 5th Floor Pasadena, Texas, 77506
	Planned Activities	HOME Program funds will be used to support full-time staff and administrative costs associated with the administration, monitoring and oversight of the HOME Program including contracting, compliance, training, grant management and fiscal related activities. Program administration costs are limited to 10% of the Program Year 2021 HOME allocation.
4	Project Name	Transportation RIDES Program
	Target Area	Citywide
	Goals Supported	Enhance quality of life through Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$109,559
	Description	The City of Pasadena Parks and Recreation Department, specifically the Madison Jobe Senior Center, works in conjunction with RIDES (Specialized Transportation for Harris County) to provide free FARE Card loads to eligible elderly and/or disabled residents of Pasadena. The transportation services provided by the program allow clients to make medical appointments, go grocery shopping and conduct errands necessary to meet life needs.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 250 unduplicated clients will benefit from transportation services. Elderly and disabled clients must meet program eligibility requirements to receive a transportation service voucher (FARE Card) through the City of Pasadena Transportation RIDES Program.
	Location Description	The Transportation RIDES Program is administered by the Madison Jobe Senior Center located at 1700 E. Thomas Ave. Pasadena, Texas 77506.
	Planned Activities	CDBG Funds will be utilized to support staff costs directly related to the administration of the Transportation RIDES Program. Funds will also pay for transportation service vouchers (FARE Card) to eligible elderly and/or disabled persons residing within Pasadena.
5	Project Name	ES21 Pasadena
	Target Area	Citywide
	Goals Supported	Reduce Homelessness
	Needs Addressed	Homeless Needs
	Funding	ESG: \$146,443
	Description	The Emergency Solutions Grants (ESG) Program will provide assistance under the Emergency Shelter and Rapid Re-housing component; ESG administrative costs will also be used.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that approximately 100 homeless clients will receive assistance under the Emergency Shelter Program Component. Through the Rapid Re-housing Program Component, approximately 24 homeless households will be assisted with permanent housing and stabilization services.
	Location Description	All services will be provided within the City of Pasadena.

	<p>Planned Activities</p> <p>The Emergency Solutions Grants (ESG) Program will provide financial support to local emergency shelters by assisting with costs related to shelter operations and essential services. Funds expended towards Emergency Shelter and Street Outreach Program Components are not to exceed the greater of 60% of the annual ESG Program allocation or the amount of Program Year 2021 grant funds committed for homeless assistance activities, as described in 24 CFR 576.100.</p> <p>The City anticipates utilizing funds in the amount of 60% of the annual ESG Program allocation, \$87,865.80, towards Emergency Shelter activities during Program Year 2021.</p> <p>Rapid re-housing and stabilization services will be provided through financial assistance in the form of deposits, rent, and utility payments. Approximately \$47,593.97 will be used to support rapid re-housing activities.</p> <p>Program administration costs are limited to 7.5% of the Program Year 2021 ESG allocation. The City plans to utilize the full 7.5% allowed, \$10,983.23, towards administration costs.</p>																
6	<table border="1"> <tr> <td data-bbox="511 934 812 997">Project Name</td> <td data-bbox="812 934 1445 997">Llano Street Paving & Drainage Improvements Phase II Project</td> </tr> <tr> <td data-bbox="511 997 812 1050">Target Area</td> <td data-bbox="812 997 1445 1050">CDBG Low/Mod Income Tracts</td> </tr> <tr> <td data-bbox="511 1050 812 1102">Goals Supported</td> <td data-bbox="812 1050 1445 1102">Infrastructure Improvements</td> </tr> <tr> <td data-bbox="511 1102 812 1155">Needs Addressed</td> <td data-bbox="812 1102 1445 1155">Infrastructure Improvements</td> </tr> <tr> <td data-bbox="511 1155 812 1207">Funding</td> <td data-bbox="812 1155 1445 1207">CDBG: \$1,224,399</td> </tr> <tr> <td data-bbox="511 1207 812 1396">Description</td> <td data-bbox="812 1207 1445 1396">The Llano Street Paving and Drainage Improvements Phase II Project will assist 2,230 Pasadena residents by improving mobility, drainage conditions and reduce overall hazardous conditions. The service area will include census tracts 323500-3 & 323600-1.</td> </tr> <tr> <td data-bbox="511 1396 812 1449">Target Date</td> <td data-bbox="812 1396 1445 1449">9/30/2022</td> </tr> <tr> <td data-bbox="511 1449 812 1751">Estimate the number and type of families that will benefit from the proposed activities</td> <td data-bbox="812 1449 1445 1751">The areas served by the Llano Street Paving and Drainage Improvements Phase II Project included low-to moderate income individuals, who's living conditions will be improved by increased mobility, better drainage conditions, and the overall reduction of hazardous conditions. Approximately, 2,230 persons will benefit from this activity. Goal Outcome Indicator beneficiary data derives from Census Tract Information: 323500-3 & 323600-1.</td> </tr> </table>	Project Name	Llano Street Paving & Drainage Improvements Phase II Project	Target Area	CDBG Low/Mod Income Tracts	Goals Supported	Infrastructure Improvements	Needs Addressed	Infrastructure Improvements	Funding	CDBG: \$1,224,399	Description	The Llano Street Paving and Drainage Improvements Phase II Project will assist 2,230 Pasadena residents by improving mobility, drainage conditions and reduce overall hazardous conditions. The service area will include census tracts 323500-3 & 323600-1.	Target Date	9/30/2022	Estimate the number and type of families that will benefit from the proposed activities	The areas served by the Llano Street Paving and Drainage Improvements Phase II Project included low-to moderate income individuals, who's living conditions will be improved by increased mobility, better drainage conditions, and the overall reduction of hazardous conditions. Approximately, 2,230 persons will benefit from this activity. Goal Outcome Indicator beneficiary data derives from Census Tract Information: 323500-3 & 323600-1.
Project Name	Llano Street Paving & Drainage Improvements Phase II Project																
Target Area	CDBG Low/Mod Income Tracts																
Goals Supported	Infrastructure Improvements																
Needs Addressed	Infrastructure Improvements																
Funding	CDBG: \$1,224,399																
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Target Date	9/30/2022																
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	<p>Location Description</p> <p>Construction oversight will be provided by the City of Pasadena Public Works Department, located at 1149 Ellsworth Drive, Pasadena, Texas 77506, in the City of Pasadena City Hall.</p> <p>Llano Street is an east-west corridor located in South Pasadena. The census tracts serviced: 323500-3 & 323600-1.</p>												
	<p>Planned Activities</p> <p>The Llano Street Paving & Drainage Improvements Phase II Project will include full reconstruction of a 2-lane concrete paved residential roadway with roadside ditches from Westside Drive to Vince Bayou. The proposed reconstruction will provide for a 2-lane undivided concrete curb & gutter street for the project limits, with all construction activities to be confined to the existing right of way. There are two primary outfalls within the project limit, one is enclosed storm sewer of Harris County Flood Control District (HCFCD) Unit No. I 112-00-00 and the other is Vince Bayou (Ditch #45) HCFCD Unit No. I 100-00-00. Additional scope items include storm sewer design and acceptance by the HCFCD, traffic control, signing, striping and sidewalks. Water and sanitary will be adjusted as needed.</p>												
7	<table border="1"> <tr> <td data-bbox="203 882 511 940">Project Name</td> <td data-bbox="511 882 1445 940">CDBG Program Administration</td> </tr> <tr> <td data-bbox="203 940 511 1035">Target Area</td> <td data-bbox="511 940 1445 1035">CDBG Low/Mod Income Tracts Citywide</td> </tr> <tr> <td data-bbox="203 1035 511 1297">Goals Supported</td> <td data-bbox="511 1035 1445 1297"> Infrastructure Improvements Housing Rehabilitation Reduce Homelessness Enhance quality of life through Public Services Promote Fair Housing Homeownership </td> </tr> <tr> <td data-bbox="203 1297 511 1476">Needs Addressed</td> <td data-bbox="511 1297 1445 1476"> Infrastructure Improvements Affordable Housing Homeless Needs Public Service Needs </td> </tr> <tr> <td data-bbox="203 1476 511 1535">Funding</td> <td data-bbox="511 1476 1445 1535">CDBG: \$331,140</td> </tr> <tr> <td data-bbox="203 1535 511 1837">Description</td> <td data-bbox="511 1535 1445 1837"> The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, the Community Development Department is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations. </td> </tr> </table>	Project Name	CDBG Program Administration	Target Area	CDBG Low/Mod Income Tracts Citywide	Goals Supported	Infrastructure Improvements Housing Rehabilitation Reduce Homelessness Enhance quality of life through Public Services Promote Fair Housing Homeownership	Needs Addressed	Infrastructure Improvements Affordable Housing Homeless Needs Public Service Needs	Funding	CDBG: \$331,140	Description	The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, the Community Development Department is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.
Project Name	CDBG Program Administration												
Target Area	CDBG Low/Mod Income Tracts Citywide												
Goals Supported	Infrastructure Improvements Housing Rehabilitation Reduce Homelessness Enhance quality of life through Public Services Promote Fair Housing Homeownership												
Needs Addressed	Infrastructure Improvements Affordable Housing Homeless Needs Public Service Needs												
Funding	CDBG: \$331,140												
Description	The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, the Community Development Department is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.												

	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Administration will serve all program and projects.
	Location Description	The Community Development Department is located in Pasadena City Hall: 1149 Ellsworth Drive, Pasadena, Texas 77506.
	Planned Activities	CDBG funds will be used to support full time staff and administrative costs associated with the monitoring and oversight of the CDBG program including contracting, compliance, grant management, monitoring and fiscal related activities. Program administration costs are limited to 20% of the Program Year 2021 CDBG allocation.
8	Project Name	Housing Rehabilitation Administration
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$15,000
	Description	Housing Rehabilitation Program Administration will support administration, inspection and management costs necessary to administer the Housing Rehabilitation Services activities as needed. Amount funded includes \$15,000.00 CDBG funds.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated two households will receive assistance under the Housing Rehabilitation Services Program.
	Location Description	The City of Pasadena Community Development Department will administer the Housing Rehabilitation Services Program. The Community Development Department is located in Pasadena City Hall: 1149 Ellsworth Drive, Pasadena, Texas 77506.
	Planned Activities	Housing Rehabilitation Program Administration will support administration inspection, and management costs necessary to administer the Housing Rehabilitation Services activities as needed. Amount funded includes \$15,000.00 CDBG funds.

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Generally, the CDBG, HOME and ESG programs benefit the entire City of Pasadena in accordance with program requirements of each grant.

The CDBG Low/Mod Income Target Area includes all of the concentrated low-income census tracts within the Pasadena City limits. Approximately 73% (\$1,224,399.00) of the anticipated CDBG funds will be utilized to benefit this geographic area. Projects and programs that are counted in the calculation for the percentage of funds include the Llano Street Paving and Drainage Improvements Phase II Project. Please see the map, titled City of Pasadena 2021 Program Year CDBG Projects and Programs, found in the Appendix III Section.

Approximately 73% (\$1,224,399.00) of CDBG funds will be utilized to benefit geographic areas with higher minority percentages. Please refer to the map, titled City of Pasadena North/South Estimated Minority (Other than White) Concentration of Low-to-Moderate Income Target Area, included in the Appendix III Section. The remainder of funds will be utilized to benefit client-based activities that are available to any income-eligible resident of Pasadena, regardless of whether they reside within a low-income census tract, such as the Transportation Rides Program.

The boundaries of the geographic area coincide with the boundaries of the census tracts which have been identified through examination of the U.S. Census Data and the American Community Survey 2011-2015 information as having median incomes below 80 percent of the area median income, see the City of Pasadena Low-to-Moderate Target Area Map A & B in Appendix III for reference.

The majority of the target area is residential with a mix of commercial properties and parts of the target area are located adjacent to refineries. Area-based CDBG projects are allocated geographically within the target areas delineated in the target area map, while beneficiary-based projects are allocated city-wide.

At this time the City is not requesting approval of a Neighborhood Revitalization Strategy Area.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Low/Mod Income Tracts	73
Citywide	7

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Pasadena Community Development Department solicits competitive applications for the receipt and use of CDBG, HOME, and ESG Program funds to address specific objectives and priority needs. The City does not prescribe a specific percentage of funding to target areas. However, the City has identified target areas within the corporate limits that have 51% or greater low- to moderate-income populations. Additionally, areas within the target area that possess aging infrastructure or lack community resources are prioritized for investments. During Program Year 2021, one public facility improvement project will be funded through CDBG. Please refer to the attached maps, within the Appendix III Section, with census tracts and block group numbers, and the associated chart with related data.

Discussion

The City of Pasadena is mindful of the location of services and seeks to ensure equitable distribution of funding to serve families in need across the City. Although the CDBG Low/Mod Income Target Area is the primary service area, additional target areas will be identified. Target areas are identified based on income determination data and revitalization efforts needed. The City allocates funding based on priorities identified in its 2018-2022 Five Year Consolidated Plan and proposals submitted in its annual application process.

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

Affordable housing activities undertaken by the City of Pasadena will primarily address the needs of non-homeless and special needs households. Various programs will provide these households with rental assistance, new units or rehabilitated units. The City's affordable housing goals and projects are detailed below.

One Year Goals for the Number of Households to be Supported	
Homeless	24
Non-Homeless	0
Special-Needs	0
Total	24

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	24
The Production of New Units	2
Rehab of Existing Units	2
Acquisition of Existing Units	0
Total	28

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will strive to utilize all three funding sources to best provide affordable housing opportunities throughout the community. Funds provided by CDBG will support affordable housing with Housing Rehabilitation Program Administration. The HOME Program will support affordable housing by providing housing rehabilitation and/or reconstruction services and homebuyer opportunities to eligible low-income households. The ESG Program will provide housing opportunities to homeless households through the facilitation of the Rapid Re-housing Program Component administered by subrecipient agencies.

Introduction

The City of Pasadena strives to ensure that all residents have decent and affordable housing. This goal is facilitated through the Pasadena Housing Department's Housing Choice Voucher (HCV) Program (TX440).

Actions planned during the next year to address the needs to public housing

The City of Pasadena's Housing Program is a voucher program only PHA. The City of Pasadena does not own nor does it administer a Public Housing Program. However, for the Housing Choice Voucher Program, the City of Pasadena plans to continue to assist and administer the allocated 1,079 voucher participants with their rental assistance within the Housing Choice Voucher HUD requirements, in accordance with 24 CFR 982, during the next year while maintaining a High Performer PHA Rating with the U.S. Department of Housing and Urban Development (HUD) in the Section Eight Management Assessment Program (SEMAP) report in management of the program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Pasadena does not own, nor does it administer a Public Housing Program for residents. However, the City of Pasadena encourages families to achieve self-sufficiency and homeownership through the Family Self Sufficiency Program, available to current Housing Choice Voucher Program participants.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable.

Discussion

While the City of Pasadena does not administer a Public Housing Program, eligible residents are provided housing vouchers through the Housing Choice Voucher Program. The goal of this program is to promote participants to achieve self-sufficiency and obtain homeownership.

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Introduction

The City upholds a strong partnership with the Coalition for the Homeless Houston/Harris County and with other members of the Houston/Harris County Continuum of Care (CoC) to align priorities and funding to address the needs of residents experiencing or at-risk of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pasadena does not currently fund Street Outreach through the Emergency Solutions Grants (ESG) Program. However, homeless service providers within the area network with mainstream resources including, but not limited to, medical facilities, financial institutions, housing providers, law enforcement, childcare facilities and education systems, to help spread awareness and assess needs of homeless individuals.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Pasadena plans to provide financial support to local emergency shelters to assist homeless women, children and victims of domestic violence and sexual abuse. Through case management, multiple services are provided to each homeless individual or family upon entry into the program to assess further needs, such as child care, transportation, counseling and support groups, legal aide, medical services and education services to promote self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Rapid re-housing assistance will be supported through use of ESG funds to provide rental, utility, and/or financial assistance. Homeless individuals or families will receive case management to ensure effective transitioning from shelter to independent living. Clients will also receive supportive services to promote self-sufficiency to assist in achieving the goal of permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In efforts to coordinate with continuum-wide goals, the City of Pasadena does not plan to provide ESG funds for Homelessness Prevention activities, but will instead support rapid re-housing goals.

Discussion

The City will continue to build an even stronger partnership with the Coalition for the Homeless and other ESG grantees within the Continuum to develop community wide strategies to end and prevent homelessness throughout the community. The City's priorities will continue to evolve and align with the continuum-wide goals to address priority needs.

Introduction:

The City of Pasadena believes the most significant barriers to affordable housing in Pasadena to be non-profit capacity for affordable housing, economic market conditions for low-income homebuyers, and reduction in federal assistance.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Pasadena has reviewed the public policies to determine their impact on affordable housing. The City found that there are no policies that contribute to the concentration of racial/ethnic minorities, and no city building codes or ordinances that limit the development or improvement of affordable housing in Pasadena.

Discussion:

The City of Pasadena has developed specific goals and objectives to address the housing needs of low-income populations within the City’s jurisdiction. These housing goals are aimed at creating the opportunity for adequate, affordable, accessible housing for low-income households through the elimination of lead-based paint hazards, encouragement of homeownership, minor home repairs, and rehabilitation of single family dwellings, provisions of rental assistance, new construction and development of partnerships.

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Introduction:

Many homeowners, particularly elderly and/or disabled homeowners, cannot afford to maintain or repair their homes. The Community Development Department is committed to assisting these low-income homeowners repair and rehabilitate their deteriorating homes.

Actions planned to address obstacles to meeting underserved needs

The underserved population includes low- to moderate-income (LMI) households that have a member that is elderly, disabled, is a child, has a disability, or has a medical condition that limits the quality of life. Underserved persons also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include households with fixed incomes, unemployment or underemployment, residing in aging housing stock, language barriers, and physical limitations to access necessary services.

To address obstacles to meeting underserved needs, the Community Development Department will leverage resources by partnering with housing and service organizations to provide permanent supportive housing assistance to homeless individuals. Additionally, the City has adopted the Section 3 Plan to promote employment and contract opportunities to low-income residents. The Community Development Department will also strive to make housing and services available to the underserved by supporting transportation services to elderly and/or disabled persons and rapid re-housing activities to target homeless individuals and those who are victims of domestic violence.

The Community Development Department is continuously advertising services to the underserved. Translated material is available to persons with limited English proficiency, to assist non-English speaking residents to become aware of programming and services available. Various methods of outreach are being explored to promote community involvement and enhanced communication with residents who have a disability or underserved need.

Actions planned to foster and maintain affordable housing

The City of Pasadena plans to foster and maintain affordable housing by providing housing rehabilitation services and developing or rehabilitating affordable housing for homebuyer opportunities.

Actions planned to reduce lead-based paint hazards

The City continues to take actions to ensure that all housing programs meet the lead-based paint and disclosure provisions required under Title X. Plans to address lead-based paint hazards include:

- Continued distribution of the "*Protect Your Family from Lead in Your Home*" pamphlet to program participants and interested parties;
- Continued inspection for potential lead hazard for all houses which receive HUD funds for

- rehabilitation and households receiving rapid re-housing assistance;
- Continued treatment of identified lead-based paint hazards;
- Training and certification for staff supervising work on projects which require lead-based paint reduction activities; and,
- Enforcement of requirements for lead-based paint inspections by firms performing risk assessments for the City of Pasadena to include a copy of certification to perform risk assessments, copies of risk assessor's state/EPA certification license, copy of analytical laboratory EPA recognition, and copy of risk assessment firm's radiation safety license or registration.

Actions planned to reduce the number of poverty-level families

The City of Pasadena plans to reduce the number of poverty-level families through the coordination of efforts among City departments and local businesses and service providers. To assist families achieve financial stability, the City of Pasadena Housing Department administers the Family Self-Sufficiency Program to current Housing Choice Voucher (HCV) residents. Additionally rapid re-housing activities will assist households in obtaining self-sufficiency and permanent housing. By collaborating with local agencies, additional resources may be secured and duplicated efforts may be reduced.

Actions planned to develop institutional structure

Internally, the City of Pasadena Community Development Department works in conjunction with other City departments including, but not limited to, the City Controller's Office, Planning, Housing, Purchasing and Public Works. The City's current structure highlights commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient and effective use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

The City of Pasadena's Community Development Department will address gaps and improve institutional structure using the following strategies:

- Discover, work with, and financially support Community Housing Development Organizations (CHDOs) to develop or rehabilitate affordable housing within the community;
- Use high level communication and project coordination among City departments and support the City's efforts to revitalize and/or stabilize low- and moderate-income neighborhoods; and
- Reduce and/or alleviate gaps in services and expedite the delivery of community development services to eligible residents.

Actions planned to enhance coordination between public and private housing and social service agencies

The promotion of community development and the leveraging of resources to maximize program outcomes are the ultimate goals between the City of Pasadena Community Development Department and its partners in the public and private housing and social service sectors. Coordination with the Coalition for the Homeless Houston/Harris County, Continuum of Care (CoC), Community Development Advisory Board, and various City departments will continue to expand opportunity and enhance services provided throughout the community.

Discussion:

While continuously refining its program strategies, the City of Pasadena Community Development Department will address obstacles to meet underserved needs, like poverty, and foster affordable housing by enhancing coordination and developing greater collaboration with local providers and surrounding communities.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

Introduction:

The following provides details on program specific requirements for each of the three entitlement programs: Community Development Block Grant, HOME Investment Partnerships Program and the Emergency Solutions Grants.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	79.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. **A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The City of Pasadena is not utilizing other forms of investment beyond those identified in Section 92.205.

2. **A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

Recapture Provisions:

The City of Pasadena will enforce the Recapture Provisions in cases where HOME funds are provided as a direct subsidy to a homebuyer. Recaptured funds as a result of property being sold, rented, or vacated within the affordability period must be used for HOME eligible projects. Recaptured funds are not considered program income and cannot be used for planning and administrative costs. *Direct HOME subsidy* is the entire amount of HOME assistance that enabled the homebuyer to purchase the home. The direct subsidy includes down payment assistance, closing cost, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

The HOME rule limits recapture to available net proceeds. Therefore, the City can only recapture what is available from net proceeds. Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The City of Pasadena will reduce the amount of direct HOME subsidy on a prorate basis for the time the original homebuyer has owned and occupied the home, measured against the required affordability period.

Resale Provisions:

Resale provisions ensure that the HOME-assisted units remain affordable throughout the entire affordability period. The Resale Provisions are used in cases where HOME funding is provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as "development subsidy", these funds are not repaid by the developer to the City, but remain with the property for the length of the affordability period. Specific examples where resale provisions would be used include:

- Funds are provided to developers for acquisition and development of property or to acquire affordable ownership units;
- Funds are provided for site preparation or improvement, including demolition; and,
- Funds are provided for construction materials and labor.

The City of Pasadena will administer its resale provisions by ensuring that if the property is sold

during the period of affordability, the price at resale provides the original HOME-assisted homebuyer with a fair return on investment. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price.

All HOME-assisted units "designated as affordable units" shall meet the following criteria:

- The subsequent purchaser must be low-income as defined by HOME and occupy the home as the principal residence;
- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes and insurance (PITI) amount to no more than 30 percent of the new purchaser's household monthly income;
- Under no circumstances may the "affordable" sales price exceed 95 percent of the median purchase price for the area; and,
- The City of Pasadena's definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.

Recapture or resale provisions must be detailed and outlined in accordance with 24 CFR 92.254 in marketing brochures, written agreements, and all legal documents with homebuyers. Recapture or resale provisions may be used within a project, but not both. Combining provisions to create hybrids is not allowed.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Affordability for homeownership projects undertaken using the recapture provision shall be ensured through the use of real estate lien notes and/or restrictive covenants outlining the City's recapture provisions. Homeownership projects undertaken using the resale provision shall use deed restrictions, covenants running with the land, or other similar mechanisms per 92.254(a)(5)(i)(A) to ensure the resale requirements are met. The period of affordability is based on the total amount of HOME funds invested in the housing project. Recapture and resale provisions adopted by the City of Pasadena are included within Appendix III, Unique Appendices.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Pasadena does not anticipate using HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment).

Written Standards for providing ESG assistance are included within the *Unique Appendices*.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care (COC) in the Houston area has established a centralized and coordinated assessment system that meets HUD requirements. The Coordinated Access System (CAS) institutes consistent and uniform assessment and referral processes to determine and secure the most appropriate response to each individual or family's immediate and long-term housing needs. The Coordinated Access System is designed to 1) allow anyone who needs assistance to know where to go to get that assistance, to be assessed in a standard and consistent way, and to connect with the housing /services that best meet their needs; 2) ensure clarity, transparency, consistency and accountability for homeless clients, referral sources and homeless service providers throughout the assessment and referral process; 3) facilitate exits from homelessness to stable housing in the most rapid manner possible given available resources; 4) ensure that clients gain access as efficiently and effectively as possible to the type of intervention most appropriate to their immediate and long-term housing needs; 5) ensure the people who have been homeless the longest and/or are the most vulnerable have priority access to scarce permanent supportive housing resources.

Several roles play a part in the operation of the Coordinated Access System. These roles include; the Coordinating Entity, which is responsible for the daily administration of the Coordinated Access System (The Coalition for the Homeless Houston/Harris County serves as the Coordinated Entity); the Project Manager (staffed by the Coordinating Entity); Assessment Hubs, which are selected agency sites that provide prompt access to intake and assessments; Housing Assessors, who complete the Coordinated Access Housing Assessment using HMIS; Housing Navigators, who begin the process of securing an identified, available unit; Receiving Programs, which are all Permanent Supportive Housing , Rapid Re-Housing, and Transitional Housing programs and have responsibilities that include reporting vacancies to the Coordinated Entity and responding to referrals from the Coordinated Access System; and Authorized User Agencies; which are housing providers that choose to or are required to participate in the Coordinated Access System and have access to the Homeless

Management Information System (HMIS) database.

The pathway through the Coordinated Access System includes the following steps:

- 1) Connecting to the Coordinated Access System/Initial Requests for Services
 - 2) Housing Assessment
 - 3) Housing Match
 - 4) Housing Referral
 - 5) Housing Navigation
3. **Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The City of Pasadena releases a public notice as notification of fund availability to solicit ESG Program eligible projects. The Community Development Department then reviews and evaluates the proposed applications based on completion of the application, program eligibility, and capacity and effectiveness of the organizations serving the community. The Community Development Advisory Board, which consists of representatives appointed by the Mayor and approved by City Council, evaluates the proposed applications and provides funding recommendations for the upcoming program year. During emergency situations, or as authorized by the Director of the Community Development Department, or his/her designee, the Community Development Department may bypass the above referenced process and the Community Development Advisory Board to expedite action and have sole discretion for funding decisions with the final approval of resting with the City of Pasadena City Council.

4. **If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

In an effort to remain in compliance with the homeless participation requirement in 24 CFR 576.405(a), the City of Pasadena remains active within the Coalition for the Homeless and seeks guidance from the Consumer Representatives (previous homeless individuals) which currently hold a position on the Steering Committee. The Community Development Department also makes every effort to attend all seminars and trainings that are provided by the Coalition for Homeless. Through agreements, the City of Pasadena also requires subrecipients to hold at least one chair for a previously homeless individual on their Board of Directors.

The City has ensured at least one agency funded through ESG has a homeless or formerly

homeless individual in a position to offer recommendations on policies and services funded under ESG. The City also consults with formerly homeless individuals through subrecipient agencies and takes their input into consideration in the development of the City's Annual Action Plan. At this time, the City does not have a previously homeless representative on the Community Development Advisory Board.

5. Describe performance standards for evaluating ESG.

An executed agreement between the City of Pasadena and the subrecipient is required for all activities funded by HUD allocations, prior to project implementation and expenditure of funds. The agreement will provide the basis for all expenditures, monitoring of project production, timeliness, and compliance.

In addition to delineating the basic standards and regulations in effect for the particular funding source, the agreement will set forth responsibilities and procedures for each party, establish performance and product measures, and specify monitoring review schedules and compliance terms. The agreement ensures that the program is implemented and completed in a time and cost effective manner, and in accordance with all applicable statutory requirements.

The City of Pasadena will continue to partner with the Coalition for the Homeless and other ESG grantees within the Continuum to end and prevent homelessness. As the program regulations change, the City will update program policies as appropriate to ensure an effective program is operating within compliance. The City is constantly seeking to improve the ESG program and maximize both the quality and quantity of services provided to the City's homeless and those who are at risk of becoming homeless.

Appendix I

Citizen Participation



PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearing

The City of Pasadena is committed to providing opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of programs administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to participate in a Citizen Review Public Hearing. We would like to hear your experiences in our program, interests in becoming a part of our program and what services you feel would benefit our community throughout the upcoming Program Year 2021.

A virtual public hearing will be held via Zoom by the City of Pasadena Community Development Department on **Thursday, February 4, 2021 from 10:00 a.m. – 11:00 a.m.** The Zoom link will be posted Wednesday, February 3, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo Comunitario desea extender una invitación a todos los residentes, negocios, proveedores de servicios y organizaciones sin fines de lucro locales dentro de la Ciudad de Pasadena para que participen en una Audiencia Pública de Revisión Ciudadana. Nos gustaría escuchar sus experiencias con nuestro programa, interés en formar parte de nuestro programa y qué servicios sienten beneficiaría a nuestra comunidad a lo largo del próximo programa en el año 2021.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom **el jueves 4 de febrero de 2021 de 10:00 a.m. a 11:00 a.m.** El enlace Zoom se publicará el miércoles 3 de febrero de 2021 en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Todas las partes interesadas están invitadas a participar. Envíe todos los comentarios escritos a la siguiente dirección:

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De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

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<u>Sales Rep.</u> 0630-HOU	<u>Customer Account</u> 20019856	<u>Payor Account</u> 20019856	<u>Ordered By</u> Sara Z. Rogers
<u>Order Taker</u> cwoxford	<u>Customer Address</u> 1149 ELLSWORTH DR PASADENA TX 775064858 USA	<u>Payor Address</u> 1149 ELLSWORTH DR PASADENA TX 775064858 USA	<u>Customer Fax</u> 7134757037
<u>Order Source</u>	<u>Customer Phone</u> 7134754994	<u>Payor Phone</u> 7134754994	<u>Customer EMail</u>
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Ad Order Notes

<u>Gross Amount</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
1,109.97	\$357.00	\$0.00	\$357.00	Credit Card	\$0.00	\$357.00

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0034084471-01	Legal	AdBooker	
<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released No</u>	<u>Pick Up</u>

<u>Ad Size</u>	<u>Color</u>
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De acuerdo con el Acta Americana de Deshabilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servi-

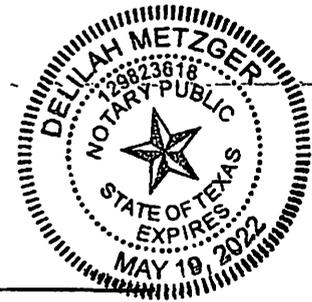
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<u>Product</u>	<u>Placement</u>	<u>Position</u>
HCN Bay Area Citizen	Legals	Legal Notices
HCN Pasadena Citizen	Legals	Legal Notices
HCN Pearland Journal	Legals	Legal Notices
HOU Online	Legals	Legal Notices

<u>First Run Date</u>	<u>Last Run Date</u>
Wednesday, January 20, 2021	Wednesday, January 20, 2021
Wednesday, January 20, 2021	Wednesday, January 20, 2021
Wednesday, January 20, 2021	Wednesday, January 20, 2021
Wednesday, January 20, 2021	Wednesday, January 20, 2021

Victoria Bond & IR Clark
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 21st Day of January A.D. 2021



[Signature]
Notary Public in and for the State of Texas

PUBLIC NOTICE
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Community Development
Citizen Review Public Hearing

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Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo Comunitario desea extender una invitación a todos los residentes, negocios, proveedores de servicios y organizaciones sin fines de lucro locales dentro de la Ciudad de Pasadena para que participen en una Audiencia Pública de Revisión Ciudadana. Nos gustaría escuchar sus experiencias con nuestro programa, interés en formar parte de nuestro programa y qué servicios sienten beneficiaría a nuestra comunidad a lo largo del próximo programa en el año 2021.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom el **jueves 4 de febrero de 2021 de 10:00 a.m. a 11:00 a.m.** El enlace Zoom se publicará el **miércoles 3 de febrero de 2021** en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Noticias>. Todas las partes interesadas están invitadas a participar. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
ATTN: Evaluación del Ciudadano
P.O. Box 672
Pasadena, TX 77501

Correo Electrónico:
CommDev@pasadenatx.gov
Teléfonos: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Citizen Review Public Hearing Sign In
February 4, 2021
10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara Rogers	(713) 475-4910	Community Development	smzarvala@pasadenatx.gov
Kayla Coberley	x4994	Comm. Dev.	Kcoberley@pasadenatx.gov



Public Hearing
February 4, 2021
10:00 – 11:00 a.m.

Citizen Review Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature



PUBLIC NOTICE

2021 CDBG/HOME CONSOLIDATED PROGRAM NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,271,521 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,716,879) and HOME Investment Partnerships (HOME) Program (\$554,642).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on **March 4, 2021**. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before **Friday, March 19, 2021 by 4:00 P.M.** For further guidance on application submittal, refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of

Pasadena HOME Investment Partnerships Program (HOME) Application made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Department on **March 5, 2021 at 10:00 a.m. – 11:00 a.m.** to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom link will be posted on **March 4, 2021** on the City of Pasadena webpage at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate; this meeting is not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



NOTICIA PÚBLICA
2021 CDBG/HOME PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACIÓN Y SOLICITUD SIN FINES DE LUCRO / SU
BENEFICIARIO

La ciudad de Pasadena espera recibir aproximadamente \$ 2,271,521 en subvenciones federales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,716,879) y Programa de asociaciones de inversión HOME (HOME) (\$554,642).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el Año del Programa Consolidado CDBG/HOME 2021. La financiación se priorizará para el beneficio principalmente de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que proporcionarán un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad pública durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicación estará disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el 4 de marzo de 2021. Todas las organizaciones sin fines de lucro, beneficiarios secundarios, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripción general de los programas, orientación sobre la solicitud, fechas límite e información de contacto. Si tiene alguna pregunta o si no tiene acceso a Internet, comuníquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberán enviar tres (3) copias sin encuadernar con firmas “ORIGINALES” en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 **el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M.** Para obtener más orientación sobre la presentación de la solicitud, consulte la Solicitud de subvención en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la Solicitud del Programa de asociaciones de inversión HOME de la ciudad de Pasadena (HOME) disponible en la página web de Desarrollo comunitario de la ciudad de Pasadena en [https://www.pasadenatx.gov/280/Subrecipient- Organization-Information](https://www.pasadenatx.gov/280/Subrecipient-Organization-Information). No se aceptarán solicitudes tardías y se le devolverán al solicitante sin abrir.

PRECAUCIÓN: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG y HOME se reciban en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una reunión pública virtual a través de Zoom **el 5 de marzo de 2021 de 10:00 a.m. a 11:00 a.m.** para repasar cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y/o el paquete de solicitud. El enlace Zoom se publicará **el 4 de marzo de 2021** en la página web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Se invita a participar a todas las partes interesadas; esta reunión no es obligatoria.

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PUBLIC NOTICE

**2021 CDBG/HOME CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS**

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NOTICIA PUBLICA

2021 CDBG/HOME PROGRAMA CONSOLIDADO

PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO

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Las areas de financiacion prioritarias incluyen:

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**Hearst Newspapers, LLC
Order Confirmation**

<u>Ad Order Number</u> 0034093243	<u>Customer</u> CITY OF PASADENA/ COMM. DEV	<u>Payer Customer</u> CITY OF PASADENA/ COMM. DEV	<u>PO Number</u>
<u>Sales Rep.</u> 0630-HOU	<u>Customer Account</u> 20015087	<u>Payer Account</u> 20015087	<u>Ordered By</u> Sara Z. Rogers
<u>Order Taker</u> cwoford	<u>Customer Address</u> 1149 ELLSWORTH DR FL 5 PASADENA TX 775064858 USA	<u>Payer Address</u> 1149 ELLSWORTH DR FL 5 PASADENA TX 775064858 USA	<u>Customer Fax</u>
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Invoice Text
order confirmed

Ad Order Notes

<u>Gross Amount</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
1,177.08	\$1,177.08	\$0.00	\$1,177.08	Credit Card	\$0.00	\$1,177.08

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0034093243-01	Legal Display	New Build	
<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released</u>	<u>Pick Up</u>
		No	
<u>Ad Size</u>	<u>Color</u>		
3 X 12.00"			

**PUBLIC NOTICE
2021 CODE/PLAN/Z CONSOLIDATED PROGRAM
PROPOSIT/SUBSEQUENT PLANNING AND APPLICATION PROCESS**

<u>Product</u>	<u>Placement</u>	<u>Position</u>	<u>First Run Date</u>	<u>Last Run Date</u>
HCN Bay Area Citizen	Legals	Legal Notices	Wednesday, February 17, 202	Wednesday, February 17, 202
HCN Pasadena Citizen	Legals	Legal Notices	Wednesday, February 17, 202	Wednesday, February 17, 202
HCN Peartland Journal	Legals	Legal Notices	Wednesday, February 17, 202	Wednesday, February 17, 202

CLASSIFIED Merchandise | Real Estate | Auto | Auctions | Business Opportunities

Marketplace

SOUTHEASTTEXAS.COM TO ADVERTISE: Call (855) 722-3900

How to pay for your ads: All payments due upon receipt of your ad. Payment methods accepted: VISA, MC, AMEX, Discover, check by phone. You may cancel your ad at any time, however, cost will remain the same. Rates are non-transferable to new ads. Some restrictions apply.

Business Hours: Classified Department: 8am-5pm, Mon-Fri
Publication Dates:
Corros Courier: Mon-Sun; Katy Rancher & Woodlands Villager: Thur & Sun
All other Pubs: Wednesday Only

Real Estate

For Rent/Lease
Essential need locations are required to be licensed by the Texas Real Estate Commission (P.O. Box 12188, Austin, Texas 78727-1218). 1-800-250-8732 or 512-465-3960. Locations may advertise apartment units in general terms and all units may not have the same features. The amount of rent quoted is an approximation may be the starting rent for a lease only or for a lease which does not have all advertised features.

Area Details
SOUTHEAST SMALL House | On Taylor Lake. Perfect single or couple w/ 4420 1/2 Beacon Hill Dr., Seabrook, TX 77586. \$1000/mo. Call 713-823-0676

Autos & More

Miscellaneous
Type Details
ANTIQUE CONROE Winter Automotive Swap Meet & Car Corral | Feb. 19th - 21st @ Montgomery Co. Fairgrounds/Conroe, Spectators Free Parking, Preregister now, (301) 249-7667 hotrodsusa.com

LEGAL NOTICES

Legal Bids & Proposals | Legal Bids & Proposals | Legal Bids & Proposals

PASADENA INDEPENDENT SCHOOL DISTRICT is soliciting Competitive Sealed Proposals for construction of the Bondy Intermediate HVAC Upgrades Phase 2. CSP #21P-018LP until 2:00 PM on Thursday, March 4, 2021. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view plans and specifications to submit their response at the following link: <https://pasadenaisd.lanwave.net>.

PASADENA INDEPENDENT SCHOOL DISTRICT is soliciting Competitive Sealed Proposals for Floor Material & Installation Services, CSP #21P-019MM until 10:00 AM, Tuesday, March 23, 2021. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view specifications and submit their response at the following link: <https://pasadenaisd.lanwave.net>.

PASADENA INDEPENDENT SCHOOL DISTRICT is soliciting Request for Proposals for Food and Catering Services, RFP #21R-021LL until 2:00 PM, Monday, March 29, 2021. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view specifications and submit their response at the following link: <https://pasadenaisd.lanwave.net>.

LEGAL NOTICES

Legal Bids & Proposals | Legal Bids & Proposals | Legal Bids & Proposals

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Notice of Application and Preliminary Decision for Industrial Hazardous Waste Remediation
Permit No. 5028

APPLICATION AND PRELIMINARY DECISION. Clean Harbors Deer Park, LLC, 227 Independence Parkway South, La Porte, Harris County, Texas 77571, a commercial hazardous and non-hazardous waste management facility, has applied to the Texas Commission on Environmental Quality (TCEQ) for a Class 3 Modification to Permit No. 5009, for the addition of a new materials processing building (Solid Management Building) and associated tanks T-101 and T-102. The facility is located at 227 Independence Parkway South, Deer Park, Harris County, Texas 77571. The TCEQ received this application on 1/14/21. The following information is being provided to the public in a general location as provided in a public hearing and a notice of public hearing or notice of public hearing. For each location, refer to the application.

The TCEQ Executive Director has reviewed this action for consistency with the goals and policies of the Texas Coastal Management Program (CMP) in accordance with the regulations of the Coastal Conservation Council (CCC), and has determined that the action is consistent with the applicable CCC goals and policies.

The TCEQ Executive Director has completed the technical review of the application and prepared a draft permit. The draft permit, if approved, will establish the conditions under which the facility may operate. The Executive Director has made a preliminary decision that this permit, if issued, meets all statutory and regulatory requirements. The permit application, Executive Director's preliminary decision, and draft permit are available for viewing and copying at the City of Deer Park Public Library, 300 Center Street, Deer Park, Harris County, Texas 77571.

PUBLIC COMMENT / PUBLIC MEETING. The public has a public meeting via accessible electronic web media on August 3, 2021 at 10:00 AM. You may submit additional public comments or request another public meeting about this application. The purpose of a public meeting is to provide the opportunity to submit comments or to ask questions about the application. TCEQ will accept comments and questions until the public hearing. If there is a significant degree of public interest in the application of a requested public hearing, a public hearing is not a contested case hearing.

OPPORTUNITY FOR A CONTESTED CASE HEARING. After the deadline for submitting public comments, the Executive Director will consider all timely comments and prepare a response to all relevant and material or significant public comments. Unless the application is directly related to a contested case hearing, the response to comments will be mailed to everyone who submitted public comments and to those persons who are on the mailing list for this application. If comments are received, the mailing will also provide instructions for requesting a contested case hearing or reconsideration of the Executive Director's decision. A contested case hearing is a proceeding similar to a civil trial in a state district court.

TO REQUEST A CONTESTED CASE HEARING, YOU MUST IDENTIFY THE FOLLOWING ITEMS IN YOUR REQUEST: name; name; address; phone; applicant's name and permit number; the location and distance of your property activities relative to the facility; a specific description of how you would be adversely affected by the facility in a way not covered by the general public; a list of all interested persons; if filed on behalf of a group or association, the request must designate the group's representative for receiving future correspondence concerning the matter and physical address of an individual member of the group who would be adversely affected by the facility or activity; explain how and why the member would be affected, and explain how the interests the group seeks to protect are related to the group's purpose.

Following the close of all applicable comment and request periods, the Executive Director will forward the application and all relevant and material or significant public comments, the response to comments, and any request for reconsideration or for a contested case hearing to the TCEQ Commissioners for their consideration at a scheduled public hearing or public meeting. The Commission may only grant a request for a contested case hearing on issues the regulator submitted in their timely comments that were not subsequently withdrawn.

If a hearing is granted, the conduct of a hearing will be limited to relevant issues of fact or mixed questions of fact and law that are disputed and material to the Commission's decision on the application. The hearing will be the final period of the permit application process. The Executive Director will issue final approval of the application unless a timely completed case hearing request or request for reconsideration is filed. The Executive Director will not issue final approval of the permit until after the hearing and the application is forwarded to the TCEQ Commissioners for their consideration at a scheduled public hearing or public meeting.

MAILING LIST. If you submit public comments, a request for a contested case hearing or a request for reconsideration of the Executive Director's decision, there will be added to the mailing list for the Commission to receive future notices. The mailing list will be used to notify you of the hearing, public meeting, or public hearing. The mailing list will be used to notify you of the hearing, public meeting, or public hearing. The mailing list will be used to notify you of the hearing, public meeting, or public hearing.

INFORMATION AVAILABLE ONLINE. For details about the application, visit <https://www.tceq.texas.gov>. Once you have accessed the CID page, click on the "Public Comment" link. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>.

AGENCY CONTACTS AND INFORMATION. All public comments and requests must be submitted within 45 days from the date of newspaper publication of this notice. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>.

EXECUTIVE DIRECTOR ACTION. The Executive Director may issue final approval of the application unless a timely completed case hearing request or request for reconsideration is filed. The Executive Director will not issue final approval of the permit until after the hearing and the application is forwarded to the TCEQ Commissioners for their consideration at a scheduled public hearing or public meeting.

MAILING LIST. If you submit public comments, a request for a contested case hearing or a request for reconsideration of the Executive Director's decision, there will be added to the mailing list for the Commission to receive future notices. The mailing list will be used to notify you of the hearing, public meeting, or public hearing. The mailing list will be used to notify you of the hearing, public meeting, or public hearing.

INFORMATION AVAILABLE ONLINE. For details about the application, visit <https://www.tceq.texas.gov>. Once you have accessed the CID page, click on the "Public Comment" link. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>.

AGENCY CONTACTS AND INFORMATION. All public comments and requests must be submitted within 45 days from the date of newspaper publication of this notice. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>. For more information, visit <https://www.tceq.texas.gov>.

EXECUTIVE DIRECTOR ACTION. The Executive Director may issue final approval of the application unless a timely completed case hearing request or request for reconsideration is filed. The Executive Director will not issue final approval of the permit until after the hearing and the application is forwarded to the TCEQ Commissioners for their consideration at a scheduled public hearing or public meeting.

LEGAL NOTICES

Legal/Public Notices | Legal/Public Notices | Legal/Public Notices

PUBLIC NOTICE

2021 CDBG/HOME CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,271,321 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,714,879) and HOME Investment Partnerships (HOME) Program (\$554,442).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 Consolidated Program. Funding will be prioritized for the benefit of primarily low- to moderate-income households in the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents.
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts.
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies.
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development website at <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process> on March 4, 2021. All interested parties, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop Powerpoint for an overview of the program, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CD@pasadenatexas.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City Secretary's Office, 1149 E. Elsworth Dr., Suite 200, Pasadena, Texas 77506 on or before Friday, March 11, 2021 by 4:00 PM. For further guidance on application submission, refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of Pasadena HOME Investment Partnerships Program (HOME) Application made available on the City of Pasadena Community Development website at <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process>. Late applications will not be accepted.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Department on March 11, 2021 at 10:00 AM. The meeting will be open to all interested parties to the Application Workshop Powerpoint and/or application packet. The Zoom link will be posted on March 4, 2021 on the City of Pasadena website at <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process>. All interested parties are invited to participate; this meeting is not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2989 (V). If you are deaf or hard of hearing, you may use a relay service to contact the City of Pasadena. The City will provide assistance and/or translation for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

NOTICIA PUBLICA

2021 CDBG/HOME PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO

La ciudad de Pasadena espera recibir aproximadamente \$2,271,321 en subvenciones federales para 2021: Programa de subvenciones de desarrollo comunitario (CDBG) (\$1,714,879) y Programa de asociaciones de inversión HOME (HOME) (\$554,442).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de identificación y desarrollo de proyectos para el Programa Consolidado 2021. El financiamiento se priorizará para el beneficio principalmente de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que proporcionen un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena.
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles y accesibles para los residentes dentro de los límites de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas.
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y asociaciones sin fines de lucro.
- Fortalecer las vecindades invirtiendo en actividades de servicio público que beneficien a la comunidad.
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad pública durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicación estará disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process> el 4 de marzo de 2021 a las 4:00 P.M. Para obtener más orientación sobre la presentación de la solicitud, consulte la solicitud de subvención en brouque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la solicitud del Programa de asociaciones de inversión HOME de la ciudad de Pasadena (HOME) disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process>. Las solicitudes tardías no serán aceptadas.

Los solicitantes deben enviar tres (3) copias en un envoltorio con firmas "ORIGINAL/ES" en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad de Pasadena, 1149 E. Elsworth Dr., Suite 200, Pasadena, Texas 77506 el viernes 19 de marzo de 2021 a las 4:00 P.M. Para obtener más orientación sobre la presentación de la solicitud, consulte la solicitud de subvención en brouque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la solicitud del Programa de asociaciones de inversión HOME de la ciudad de Pasadena (HOME) disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatexas.gov/2021/02/16/2021-CDBG-HOME-Consolidated-Program-Application-Process>. Las solicitudes tardías no serán aceptadas.

PRECAUCION: Es la responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG y HOME se reciban en la Oficina del Secretario de la Ciudad de Pasadena antes de la fecha y hora especificada anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

De acuerdo con el Acta Americana de los Derechos de las Personas con Discapacidades, las personas que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o llamar a través de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2989 (V). Si eres sordo o tienes problemas de audición, puedes utilizar un servicio de relevo para comunicarte con la Ciudad de Pasadena. La Ciudad ofrecerá asistencia y/o traducción para todos los residentes que hablen idiomas diferentes, con solicitudes hechas al menos 24 horas antes de la fecha programada para la audiencia pública.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

LEGAL NOTICES

Legal/Public Notices | Legal/Public Notices | Legal/Public Notices

NOTICE OF PUBLIC SALE

Shawnee Funding, LLC, Overland Park, Kansas will offer the following property at public sale at: Auctioneers, Inc., 7930 E. Freeway, Houston, TX 77029 on 02/23/21 commencing at 10:00am
2014 Acre +/- 1800
1870713104443
The property may be inspected by appointment
For the sale, Inquiries: 713-473-6575
Cash sales only.

DEVON SELF STORAGE WILL HOLD A PUBLIC ONLINE AUCTION TO SELL PERSONAL PROPERTY DESCRIBED BELOW BELONGING TO THOSE INDIVIDUALS WHOSE ACCOUNTS ARE CURRENTLY IN ARREARS:
THE PROPERTY HAS BEEN STORED AT Devon Self Storage 40465 Jamboree Parkway, Pasadena, Texas 77055

Shawnee Fall - # 6300 - couch and ottoman, chair, cabinet, toy, bed frame, padding, pictures, tables, chairs, boxes, bench, car, grill, trailer.
Michael Riggs - # 218 - 218 clubs, couch, fish cabinets, tools, boxes, taxidermy, Bikes, portable space heater, pesticide sprayer, metal bed frame, table, bed and screw top mattress, etc.

Property contained in the units will be sold to the highest bidder to satisfy the Lender's lien for rent and other charges in accordance with Chapter 59 of the Texas Property Code. Devon Self Storage reserves the right to sell, maintain, lease and to release bids. Purchases must be made with CASH ONLY and paid at the above referenced facility in order to complete the transaction. The auction will be held and advertised on www.auctioneers.com beginning on February 17, 2021.

NOTICE OF PUBLIC SALE

Trustport Funding, LLC, Overland Park, Kansas will offer the following property at public sale at: Auctioneers, Inc., 7930 E. Freeway, Houston, TX 77029 on 02/23/21 commencing at 10:00am
2015 Volvo V60
41460214443
The property may be inspected by appointment
For the sale, Inquiries: 713-473-6575
Cash sales only.

LEGAL NOTICE FOR PUBLIC HEARING WITH VARIANCE OR SPECIAL EXCEPTION (Virtual Meeting). The Pasadena Planning Commission has received an application to allow a partial replat of T.E. Williams Subdivision being all of Lots 30, 31 & 32 as recorded in Volume 36 Page 67 of the Harris County Map Records for the purpose of creating 4 Residential Lots. The new subdivision name is T.E. Williams Subdivision Partial Replat No. 1. The City will send out written notice of a public hearing with variance to all owners of property within 200' of the boundary of the plat. State law allows a protest when the proposed replat requires variance(s) or special exception(s). The protest must be filed in writing prior to the close of the public hearing. If owners of 20% of the land area within the original plat boundary that is within 200 feet of the replat protest the replat, approval of the replat must receive an affirmative vote of at least three-fourth (3/4) of the Pasadena Planning Commission Members present. In computing the percentage of land area for the purpose of protest, streets and alleys are included. The Pasadena Planning Commission will hold a virtual meeting and public hearing on this replat on Monday, March 8, 2021 at 6:00 PM via Zoom. The video conference will allow for a two-way video/ audio communication with the Pasadena Planning Commission. A link to join the meeting will be provided in the meeting agenda to be posted 72 hours prior to the meeting on the City of Pasadena website: www.pasadenatexas.gov/AgendaCenter. You may contact the Pasadena Planning Department at (713) 475-4882 for any additional information.

LEGAL NOTICE FOR PUBLIC HEARING WITH VARIANCE OR SPECIAL EXCEPTION (Virtual Meeting). The Pasadena Planning Commission has received an application to allow a partial replat of Pasadena Highlands Subdivision being a portion of Lot 155 and all of Lots 158 and 159 as recorded in Volume 18 Page 27 of the Harris County Map Records for the purpose of creating 2 Residential Lots. The new subdivision name is Pasadena Highlands Partial Replat No. 2. The City will send out written notice of a public hearing with variance to all owners of property within 200' of the boundary of the plat. State law allows for protest when the proposed replat requires variance(s) or special exception(s). The protest must be filed in writing prior to the close of the public hearing. If owners of 20% of the land area within the original plat boundary that is within 200 feet of the replat protest the replat, approval of the replat must receive an affirmative vote of at least three-fourth (3/4) of the Pasadena Planning Commission Members present. In computing the percentage of land area for the purpose of protest, streets and alleys are included. The Pasadena Planning Commission will hold a virtual meeting and public hearing on this replat on Monday, March 8, 2021 at 6:00 PM via Zoom. The video conference will allow for a two-way video/ audio communication with the Pasadena Planning Commission. A link to join the meeting will be provided in the meeting agenda to be posted 72 hours prior to the meeting on the City of Pasadena website: www.pasadenatexas.gov/AgendaCenter. You may contact the Pasadena Planning Department at (713) 475-4882 for any additional information.

LEGAL NOTICE FOR PUBLIC HEARING WITH VARIANCE OR SPECIAL EXCEPTION (Virtual Meeting). The Pasadena Planning Commission has received an application to allow a partial replat of Pasadena Highlands Subdivision being a portion of Lot 155 and all of Lots 158 and 159 as recorded in Volume 18 Page 27 of the Harris County Map Records for the purpose of creating 2 Residential Lots. The new subdivision name is Pasadena Highlands Partial Replat No. 2. The City will send out written notice of a public hearing with variance to all owners of property within 200' of the boundary of the plat. State law allows for protest when the proposed replat requires variance(s) or special exception(s). The protest must be filed in writing prior to the close of the public hearing. If owners of 20% of the land area within the original plat boundary that is within 200 feet of the replat protest the replat, approval of the replat must receive an affirmative vote of at least three-fourth (3/4) of the Pasadena Planning Commission Members present. In computing the percentage of land area for the purpose of protest, streets and alleys are included. The Pasadena Planning Commission will hold a virtual meeting and public hearing on this replat on Monday, March 8, 2021 at 6:00 PM via Zoom. The video conference will allow for a two-way video/ audio communication with the Pasadena Planning Commission. A link to join the meeting will be provided in the meeting agenda to be posted 72 hours prior to the meeting on the City of Pasadena website: www.pasadenatexas.gov/AgendaCenter. You may contact the Pasadena Planning Department at (713) 475-4882 for any additional information.

LEGAL NOTICE FOR PUBLIC HEARING WITH VARIANCE OR SPECIAL EXCEPTION (Virtual Meeting). The Pasadena Planning Commission has received an application to allow a partial replat of Pasadena Highlands Subdivision being a portion of Lot 155 and all of Lots 158 and 159 as recorded in Volume 18 Page 27 of the Harris County Map Records for the purpose of creating 2 Residential Lots. The new subdivision name is Pasadena Highlands Partial Replat No. 2. The City will send out written notice of a public hearing with variance to all owners of property within 200' of the boundary of the plat. State law allows for protest when the proposed replat requires variance(s) or special exception(s). The protest must be filed in writing prior to the close of the public hearing. If owners of 20% of the land area within the original plat boundary that is within 200 feet of the replat protest the replat, approval of the replat must receive an affirmative vote of at least three-fourth (3/4) of the Pasadena Planning Commission Members present. In computing the percentage of land area for the purpose of protest, streets and alleys are included. The Pasadena Planning Commission will hold a virtual meeting and public hearing on this replat on Monday, March 8, 2021 at 6:00 PM via Zoom. The video conference will allow for a two-way video/ audio communication with the Pasadena Planning Commission. A link to join the meeting will be provided in the meeting agenda to be posted 72 hours prior to the meeting on the City of Pasadena website: www.pasadenatexas.gov/AgendaCenter. You may contact the Pasadena Planning Department at (713) 475-4882 for any additional information.

Product

Date

Class

Page

Victoria Bond *K Chuk
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 17th Day of February A.D. 2021



Erika Acevedo
Notary Public in and for the State of Texas



PUBLIC NOTICE

2021 CDBG/HOME CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,271,521 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,716,879) and HOME Investment Partnerships (HOME) Program (\$554,642).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on March 4, 2021. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before Friday, March 19, 2021 by 4:00 P.M. For further guidance on application submission, refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of Pasadena HOME Investment Partnerships Program (HOME) Application made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Department on March 5, 2021 at 10:00 a.m. - 11:00 a.m. to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom link will be posted on March 4, 2021 on the City of Pasadena webpage at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate; this meeting is not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública o petición de por lo menos 24 horas antes.



NOTICIA PUBLICA

2021 CDBG/HOME PROGRAMA CONSOLIDADO

PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO

La ciudad de Pasadena espera recibir aproximadamente \$ 2,271,521 en subvenciones federales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,716,879) y Programa de asociaciones de inversión HOME (HOME) (\$554,642).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el Año del Programa Consolidado CDBG/HOME 2021. La financiación se priorizará para el beneficio principalmente de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que proporcionarán un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invitando en actividades de servicio público que benefician a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad pública durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicación estará disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el 4 de marzo de 2021. Todas las organizaciones sin fines de lucro, beneficiarias secundarias, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripción general de los programas, orientación sobre la solicitud, fechas límite e información de contacto. Si tiene alguna pregunta o si no tiene acceso a internet, comuníquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberán enviar tres (3) copias sin encuadernar con firmas "ORIGINALES" en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M. Para obtener más orientación sobre la presentación de la solicitud, consulte la Solicitud de subvención en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la Solicitud del Programa de asociaciones de inversión HOME de la ciudad de Pasadena (HOME) disponible en la página web de Desarrollo Comunitario de la ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. No se aceptarán solicitudes tardías y se le

devolver en el solicitante sin abrir.

PRECAUCION: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG y HOME se reciben en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una reunión pública virtual a través de Zoom el 5 de marzo de 2021 de 10:00 a.m. a 11:00 a.m. para responder cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y/o el paquete de solicitud. El enlace Zoom se publicará el 4 de marzo de 2021 en la página web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Noticias>. Se invita a participar a todas las partes interesadas; esta reunión no es obligatoria.

De acuerdo con el Acta Americana de Derechos Habilitados, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2989 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés; peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



PUBLIC NOTICE
2021 CDBG/HOME CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,271,521 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,716,879) and HOME Investment Partnerships (HOME) Program (\$554,642).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on **March 4, 2021**. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before **Friday, March 19, 2021 by 4:00 P.M.** For further guidance on application submittal, refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of

Pasadena HOME Investment Partnerships Program (HOME) Application made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Department on **March 5, 2021 at 10:00 a.m. – 11:00 a.m.** to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom link will be posted on **March 4, 2021** on the City of Pasadena webpage at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate; this meeting is not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



NOTICIA PÚBLICA
2021 CDBG/HOME PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACIÓN Y SOLICITUD SIN FINES DE LUCRO / SU
BENEFICIARIO

La ciudad de Pasadena espera recibir aproximadamente \$ 2,271,521 en subvenciones federales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,716,879) y Programa de asociaciones de inversión HOME (HOME) (\$554,642).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el Año del Programa Consolidado CDBG/HOME 2021. La financiación se priorizará para el beneficio principalmente de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que proporcionarán un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad pública durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicación estará disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el 4 de marzo de 2021. Todas las organizaciones sin fines de lucro, beneficiarios secundarios, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripción general de los programas, orientación sobre la solicitud, fechas límite e información de contacto. Si tiene alguna pregunta o si no tiene acceso a Internet, comuníquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberán enviar tres (3) copias sin encuadernar con firmas “ORIGINALES” en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 **el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M.** Para obtener más orientación sobre la presentación de la solicitud, consulte la Solicitud de subvención en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la Solicitud del Programa de asociaciones de inversión HOME de la ciudad de Pasadena (HOME) disponible en la página web de Desarrollo comunitario de la ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. No se aceptarán solicitudes tardías y se le devolverán al solicitante sin abrir.

PRECAUCIÓN: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG y HOME se reciban en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una reunión pública virtual a través de Zoom **el 5 de marzo de 2021 de 10:00 a.m. a 11:00 a.m.** para repasar cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y/o el paquete de solicitud. El enlace Zoom se publicará **el 4 de marzo de 2021** en la página web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Se invita a participar a todas las partes interesadas; esta reunión no es obligatoria.

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

CLASSIFIED SOUTHEASTTEXAS.COM TO ADVERTISE: Call (855) 722-3900

marketplace

Real Estate For Sale | For Rent | Services

For Rent/Lease

Residential rental locations are required to be licensed by the Texas Real Estate Commission (P.O. Box 12188, Austin, Texas 78721-2188; 1-800-252-8732 or 512-465-3700). Locations may advertise apartment units for general terms and all units may not have them. The amount to be quoted in an advertisement may be the starting rent for a basic unit or for a unit which does not have all advertised features.

Area Details

SOUTHEAST SMALL HOUSE | 1 on Taylor Lake, Perfect single or couple → 4420 1/2 Beacon Hill Dr., Seabrook, TX 77586, \$1,000/mo., Call 713-823-0576

LEGAL NOTICES hcnlegals@hcnonline.com (855) 722-3900

Legal Bids & Proposals Legal Bids & Proposals Legal Bids & Proposals

PASADENA INDEPENDENT SCHOOL DISTRICT

is soliciting Competitive Sealed Proposals for Floor Material & Installation Services, CSP #21P-019MM until 10:00 AM, Tuesday, March 23, 2021. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view specifications and submit their response at the following link: <https://pasadenaisd.lanvoware.net>.

PASADENA INDEPENDENT SCHOOL DISTRICT

is soliciting Request for Proposals for Food and Catering Services, RFP #21R-021LL until 2:00 PM, Monday, March 29, 2021. Proposals will be submitted online in the Pasadena ISD eBid System. Vendors may login to view specifications and submit their response at the following link: <https://pasadenaisd.lanvoware.net>.

Legal/PUBLIC Notices Legal/PUBLIC Notices TABC Notices

DEVON SELF STORAGE WILL HOLD A PUBLIC ONLINE AUCTION TO SELL PERSONAL PROPERTY BELONGING TO SEVERAL INDIVIDUALS LISTED BELOW ON E-BIDDING February 17, 2021 and ending March 4, 2021. THE PROPERTY HAS BEEN STORED AT Devon Self Storage 6545 Almeton Parkway, Pasadena, Texas 77055

Shawn Fair - 6300 - couch and ottoman, china cabinet, toys, bed frame, paintings, pictures, tables, chairs, boxes, books, large mirror.

Michael Jones - # 215 - golf clubs, couch, tv cabinets, toilet, batons, Tardis, deer's skin, portable space heater, pesticide sprayer, metal bed frame, table, bed and armoire and wood bed frame.

Property contained in the units will be sold to the highest bidder to satisfy the landlord's lien for rent and other charges in accordance with Chapter 55 of the Texas Property Code. Devon Self Storage reserves the right to remove items not in compliance with the purchase terms must be made with CASH ONLY, and sale of all the above referenced facility in order to complete the transaction. Auctions will be held and advertised on www.auctioneers.com beginning on February 17, 2021.

NOTICE OF JOINT PUBLIC HEARING

Notice is hereby given that the City Council and the Planning and Zoning Commission of the City of Pasadena, Texas, will hold a joint public hearing and action at City Hall, 710 East San Antonio Street, at 7:30 p.m., on March 23, 2021, at which time the City Council will hear all persons desiring to be heard on or in connection with any matter or matters involving:

1. A proposed amendment to Ordinance No. 1846, the Zoning Ordinance, placing in the Industrial Parks (M2) Zoning District, 1.4777 acres of land in the City of Pasadena, the Outlots of the Town of La Porte, and 2,555 acres or less out of Outlot 618 of the Outlots of the Town of La Porte, and taking the same out of the General Commercial (GC) Zoning District.

2. Having been recommended by the Planning and Zoning Commission as a preliminary report filed with the City Council, which is available for inspection by interested persons, that such amendment be granted. It is requested that all persons interested in the proposed amendment be heard by said Planning and Zoning Commission on or before the time of said report, and may or may not change such proposal to the above described zoning district.

Shannon Bennett, TRMC
City Secretary
Dated this 19th day of February 2021

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

NOTICE OF RECEIPT OF APPLICATION AND INTENT TO OBTAIN WATER QUALITY PERMIT AMENDMENT PERMIT NO. W0090231900

APPLICATION: LINDA INC. 150 Strang Road, La Porte, Texas 77571, which owns a facility that produces liquid and gaseous oxygen, nitrogen and argon by cryogenic air separation process and produces liquid hydrogen by cryogenic process, has applied to the Texas Commission on Environmental Quality (TCEQ) to amend Permit No. W0090231900 (EPA ID No. TX000001) to authorize the installation of a new air separation unit (ASU) and other modifications to the existing ASU. The ASU will be used to produce oxygen, nitrogen and argon for industrial purposes. The permit application, the revision of the ASU, and the modification of permit language, are available for public review at the TCEQ office in Harris County, Texas 77031. The public hearing will be held on February 24, 2021, at 10:00 a.m. at the TCEQ office in Harris County, Texas 77031. The permit application is available for public review at the TCEQ office in Harris County, Texas 77031. The public hearing will be held on February 24, 2021, at 10:00 a.m. at the TCEQ office in Harris County, Texas 77031. The permit application is available for public review at the TCEQ office in Harris County, Texas 77031. The public hearing will be held on February 24, 2021, at 10:00 a.m. at the TCEQ office in Harris County, Texas 77031.

The application is subject to the goals and policies of the Texas State Water Conservation Program and is consistent with the applicable Coastal Management Program goals and policies.

ADDITIONAL NOTICE: TCEQ's Executive Director has determined the application is administratively complete and will conduct a technical review of the application. After technical review of the application is complete, the Executive Director may prepare a preliminary public comment or request a public meeting on this application. Notice of the application and the preliminary public comment and notice of a public meeting, if any, will be mailed to the applicant, the public, and to those who are on the mailing list for this application. This notice and notice of a public meeting, if any, will be mailed to the applicant, the public, and to those who are on the mailing list for this application. If comments are received, the mailing will also provide instructions for requesting reconsideration of the Executive Director's decision and for requesting a contested case hearing. A contested case hearing is a formal proceeding similar to a civil trial in state district court.

TO REQUEST A CONTESTED CASE HEARING, YOU MUST INCLUDE THE FOLLOWING ITEMS IN YOUR REQUEST: your name, address, phone number, applicant's name and personal permit number, the location and distance of your property/activities relative to the facility, and a signed affidavit of the applicant or a representative of the applicant. If you are a member of the public, you must also include the following information: your name, address, phone number, and a signed affidavit of the applicant or a representative of the applicant. If you are a member of the public, you must also include the following information: your name, address, phone number, and a signed affidavit of the applicant or a representative of the applicant.

ADDITIONAL NOTICE: TCEQ's Executive Director has determined the application is administratively complete and will conduct a technical review of the application. After technical review of the application is complete, the Executive Director may prepare a preliminary public comment or request a public meeting on this application. Notice of the application and the preliminary public comment and notice of a public meeting, if any, will be mailed to the applicant, the public, and to those who are on the mailing list for this application. This notice and notice of a public meeting, if any, will be mailed to the applicant, the public, and to those who are on the mailing list for this application. If comments are received, the mailing will also provide instructions for requesting reconsideration of the Executive Director's decision and for requesting a contested case hearing. A contested case hearing is a formal proceeding similar to a civil trial in state district court.

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Legal/PUBLIC Notices Legal/PUBLIC Notices Legal/PUBLIC Notices

PUBLIC NOTICE NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena, Texas, is soliciting applications for the 2021 Community Development Block Grant (CDBG) Program (817.75.2987) and HOME Investment Partnerships (HOME) Program (817.75.2987).

The City of Pasadena, Texas, Community Development Department will begin the planning and development process for the 2021 CDBG Program. Funding will be available for the benefit of primarily low- to moderate-income population within the City of Pasadena. Each project will produce a project plan that addresses the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate deteriorating infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents.
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents with low-income guidelines by offering CDBG and HOME funds to assist with housing rehabilitation efforts.
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies.
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs and;
- Ensure fair housing choice opportunities to all residents of Pasadena.

The interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena website at www.pasadenatexas.gov on or before March 4, 2021. All non-profit, for-profit, community, and other organizations interested in applying for funding should refer to the City of Pasadena City Department and other organizations for more information regarding the application process. If you have any questions, you may contact the City of Pasadena at (817) 752-7274 or (817) 752-7275.

Applicants must submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of correspondence to the City of Pasadena, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before Friday, March 12, 2021 by 4:00 P.M. An application on submission must refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of Pasadena HOME Investment Partnerships Program (817.75.2987) Application and/or City of Pasadena Community Development Department website at <http://www.pasadenatexas.gov/286/Information>. Late applications will not be accepted, and will be returned to the applicant.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received by the City Secretary's Office prior to the date and time specified above. Receipt of application in any other office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Workshop on March 3, 2021 at 10:00 a.m. - 11:00 a.m. To view any questions related to the Application Workshop PowerPoint or for more information, please contact the City of Pasadena at (817) 752-7274 or (817) 752-7275. The meeting will be held on March 3, 2021 at 10:00 a.m. - 11:00 a.m. To view any questions related to the Application Workshop PowerPoint or for more information, please contact the City of Pasadena at (817) 752-7274 or (817) 752-7275.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communication) to attend the meeting should contact the City of Pasadena at (817) 752-7274 or (817) 752-7275. The City of Pasadena, Texas, is soliciting applications for the 2021 CDBG Program. Funding will be available for the benefit of primarily low- to moderate-income population within the City of Pasadena. Each project will produce a project plan that addresses the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

NOTICIA PUBLICA PROCESO DE FINANCIACION Y SOLICITUD SIN FINES DE LUCRO Y SUBBENEFICARIO

La ciudad de Pasadena solicita recibir aplicaciones para el subprograma de subvenciones de inversión (HOME) (817.75.2987) y Programa de asociaciones de inversión (CDBG) (817.75.2987). El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo del Año del Programa Consolidado 2021. La financiación se orientará para el mejoramiento de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que atiendan las necesidades de la comunidad de Pasadena como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura deteriorada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena.
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles para los residentes dentro de los límites de los ingresos medidos (la utilización de los fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas).
- Reducir la homelessness al proporcionar servicios de apoyo a través de refugios locales y servicios sin fines de lucro.
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales.
- Garantizar que todas las personas tengan acceso a todos los residentes de Pasadena.

En áreas de la seguridad pública durante la actual pandemia de COVID-19 el PowerPoint del Taller de Aplicación estará disponible en línea en el sitio web de Desarrollo Comunitario de la Ciudad de Pasadena en www.pasadenatexas.gov el o antes del 4 de marzo de 2021. Todos los solicitantes interesados en aplicar para fondos de inversión o subvenciones de inversión deben referirse al sitio web de la ciudad de Pasadena y a otros departamentos de la ciudad de Pasadena para obtener más información. Si tiene alguna pregunta o si necesita asistencia, puede contactar a la ciudad de Pasadena al (817) 752-7274 o al (817) 752-7275.

Los solicitantes deberán enviar tres (3) copias sin encuadernar con firmas "ORIGINALES" en un sobre sellado o aseguradas a la Oficina del secretario de la Ciudad de Pasadena, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 el viernes 12 de marzo de 2021 a las 4:00 P.M. Para obtener más orientación sobre la presentación de la solicitud, consulte la información en el sitio web de desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la solicitud del Programa de asociaciones de inversión (HOME) de la ciudad de Pasadena (HOME) disponible en el sitio web de desarrollo comunitario de la ciudad de Pasadena en <http://www.pasadenatexas.gov/286/Information>. No se aceptarán solicitudes tardías y no se devolverán las solicitudes.

PRECAUCION: Es la responsabilidad del solicitante asegurarse de que sus solicitudes de financiamiento de CDBG y HOME sean recibidas por la oficina de la ciudad antes de la fecha de la ciudad especificada anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

Una reunión pública virtual será realizada el 3 de marzo de 2021 a las 10:00 a.m. - 11:00 a.m. Para ver cualquier pregunta relacionada con el PowerPoint del Taller de Aplicación o para obtener más información, por favor contacte a la ciudad de Pasadena al (817) 752-7274 o al (817) 752-7275. La reunión será el 3 de marzo de 2021 a las 10:00 a.m. - 11:00 a.m. Para ver cualquier pregunta relacionada con el PowerPoint del Taller de Aplicación o para obtener más información, por favor contacte a la ciudad de Pasadena al (817) 752-7274 o al (817) 752-7275.

De acuerdo con la Ley de Estadística de las Estadísticas, individuos que necesitan comodidades especiales (incluyendo auxilio comunicacional) para asistir a la reunión deben contactar al Departamento de Desarrollo Comunitario al (817) 752-7274 o al (817) 752-7275. La ciudad de Pasadena, Texas, está solicitando aplicaciones para el subprograma de subvenciones de inversión (HOME) (817.75.2987) y Programa de asociaciones de inversión (CDBG) (817.75.2987). El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo del Año del Programa Consolidado 2021. La financiación se orientará para el mejoramiento de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que atiendan las necesidades de la comunidad de Pasadena como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura deteriorada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena.
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ISSUANCE DATE: February 19, 2021

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ORDINANCE NO. 4270

AN ORDINANCE AMENDING SECTIONS 22-33 THROUGH 22-39 REGULATING RESIDENTIAL SOLICITORS, PEDESTAL REGULATIONS, ESTABLISHING REGISTRATION REQUIREMENTS FOR RESIDENTIAL SOLICITORS OR PEDESTAL REGULATING HANDICAP AND CONSTRUCTION, PROVIDING PENALTIES FOR VIOLATIONS.

Legal Bids & Proposals Legal Bids & Proposals

RFP 22-03 City of Webster End Caps Landscaping and Maintenance

The City of Webster (City) is requesting proposals from qualified individual/firms for the landscaping and maintenance of the end caps located at Medical Center and NASA Towers as detailed in the RFP in order to provide landscaping to these areas. This RFP is to be submitted to the City as it is a pre-qualified invitation. This shall be a one year contract with an "as needed" basis with the option to renew for an additional four (4

Victoria Bond A McClark
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 24th Day of February A.D. 2021



[Signature]
Notary Public in and for the State of Texas



PUBLIC NOTICE
2021 CDBG/HOME CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately \$2,271,521 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,716,879) and HOME Investment Partnerships (HOME) Program (\$554,642).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on March 4, 2021. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before Friday, March 19, 2021 by 4:00 P.M. For further guidance on application submittal, refer to the City of Pasadena Community Development Block Grant (CDBG) Application and/or City of Pasadena HOME Investment Partnerships Program (HOME) Application made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG and HOME funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

A virtual public meeting will be held via Zoom by the City of Pasadena Community Development Department on March 5, 2021 at 10:00 a.m. - 11:00 a.m. to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom link will be posted on March 4, 2021 on the City of Pasadena webpage at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate; this meeting is not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener mas informacion sobre estos programas, puede contactar al Departamento de Desarrollo comunitario al (713) 475-7294. Tambien, un traductor en Espanol estara presente durante la audiencia publica a las 10:00 a.m. por lo menos 24 horas antes.



NOTICIA PUBLICA
2021 CDBG/HOME PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO

La ciudad de Pasadena espera recibir aproximadamente \$ 2,271,521 en subvenciones federales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,716,879) y Programa de asociaciones de inversion HOME (HOME) (\$554,642).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzara el proceso de planificacion y desarrollo para el Año del Programa Consolidado CDBG/HOME 2021. La financiacion se priorizara para el beneficio principalmente de la poblacion de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producira resultados que proporcionaran un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las areas de financiacion prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higienicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilizacion de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitacion de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a traves de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio publico que benefician a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de eleccion de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad publica durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicacion estara disponible en la pagina web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el 4 de marzo de 2021. Todas las organizaciones sin fines de lucro, beneficiarios secundarios, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripcion general de los programas, orientacion sobre la solicitud, fechas limite e informacion de contacto. Si tiene alguna pregunta o si no tiene acceso a Internet, comuniquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberan enviar tres (3) copias sin encuadernar con firmas "ORIGINALES" en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M. Para obtener mas orientacion sobre la presentacion de la solicitud, consulte la Solicitud de subvencion en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena y/o la Solicitud del Programa de asociaciones de inversion HOME de la ciudad de Pasadena (HOME) disponible en la pagina web de Desarrollo comunitario de la ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. No se aceptaran solicitudes tardias y se le devolveran al solicitante sin abrir.

PRECAUCION: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG y HOME se reciban en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La aceptacion de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevara a cabo una reunion publica virtual a traves de Zoom el 5 de marzo de 2021 de 10:00 a.m. a 11:00 a.m. para repasar cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y/o el paquete de solicitud. El enlace Zoom se publicara el 4 de marzo de 2021 en la pagina web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Se invita a participar a todas las partes interesadas; esta reunion no es obligatoria.

De acuerdo con el Acta Americana de Deshabilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecera asistencia y/o traducciones para todos los residentes que no hablen ingles, peticiones se pueden realizar con el

Departamento de Desarrollo Comunitario por lo menos 24 horas antes.
Para obtener mas informacion sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. Tambien, un traductor en espanol estara presente durante la audiencia publica a peticion de por lo menos 24 horas antes.

Q&A Zoom Meeting - PY2021 Application Workshop Sign In

March 5, 2021

10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara Rogers	(713) 475-4910	Comm. Development	smzavala@pasadenatx.gov
Kayla Coberley	713-475-4994	comm. Dev.	kcoberley@pasadenatx.gov
ANGELA A. GARCIA	713, 475, 7051	Community Dev.	angarcia@pasadentx.gov
Eric Muecke	Via Zoom	Madison Jobe	_____
Elsa Aguirre	Via Zoom	Madison Jobe	_____
Kathryn Huntsman	Via Zoom	Baker Ripley	_____
Evelyn Vargas	Via Zoom	The Bridge Over Troubled Waters	_____
Monica Martinez	713-920-7952	Comm Dev	Monmartinez@pasadenatx.gov



Community Development Department

Interoffice Memorandum

DATE: March 3, 2021

SUBJECT: Waiver of Community Planning and Development (CPD) Grant Program and Consolidated Plan Requirements to Allow for Virtual Public Hearings in the Preparation of FY 2021 Consolidated Plans and Annual Action Plans

The purpose of this Interoffice Memorandum is to justify the City of Pasadena's use of the waiver flexibility provided within CPD Notice 21-02, issued February 8, 2021, Attachment A: Waiver of Community Planning and Development (CPD) Grant Program and Consolidated Plan Requirements to Allow for Virtual Public Hearings in the Preparation of FY 2021 Consolidated Plans and Annual Action Plans.

Governor, Greg Abbott, issued Executive Order GA 34 on March 2, 2021 relating to opening Texas 100% and the removal of the statewide mask mandate. However, the Executive Order states that "in providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations."

The City of Pasadena began opening City Departments on a staggering basis beginning January 7, 2021. At this time the protocols in place for City facilities state that no more than three (3) citizens shall be allowed in common areas at any time and the Community Development Department (CDD) remains closed to the public. As such, the CDD is hereby documenting in writing the ongoing COVID-19 pandemic as the reason for claiming use of the waiver authority provided by CPD Notice 21-02 through August 16, 2021. The following is a summary of efforts made for community outreach efforts:

- Held virtual meetings/hearings via Zoom
- Advertised in community newspapers including the Pasadena Citizen, a newspaper of general circulation in both English and Spanish
- Advertised on the City of Pasadena Community Development Webpage



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

Special Attention of:

All CPD Division Directors
HUD Field Offices
HUD Regional Offices
All CDBG Grantees
All HOME Participating Jurisdictions
All HTF Grantees
All ESG-Grantees
All HOPWA (Formula)-Grantees

NOTICE: CPD-21-02

Issued: February 8, 2021
Expires: August 16, 2021
Cross Reference: 24 CFR Part 91

Subject: Guidance on Submitting Consolidated Plans and Annual Action Plans
for Fiscal Year (FY) 2021

Purpose:

The purpose of this Notice is to instruct all Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Housing Trust Fund (HTF), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons With AIDS (HOPWA) formula grantees on the timing of submission of FY 2021 Consolidated Plans and Action Plans. Grantees should not submit their Plans until the actual grant amounts have been determined and announced by HUD. In addition, this Notice provides:

1. Instructions to grantees/participating jurisdictions under each of the above programs regarding the application of a waiver and CPD program flexibility to meet the consolidated planning citizen participation requirements for the submission of FY 2021 Consolidated Plans and Action Plans;
2. Instructions to grantees/participating jurisdictions under each of these programs regarding costs incurred prior to execution of a grant agreement; and
3. Information for Entitlement CDBG grantees and HOME participating jurisdictions about waivers being made available to certain grantees/participating jurisdictions to assist in the implementation of the pre-award costs instructions.

These provisions apply equally to grantees' 3-to 5-year Consolidated Plans as well as to annual Action Plans (either as a stand-alone document or as a component of the overall Consolidated Plan submission).

Notes regarding applicability:

This Notice uses the term “grantee” generically, to also include HOME participating jurisdictions, except where the term appears in discussions explicitly limited to one of the other covered funding programs. Provisions of this Notice covering the Entitlement CDBG program also apply to Insular Areas grantees and CDBG nonentitlement county grantees in Hawaii, as the Entitlement CDBG program regulations also apply to their CDBG funds.

Background:

Pursuant to 24 CFR 91.15(a)(1), each jurisdiction should submit its Consolidated Plan to HUD at least 45 days before the start of its program year. The earliest date on which HUD will accept a Consolidated Plan or Action Plan submission for FY 2021 funding is November 15, 2020; and the latest submission deadline is August 16, 2021. HUD needs time to compute grantees’ allocation amounts for the programs covered by the Consolidated Plan, which will be made available on or around February 25, 2021.

According to 24 CFR 91.500(a), a Plan will be deemed approved 45 days after HUD receives the Plan, unless HUD notifies the jurisdiction before that date that the Plan is disapproved. In past years, HUD typically did not disapprove a Plan solely because it was based on estimated allocation amounts. As a result, a Plan submitted by a grantee before its allocation amounts were announced typically received automatic approval, even though the Plan did not list the grantee’s actual allocation amounts.

This practice resulted in significant additional work for both HUD and grantees. After the actual allocation amounts were announced, a grantee had to submit a revised, re-signed SF-424 form listing the actual allocation amounts for each of its grants. In many cases, the grantee had to make additional changes to amend its Plan to reflect its actual allocation amounts, which may have triggered a substantial amendment under 24 CFR 91.505, depending on the grantee’s citizen participation plan process. For FY 2021, HUD will not execute a grant agreement with a grantee until HUD has received a Plan (or an amended Plan) which incorporates the actual allocation amounts a grantee is to receive for FY 2021.

Procedures for Submission of FY 2021 Consolidated Plans and Action Plans by Grantees with Early Program Year Start Dates:

HUD is issuing the following procedures to govern the submission and review of Consolidated Plans and Action Plans for FY 2021 funding prior to computation of FY 2021 allocation amounts. These procedures will apply to any grantee whose normal Consolidated Plan/Action Plan submission deadline (45 days before the start of the program year) falls either before, or less than 60 days after, the date HUD announces FY 2021 allocation amounts for CDBG, ESG, HOME and HOPWA funding. (See Section II. for a discussion of the timing of Housing Trust Fund allocations.)

Congress passed HUD’s FY 2021 appropriations in Public Law 116-260, otherwise known as the Consolidated Appropriations Act, 2021. The text is available at <https://rules.house.gov/sites/democrats.rules.house.gov/files/BILLS-116HR133SA-RCP-116-68.pdf>.

Note: These procedures will not apply to grantees whose normal Consolidated Plan/Action Plan submission deadline is more than 60 days after HUD announcement of FY 2021 allocation amounts; those grantees should have sufficient time to revise their Plans to match actual allocation amounts prior to the due date for their Plan.

I. Submission Dates for FY 2021 Consolidated Plans/Action Plans for CDBG, ESG, HOME, HOPWA

Grantees are advised not to submit their Consolidated Plan/Action Plan until after the FY 2021 allocations have been announced. Grantees due to submit a new 3- to 5-year Consolidated Plan in FY 2021 should refrain from submitting the overall Consolidated Plan as well as the FY 2021 Action Plan contained within the overall document. HUD cannot complete its review of the overall Consolidated Plan components independent of the current year's Action Plan component. Once HUD informs grantees of their FY 2021 funding allocation amounts, each grantee should, prior to submission, ensure that the actual FY 2021 allocation amounts are reflected in the form SF-424, in the description of resources and objectives, and in the description of activities to be undertaken (or, for states, the method of distribution). It may be necessary for a grantee to revise its Action Plan before submission to HUD.

A grantee whose normal Consolidated Plan/Action Plan submission deadline is less than 60 days from the date that HUD announces FY2021 allocation amounts may delay submission of its Consolidated Plan or Action Plan to HUD until 60 days after the date allocations are announced. This delay will give a grantee time to revise its Action Plan to incorporate actual allocation amounts, and to conduct any additional citizen participation, if necessary.

For example, if HUD were to announce the FY 2021 allocation amounts to grantees on February 22, 2021:

- For grantees with January 1 – April 1 program year start dates, their normal plan submission date would have been before the date that HUD announced allocation amounts. These grantees would be able to postpone submission of their Consolidated Plan/Action Plan until April 23, 2021.
- For grantees with May 1 and June 1 program year start dates, their normal Plan submission date would be less than 60 days after HUD's announcement of allocation amounts. These grantees would also be able to postpone submission of their Consolidated Plan/Action Plan until April 23, 2021.
- Grantees with July 1 - October 1 program year start dates would have more than 60 days between the date of announcement of allocations and the normal submission deadline for their Consolidated Plan/Action Plan. These grantees would be expected to submit their Plan on time.

Under no circumstances, however, may a Consolidated Plan/Action Plan be submitted to HUD later than August 16, 2021. Failure to submit an Action Plan for FY 2021 by August 16, 2021, will result in the automatic loss of FY 2021 CDBG funds to the grantee. This requirement is

established by statute, and HUD cannot waive the August 16 submission deadline. Funding under other CPD formula programs are not subject to this deadline but, since virtually all CPD formula grantees receive CDBG funding, the CDBG submission requirement effectively establishes the deadline for submission of Action Plans.

The regulations, at 24 CFR 91.15(a)(1), state that "...each jurisdiction should submit its Consolidated Plan at least 45 days before the start of its program year." HUD has determined that it is not necessary to waive this provision in order to implement the procedures in this Notice for FY 2021 Action Plans. This provision does not prohibit a grantee from submitting a Plan in the eCon Planning Suite after that time. It is not necessary for an affected grantee to request an exception to its normal Action Plan submission date under 24 CFR 91.15(a)(1), nor is it necessary for a field office to grant an exception to the Action Plan submission deadlines, under 24 CFR 91.20, in order to implement the procedures in this Notice.

II. Submission Process for the Housing Trust Fund (HTF) Program

HTF is an affordable housing production program to increase and preserve the supply of decent, safe, and sanitary affordable housing for extremely low-income and very low-income families. See 24 CFR part 93. HTF is a formula grant program for states.

The HTF regulation at 24 CFR 93.100 requires each state to include its HTF allocation plan in its annual Action Plan as described at 24 CFR 91.320(k)(5). The HTF allocation plan describes the method for the distribution of funds, and establishes the application requirements and criteria for selecting applications. The rule also requires a local jurisdiction that receives a subgrant of HTF funds from the state to include a HTF allocation plan (24 CFR 91.220(l)(5)) in its annual Action Plan, but due to the timing of the publication of HTF allocations, the local jurisdiction may need to amend its annual Action Plan to include HTF.

The timing of the HTF allocations is different from other CPD formula programs (CDBG, HOME, HOPWA, and ESG) because the source of funding is the mandatory assessments on Fannie Mae and Freddie Mac rather than Federal appropriations. The earliest HUD expects to publish the HTF allocations is April 2021. If HTF allocations are not published before a state submits its Consolidated Plan/Action Plan, a state may submit its Consolidated Plan/Action Plan for the other CPD formula programs, then submit its HTF allocation plan as a substantial amendment to its annual Action Plan, after the HTF allocations are published.

III. HUD Review of Consolidated Plans/Action Plans

HUD will review a Consolidated Plan/Action Plan in accordance with 24 CFR 91.500(b). The 45-day review period will begin whenever the eCon Planning Suite submission or original executed SF-424, certifications and applicable assurances (SF 424B and SF 424D, as applicable) are received by the field office, whichever is later. HUD will disapprove as substantially incomplete any Consolidated Plan or Action Plan covering FY 2021 funding that does not reflect actual CDBG, HOME, ESG and HOPWA allocation amounts on the form SF-424(s), in the description of resources and objectives, and in the description of activities to be undertaken (or, for states, the method of distribution). A grantee whose Action Plan is disapproved for this reason is advised to

resubmit a revised Plan after HUD has announced the actual FY 2021 allocation amounts, and after the grantee has incorporated the actual allocation amounts into its Plan. The HTF allocation must be included if the HTF allocations are published before the state submits its Consolidated Plan or Action Plan. (See Section II.).

24 CFR 91.500(b) states HUD may disapprove a Plan or a portion of a Plan if it is inconsistent with the purpose of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12703), if it is substantially incomplete, or, in the case of a CDBG certification under §91.225(a) and (b) or §91.325(a) and (b), if it is not satisfactory to the Secretary in accordance with §570.304, §570.429(g), or §570.485(c). The following are examples provided in §91.500(b) of substantially incomplete Plans:

- (1) A Plan developed without the required citizen participation or the required consultation;
- (2) A Plan that fails to satisfy all the required elements in 24 CFR Part 91, as reflected in the eCon Planning Suite. This includes when the grantee has not provided a final statement of community development objectives and the projected use of funds;
- (3) A Plan for which a certification is rejected by HUD as inaccurate, after HUD has inspected the evidence and provided due notice and opportunity for comment; and
- (4) A Plan without a description of the manner in which the unit of general local government or state will provide financial or other assistance to a public housing agency if the public housing agency is designated by HUD as “troubled.”

24 CFR 91.500(d) states that “(t)he jurisdiction may revise or resubmit a Plan within 45 days after the first notification of disapproval.” HUD has determined that it is not necessary to waive this provision in order to implement the procedures in this Notice for FY 2021 Consolidated Plans/Action Plans. This provision does not prohibit a grantee from re-submitting a Plan after that time period.

24 CFR 91.105(c), 91.115(c) and 91.505 require a grantee to comply with citizen participation requirements when it undertakes a substantial amendment to an approved Plan. A Plan that has been disapproved by HUD is, by definition, not an approved Plan. When a grantee’s Plan is disapproved by HUD, the Consolidated Plan regulations do not require a grantee to undertake further citizen participation on the changes the grantee makes before re-submitting the Plan. A major exception to this, however, would be if the reason for disapproval involved the grantee’s failure to fulfill citizen participation requirements. 24 CFR 91.500(b) identifies a plan that was developed without the required citizen participation or the required consultation as an example of a consolidated plan that is considered substantially incomplete. However, as noted in this Notice, there are circumstances in which a grantee may need to make major revisions to a disapproved Plan, which could trigger further citizen participation efforts. A grantee with a disapproved Plan should review its citizen participation plan and local policies to determine whether it will need to conduct further citizen participation as a result of the changes it makes to incorporate actual allocation amounts into its Plan, prior to re-submission of the revised Plan.

IV. Development of Proposed Action Plans and Citizen Participation During the Interim

When electing to use the waiver of citizen participation requirements provided in Attachment A, a grantee has several options regarding fulfilling its citizen participation obligations while waiting for HUD to announce FY 2021 allocation amounts:

- a. A grantee may conduct citizen participation on its draft Plan (with estimated funding amounts) according to its normal timetable and citizen participation procedures. The waiver set forth in Attachment A of this Notice provides that for as long as national or local health authorities recommend social distancing and limiting public gatherings for public health reasons, a grantee may hold virtual hearings in lieu of in-person public hearings to meet its citizen participation requirements for the development of its FY 2021 Consolidated Plan, Annual Action Plan, and any substantial amendments thereto or to prior year plans.

HUD cautions grantees that the expedited citizen participation procedures detailed in Federal Register Notice FR-6218-N-01, *Program Rules, Waivers, and Alternative Requirements Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and for Other Formula Programs*, and elsewhere have not been included in this waiver. Citizens must be given 30 days to comment on the FY 2021 Consolidated Plans, Action Plans and substantial amendments to those Plans.

A grantee pursuing this option should make clear that the funding levels shown in the draft Plan are estimated amounts. In addition, the grantee should include “contingency provision” language in its Action Plan which explains how it will adjust its proposed Plan to match its actual allocation amounts, once actual amounts become known. By including such contingency language, a grantee can avoid the need to make significant revisions to its Plan (beyond incorporating the final allocation amounts into the Plan and the SF-424 form). The grantee may also avoid the potential need to conduct additional citizen participation on a Plan that has to be significantly revised in order to reflect actual allocation amounts.

Examples of contingency provisions include:

- A Plan could state that all proposed activities’ budgets will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.
- A grantee could express its budget in terms of percentages of the allocation to be budgeted to each planned activity, along with the grantee’s current estimate of how many dollars that equates to for each activity. [For example, regardless of what the final allocation amounts are, the United Interfaith Street Outreach Program will receive 22 percent (currently estimated to be approximately \$38,000) of the grantee’s total ESG allocation, and the Tenant-Based Rental Assistance activity will receive 10 percent (currently estimated to be about \$68,750) of the HOME allocation.]
- A Plan could state that any increase or decrease in funding to match actual allocation amounts will be applied to one or more specific activities (e.g., any increase or decrease

relative to the grantee's estimated allocation amount will be applied to the single-family housing rehabilitation grant program).

- A Plan could list its proposed activities in priority order and indicate that the East Side Sidewalk Replacement activity listed in the plan is a "backup" activity that will be funded only if sufficient CDBG funding exists; or conversely, if the grantee's actual allocation is less than estimated, the East Side Sidewalk Replacement activity will not be funded in FY 2021.
- A Plan could state that, should the actual allocation amount exceed the grantee's estimate, the grantee will increase the Uptown Sewer Separation activity budget and will extend the service area block-by-block along the 600-900 blocks of Cherry Street, based on the amount of additional funding available.

A grantee may include these or other comparable provisions singly or in any combination to meet its needs. A grantee may adopt a different contingency approach for each of the programs covered by this Notice (CDBG, ESG, HOME, HOPWA and HTF).

- b. Alternatively, a grantee may prepare a proposed Action Plan according to its normal timetable, but wait until actual allocation amounts are known before undertaking citizen participation actions. As noted and set forth in the attached waiver memorandum (ATTACHMENT A), for as long as national or local health authorities recommend social distancing and limiting public gatherings for public health reasons, CDBG, ESG, HOME, HTF, and HOPWA grantees, and units of general local government receiving CDBG funds from state or insular area CDBG grantees may hold virtual hearings in lieu of in-person public hearings to meet citizen participation requirements. Once allocation amounts are announced by HUD, the grantee will need to update relevant sections of its Plan (such as the listings of resources and objectives, and the description of activities or the state's method of distribution) to reflect actual allocation amounts before conducting citizen participation. All grantees intending to incur pre-award costs under the programs covered by this Notice should be aware that this option will not be available to them, as citizen participation requirements must be met before pre-award costs are incurred. (See Section V. below.)

HUD has developed these procedures to minimize disruption to grantees and to minimize duplication of effort by grantees. A grantee that does not follow either option a. or b. above (i.e., the grantee undertakes citizen participation according to its normal timetable, based solely on estimated funding levels, and the Plan does not contain any contingency language on how the final Plan will be adjusted to match actual allocation amounts) runs the risk of increasing its own work obligations and costs. The grantee will still be required to update its Plan to incorporate actual allocation amounts before submission to HUD. Depending on the requirements contained within the grantee's citizen participation plan, the grantee may need to undertake additional publication and citizen participation processes based on the difference between its actual allocation amounts and the estimated amounts in its proposed Action Plan, and based on how the grantee plans to adjust its proposed activities in order to match its actual allocation amounts. Local policies and procedures may also require the grantee to obtain re-approval of the revised Plan from its legislative body or

authorizing officials.

A Plan that has not yet been submitted to HUD is also not an approved Plan, and is not subject to the citizen participation requirements of a substantial amendment. However, a grantee that delays its Plan submission should review its citizen participation plan and local policies to determine whether it will need to conduct further citizen participation as a result of the changes it makes to incorporate actual allocation amounts into its Plan, prior to its submission.

V. Pre-Award Costs

A. **General Provisions Applicable to All Consolidated Plan Programs**

Special attention must be paid to situations in which a grantee wishes to incur costs prior to grant award. For example, under certain programs, a grantee may want to execute annual renewals of agreements with social service providers in order to prevent interruption of social services. The annual performance cycle of these agreements might normally begin after the grantee's official program year start date but, under this Notice the grantee cannot even submit its Action Plan until after the date that the agreements need to be executed. Thus, the timing instructions in this Notice may cause some program costs to be classified as pre-award costs where they would otherwise not have been.

The government-wide Uniform Administrative Requirements, Cost Principles and Audit Requirements regulation, at 2 CFR Part 200, contains language concerning agency approval of pre-award costs. The language at 2 CFR 200.458 applies to any program that does not have its own separate provisions concerning authorization of pre-award costs:

§ 200.458. Pre-award costs. Pre-award costs are those incurred prior to the effective date of the Federal award or subaward directly pursuant to the negotiation and in anticipation of the Federal award where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the Federal award and only with the written approval of the Federal awarding agency. If charged to the award, these costs must be charged to the initial budget period of the award, unless otherwise specified by the Federal awarding agency or pass-through entity.

The ESG, HOPWA and HTF program regulations do not contain program-specific language establishing pre-award cost requirements for those programs; the CDBG and HOME program regulations do contain pre-award cost requirements unique to those programs. (However, the HOME requirements apply only to certain types of pre-award costs.) The following guidance applies to all five programs. Additionally, guidance unique to each separate program is provided below.

The Part 91 Consolidated Plan regulations make distinctions between a "proposed Plan" and "a Plan." Most notably, 24 CFR 91.105(b) and 91.115(b) describe the citizen participation requirements for a grantee's proposed Plan. For purposes of this Notice regarding pre-award costs,

HUD considers a grantee's Plan to have moved from being "a proposed Plan" to being "a Plan" once a grantee has completed the publication, public hearing and public comment requirements at 24 CFR 91.105(b)(2), (3) and (4) or 91.115(b)(2), (3) and (4), and has developed its written summary of comments received pursuant to 24 CFR 91.105(b)(5) or 91.115(b)(5).

To minimize additional workload on grantees and HUD field offices, this Notice establishes the following procedures implementing the 2 CFR 200.458 requirements cited above. This Notice provides conditional HUD approval of pre-award costs, contingent on the availability, requirements, and authorized uses of FY2021 appropriations, if and when the following actions have been completed and documented by the grantee:

1. The grantee documents that the costs incurred prior to grant award are necessary for efficient and timely performance of the activity in question.
2. The grantee documents that the costs are for eligible activities under the regulations for the applicable funding program;
3. The grantee documents that it has complied with all other requirements for pre-award costs under the regulations for the applicable funding program or as described below;
4. The activity for which costs will be incurred is included in a Consolidated Plan/Action Plan;
5. The grantee documents completion of its citizen participation process by including in its files a written, dated summary of citizen participation comments received on its Plan, pursuant to 24 CFR 91.105(b)(5) or 91.115(b)(5) as applicable.

If the grantee's files contain all other necessary documentation supporting the costs (described below for each program), the date of HUD approval for pre-award costs is the date of the written summary of citizen participation comments, or the grantee's program year start date, whichever is later.

Note: Pre-award costs are incurred at the grantee's own risk because reimbursement is contingent upon the availability of appropriated funds for FY 2021 in addition to the applicable conditions in this notice. Any commitments or expenditures incurred by the grantee in excess of the funds provided by the grant and authorized under the applicable FY2021 appropriations law would be the responsibility of the grantee to pay out of non-federal funds.

B. Specific Provisions: Entitlement CDBG Program

The Entitlement CDBG program regulations specify, at 24 CFR 570.200(h), the situations under which a grantee may be reimbursed for costs incurred prior to the effective date of its grant agreement. The provisions of this Notice will affect how grantees comply with the pre-award cost reimbursement requirements.

1. 24 CFR 570.200(h) defines the effective date of a grantee's agreement as the grantee's

program year start date or the date that the Consolidated Plan/Action Plan is received by HUD (whichever is later). Under the provisions of this Notice, a grantee's Plan may not be submitted to (and thus received by) HUD until several months after the grantee's program year start date. This may negatively affect grantees' ability to incur pre-award costs.

Therefore, to assist affected grantees with pre-award costs, HUD has waived 24 CFR 570.200(h) in accordance with the attached memorandum (ATTACHMENT B) to allow the effective date of a grantee's FY 2021 grant agreement to be the earlier of the grantee's program year start date or the date that the Consolidated Plan/Action Plan (with actual allocation amounts) is received by HUD. This waiver is applicable to any Entitlement CDBG grantee seeking to incur pre-award costs, whose Action Plan submission is delayed past the normal submission date in accordance with the terms of this Notice. An affected community applying this waiver shall document in writing the conditions giving rise to the need to use this waiver, and maintain the documentation for HUD's review. Grantees' authority to make use of this waiver is only in effect until August 16, 2021, as that is the last date that a grantee may submit its FY 2021 Action Plan.

2. 24 CFR 570.200(h)(1)(i) requires that the activity for which the costs will be incurred must be included in a Consolidated Plan/Action Plan prior to the costs being incurred; grantee compliance with steps 4 and 5 under the general pre-award cost provisions stated in paragraph V.A. above will meet that requirement. However, grantees must also comply with §570.200(h)(1)(ii), which further specifies that the Plan must advise citizens of the extent to which the pre-award costs will affect future grants. CDBG grantees intending to incur pre-award costs are cautioned that option b. described in Section IV above is not likely to be a feasible alternative for them. HUD advises any Entitlement CDBG grantee intending to incur pre-award costs to follow the process described in Section IV. a. above; in doing so, the grantee will need to ensure that it has met the citizen participation and notification requirements above.
3. Pursuant to § 570.200(h)(1)(iii) and § 570.604, the costs and corresponding activities must comply with the environmental review requirements at 24 CFR Part 58.

C. Specific Provisions: HOME Program

The HOME regulations specify situations under which a grantee may be reimbursed for costs incurred prior to the effective date of its grant agreement. The provisions of this Notice will affect how grantees comply with the pre-award cost reimbursement requirements.

1. 24 CFR 92.212(b) defines the effective date for incurring administrative and planning costs to be charged to the HOME allocation as the beginning of the participating jurisdiction's consolidated program year or the date that the Consolidated Plan is received by HUD (whichever is later). In order to account for the delay in Federal appropriations, this Notice allows impacted participating jurisdictions to postpone the submission of their Action Plans until several months after their program year start

dates. This may negatively affect a participating jurisdiction's ability to incur planning and administrative pre-award costs. Therefore, HUD has issued a waiver of 24 CFR 92.212(b) to the extent necessary to implement an alternative requirement: the effective date of a grantee's FY 2021 grant agreement will be considered to be the earlier of the participating jurisdiction's program year start date or the date that the Consolidated Plan/Action Plan (with actual allocation amounts) is received by HUD .

2. Attachment B contains the HUD memorandum authorizing this waiver. This waiver is applicable to any HOME participating jurisdiction seeking to incur pre-award administrative and planning costs, whose Action Plan submission is delayed past the normal submission date because of the delayed enactment of FY 2021 appropriations for the Department. An affected participating jurisdiction applying this waiver shall document in writing the conditions giving rise to the need to use this waiver, and maintain the documentation for HUD's review. A participating jurisdiction's authority to make use of this waiver is only in effect until August 16, 2021, as that is the last date that a grantee may submit its FY 2021 Action Plan.
3. Pursuant to § 92.212(a) and § 92.352, the costs and corresponding activities must comply with the environmental review requirements at 24 CFR Part 58.

D. Additional Provisions: ESG Program

An ESG grantee may be reimbursed for costs incurred before the Period of Performance of its FY 2021 grant, subject to the general conditions described in Section V.A., above, plus the following conditions:

1. The costs and corresponding activities must comply with the ESG Program regulations at 24 CFR Part 576.
2. The costs and corresponding activities must comply with environmental review requirements. The "Moving Ahead for Progress in the 21st Century Act" (MAP-21), (Public Law 112-141) made several changes to HUD's homeless assistance programs, including authorization to permit recipients and other responsible entities to assume HUD environmental review responsibilities in accordance with 24 CFR Part 58. Initially, for FY 2012 ESG funds, ESG projects were subject to the environmental review procedures under 24 CFR Part 50, which assigns HUD all environmental review responsibilities due to the HEARTH Act's repeal of Section 443 of the McKinney-Vento Homeless Assistance Act. Now, recipients or other Responsible Entities may assume environmental review responsibilities under 24 CFR Part 58.

E. Additional Provisions: HOPWA Program

A HOPWA formula grantee may be reimbursed for costs incurred before the Period of Performance of its FY 2021 grant, subject to the general conditions described in Section V.A., above, plus the following conditions:

1. The costs are incurred for eligible activities undertaken in accordance with HOPWA program regulations at 24 CFR Part 574.
2. The costs and corresponding activities must comply with environmental review requirements at 24 CFR 574.510.

F. Additional Provisions: HTF Program

HTF grantees may be reimbursed for pre-award costs permitted under 2 CFR 200.458 for planning activities and preparation of the HTF allocation plan. Eligible pre-award costs may include the cost of public hearings, consultations, and publication of public notices, as well as developing program guidelines. Pre-award costs may not exceed 5 percent of the minimum statutory allocation amount of \$3 million. The costs and corresponding activities must comply with the environmental review requirements at 24 CFR 93.301(f).

VI. Opportunity Zones

Created by the 2017 Tax Cut and Jobs Act, Opportunity Zones are designed to stimulate private investment in designated, low-income census tracts nationwide. Since the passage of the law, Opportunity Zones (OZ) have been designated in all 50 states, the District of Columbia, Puerto Rico, and in Insular Areas.

Census tracts were eligible for designation as Opportunity Zones if they satisfied the definition of a “low-income community” (LIC) per § 45D(e) of the Internal Revenue Code. States were limited in the number of tracts they could designate as Opportunity Zones since the number of designated census tracts could not exceed 25 percent of the total number of tracts in the State that met the LIC definition.

The term “low-income community” means any census tract where: (a) the poverty rate for such tract is at least 20 percent, or (b)(i) in the case of a tract not located within a metropolitan area, the median family income for such tract does not exceed 80 percent of statewide median family income, or (b)(ii) in the case of a tract located within a metropolitan area, the median family income for such tract does not exceed 80 percent of the greater of statewide median family income or the metropolitan area median family income. For grantees who are familiar with using New Market Tax Credits (NMTC) as a source for community development finance, these eligibility criteria are the same as the requirements necessary to qualify for NMTC. It is worth noting that some non-LIC tracts were also eligible for OZ designation if certain additional criteria were met.

This provision of the tax code incentivizes individuals and companies to invest equity in real estate projects or in businesses in these communities. It does so by enabling them to temporarily defer and reduce their tax liability on investments in privately- or publicly-managed Opportunity Funds. These Opportunity Funds must invest funds in real estate projects or businesses located in designated Opportunity Zones. Moreover, if investors leave their investments in these funds long-term, the profits they make on their Opportunity Fund investments will not be taxed.

HUD has issued [Notice CPD-20-06, Guidance on Using HUD’s Community Planning and](#)

Development Program (CPD) Funds in Opportunity Zones, to encourage CPD program grantees to consider the use of CDBG, HOME, ESG, HOPWA, and HTF funds for eligible activities in Opportunity Zones when developing their Consolidated Plans. Also, when considering strategies to facilitate the use of CDBG and Section 108 guaranteed loan funds in Opportunity Zones, CPD encourages grantees to explore whether these zones would also qualify as Neighborhood Revitalization Strategy Areas (NRSAs) under Notice CPD-16-16. Compliance with certain CDBG requirements can be streamlined through the designation of NRSA's that may make it more feasible for grantees and their partners to leverage CDBG and Section 108 funds more quickly in Opportunity Zones.

VII. Applicability of This Notice to Future Years

This Notice applies only to Consolidated Plans/Action Plans submitted for FY 2021 funding. HUD anticipates revising the Consolidated Plan regulations (and other related regulations) to explicitly include, as a basis for disapproval of a Plan, that a Plan does not contain and reflect a grantee's actual allocation amount. For further information on potential rulemaking in this area, see HUD's June 3, 2015, Federal Register Notice (80 FR 31538). That document solicited public comments on possible amendments to the Consolidated Plan regulations and the CDBG Entitlement regulations to effect such a change. See in particular Sections II.B.1., II.B.2 and II.B.7 of the Notice, pages 31544 and 31546. (Please note, however, that the public comment period for that Federal Register Notice has closed.)

For further information:

Grantees with questions concerning this Notice should direct their inquiries to their local HUD Field Office Community Planning and Development Division. Field Offices should direct their questions to the following Headquarters program offices as applicable:

Office of Block Grant Assistance at (202) 708-1577 for the Entitlement CDBG program or
(202) 708-1322 for the State CDBG program
Office of Affordable Housing Programs at (202) 708-2684
Office of Special Needs Assistance Programs at (202) 708-4300
Office of HIV/AIDS Housing at (202) 708-1934 or at hopwa@hud.gov

ATTACHMENT A

Waiver of Community Planning and Development (CPD) Grant Program and Consolidated Plan Requirements to Allow for Virtual Public Hearings in the Preparation of FY 2021 Consolidated Plans and Annual Action Plans

ATTACHMENT B

Availability of Waivers of Community Planning and Development Grant Program Requirements to Facilitate the Ability to Incur Pre-Award Costs in FY 2021



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

PRINCIPAL DEPUTY ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

MEMORANDUM FOR: All Community Planning and Development Field Office
Directors, Deputy Directors, and Program Managers

FROM: James Arthur Jemison II, Principal Deputy Assistant Secretary, D

SUBJECT: Waiver of Community Planning and Development (CPD)
Grant Program and Consolidated Plan Requirements to Allow
for Virtual Public Hearings in the Preparation of FY 2021
Consolidated Plans and Annual Action Plans

James
Arthur
Jemison II
Digitally signed
by James Arthur
Jemison II
Date: 2021.02.03
12:44:01 -0500

PURPOSE:

This memorandum explains the availability of a waiver of certain statutory and regulatory requirements associated with several CPD grant programs to prevent the spread of COVID-19 and to facilitate grantee compliance with consolidated planning citizen participation requirements. This memorandum covers consolidated plan requirements for the following CPD formula programs:

- Community Development Block Grant (CDBG),
- HOME Investment Partnerships (HOME),
- Housing Trust Fund (HTF),
- Emergency Solutions Grant (ESG), and
- Housing Opportunities for Persons with AIDS (HOPWA).

BACKGROUND:

In March 2020, the World Health Organization declared the coronavirus outbreak a pandemic. The President issued an emergency declaration, pursuant to Section 501(b) of the Stafford Act, on March 13, 2020. All 50 states, the District of Columbia, and four territories have been approved for major disaster declarations to assist with additional needs identified under the nationwide emergency declaration for COVID-19. This emergency has resulted in most states shutting down large gathering places and limiting the movement of their residents. The Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) and related HUD notices provided statutory and regulatory relief to CPD recipients facing difficulties in effectively carrying out CPD programs and meeting CPD citizen participation requirements, while also striving to contain the virus, during recipients' 2019 and 2020 program years.

NOTIFICATION PROCESS:

Recipients may use the waiver described in this memorandum for as long national or local health authorities recommend social distancing and limiting public gatherings for public health reasons and while the grantee or participating jurisdiction is preparing its Consolidated Plan or Annual Action Plan for FY 2021. Any affected grantee or participating jurisdiction taking advantage of this waiver shall document in writing the conditions giving rise to the need to use this waiver and shall maintain such documentation for HUD's review. This waiver authority is only in effect until August 16, 2021.

WAIVER AUTHORITY:

Several recipients have inquired about the availability of a waiver of CPD program consolidated planning citizen participation requirements in subsequent program years to further facilitate citizen participation and prevent the spread of the virus. In accordance with 24 CFR 5.110, HUD may, upon a determination of good cause and subject to statutory limitations, waive regulatory provisions. Additional regulatory waiver authority is provided in 24 CFR 91.600. These regulatory provisions provide HUD the authority to make waiver determinations for the consolidated planning requirements for all CPD formula programs. Note that HUD does not have waiver authority for any fair housing or civil rights requirements, including but not limited to those articulated at 24 CFR 5.105.

WAIVER AVAILABILITY:

To enable CPD recipients to fulfill citizen participation requirements in a timely manner and prevent the spread of COVID-19 during this ongoing nationwide emergency, I find that good cause exists pursuant to 24 CFR 5.110 and 24 CFR 91.600 to provide the regulatory waiver set forth below. To use the waiver, each recipient must follow the notification process described above and update its program records to include written documentation of the specific conditions that justify the recipient's use of the waiver, consistent with the justifications and applicability provisions below. Provisions that are not specifically waived remain in full effect.

Requirement:	Public hearings, as set forth in a local government, State, HOME program consortium, State non-entitlement area, or insular area citizen participation plan.
Citations:	24 CFR 91.105(e)(1) and (2), 24 CFR 91.115(b)(3)(i), 24 CFR 91.401, and 24 CFR 570.431, 570.441, and 570.486(a)(5)
Explanation:	Public hearings, as set forth in a CPD recipient's citizen participation plan, provide the opportunity for citizens to comment on the housing and community development needs of a jurisdiction. They also allow a recipient to obtain citizens' views and respond to proposals and questions. At least one such hearing must be held before a proposed consolidated plan is published for comment.

Justification:

HUD recognizes that efforts to contain COVID-19 require limiting public gatherings, such as those often used to obtain citizen views and respond to proposals and questions. Therefore, HUD waives provisions found at 24 CFR 91.105(e)(1) and (2), 24 CFR 91.115(b)(3)(i), 24 CFR 91.401, and 24 CFR 570.431, 570.441, and 570.486(a)(5) to the extent necessary to establish the following alternative requirement: For as long as national or local health authorities recommend social distancing and limiting public gatherings for public health reasons, CDBG, ESG, HOME, HTF, and HOPWA grantees, units of general local government receiving CDBG funds from state, or insular area CDBG grantees, may hold virtual hearings in lieu of in-person public hearings to fulfill public hearing requirements imposed by 42 USC 12707(a)(3) and the regulations at 24 CFR part 91 and 24 CFR part 570, or by the grantee's citizen participation plan for the preparation of FY2021 Consolidated Plans, Action Plans and any substantial amendments thereto or to prior year plans.

For each virtual hearing, a grantee shall provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses. Therefore, grantees may use online platforms to hold virtual hearings that provide public access to questions and responses and provide timely responses from local officials.

Additionally, grantees must take appropriate actions to encourage the participation of all residents, including the elderly, minorities, persons with limited English proficiency, as well as persons with disabilities, consistent with the jurisdiction's citizen participation plan. Grantees may use online platforms such as Zoom, Slack, Facebook Live, Google Meet, and Microsoft Teams to hold virtual hearings that facilitate public access to all questions and responses and provide timely responses from local officials, so long as such platforms ensure equal access and opportunity for all residents to participate in the process. Grantees should be aware of the difference in functionality with respect to the various types of technology available in order to ensure that any online hearings comply with fair housing and civil rights requirements. For example, Zoom may have functionality that provides greater accessibility compared to other platforms. Grantees should also consider other practices and protocols that expand upon the procedures set forth in the citizen participation plan, which may be necessary to ensure access to the citizen participation process. Such practices include the preparation and distribution of accessible and appropriate language versions of any prepared materials in advance of a virtual hearing.

Applicability:

This authority is in effect through August 16, 2021.



COVID-19 PRECAUTIONARY DEPARTMENT MODIFICATIONS

COMMUNITY DEVELOPMENT DEPARTMENT

August 7, 2020. The Community Development Department will be modifying hours, staff and certain services to the following:

- Community Development Department Main Office Lobby Facility will be closed to the public until further notice.
- Community Development Department Service Hours are Monday to Thursday, 9:00 a.m. to 4:00 p.m., and Friday 8:00 a.m. to 12:00 p.m.
- Community Development Department will be available via telephone, telephone message, email and by fax.

These temporary changes are in effect until further notice.

Thank you for your cooperation and understanding during this time.

COMMUNITY DEVELOPMENT DEPARTMENT MAIN NUMBER 713-475-7294

COMMUNITY DEVELOPMENT DEPARTMENT EMAIL CommDev@PASADENATX.GOV

COMMUNITY DEVELOPMENT DEPARTMENT FAX NUMBER 713-475-7037



JEFF WAGNER
MAYOR

COVID-19 PRECAUTIONARY DEPARTMENT MODIFICATIONS UPDATE

COMMUNITY DEVELOPMENT DEPARTMENT

[February 12, 2021] Under Orders by the State of Texas and Harris County, The Community Development Department will be modifying hours, staff and certain services to the following:

- Community Development Department Main Office Lobby Facility will be closed to the public until further notice.
- Community Development Department Service Hours are Monday to Thursday, 9:00 a.m. to 4:00 p.m., and Friday 8:00 a.m. to 12:00 p.m.
- Community Development Department will be available via telephone, telephone message, email and by fax.

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EMPLOYEE ENTRANCE PROTOCOL REMINDER

As a reminder, to effectively prevent the spread of COVID-19, we must continue to follow CDC guidelines. This includes: wearing a mask when in a public spaces, maintaining a safe distance from others, good hygiene practices, proper handwashing and the disinfecting of commonly used areas and office equipment.

- As a measure designed to further reduce the threat or possible spread of COVID-19 between our employees, we will continue to implement a daily screening process.
- This continued daily screening process will require employees to undergo a temperature scan and answer a short questionnaire before entering a city building for work each day. Be advised, there is a potential for additional questions. Depending on the building, one (1) or two (2) entrances will be designated for employees to enter.
- If an individual passes screening:
 - The individual will receive a color-coded wristband stating that they have passed the entrance screening and are allowed to be in the building for that particular day.
 - The employee will be expected to follow instructions for displaying the wristband for the duration of their time within the building on that day.
- If an individual fails screening:
 - The individual will be instructed to return home and immediately contact their supervisor **(Please advise the employee that he/she will have to use his/her own accrued time)**.
 - The individual will not be allowed to return to work until approved by Health Department personnel.
- City employees who have already passed screening and have their wristband will not be required to be screened again upon re-entry or upon entrance to any other city building.

All City Hall Employees are required to enter through the front building lobby on Floor #1 for daily screening and must not, at any time, use other building entrances, unless previously approved in writing by the Health Department.

This plan is subject to change to make adjustments based on any issues we encounter with this new process. If a change is made, we will communicate it to you in advance of implementation. However, it is possible that some changes could be imminent and implemented immediately, prior to staff notification.

Your continued support and cooperation are greatly appreciated.

Screening Questions

Have you had any of the following symptoms in the last fourteen (14) days?

- Do you currently have a cough that is not normal for you? YES / NO
- Have you had any abnormal shortness of breath? YES / NO
- Had you had a fever over 100.0 degrees? YES / NO
- Have you taken any fever reducer within the last 6 hours (Acetaminophen or ibuprofen)? YES / NO
- Body aches or repeated shaking with chills? YES / NO
- Vomiting/Diarrhea? YES / NO
- Headache? YES / NO
- Sore throat? YES / NO
- Loss of taste or smell? YES / NO

Have you been around anyone with these signs or symptoms in the last fourteen (14) days or in close contact with anyone who has been confirmed positive for COVID-19?

PROTOCOLS FOR EMPLOYEES

- Maintain at least 6-foot separation from other individuals. If such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.
- Self-screen before coming to work for any of the following new or worsening signs or symptoms of possible COVID-19 and report them to your supervisor:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature \geq 100.0 degrees Fahrenheit
 - Known close contact with a person who is lab-confirmed to have COVID-19
- Wash or disinfect hands upon entering city buildings and after any interaction with other coworkers and customers.
- Wearing face coverings (over the nose and mouth) when in public areas.

PROTOCOLS FOR CITY FACILITIES

- The established 6-foot Social Distancing Guideline for the public in city buildings remains in effect until modified by future COVID-19 directives.
- No more than three (3) citizens shall be allowed in common areas (City Hall 1st floor, Courts, Water Billing, Police etc.) at any time.
- Any citizen visiting nonpublic areas shall be by appointment only and may be subject to additional screening.
- Frequently clean and disinfect any regularly touched surfaces, such as doorknobs, tables, chairs, and restrooms.
- Disinfect any items that come into contact with customers.
- Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to employees and customers. These items are to be placed on each floor and general work area.
- Place readily visible signage throughout the lobby and the department to remind everyone of best hygiene practices.
- When possible, a single point of entry at city buildings shall be used to facilitate screening.
- No more than two (2) persons should be allowed in elevators at one time.

PROTOCOLS FOR MAINTINING A SAFE WORK AREA FOR EMPLOYEES

- Train all employees on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- City Hall employees are strongly encouraged to stay on their department floor (exceptions can be made on a case by case basis per each department director).
- Screen employees before coming into city facilities and send home any employee who has any of the following new or worsening signs or symptoms of possible COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature $>$ or $=$ to 100.0 degrees Fahrenheit
 - Known close contact with a person who is lab confirmed to have COVID-19
- Do not allow employees with new or worsening signs or symptoms listed above to return to work until:
 - In the case of an employee who was diagnosed with COVID-19, the individual may return to work when all three of the following criteria are met:
 - at least 3 days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications)
 - the individual has improvement in respiratory symptoms (e.g., cough, shortness of breath)
 - at least 7 days have passed since symptoms first appeared
 - In the case of an employee who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return to work until the individual has completed the same three-step criteria listed above; or if the employee has symptoms that could be COVID-19 and wants to return to work before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.
 - Do not allow an employee with known close contact to a person who is lab-confirmed to have COVID-19 to return to work until the end of the 14-day self-quarantine period from the last date of exposure (with an exception granted for healthcare workers and critical infrastructure workers).
- Have employees wash or sanitize their hands upon entering city facilities.
- Have employees maintain at least 6-foot separation from other individuals. If such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.

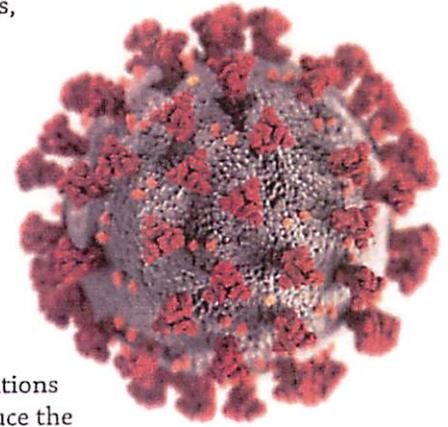
Events and Gatherings: Readiness and Planning Tool

CDC Readiness and Planning Tool to Prevent the Spread of COVID-19 at Events and Gatherings

As some communities in the United States begin to plan and hold events and gatherings, CDC offers the following readiness and planning tool to share ways event planners and administrators can help protect staff, volunteers, and attendees and slow the spread of COVID-19. This tool aligns with the [Considerations for Events and Gatherings](#) and includes the following:

- General Readiness Assessment
- Preparing for If Someone Gets Sick
- Daily/Weekly Readiness Assessment
- End-of-Day Actions and Resources

Event planners and administrators may review and complete the general readiness assessment while working with state and local officials as part of making initial preparations before the event to promote healthy behaviors, environments, and operations that reduce the spread of COVID-19. The daily/weekly readiness assessment may be used to monitor and maintain recommended practices. Planning tools are also included to help event planners and administrators prepare for if someone gets sick, plan after-event actions, and address the specific needs and circumstances of the local community. Implementation should be guided by what is feasible, practical, acceptable, and tailored to the needs and context of each community.



Guiding Principles to Keep in Mind

A gathering refers to a planned or spontaneous event, indoors or outdoors, with a small number of people participating, or a large number of people in attendance. Examples of gatherings, small or large, include a community event, concert, festival, conference, parade, wedding, or sporting event.

- The more people an individual interacts with at a gathering and the longer that interaction lasts, the higher the individual's potential risk of becoming infected with COVID-19 and then spreading COVID-19 to others.
- The [higher the level of community transmission](#) in the area where the gathering is held, the higher the risk of COVID-19 spreading at the gathering.
- The size (attendance) of an event or gathering should be determined based on state, local, territorial, or tribal safety laws and regulations.

The risk of COVID-19 spreading at events and gatherings increases as follows:

- **Lowest risk:** Virtual-only activities, events, and gatherings.
- **More risk:** Smaller outdoor gatherings in which individuals from different households remain spaced at least 6 feet apart, wear cloth face coverings, do not share objects, and come from the same local area (e.g., a community, town, city, or county).
- **Higher risk:** Medium-sized in-person gatherings that are organized/laid out to allow individuals to remain spaced at least 6 feet apart, some wear cloth face coverings and come from outside the local area (e.g., a community, town, city, or county).
- **Highest risk:** Large in-person gatherings where it is difficult for individuals to remain spaced at least 6 feet apart, do not wear cloth face coverings and travel from outside the local area.



cdc.gov/coronavirus



AMENDED PUBLIC NOTICE 2021 CDBG/HOME/ESG CONSOLIDATED PROGRAM NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena received its allocation from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021 totaling \$2,334,840 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,655,699), HOME Investment Partnerships (HOME) Program (\$532,698) and Emergency Solutions Grants (ESG) Program (\$146,443).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on **March 4, 2021**. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before **Friday, March 19, 2021 by 4:00 P.M.** For further guidance on application submittal,

refer to the City of Pasadena Community Development Block Grant (CDBG) Application, City of Pasadena HOME Investment Partnerships Program (HOME) Application or the City of Pasadena Emergency Solutions Grants (ESG) Application made available on the City of Pasadena Community Development webpage at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG, HOME and/or the ESG funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

Virtual public meetings will be held via Zoom by the City of Pasadena Community Development Department on **March 5, 2021 and March 15, 2021 at 10:00 a.m. – 11:00 a.m.** to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom links will be posted on **March 4, 2021** on the City of Pasadena webpage at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate; these meetings are not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



AVISO PÚBLICO MODIFICADO 2021 CDBG/HOME/ESG PROGRAMA CONSOLIDADO PROCESO DE PLANIFICACIÓN Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO

La ciudad de Pasadena recibió su asignación del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) el 26 de febrero de 2021 por un total de \$ 2,334,840 en subvenciones federales para 2021: Programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG) (\$1,655,699), Programa de Asociaciones de Inversión HOME (HOME) (\$532,698) y Programa de Subvenciones para Soluciones de Emergencia (ESG) (\$146,443).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el año del programa consolidado CDBG/HOME/ESG 2021. La financiación se priorizará para el beneficio principalmente de la población de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producirá resultados que proporcionarán un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco años 2018-2022.

Las áreas de financiación prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higiénicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad pública durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicación estará disponible en la página web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el **4 de marzo de 2021**. Todas las organizaciones sin fines de lucro, beneficiarios secundarios, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripción general de los programas, orientación sobre la solicitud, fechas límite e información de contacto. Si tiene alguna pregunta o si no tiene acceso a Internet, comuníquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberán enviar tres (3) copias sin encuadernar con firmas "ORIGINALES" en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 **el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M.** Para obtener más

orientación sobre la presentación de la solicitud, consulte la Solicitud de subvención en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena, la Solicitud del Programa de asociaciones de inversión HOME (HOME) de la ciudad de Pasadena o la Solicitud de subvenciones para soluciones de emergencia (ESG) de la ciudad de Pasadena disponible en la de la página web de Desarrollo Comunitario de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. No se aceptarán solicitudes tardías y se le devolverán al solicitante sin abrir.

PRECAUCIÓN: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG, HOME y / o ESG se reciban en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La recepción de la solicitud en cualquier otra oficina de la ciudad no satisface este requisito.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo reuniones públicas virtuales a través de Zoom **el 5 de marzo de 2021 y el 15 de marzo de 2021 de 10:00 a.m. a 11:00 a.m.** para repasar cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y / o paquete de solicitud. Los enlaces de Zoom se publicarán **el 4 de marzo de 2021** en la página web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Se invita a participar a todas las partes interesadas; estas reuniones no son obligatorias.

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes. Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

CLASSIFIED Merchandise | Real Estate | Auto | Auctions | Business Opportunities

Marketplace
SOUTHEASTTEXAS.COM
TO ADVERTISE: Call (855) 722-3900
How to pay for your ads: All payments due upon receipt of your ad. Payment methods accepted: VISA, MC, AMEX, Discover, check by phone. You may cancel your ad at any time, however, COT will remain the same. Rates are non-transferable to new ads. Some restrictions apply.

ETC. Lots & Ponds | Parts | Merchandise | Estate & Garage Sales | Agribusiness | Misc.
Merchandise
Types
PASADENA GUN SHOW (MARCH 20TH & 21ST) - Saturday 9am-5pm | Sun 10am-4pm
Premier Gun Shows, Pasadena Convention Center, 817-732-1194
HoustonAreaGunShows.com

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Application has been made with TABC for a BO License by GTI Ventures, LLC dba The Dirty Daquiri, to be located at 8009 Eastlawn Blvd, Houston, Harris County, TX. Officers are Tammi-Lynn Scott, Manager.

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Legal Bids & Proposals
Request for Proposals - Debt Monitoring Services
Notices to Bidders
The City of Pasadena is requesting bids for new playground equipment and canopy for David Braun Park, located at 1800 Upper Bay Drive, Houston, Texas 77058.

Legal Bids & Proposals
ADVERTISING FOR BIDS
Sealed bids addressed to Michael Macranelli, City Secretary, City of Webster, "Sealed Bid Project #24-City of Webster City Hall Fountain Bid"
City of Webster City Hall Fountain Bid
The minor demolition and delegated design of a new water fountain at the entrance of City Hall and related improvements at 20 Pasadena Blvd, Webster, Texas.

Legal/Public Notices
AMENDED PUBLIC NOTICE
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS
The City of Pasadena from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021 totaling \$2,334,640 in federal grants for 2021: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) Program (532,698) and Emergency Solutions Grants (ESG) Program (1,801,342).

Legal/Public Notices
AVISO PUBLIC MODIFICADO
PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICARIO
La ciudad de Pasadena recibió su asignación del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) el 26 de febrero de 2021 por un total de \$2,334,640 en subvenciones federales para 2021: Programa de Asociaciones de Inversión HOME (HOME) (532,698) y Programa de Subvenciones para Soluciones de Emergencia (ESG) (1,801,342).

Legal/Public Notices
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
NOTICE OF APPLICATION AND PRELIMINARY DECISION FOR AN AIR QUALITY PERMIT
APPLICATION AND PRELIMINARY DECISION, American Acryl LP, 4631 Old Highway 146 Ste B, Seabrook, TX 77577-1977, has applied to the Texas Commission on Environmental Quality (TCEQ) for an Amendment to Air Quality Permit Number 37979, which expires on 03/31/2021.

Legal/Public Notices
ADVERTISING FOR BIDS
Sealed bids addressed to Michael Macranelli, City Secretary, City of Webster, "Sealed Bid Project #24-City of Webster City Hall Fountain Bid"
City of Webster City Hall Fountain Bid
The minor demolition and delegated design of a new water fountain at the entrance of City Hall and related improvements at 20 Pasadena Blvd, Webster, Texas.

Victoria Bond & K Clark

NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 10th Day of March A.D. 2021

[Handwritten Signature]

Notary Public in and for the State of Texas





**AMENDED PUBLIC NOTICE
2021 CDBG/HOME/ESG CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS**

The City of Pasadena received its allocation from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021 totaling \$2,334,840 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,655,699), HOME Investment Partnerships (HOME) Program (\$532,698) and Emergency Solutions Grants (ESG) Program (\$146,443).

The City of Pasadena Community Development Department will begin the planning and development process for the 2021 CDBG/HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community's needs as outlined in the 2018-2022 Five Year Consolidated Plan.

Priority funding areas include:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

In the interest of public safety during the current COVID-19 pandemic, the Application Workshop PowerPoint will be made available on the City of Pasadena Community Development website at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> on March 4, 2021. All non-profits, subrecipients, City Departments and other organizations interested in applying for funding should refer to the Application Workshop PowerPoint for an overview of the programs, guidance on applying, deadlines and contact information. Should you have any questions or if you do not have internet access, please contact our office at (713) 475-7294 or CommDev@pasadenatx.gov.

Applicants shall submit three (3) unbound copies with "ORIGINAL" signatures in a sealed envelope or package of comparable size to the City's Secretary's Office, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 on or before Friday, March 19, 2021 by 4:00 P.M. For further guidance on application submittal, refer to the City of Pasadena Community Development Block Grant (CDBG) Application, City of Pasadena HOME Investment Partnerships Program (HOME) Application or the City of Pasadena Emergency Solutions Grants (ESG) Application made available on the City of Pasadena Community Development website at <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. Late applications will not be accepted, and will be returned to the applicant unopened.

CAUTION: It is the applicant's responsibility to ensure that CDBG, HOME and/or the ESG funding applications are received in the City Secretary's Office prior to the date and time specified above. Receipt of application in any other City office does not satisfy this requirement.

Virtual public meetings will be held via Zoom by the City of Pasadena Community Development Department on March 3, 2021 and March 13, 2021 at 10:00 a.m. - 11:00 a.m. to go over any questions related to the Application Workshop PowerPoint and/or application packet. The Zoom links will be posted on March 4, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/627/Plans-Notices>. All interested parties are invited to participate; these meetings are not mandatory.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2989 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener mas informacion sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. Tambien, un traductor en Espanol estara presente durante la audiencia publica o por lo menos 24 horas antes.



**AVISO PUBLICO MODIFICADO
2021 CDBG/HOME/ESG PROGRAMA CONSOLIDADO
PROCESO DE PLANIFICACION Y SOLICITUD SIN FINES DE LUCRO / SU BENEFICIARIO**

La ciudad de Pasadena recibo su asignacion del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) el 26 de febrero de 2021 por un total de \$ 2,334,840 en subvenciones federales para 2021: Programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG) (\$1,655,699), Programa de Asociaciones de Inversion HOME (HOME) (\$532,698) y Programa de Subvenciones para Soluciones de Emergencia (ESG) (\$146,443).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzara el proceso de planificacion y desarrollo para el ano del programa consolidado CDBG/HOME/ESG 2021. La financiancion se priorizara para el beneficio principal de la poblacion de ingresos bajos a moderados dentro de la ciudad de Pasadena. Cada proyecto producira resultados que proporcionaran un impacto a las necesidades de la comunidad como se describe en el Plan consolidado de cinco anos 2018-2022.

Las areas de financiancion prioritarias incluyen:

- Rehabilitar la infraestructura degradada para mejorar la movilidad y reducir las condiciones peligrosas para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, higienicas y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilizacion de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitacion de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a traves de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio publico que benefician a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de eleccion de vivienda justa para todos los residentes de Pasadena.

En aras de la seguridad publica durante la actual pandemia de COVID-19, el PowerPoint del Taller de Aplicacion estara disponible en la pagina web de Desarrollo Comunitario de la Ciudad de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information> el 4 de marzo de 2021. Todas las organizaciones sin fines de lucro, beneficiarios secundarios, departamentos de la ciudad y otras organizaciones interesadas en solicitar fondos deben consultar el PowerPoint del taller de solicitud para obtener una descripcion general de los programas, orientacion sobre la solicitud, fechas limite e informacion de contacto. Si tiene alguna pregunta o si no tiene acceso a internet, comuniquese con nuestra oficina al (713) 475-7294 o CommDev@pasadenatx.gov.

Los solicitantes deberan enviar tres (3) copias sin encuadernar con firmas "ORIGINALES" en un sobre sellado o paquete de tamaño comparable a la Oficina del Secretario de la Ciudad, 1149 Ellsworth Dr., Suite 200, Pasadena, Texas 77506 el viernes 19 de marzo de 2021 o antes, a las 4:00 P.M. Para obtener mas orientacion sobre la presentacion de la solicitud, consulte la solicitud de subvencion en bloque para el desarrollo comunitario (CDBG) de la ciudad de Pasadena, la solicitud del Programa de asociaciones de inversion HOME (HOME) de la ciudad de Pasadena o la solicitud de subvenciones para soluciones de emergencia (ESG) de la ciudad de Pasadena disponible en la de la pagina web de Desarrollo Comunitario de Pasadena en <https://www.pasadenatx.gov/280/Subrecipient-Organization-Information>. No se aceptaran solicitudes tardias y se le devolveran al solicitante sin abrir.

PRECAUCION: Es responsabilidad del solicitante asegurarse de que las solicitudes de financiamiento de CDBG, HOME y / o ESG se reciban en la Oficina del Secretario de la Ciudad antes de la fecha y hora especificadas anteriormente. La recepcion de la solicitud en cualquier otra oficina de la ciudad no satisface

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo reuniones públicas virtuales a través de Zoom el 5 de marzo de 2021 y el 15 de marzo de 2021 de 10:00 a.m. a 11:00 a.m. para repasar cualquier pregunta relacionada con el PowerPoint del Taller de Solicitud y / o paquete de solicitud. Los enlaces de Zoom se publicarán el 4 de marzo de 2021 en la página web de la Ciudad de Pasadena en <https://www.pasadenacity.gov/672/Plans-Noticias>. Se invita a participar a todas las partes interesadas; estas reuniones no son obligatorias.

De acuerdo con el Acta Americana de Des. habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2967 (TDD) o 1-800-735-2968 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés; peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes. Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Q&A Zoom Meeting - PY2021 Application Workshop Sign In

March 15, 2021

10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara Rogers	(713) 475-4910	Comm. development	smzavala@pasadenatx.gov
Kayla Coberley	713-475-4994	comm. Dev.	kcoberley@pasadenatx.gov
AB ANGELA GARCIA	713 475 7051	comm. Dev.	angarcia@pasadenatx.gov
Leah McWhinnie	Via Zoom	Habitat for Humanity	—
Mark Gardemal	Via Zoom	Public Works	—
Manie Estrada	Via Zoom	Public Works	—



Take Notice: the Community Development Advisory Board (CDAB) and Staff will hold a virtual meeting for the Program Year 2021 allocations from the U.S. Department of Housing and Urban Development (HUD), at **9:00 a.m., on Thursday, April 22, 2021**. At such meeting, the CDAB and Community Development Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call.
- Funding applications review discussions and allocations for the Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Investment Partnerships Program (HOME) applicants.
- Convene into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2021 City of Pasadena funding allocations.
- Adjournment.

The Zoom link to view the meeting can be found below:

<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFluYXR2Zz09>

Meeting ID: 810 021 0129

Passcode: 0KHcd8

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



Prestar atención: La Junta Asesora de Desarrollo Comunitario (CDAB) y el personal llevarán a cabo una reunión virtual para las asignaciones del año del programa 2021 del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD), **a las 9:00 a.m., el jueves 22 de abril de 2021.**

Agenda de la reunión:

- Llama al orden, pasa lista.
- Las solicitudes de financiación revisan las discusiones y las asignaciones para los solicitantes de la Subvención en bloque para el desarrollo comunitario (CDBG), las Subvenciones para soluciones de emergencia (ESG) y el Programa de asociaciones de inversión HOME (HOME).
- Convocar a una sesión regular (virtualmente debido a las restricciones para prevenir COVID-19), de conformidad con las disposiciones del Capítulo 551 del Código de Gobierno de Texas, para deliberar sobre el Programa del Departamento de Vivienda y Desarrollo Urbano de EE. UU. (HUD) Año 2021 Ciudad de Asignaciones de fondos de Pasadena.

El enlace Zoom para ver la reunión se puede encontrar a continuación:

<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFluYXR2Zz09>

ID de reunión: 810 021 0129

Contraseña: 0KHcd8

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Program Year 2021 Funding Meeting Sign In

April 22, 2021

9:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Kayla Coberley	713-475-4994	Comm. Dev.	KCoberley@pasadenatx.gov
SARA ROGERS	(713) 475-4910	Comm. Dev.	smzavala@pasadenatx.gov
ANGELA GARCIA	7. 475. 7051	Comm. Dev.	angarcia@pasadenatx.gov
Monica Martinez	713-920-7957	Comm Dev.	mmartinez@pasadenatx.gov
(virtual) Melissa Quijano	(713) 475-4894	Comm. Dev	MQuijano@pasadenatx.gov
(virtual) Raul Camarillo Jr.	(281) 285-2383	CDAB member	raulcamjr@ymail.com
(virtual) Abel Olivares	(832) 677-4251	CDAB member	Abel.401Khombre@gmail.com



Take Notice: The Community Development Advisory Board (CDAB) and Staff will hold a virtual meeting for the Program Year 2021 Emergency Solutions Grants (ESG) allocation from the U.S. Department of Housing and Urban Development (HUD), at **12:00 p.m., on Friday, May 7, 2021**. At such meeting, the CDAB and Community Development Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call.
- Proposal for allocation of remaining Emergency Solutions Grants (ESG) funds.
- Convene into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2021 City of Pasadena ESG funding allocation.
- Adjournment.

The Zoom link to view the meeting can be found below:

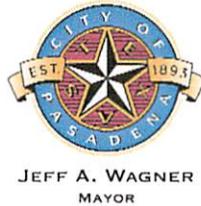
<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFluYXR2Zz09>

Meeting ID: 810 021 0129

Passcode: 0KHcd8

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



Tome nota: La Junta Asesora de Desarrollo Comunitario (CDAB) y el personal celebrarán una reunión virtual para la asignación de Subvenciones para soluciones de emergencia (ESG) del año 2021 del programa del Departamento de Vivienda y Desarrollo Urbano de EE. UU. (HUD), **12:00 p.m., viernes 7 de mayo de 2021**. En dicha reunión, el CDAB y el personal de desarrollo comunitario considerarán los siguientes asuntos:

Agenda de la reunión:

- Llamar al orden, pasar lista.
- Propuesta de asignación de los fondos restantes de Subvenciones para Soluciones de Emergencia (ESG).
- Convocar a una sesión regular (virtualmente debido a las restricciones para prevenir COVID-19), de conformidad con las disposiciones del Capítulo 551 del Código de Gobierno de Texas, para deliberar sobre el Programa del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. Año 2021 Ciudad de Asignación de fondos de Pasadena ESG.
- Aplazamiento.

El enlace Zoom para ver la reunión se puede encontrar a continuación:

<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFluYXR2Zz09>

ID de reunión: 810 021 0129

Contraseña: 0KHcd8

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Program Year 2021 ESG Funding Meeting Sign In

May 7, 2021

12:00 p.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara Rogers	(713) 475-4910	Community Development	smzavala@pasadenatx.gov
Kayla Coberley	713-475-4994	community Development	kcoberley@pasadenatx.gov
ANGELA A. GARCIA	7. 475. 7051	Comm. Dev.	angarcia@pasadenatx.gov
Melissa Quijano	via ZOOM	Community Development	mquijano@pasadenatx.gov



PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearing

The City of Pasadena is committed to providing opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of programs administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to participate in a Citizen Review Public Hearing. We would like to hear your experiences in our program, interests in becoming a part of our program and what services you feel would benefit our community throughout the upcoming Program Year 2021.

A virtual public hearing will be held via Zoom by the City of Pasadena Community Development Department on **Wednesday, May 19, 2021 from 10:00 a.m. – 11:00 a.m.** The Zoom link will be posted Tuesday, May 18, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>. All interested parties are invited to participate. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo Comunitario desea extender una invitación a todos los residentes, negocios, proveedores de servicios y organizaciones sin fines de lucro locales dentro de la Ciudad de Pasadena para que participen en una Audiencia Pública de Revisión Ciudadana. Nos gustaría escuchar sus experiencias con nuestro programa, interés en formar parte de nuestro programa y qué servicios sienten beneficiaría a nuestra comunidad a lo largo del próximo programa en el año 2021.

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo una audiencia pública virtual a través de Zoom **el miércoles 19 de mayo de 2021 de 10:00 a.m. a 11:00 a.m.** El enlace Zoom se publicará el martes 18 de mayo de 2021 en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Todas las partes interesadas están invitadas a participar. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
ATN: Evaluación del Ciudadano
P.O. Box 672
Pasadena, TX 77501

Correo Electrónico:
CommDev@pasadenatx.gov
Teléfono: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

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PASADENA TX 775064858 USA

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Payor Account

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Payor Address

1149 ELLSWORTH DR FL 5
PASADENA TX 775064858 USA

Payor Phone

7137454902

PO Number

Ordered By

Sara Z. Rogers

Customer Fax

Customer EMail

Special Pricing

Tear Sheets

1

Proofs

0

Affidavits

1

Blind Box

Promo Type

Materials

Invoice Text

order confirmed

Ad Order Notes

Gross Amount

1,157.43

Net Amount

\$90.33

Tax Amount

\$0.00

Total Amount

\$90.33

Payment Method

Credit Card Pymt

Payment Amount

\$0.00

Amount Due

\$90.33

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0034115191-01	Legal	AdBooker	

<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released</u>	<u>Pick Up</u>
		No	

<u>Ad Size</u>	<u>Color</u>
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PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearing

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A virtual public hearing will be held via Zoom by the City of Pasadena Community Development Department on **Wednesday, May 19, 2021 from 10:00 a.m. – 11:00 a.m.** . The Zoom link will be posted Tuesday, May 18, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices> . All interested parties are invited to participate. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

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Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

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<u>Product</u>	<u>Placement</u>	<u>Position</u>	<u>First Run Date</u>	<u>Last Run Date</u>
HCN Bay Area Citizen	Legals	Legal Notices	Wednesday, May 5, 2021	Wednesday, May 5, 2021
HCN Pasadena Citizen	Legals	Legal Notices	Wednesday, May 5, 2021	Wednesday, May 5, 2021
HCN Pearland Journal	Legals	Legal Notices	Wednesday, May 5, 2021	Wednesday, May 5, 2021
HOU Online	Legals	Legal Notices	Wednesday, May 5, 2021	Wednesday, May 5, 2021



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Employment

To Advertise:
281-378-1000 • YourHoustonJobs.com

HEALTHCARE

PRN, RN'S & ON CALL RN'S
Anchor Hospice
Houston, TX
See Below to Apply

Ed req
Exp req

Anchor Hospice is seeking to hire PRN RN's and On Call RN's for the south area of Houston. Competitive pay rates and mileage included. For responses go to: shbert@anchorchospice.com and sharvey@anchorchospice.com

PROFESSIONAL

MULTIPLE POSITIONS
Sulzer EMS Inc.
Pasadena, TX
See Below to Apply

See Below Edu Req
See Below Exp Req
Full-Time

Sulzer EMS Inc. is recruiting for the following positions in Pasadena, Texas: Contracts Attorney to negotiate contracts with emphasis on the international bidding process and manage contracts (MSAs, Alliance Agreements, Offshore) and other legal matters for multiple Sulzer entities (Job Code: 13350); Lead Sales Engineer, to provide sales engineering support for Sulzer's technical solutions in the area of pump electrical modules and analyze customer requirements to develop engineered solutions for customer proposals (Job Code: 54910). Please send resume referencing the appropriate job code to: Harveyl.Lasker, HR Manager at Sulzer EMS Inc., 1100 Jasmine Drive, Pasadena, Texas 77503

LEGAL Advertising

To Place Your NOTICE TO CREDITORS

contact
281-378-1000
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CLASSIFIED Merchandise | Real Estate | Auto | Auctions | Business Opportunities

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SOUTHEASTTEXAS.COM TO ADVERTISE: Call (281) 378-1000

How to pay for your ad: All payments due upon receipt of your ad. Payment methods accepted: VISA, MC, AMEX, Discover, check by phone. You may cancel your ad at any time, however, cost will remain the same. Rates are non-transferable to new ads. Some restrictions apply.

Business Hours: Classified Department: 8am-5pm, Mon-Fri
Publication Dates:
Corpus Courier: Mon-Sun; Katy Rancher & Woodlands Villager: Thur & Sun
All other Pubs: Wednesday Only

Autos & More Vehicles | Boats | Motorcycles | RVs | Misc.

Miscellaneous
Type Details
WANTED CASH PAID | For CARS, Trucks, RV's, Boats... All Vehicles, Call 832-562-8627

Funeral Planning Thanks | Plots | Funeral & Estate Services | Funeral Home

Cemetery Plots
Type Details
CEMETERY PLOTS SOUTH PARK | In Pearland, 2 flat spaces, Section A Angelus Garden, Lot 506. Call 713-501-6419 for details & the price.

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NOTICE OF BUILDING AND STANDARDS COMMISSION HEARING TO ALL PERSONS AND/OR ENTITIES CLAIMING AN INTEREST IN THE PROPERTIES DESCRIBED HEREIN

Please take notice that a hearing, concerning the below referenced properties, has been scheduled before the Building and Standards Commission in the City of Pasadena on the 19th day of May, 2021 at 09:30 A.M. in the City Council Chambers of the City of Pasadena at 1149 Ellsworth Drive, Pasadena, Texas 77506.

AGENDA

Date: May 19, 2021
Time: 09:30 A.M.
Location: City Council Chambers-City Hall
Address: 1149 Ellsworth Drive Pasadena, TX 77506

Board Members: Al Macelras, Terry Brotherton, Gary Williams, Bill Bezdek & James Hickman
Alternate Board Members: Joel Anoraga

- I. Call to order
- II. Roll call of members
- III. Approval of minutes-meeting of March 24, 2021
- IV. Approval of testimony as to the condition of the following building/structures:

Address	Location Description	Building Type
1. 313 Randall Street	LT 19, BLK 80, PASADENA OUTLOT 80	Residential-Mobile Home
2. 3703 Darling Ave.	LT 26, BLK 1, PARKWOOD, SEC 1	Residential Single Family House-Rear Shed Only
3. 220 Witter Street	LT 12, BLK 5, WAFER	Residential Single Family House
4. 707 Mimosa Ave.	LT 38 & tr 29B, SHADOW LAWN	Residential Single Family House
5. 810 W. Shaw Ave.	LT L, CARMELLA TERRACE R/P	Commercial Warehouse/ Apartment
6. 413 A Sordale Road	TRS 206 & 207, VINCE HEIGHTS, SEC 2	Residential Single Family House, Carport & Rear Shed
7. 5226 Holly Avenue	TRS 28-1 & 2A-1, BLK 3, GOLDEN ACRES ANNEX	Residential-Two Rear Auxiliary Buildings Only
8. 1211 Redman St.	LT 43, DAVIS ADDITION	Residential Single Family House
9. 1203 W. Hart Ave.	LT 6, BLK 1, SUNSET TERRACE, SEC 1	Residential Single Family House & Attached Carport and Two Accessory Buildings
10. 2120 Chestnut LA, SEC 2	LT 29, BLK 10, STRAWBERRY HILLS,	Residential Single Family House & Two Sheds

The complaints on file with the Building Official of the City of Pasadena allege that the conditions and/or structures on the properties constitute a hazard to the health, safety and welfare of the citizens of the City of Pasadena. Any and all persons and/or entities claiming an interest in or asserting a claim to any of such properties may review the complaints on file with the Building Official at 1149 Ellsworth, Pasadena, TX and should appear before the Commission at the stated time and place.

*With advance notice, usually at least 24 hours advance notice, an interpreter may be provided for the hearing insured. Anyone needing such an interpreter must notify the City of Pasadena, Office of City Secretary, (713) 475-5312, or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE).

V. Other business that may come before the Commission.
VI. Adjournment
I certify that a copy of the above public notice was posted on the bulletin board of City Hall, Pasadena, Texas at a place readily accessible to the general public at all times.

Polk Curtis, Jr. - Deputy Code Enforcement Manager

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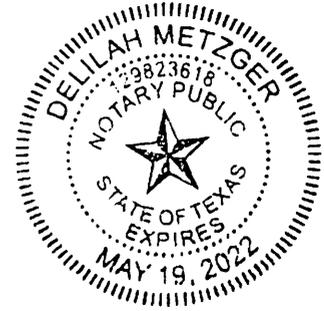
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Victoria Bond A R Clut
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 5th Day of May A.D. 2021



[Handwritten Signature]

Notary Public in and for the State of Texas

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Public Hearing
May 19, 2021
10:00 – 11:00 a.m.

Citizen Review Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature



Take Notice: The Community Development Advisory Board (CDAB) and/or Staff will hold a virtual meeting for the increase in Program Year 2021 Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), at **9:00 a.m., on Monday, May 24, 2021**. At such meeting, the CDAB and/or Community Development Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call.
- Discussion and allocation of the increased CDBG funds in the amount of \$24,399.00, due to an error in the formula calculations by HUD.
- Convene into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2021 City of Pasadena CDBG funding allocation.
- Adjournment.

The Zoom link to view the meeting can be found below:

<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFYuYXR2Zz09>

Meeting ID: 810 021 0129

Passcode: 0KHcd8

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JEFF A. WAGNER
MAYOR

Prestar atención: La Junta Asesora de Desarrollo Comunitario (CDAB) y / o el personal celebrarán una reunión virtual para el aumento de los fondos de la Subvención en bloque de desarrollo comunitario (CDBG) del año 2021 del programa del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD), **a las 9:00 a. m., el lunes 24 de mayo de 2021**. En dicha reunión, el CDAB y / o el personal de desarrollo comunitario considerarán los siguientes asuntos:

Agenda de la reunión:

- Llamar al orden, pasar lista.
- Discusión y asignación del aumento de fondos CDBG por un monto de \$ 24,399.00, debido a un error en los cálculos de la fórmula por parte de HUD.
- Convocar a una sesión regular (*virtualmente debido a las restricciones para prevenir COVID-19*), de conformidad con las disposiciones del Capítulo 551 del Código de Gobierno de Texas, para deliberar sobre el Programa del Departamento de Vivienda y Desarrollo Urbano (HUD) de EE. UU. Año 2021 Ciudad de Asignación de fondos de Pasadena CDBG.
- Aplazamiento.

El enlace Zoom para ver la reunión se puede encontrar a continuación:

<https://zoom.us/j/8100210129?pwd=MitpQW9yWUNmOUcwL3crSFluYXR2Zz09>

ID de reunión: 810021 0129

Código de acceso: 0KHcd8

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



Purpose: The Community Development Advisory Board (CDAB) and Staff will hold a virtual meeting for the increase in Program Year 2021 Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), at **9:00 a.m., on Monday, May 24, 2021**. At such meeting, the CDAB and Community Development Staff will consider the following matters:

Meeting Agenda:

- Call to order, roll call. @9:10
- Discussion and allocation of the increased CDBG funds in the amount of \$24,399.00, due to an error in the formula calculations by HUD.
- Convene into a regular session (*virtually due to the restrictions to prevent COVID-19*), pursuant to the provisions of Chapter 551 of the Texas Government Code, to deliberate the U.S. Department of Housing of Urban Development (HUD) Program Year 2021 City of Pasadena CDBG funding allocation.
- Adjournment. @9:13

Meeting Sign In

Name	Signature
Kayla Coberley	Kayla Coberley
Angela Garcia	Angela Garcia
Sara Rogers	Sara Rogers
Melissa Quijano	N/A

Revised FY21 CDBG Allocation Notification

Johnson, Stacia L <Stacia.L.Johnson@hud.gov>

Fri 5/14/2021 12:00 PM

To: themayor@ci.pasadena.tx.us <themayor@ci.pasadena.tx.us>

Cc: Melissa Quijano <MQuijano@pasadenatx.gov>; Kayla Coberley <KCoberley@pasadenatx.gov>; Sara Rogers <SMZavala@pasadenatx.gov>; Beck, Robert <Robert.Beck@hud.gov>

2 attachments (158 KB)

Executed CDBG 2021 Grant Allocation Error Waiver 05112021 05-14-2021.pdf; Pasadena Revised FY21 Formula Award Letter - FO Houston.pdf;

Dear Mayor Jeff A. Wagner:

Since issuing the original Fiscal Year (FY) 2021 allocations letters, the Office of Community Planning and Development (CPD) has discovered an error in the formula calculations for the Community Development Block Grant (CDBG) program. The attached letter highlights several important points related to this program and how the correction to the formula impacts your jurisdiction's FY 2021 allocations. Additionally, CPD has provided the availability of a waiver of certain regulatory requirements associated with the CDBG program to address the error, resulting in the incorporation of increased funding amounts (see attached memo dated 5/12/2021). This waiver allows grantees to change their public comment periods from 30 days to no less than three days; is limited to facilitating preparation of your FY2021 Consolidated Plan or Annual Plan and FY2021 Plan substantial amendments; and is in effect through August 16, 2021. Grantees must continue to follow their citizen participation plans otherwise. Depending upon how "substantial amendment" is defined in your citizen participation plan, this may or may not trigger a substantial amendment. In reducing the comment period to three days, HUD is balancing the need to quickly assist communities while continuing to provide reasonable notice and opportunity for citizens to comment on the proposed uses of CDBG funds.

If you have submitted an FY 2021 plan and have determined that no substantial amendment is triggered, proceed to revise your 2021 action plan to reference the increased CDBG allocations amount into existing activities, and submit a new SF-424 to reflect the revised allocation amount. Upon approval of your plan, HUD will send grant agreements that reflect the correct allocation amounts.

If you have not yet submitted an FY 2021 plan, the correct allocation amounts must be reflected in your 2021 action plan submission and the SF 424s submitted with your plan. Upon approval of your plan, HUD will send grant agreements that reflect the correct allocation amounts.

You are reminded that the statutory deadline to submit to HUD the FY'21 plans on or before August 16, 2021 remains in effect.

We are looking forward to working with you to complete all necessary actions. If you or any member of your staff have questions, please contact my office or your CPD Staff person.

Sincerely,

Stacia L. Johnson
Director, Community Planning and Development
1301 Fannin Street, Suite 2200
713-718-3279
202-534-2005



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

May 13, 2021

The Honorable Jeff A. Wagner
Mayor of Pasadena
P.O. Box 672
Pasadena, TX 77501

Dear Mayor Wagner:

I am pleased to inform you of your jurisdiction’s Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development’s (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Please note that this letter reflects a revised amount for the Community Development Block Grant and Section 108 borrowing authority. Your jurisdiction’s FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	\$1,680,098
Recovery Housing Program (RHP)	\$0
HOME Investment Partnerships (HOME)	\$532,698
Housing Opportunities for Persons With AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$146,443

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction’s CDBG allocation for this year, you also have \$8,400,490 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction’s existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring

complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in blue ink, appearing to read "James", with a stylized flourish extending to the right.

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development



PUBLIC NOTICE
City of Pasadena Community Development Department
Citizen Review Virtual Public Hearings for
Proposed Annual Action Plan (2021)

Annual Action Plan

The City of Pasadena received its allocation from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021, amended May 13, 2021, totaling \$2,359,239 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,680,098), Emergency Solutions Grants (ESG) Program (\$146,443) and HOME Investment Partnerships (HOME) Program (\$532,698).

2021 Community Development Objectives

- Rehabilitate degrading infrastructure and improve public facilities and/or conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2021 Community Development Block Grant (CDBG) \$1,680,098.00

Public Facilities & Improvements	Allocations
A. Llano St. Paving & Drainage Improvements Phase II	\$1,224,399.00
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$ 109,559.20
Program Administration	
A. CDBG Program Administration	\$ 331,139.80
B. Housing Rehabilitation Administration	\$ 15,000.00

2021 Emergency Solutions Grants (ESG) \$146,443.00

Program

A. Emergency Shelter	\$ 87,865.80
B. Rapid Re-housing	\$ 47,593.97

Program Administration

A. ESG Program Administration	\$ 10,983.23
-------------------------------	--------------

2021 Home Investment Partnerships Program (HOME) \$532,698.00

Housing Rehabilitation Services	\$ 399,523.50
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Community Housing Development Organization (CHDO) Set Aside

A. To Be Determined	\$ 79,904.70
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Program Administration

A. HOME Program Administration	\$ 53,269.80
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We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. A virtual public hearing will be held by the City of Pasadena Community Development Department via Zoom on:

**June 17, 2021
10:00 a.m. – 11:00 a.m.**

The Zoom link to view the hearing will be posted June 16, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>

Citizens may request a copy of the proposed 2021 Annual Action Plan by contacting the City of Pasadena Community Development Department at (713) 475-7294. If a Spanish translation of the proposed document is requested, please allow a 24-hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov/> and hard copies will be made available for review at the following locations:

City of Pasadena City Hall - Community Development Department

1149 Ellsworth, 5th Floor
Pasadena, Texas 77506

City of Pasadena City Hall - City Secretary

1149 Ellsworth, 2nd Floor
Pasadena, Texas 77506

City of Pasadena Main Public Library

1201 Jeff Ginn Memorial Dr.
Pasadena, Texas 77506

City of Pasadena Fairmont Library

4330 Fairmont Pkwy.
Pasadena, Texas 77504

The public is encouraged to attend the hearings and/or submit written comments. The 30-day comment period will begin **June 3, 2021** and end **July 2, 2021**. All comments must be received by the Community Development Department, P.O. Box 672, Pasadena, TX 77501 or via email at CommDev@pasadenatx.gov no later than **4:00 p.m. on July 2, 2021** for consideration of the Community Development Advisory Board and/or Community Development Staff. Please submit all written comments to the following:

Community Development Department
Attn: Citizen Review
P.O. Box 672, Pasadena, TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



NOTICIA PÚBLICA
Departamento de Desarrollo Comunitario de la Ciudad de Pasadena
Audiencias públicas virtuales de revisión ciudadana para
Plan de acción anual propuesto (2021)

Plan de Acción Anual

La ciudad de Pasadena recibió su asignación del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD) el 26 de febrero de 2021, enmendada el 13 de mayo de 2021, por un total de \$2,359,239 en subvenciones federales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,680,098), Programa de subvenciones para soluciones de emergencia (ESG) (\$146,443) y Programa de asociaciones de inversión (HOME) (\$ 532,698).

Objetivos de Desarrollo Comunitario para 2021

- Rehabilitar la infraestructura degradante y mejorar las instalaciones públicas y / o las condiciones para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

La Ciudad está comprometida con la implementación adecuada de un Programa de Desarrollo Comunitario equilibrado que maximiza el beneficio para las personas de bajos ingresos tanto directamente como a través de las mejoras de sus vecindarios. Al proporcionar una vivienda digna, entornos de vida adecuados y servicios de apoyo, la Ciudad de Pasadena tiene la intención de mejorar nuestros vecindarios de bajos ingresos y proporcionar a nuestros ciudadanos los recursos necesarios para ayudarlos a romper la pobreza tanto generacional como circunstancial.

Se propone financiar los siguientes proyectos y actividades específicos que abordarán las necesidades de la comunidad identificadas anteriormente.

2021 Subvención en Bloque para el Desarrollo Comunitario (CDBG) \$1,680,098.00

Instalaciones Públicas Y Mejoras

A. Llano St. Paving & Drainage Improvements Phase II

Alócatenos

\$1,224,399.00

Servicios Públicos

A. Transportation Services for Elderly and Disabled Persons

\$ 109,559.20

Administración Del Programa

A. CDBG Program Administration	\$ 331,139.80
B. Housing Rehabilitation Administration	\$ 15,000.00

Subvenciones para soluciones de emergencia (ESG) 2021 \$ 146,443.00

Programa

A. Emergency Shelter	\$ 87,865.80
B. Rapid Re-housing	\$ 47,593.97

Administración Del Programa

A. ESG Program Administration	\$ 10,983.23
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Programa de Sociedades de Inversión en Vivienda 2021 (HOME) \$ 532,698.00

Servicios de rehabilitación de viviendas	\$ 399,523.50
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Organización para el Desarrollo de la Vivienda Comunitaria (CHDO) apartada

A. To Be Determined	\$ 79,904.70
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Administración Del Programa

A. HOME Program Administration	\$ 53,269.80
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Nos gustaría alentar la participación de residentes, organizaciones locales sin fines de lucro y negocios dentro de la Ciudad de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo audiencias públicas prácticamente a través de Zoom en:

**17 de junio de 2021
10:00 a.m. a 11:00 p.m. y a las 2:00 p.m. - 3:00 pm.**

El enlace Zoom para ver las audiencias se publicará el 16 de junio de 2021 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 2021 propuesto contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al 713-475-7294. Si se solicita una traducción al español del documento propuesto, permita un aviso de 24 horas para su procesamiento. También se publicará una copia del plan en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/> y copias impresas estarán disponibles para su revisión en:

Ayuntamiento de la ciudad de Pasadena - Departamento de desarrollo comunitario

1149 Ellsworth Drive, quinto piso
Pasadena, Texas 77506

Ayuntamiento de Pasadena - Secretario de la ciudad

1149 Ellsworth Drive, segunda piso
Pasadena, Texas 77506

Biblioteca pública principal de la ciudad de Pasadena

1201 Jeff Ginn Memorial Drive
Pasadena, Texas 77506

Biblioteca Fairmont de la ciudad de Pasadena

4330 Fairmont Pkwy.

Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias y / o presentar comentarios por escrito. El período de comentarios de 30 días comenzará **el 3 de junio de 2021 y finalizará el 2 de julio de 2021**. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario, P.O. Box 672, Pasadena, TX 77501 o por correo electrónico a CommDev@pasadenatx.gov a más tardar **a las 4:00 p.m. el 2 de julio de 2021** para consideración de la Junta Asesora de Desarrollo Comunitario y / o el Personal de Desarrollo Comunitario. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario

ATN: Revisión ciudadana

P.O. Box 672

Pasadena, TX 77501

Correo Electrónico:

CommDev@pasadenatx.gov

Teléfono: (713) 475-7294

Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

CLASSIFIED Merchandise | Real Estate | Auto | Auctions | Business Opportunities

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How to pay for year ads: All payments due upon receipt of your ad. Payment methods accepted: VISA, MC, AMEX, Discover, check by phone. You may cancel your ad at any time, however, cost will remain the same. Rates are non-transferable to new ads. Some restrictions apply.

Business Hours: Classified Department: 8am-5pm, Mon-Fri

Publication Dates: Mon-Sun; Katy Rancher & Woodlands Villager: Thur & Sun
 All other Pubs: Wednesday Only

ETC. Lost & Found | Pets | Merchandise | Estate & Garage Sales | Agribusiness | Misc.

Merchandise

Type: Details
GUNS: PASADENA GUN SHOW JUNE 12TH & 13TH - Saturday 9am-5pm * Sun 10am-4pm
 Premier Gun Shows, Pasadena Convention Center, 837-732-1194
 HoustonAreaGunShows.com

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Cemetery Plots

CEMETERY PLOTS SOUTH PARK CEMETERY | In Pearland, 2 flat marker spaces, Section K, \$1,850 each. Call 281-482-6906
CEMETERY PLOTS SOUTH PARK CEMETERY | Pearland, Tx., 1 burial plot suitable for remains of 2, \$3,000 OBO. Call David 979-885-7139.

LEGAL NOTICES

legals@chron.com 281-378-1000

Legal/Public Notices

Policy of Non-discrimination on the Basis of Handicapped Status
 The City of Pasadena, Texas / Harris County does not discriminate on the basis of handicapped status in the admission or access to, or participation in, its program or activities. Michelle Wilson has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).

Equal Employment Opportunity Statement
 The City of Pasadena, Texas/Harris County does not discriminate on the basis of color, national origin, sex, religion, age and handicapped status in employment or the provision of services.

*The City of Pasadena, Texas has adopted complaint and grievance procedures regarding its Texas Community Development Block Grant Disaster Recovery Programs. These procedures outline the steps for a citizen to follow if s/he wishes to file a written complaint about proposed GLO-DR activities. The City will make every effort to respond fully to such complaints within ten (10) working days. Citizens may obtain a copy of these written procedures at the City Hall between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Citizens may also request the procedures be mailed to them by calling Michele Wilson, Compliance Officer, at 713-475-7292.

Legal/Public Notices

Legal Notice
NOTICE TO PROPOSERS
 RFQ NO. 22-008

The City of Pasadena, Texas invites you to submit sealed responses for our request for qualifications for:
PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY DEVELOPMENT DEPARTMENT HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM

Sealed responses in quadruplicate will be received by the City of Pasadena, Texas on or before 4:00 p.m. CST, Monday, June 21, 2021 in the Office of the City Secretary, 1149 Ellsworth Drive, Suite 200, Pasadena, Texas 77506. **Qualifications will be publicly opened and read on Tuesday, June 22, 2021 at 2:00 p.m.** in Council Chambers, City Hall, 1149 Ellsworth Drive, Pasadena, TX 77506.

All respondents must be registered with the System Award Management (SAM) at www.sam.gov. Proof must be enclosed with qualifications.

Request for qualification documents may be obtained via the internet by contacting Desarrollo@pasadenatx.gov. **Community Code 818-1A, 818-1B, 818-27, 818-31, 818-58 and 818-63** or from the City of Pasadena Purchasing Department web page at www.pasadenatx.gov. If you do not have internet access, you may obtain the documents by contacting the Community Development Department at 1149 Ellsworth Dr., Pasadena, Texas, 77506, (713) 475-7294.

Qualifications may be either mailed or hand delivered to the City Secretary's Office, 1149 Ellsworth Drive, Suite 200, Pasadena, TX 77506. Any qualifications received after the above stated time will be returned to the bidder unopened.

MAILING INSTRUCTIONS: ALL QUALIFICATIONS ARE TO BE ADDRESSED TO THE OFFICE OF THE CITY SECRETARY. PLEASE MARK CLEARLY ON THE ENVELOPE, IN THE LOWER LEFT-HAND CORNER, "STATEMENT OF QUALIFICATIONS."

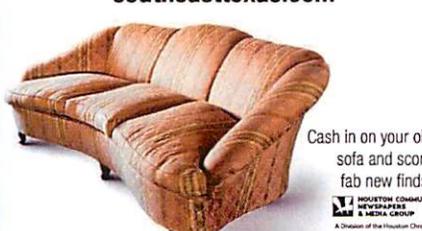
The City Council reserves the right to waive any informality or minor irregularities in respect to any and all qualifications which are incomplete, conditional, obscure, or which contain additions not allowed for or accept any qualifications in whole or in part with or without cause, and accept the qualifications which best serve the City.

CAUTION: It is the bidder's/proposer's responsibility to ensure that qualifications are received in the City Secretary's Office prior to the date and time specified above. Receipt of qualifications in any other City office does not satisfy this requirement.

Published in the Pasadena Citizen & on the City of Pasadena Website
 Publish: **June 7, 2021 & June 9, 2021.**

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Legal/Public Notices

Legal/Public Notices

Legal/Public Notices

PUBLIC NOTICE
 City of Pasadena Community Development Department
Citizen Review Virtual Public Hearings for Proposed Annual Action Plan (2021)

The City of Pasadena received its allocation from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021, amounting to \$1,201, totaling \$2,389,239 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,680,298), Emergency Solutions Grants (ESG) Program (\$146,443) and HOME Investment Partnerships (HOME) Program (\$524,498).

2021 Community Development Objectives

- Rehabilitate degrading infrastructure and improve public facilities and/or conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefits to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2021 Community Development Block Grant (CDBG) \$1,680,298.00

Public Facilities & Improvements	Allocations
A. Lane St. Paving & Drainage Improvements Phase II	\$1,224,399.00
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$109,569.20
Program Administration	
A. CDBG Program Administration	\$331,129.80
B. Housing Rehabilitation Administration	\$15,000.00

2021 Emergency Solutions Grants (ESG) \$146,443.00

Program	
A. Emergency Shelter	\$87,865.80
B. Rapid Re-housing	\$47,593.97
Program Administration	
A. ESG Program Administration	\$10,983.23

2021 Home Investment Partnerships Program (HOME) \$524,498.00

Housing Rehabilitation Services	\$399,523.50
Community Housing Development Organization (CHDO) Set Aside	
A. To Be Determined	\$75,904.70
Program Administration	
A. HOME Program Administration	\$33,269.80

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. A virtual meeting will be held by the City of Pasadena Community Development Department on:

June 17, 2021
 10:00 a.m. - 11:00 a.m.
 The Zoom link to view the hearing will be posted June 16, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/2021/06/16/2021-Community-Development-Department-Citizen-Review-Virtual-Public-Hearings>

Citizens may request a copy of the proposed 2021 Annual Action Plan by contacting the City of Pasadena Community Development Department at (713) 475-7294. If a Spanish translation of the proposed document is requested, please allow a 24-hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov> and hard copies will be made available for review at the following locations:

- City of Pasadena City Hall - Community Development Department
1149 Ellsworth Drive, Pasadena, Texas 77506
- City of Pasadena City Hall - City Secretary
1149 Ellsworth Drive, Pasadena, Texas 77506
- City of Pasadena Main Public Library
1201 Jeff Sam Memorial Drive, Pasadena, Texas 77506
- City of Pasadena Fairmont Library
4330 Fairmont Place, Pasadena, Texas 77504

The public is encouraged to attend the hearing and/or submit written comments. The 30-day comment period will begin on June 17, 2021 and end on July 2, 2021. All comments must be received by the Community Development Department, P.O. Box 872, Pasadena, TX 77501 or via email at CommDev@pasadenatx.gov no later than 4:00 p.m. on July 2, 2021. Consideration of the proposed Community Development Advisory Board and/or Community Development Grant. Please submit all written comments to the following:

Community Development Department
 Attn: Citizen Review
 P.O. Box 872, Pasadena, TX 77501
 E-Mail: CommDev@pasadenatx.gov
 Phone: (713) 475-7294
 Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2989 (VOCES), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

NOTICIA PÚBLICA

Departamento de Desarrollo Comunitario de la Ciudad de Pasadena

Audiencias públicas virtuales de revisión ciudadana para Plan de Acción Anual (2021)

La ciudad de Pasadena recibió su asignación del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD) el 26 de febrero de 2021, amounting a \$1,201, totaling \$2,389,239 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,680,298), Emergency Solutions Grants (ESG) (\$146,443) and HOME Program (\$524,498).

Objetivos de Desarrollo Comunitario para 2021

- Rehabilitar la infraestructura degradante y mejorar las instalaciones públicas y/o las condiciones para los residentes de Pasadena.
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y decentes que sean asequibles y accesibles para los residentes dentro de los límites de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invirtiendo en actividades de servicio público que beneficien a la comunidad, incluidas aquellas con necesidades especiales; y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

La Ciudad está comprometida con la implementación adecuada de un Programa de Desarrollo Comunitario equilibrado que maximice los beneficios a las personas de bajos ingresos tanto directamente como a través de las mejoras de sus vecindarios. Al proporcionar una vivienda digna, entornos de vida adecuados y servicios de apoyo, la Ciudad de Pasadena intenta mejorar nuestros vecindarios y proporcionar a nuestros ciudadanos los recursos necesarios para ayudarlos a romper la pobreza tanto generacional como circunstancial.

Se propone financiar los siguientes proyectos y actividades específicas que abordarán las necesidades de la comunidad identificadas anteriormente.

2021 Subvención en Bloque para el Desarrollo Comunitario (CDBG) \$1,680,298.00

Instalaciones Públicas y Mejoras	Asignaciones
A. Lane St. Paving & Drainage Improvements Phase II	\$1,224,399.00
Servicios Públicos	
A. Transportation Services for Elderly and Disabled Persons	\$109,569.20
Administración Del Programa	
A. CDBG Program Administration	\$331,129.80
B. Housing Rehabilitation Administration	\$15,000.00

Subvenciones para soluciones de emergencia (ESG) 2021 \$ 146,443.00

Programa	
A. Emergency Shelter	\$87,865.80
B. Rapid Re-housing	\$47,593.97
Administración Del Programa	
A. ESG Program Administration	\$10,983.23

Programa de Sociedades de Inversión en Vivienda 2021 (HOME) \$ 524,498.00

Servicios de rehabilitación de viviendas	\$399,523.50
Organización para el Desarrollo de la Vivienda Comunitaria (CHDO) apartada	
A. To Be Determined	\$75,904.70
Administración Del Programa	
B. HOME Program Administration	\$33,269.80

Nos gustaría alentar la participación de residentes, organizaciones locales sin fines de lucro y negocios dentro de la Ciudad de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo audiencias públicas prácticamente a través de Zoom en:

17 de junio de 2021
 10:00 a.m. a 11:00 p.m. y a las 2:00 p.m. - 3:00 p.m.
 El enlace Zoom para ver la audiencia se publicará el 16 de junio de 2021 en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov/2021/06/16/2021-Community-Development-Department-Citizen-Review-Virtual-Public-Hearings>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 2021 (propuesto) contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al (713) 475-7294. Si se solicita una traducción al español de los documentos propuestos, también se permite un aviso de 24 horas para el procesamiento. También se publicará una copia del plan en el sitio web de la Ciudad de Pasadena en <https://www.pasadenatx.gov> y copias impresas estarán disponibles para su revisión en:

- Apuntamiento de la ciudad de Pasadena - Departamento de desarrollo comunitario
1149 Ellsworth Drive, quinto piso
Pasadena, Texas 77506
- Apuntamiento de Pasadena - Secretario de la ciudad
1149 Ellsworth Drive, quinto piso
Pasadena, Texas 77506
- Biblioteca pública principal de la ciudad de Pasadena
1201 Jeff Sam Memorial Drive
Pasadena, Texas 77506
- Biblioteca Fairmont de la ciudad de Pasadena
4330 Fairmont Place
Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias y/o presentar comentarios por escrito. El período de comentarios de 30 días comenzará el 3 de junio de 2021 y finalizará el 2 de julio de 2021. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena, P.O. Box 872, Pasadena, TX 77501 o por correo electrónico a CommDev@pasadenatx.gov a más tardar a las 4:00 p.m. el 2 de julio de 2021 para consideración de la Junta Asesora de Desarrollo Comunitario y/o el Personal de Desarrollo Comunitario. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
 P.O. Box 872
 Pasadena, TX 77501
 Correo Electrónico: CommDev@pasadenatx.gov
 Teléfono: (713) 475-7294
 Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des. habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicacionales) al asistir deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2989 (VOCES), con un aviso de 24 horas antes de la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablan inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Victoria Bond #1R Clark
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 3rd Day of June A.D. 2021



[Signature]
Notary Public in and for the State of Texas



PUBLIC NOTICE
City of Pasadena Community Development Department
Citizen Review Virtual Public Hearings for
Proposed Annual Action Plan (2021)
Annual Action Plan

The City of Pasadena received its allocation from the U.S. Department of Housing and Urban Development (HUD) on February 26, 2021, amended May 13, 2021, totaling \$2,359,239 in federal grants for 2021: Community Development Block Grant (CDBG) Program (\$1,680,098), Emergency Solutions Grants (ESG) Program (\$146,443) and HOME Investment Partnerships (HOME) Program (\$532,698).

2021 Community Development Objectives

- Rehabilitate degrading infrastructure and improve public facilities and/or conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2021 Community Development Block Grant (CDBG) \$1,680,098.00

Public Facilities & Improvements	Allocations
A. Llano St Paving & Drainage Improvements Phase II	\$1,224,399.00
Public Services	
A. Transportation Services for Elderly and Disabled Persons	\$100,550.20
Program Administration	
A. CDBG Program Administration	\$331,130.60
B. Housing Rehabilitation Administration	\$16,000.00

2021 Emergency Solutions Grants (ESG) \$146,443.00

Program	
A. Emergency Shelter	\$87,886.80
B. Rapid Re-housing	\$47,593.97
Program Administration	
A. ESG Program Administration	\$10,962.23

2021 Home Investment Partnerships Program (HOME) \$532,698.00

Housing Rehabilitation Services	\$399,523.50
Community Housing Development Organization (CHDO) Bot Asido	
A. To Be Determined	\$79,904.70
Program Administration	
A. HOME Program Administration	\$43,269.80

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. A virtual public hearing will be held by the City of Pasadena Community Development Department via Zoom on:

June 17, 2021
10:00 a.m. - 11:00 a.m.

The Zoom link to view the hearing will be posted June 16, 2021 on the City of Pasadena website at <https://www.pasadenatx.gov/922/Pages/Notices>

Citizens may request a copy of the proposed 2021 Annual Action Plan by contacting the City of Pasadena Community Development Department at (713) 473-7294. If a Spanish translation of the proposed document is requested, please allow a 24-hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at <https://www.pasadenatx.gov/> and hard copies will be made available for review at the following locations:

City of Pasadena City Hall - Community Development Department
1149 Ellsworth, 3rd Floor
Pasadena, Texas 77506

City of Pasadena City Hall - City Secretary
1149 Ellsworth, 2nd Floor
Pasadena, Texas 77506

City of Pasadena Main Public Library
1201 Jeff Glenn Memorial Dr.
Pasadena, Texas 77506

City of Pasadena Fairmont Library
4330 Fairmont Pkwy.
Pasadena, Texas 77504

The public is encouraged to attend the hearings and/or submit written comments. The 30-day comment period will begin June 3, 2021 and end July 2, 2021. All comments must be received by the Community Development Department, P.O. Box 872, Pasadena, TX 77501 or via email at CommDev@pasadenatx.gov no later than 4:00 p.m. on July 2, 2021 for consideration of the Community Development Advisory Board and/or Community Development Staff. Please submit all written comments to the following:

Community Development Department
Attn: Citizen Review
P.O. Box 872, Pasadena, TX 77501

E-Mail: CommDev@pasadenatx.gov
Phone: (713) 478-7204
Fax: (713) 478-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 478-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2689 (TDD) or 1-800-735-2688 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otro material mencionado en español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 478-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



INFORMACIÓN
Departamento de Desarrollo Comunitario de la Ciudad de Pasadena
Audiencias públicas virtuales de revisión ciudadana para
Plan de acción anual propuesto (2021)
Plan de Acción Anual

La ciudad de Pasadena recibió su asignación del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD) el 28 de febrero de 2021, enmendada el 13 de mayo de 2021, por un total de \$2,359,239 en subvenciones locales para 2021: Programa de subvenciones en bloque para el desarrollo comunitario (CDBG) (\$1,680,098), Programa de subvenciones para soluciones de emergencia (ESG) (\$146,443) y Programa de asociaciones de inversión (HOME) (\$532,698).

Objetivos de Desarrollo Comunitario para 2021

- Rehabilitar la infraestructura degradada y mejorar las instalaciones públicas y / o las condiciones para los residentes de Pasadena;
- Desarrollar y mantener un suministro adecuado de viviendas seguras, sanitarias y decentes que sean asequibles y accesibles para los residentes dentro de las pautas de bajos ingresos mediante la utilización de fondos de CDBG y HOME para ayudar con los esfuerzos de rehabilitación de viviendas;
- Reducir la falta de vivienda proporcionando servicios de apoyo a través de refugios locales y agencias sin fines de lucro;
- Fortalecer los vecindarios invitando en actividades de servicio público que benefician a la comunidad, incluidas aquellas con necesidades especiales, y
- Garantizar oportunidades de elección de vivienda justa para todos los residentes de Pasadena.

La Ciudad está comprometida con la implementación adecuada de un Programa de Desarrollo Comunitario equilibrado que maximiza el beneficio para las personas de bajos ingresos tanto directamente como a través de las mejoras de sus vecindarios. Al proporcionar una vivienda digna, entornos de vida adecuados y servicios de apoyo, la Ciudad de Pasadena tiene la intención de mejorar nuestros vecindarios de bajos ingresos y proporcionar a nuestros ciudadanos los recursos necesarios para ayudarlos a romper la pobreza tanto generacional como circunstancial.

Se propone financiar los siguientes proyectos y actividades específicas que abordarán las necesidades de la comunidad identificadas anteriormente.

2021 Subvención en Bloque para el Desarrollo Comunitario (CDBG) \$1,680,098.00

Instalaciones Públicas Y Mejoras	Alócatones
A. Llano St. Paving & Drainage Improvements Phase II	\$1,224,399.00
Servicios Públicos	
A. Transportation Services for Elderly and Disabled Persons	\$109,599.20
Administración Del Programa	
A. CDBG Program Administration	\$331,139.80
B. Housing Rehabilitation Administration	\$19,000.00
Subvenciones para soluciones de emergencia (ESG) 2021 \$ 146,443.00	
Programa	
A. Emergency Shelter	\$87,663.60
B. Rapid Re-housing	\$47,593.97
Administración Del Programa	
A. ESG Program Administration	\$10,983.23
Programa de Sociedades de Inversión en Vivienda 2021 (HOME) \$ 532,699.00	
Servicios de rehabilitación de viviendas	\$389,523.50
Organización para el Desarrollo de la Vivienda Comunitaria (CHDO) apartada	
A. To Be Determined	\$79,604.70
Administración Del Programa	
B. HOME Program Administration	\$33,269.60

Noe gustaría ver la participación de residentes, organizaciones locales sin fines de lucro y negocios dentro de la Ciudad de Pasadena. El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena llevará a cabo audiencias públicas prácticamente a través de Zoom en:

17 de junio de 2021
10:00 a.m. a 11:00 p.m. y a las 2:00 p.m. - 3:00 pm.

El enlace Zoom para ver las audiencias se publicará el 16 de junio de 2021 en el sitio web de la Ciudad de Pasadena en <http://www.pasadenata.gov/622/Pasa-Noticias>

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual 2021 propuesto contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al 713-476-7294. Si se solicita una traducción al español del documento propuesto, permita un aviso de 24 horas para su procesamiento. También se publicará una copia del plan en el sitio web de la Ciudad de Pasadena en <https://www.pasadenata.gov/> y copias impresas estarán disponibles para su revisión en:

- Ayuntamiento de la ciudad de Pasadena - Departamento de desarrollo comunitario
1149 Ellsworth Drive, quinto piso
Pasadena, Texas 77506
- Ayuntamiento de Pasadena - Secretario de la ciudad
1149 Ellsworth Drive, segunda piso
Pasadena, Texas 77506
- Biblioteca pública principal de la ciudad de Pasadena
1201 Jeff Ginn Memorial Drive
Pasadena, Texas 77506
- Biblioteca Farmment de la ciudad de Pasadena
4330 Farmment Pkwy.
Pasadena, Texas 77504

Se invita al público a asistir a las audiencias y / o presentar comentarios por escrito. El período de comentarios de 30 días comenzará el 8 de junio de 2021 y finalizará el 8 de julio de 2021. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario, P.O. Box 672, Pasadena, TX 77501 o por correo electrónico a CommDev@pasadenata.gov a más tardar a las 4:00 p.m. el 2 de julio de 2021 para consideración de la Junta Asesora de Desarrollo Comunitario y / o al Personal de Desarrollo Comunitario. Envíe todos los comentarios escritos a la siguiente dirección:

Departamento de Desarrollo Comunitario
Attn: Revisión ciudadana
P.O. Box 672
Pasadena, TX 77501
Correo Electrónico:
CommDev@pasadenata.gov
Teléfono: (713) 476-7294
Fax: (713) 476-7037

De acuerdo con el Acta Americana de Derechos Individuales que necesitan acomodaciones especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 476-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (Voz), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 476-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Proposed 2021 Action Plan Public Hearing Sign In
June 17, 2021
10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara ROGERS	(713) 475-4910	Community Development Dept.	smzavala@pasadenatx.gov



JEFF A. WAGNER
MAYOR

Public Hearing
June 17, 2021
10:00 – 11:00 a.m.

Proposed 2021 Action Plan Public Hearing Comment Form

CITIZEN NAME: _____

CONTACT INFORMATION:

COMMENTS:

The Community Development Department appreciates your participation in this process and will include all comments for consideration. If you have further questions, please contact our office at (713) 475-7294.

Print Name

Date

Signature

Appendix II

Resolution

7-20-21
Agenda

AGENDA REQUEST

Reso G NO: 2021-092

ORDINANCE RESOLUTION

CAPTION: APPROVAL OF THE 2021 ANNUAL ACTION PLAN AUTHORIZING THE FILING OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT GRANT PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANTS (ESG) AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME).

RECOMMENDATIONS & JUSTIFICATION: THE 2021 ACTION PLAN SERVES AS THE APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR CDBG, ESG AND HOME PROGRAM FUNDS.

(IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH SECOND PAGE)

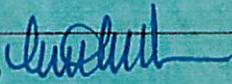
BUDGETED:

COUNCIL DISTRICT(S) AFFECTED: A,B,C,D,E,F,G & H

REQUIRES APPROPRIATION:

See attached Certification

COUNCIL ACTION

MELISSA QUIJANO 
COMMUNITY DEVELOPMENT DATE: 07/06/2021
REQUESTING PARTY (TYPED)

FIRST READING:

FINAL READING:

BUDGET DEPARTMENT

Ybarra
MOTION

~~MOTION~~

PURCHASING DEPARTMENT

Harrison
SECOND

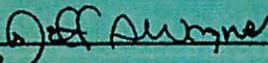
~~SECOND~~

APPROVED:


CITY ATTORNEY

07-20-21
DATE

~~DATE~~


MAYOR

DEFERRED: _____

RESOLUTION NO. 2021 - 092

AN RESOLUTION TO APPROVE AND ADOPT THE 2021 ANNUAL ACTION PLAN AUTHORIZING THE FILING OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE COMMUNITY DEVELOPMENT GRANT PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANTS (ESG) AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME).

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is authorized to implement program regulations;

WHEREAS, Pasadena City Council approval of the 2021 Action Plan for federally funded programs and projects administered by the City of Pasadena is contingent upon written approval by HUD and/or any other authority with jurisdiction, of said plan(s);

WHEREAS, the City of Pasadena desires to participate as an Entitlement Community (CDBG and ESG) and as a Participating Jurisdiction (HOME) in these programs and to submit a total application to HUD in the amount of \$2,359,239.00 to accomplish certain neighborhood and housing improvements, public facilities and/or improvements, and provide public services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASADENA:

SECTION 1. That the City of Pasadena desires to participate in the Community Development Block Grant (CDBG) Program (\$1,680,098.00), the HOME Investment Partnerships (HOME) Program (\$532,698.00) and the Emergency Solutions Grants (ESG) Program (\$146,443.00) as evidenced by the development of the 2021 Action Plan by the Community Development Department of the City of Pasadena, TX. The 2021 Action Plan is year four of the 2018-2022 Five-Year Consolidated Plan, and gives priority to activities which will benefit the low- to moderate-income residents, homeless persons, and improve public infrastructure and/or facilities.

SECTION 2. That the 2021 Action Plan entitled Exhibit "A", attached hereto and incorporated herein for all purposes, is hereby approved and adopted by the City Council.

SECTION 3. That the following City Officials are hereby designated as responsible officers for those applicable sections of the Programs as cited below:

- (a) Community Development Manager - To prepare and file said 2021 Action Plan and application, as well as provide such additional information and documentation as may be later required by HUD.
- (b) City Controller or Assistant City Controller - To execute and file requisition of funds and act as authorized fiscal representative of the City.
- (c) Director of Housing and Community Development- To prepare and execute those contracts as may be necessary in conjunction with the programs provided by the plan.

SECTION 4. That the Mayor of the City of Pasadena, TX is hereby designated as the authorized representative to enter into those necessary contracts with the U.S. Department of Housing and Urban Development (HUD) and is hereby directed to execute the 2021 Action Plan and such certifications and assurances necessary to carry out the purposes of these programs.

SECTION 5. That the City Council officially determines that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further confirms such written notice and the contents and posting thereof.

PASSED, APPROVED AND ADOPTED THIS THE 20th DAY OF July,
A.D., 2021.

Jeff Wagner
JEFF A. WAGNER, MAYOR OF
CITY OF PASADENA, TEXAS

ATTEST:

APPROVED:

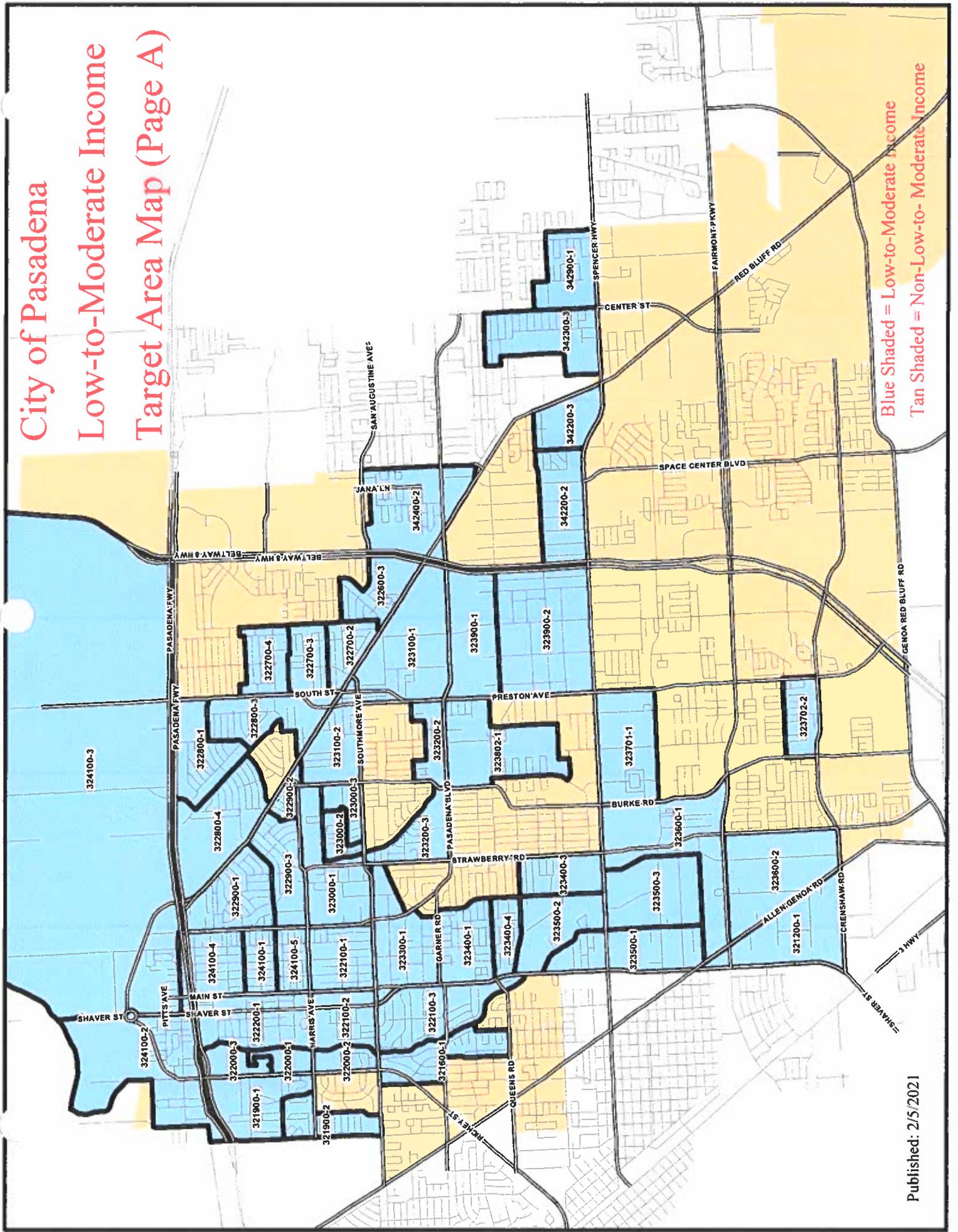
Linda Rorick/AM
LINDA RORICK
CITY SECRETARY
CITY OF PASADENA, TEXAS

Jay W. Dale
JAY W. DALE
CITY ATTORNEY
CITY OF PASADENA, TEXAS

Appendix III

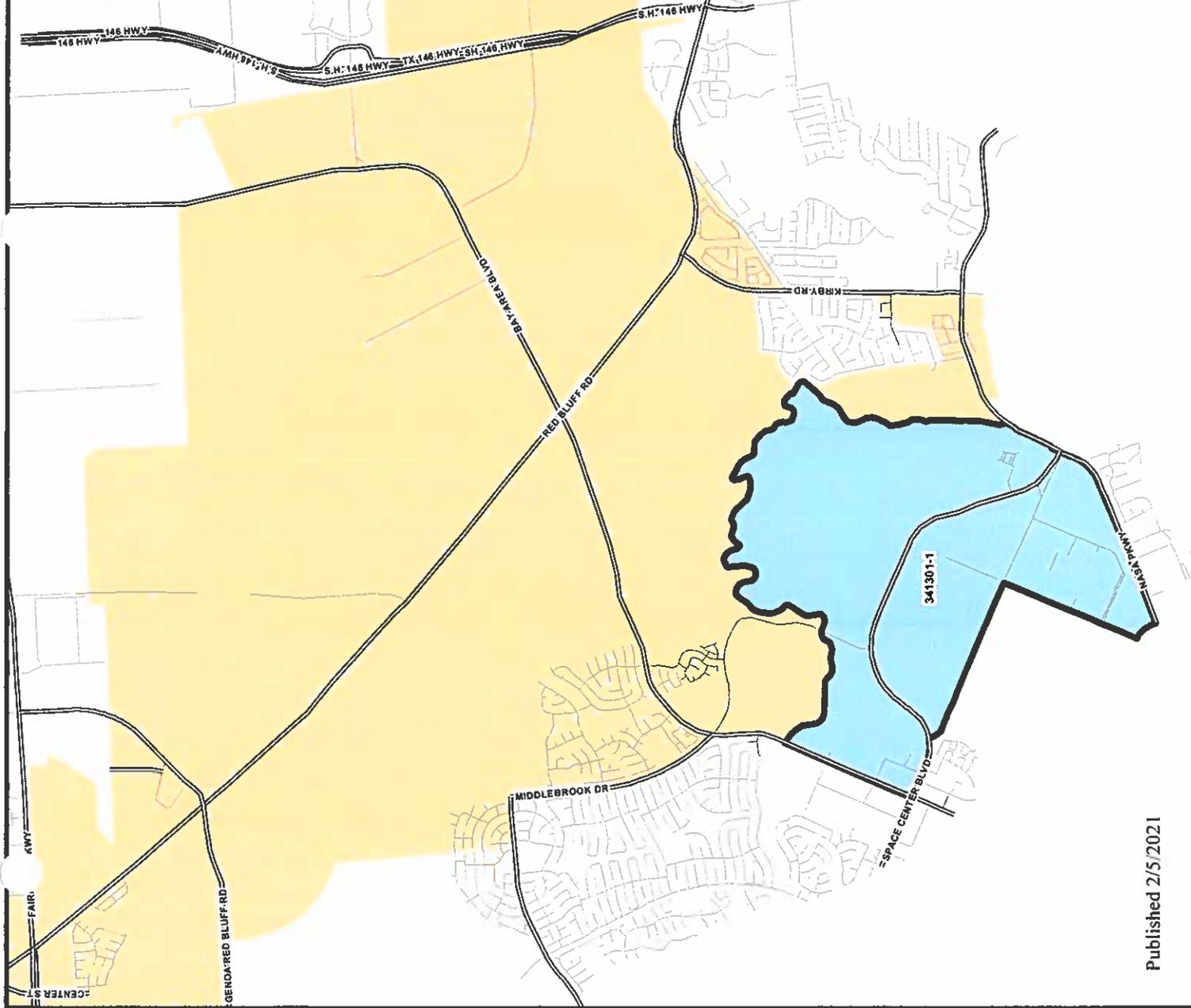
Unique Appendices

City of Pasadena Low-to-Moderate Income Target Area Map (Page A)



Blue Shaded = Low-to-Moderate Income
Tan Shaded = Non-Low-to-Moderate Income

City of Pasadena Low-to-Moderate Income Target Area Map (Page B)

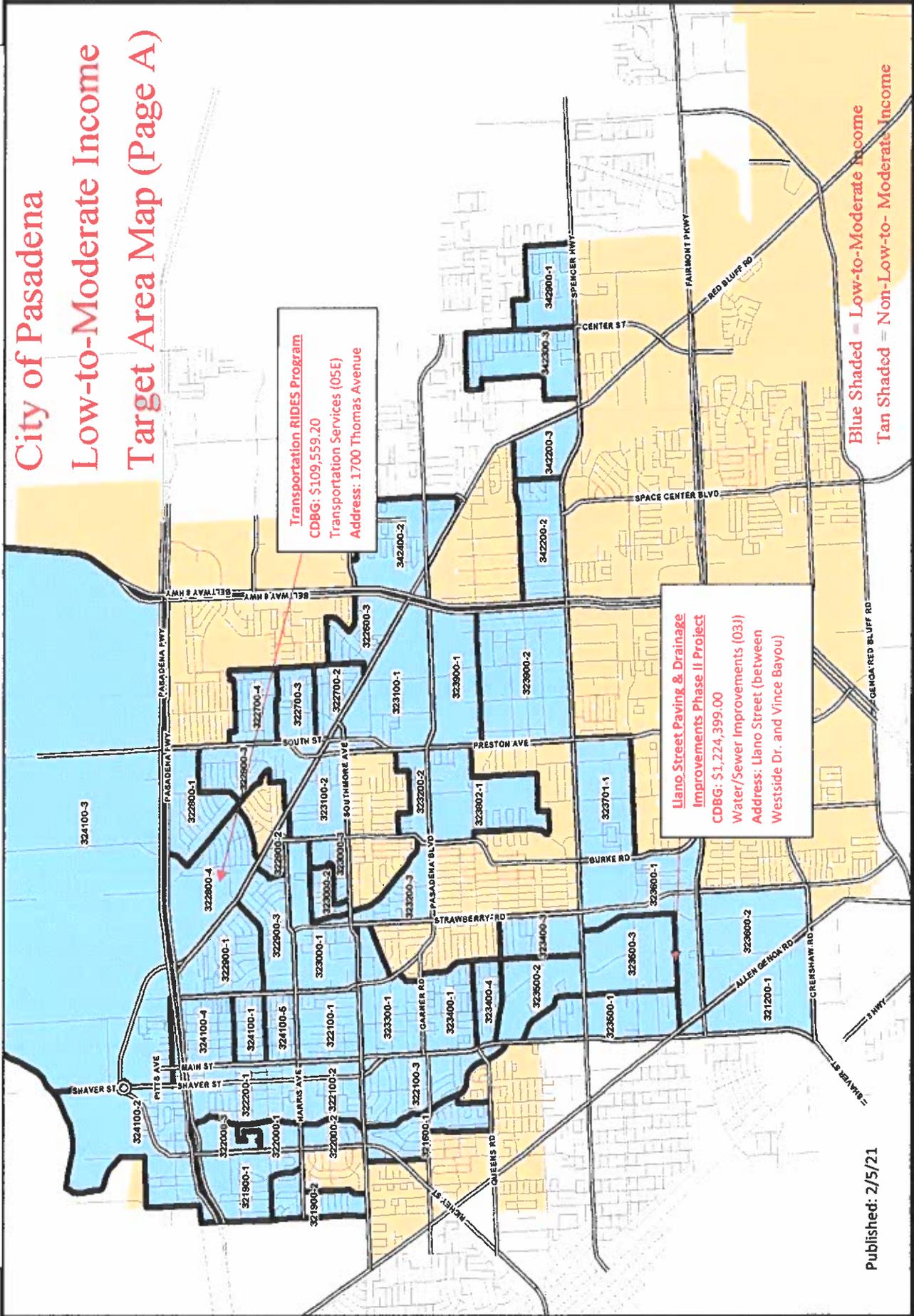


Blue Shaded = Low-to-Moderate Income
Tan Shaded = Non-Low-to-Moderate Income

CDBGLOGID	CDBGNAME	STUSAB	CDBGTY	STATE	COUNTY	COUNTYNAME	TRACT	BLKGRP	LOWMOD	LOWMODUNIV	Lowmod_pct
484068	Pasadena	TX	52	48	201	Harris County	322100	2	450	870	51.72%
484068	Pasadena	TX	52	48	201	Harris County	342400	2	1575	2940	53.57%
484068	Pasadena	TX	52	48	201	Harris County	323702	2	560	1035	54.11%
484068	Pasadena	TX	52	48	201	Harris County	321900	2	515	925	55.68%
484068	Pasadena	TX	52	48	201	Harris County	323000	2	640	1140	56.14%
484068	Pasadena	TX	52	48	201	Harris County	322800	1	1140	1960	58.16%
484068	Pasadena	TX	52	48	201	Harris County	342900	1	520	890	58.43%
484068	Pasadena	TX	52	48	201	Harris County	342200	3	800	1365	58.61%
484068	Pasadena	TX	52	48	201	Harris County	322700	3	870	1455	59.79%
484068	Pasadena	TX	52	48	201	Harris County	323802	1	2005	3340	60.03%
484068	Pasadena	TX	52	48	201	Harris County	323200	3	590	975	60.51%
484068	Pasadena	TX	52	48	201	Harris County	321900	1	965	1545	62.46%
484068	Pasadena	TX	52	48	201	Harris County	341301	1	1390	2210	62.90%
484068	Pasadena	TX	52	48	201	Harris County	322000	1	1265	1995	63.41%
484068	Pasadena	TX	52	48	201	Harris County	323500	2	920	1400	65.71%
484068	Pasadena	TX	52	48	201	Harris County	322000	2	425	645	65.89%
484068	Pasadena	TX	52	48	201	Harris County	323900	2	1170	1765	66.29%
484068	Pasadena	TX	52	48	201	Harris County	322800	3	795	1190	66.81%
484068	Pasadena	TX	52	48	201	Harris County	342200	2	430	640	67.19%
484068	Pasadena	TX	52	48	201	Harris County	323600	1	1295	1915	67.62%
484068	Pasadena	TX	52	48	201	Harris County	323200	2	790	1155	68.40%
484068	Pasadena	TX	52	48	201	Harris County	321600	1	1090	1585	68.77%
484068	Pasadena	TX	52	48	201	Harris County	324100	5	1035	1480	69.93%
484068	Pasadena	TX	52	48	201	Harris County	322800	4	1485	2100	70.71%
484068	Pasadena	TX	52	48	201	Harris County	342300	3	2615	3695	70.77%
484068	Pasadena	TX	52	48	201	Harris County	323400	4	630	885	71.19%
484068	Pasadena	TX	52	48	201	Harris County	322100	1	1130	1545	73.14%
484068	Pasadena	TX	52	48	201	Harris County	322900	3	855	1160	73.71%
484068	Pasadena	TX	52	48	201	Harris County	324100	4	860	1160	74.14%
484068	Pasadena	TX	52	48	201	Harris County	323400	3	1550	2070	74.88%
484068	Pasadena	TX	52	48	201	Harris County	322700	4	1825	2430	75.10%
484068	Pasadena	TX	52	48	201	Harris County	322600	3	1215	1615	75.23%
484068	Pasadena	TX	52	48	201	Harris County	322700	2	1015	1335	76.03%
484068	Pasadena	TX	52	48	201	Harris County	322100	3	1335	1750	76.29%
484068	Pasadena	TX	52	48	201	Harris County	323400	1	1705	2225	76.63%
484068	Pasadena	TX	52	48	201	Harris County	323900	1	1625	2120	76.65%
484068	Pasadena	TX	52	48	201	Harris County	323100	1	1370	1785	76.75%
484068	Pasadena	TX	52	48	201	Harris County	324100	1	790	1020	77.45%
484068	Pasadena	TX	52	48	201	Harris County	323500	3	935	1205	77.59%
484068	Pasadena	TX	52	48	201	Harris County	324100	2	605	775	78.06%
484068	Pasadena	TX	52	48	201	Harris County	323300	1	1710	2190	78.08%
484068	Pasadena	TX	52	48	201	Harris County	322200	1	1150	1455	79.04%
484068	Pasadena	TX	52	48	201	Harris County	322900	1	1770	2235	79.19%
484068	Pasadena	TX	52	48	201	Harris County	322900	2	575	725	79.31%
484068	Pasadena	TX	52	48	201	Harris County	323701	1	755	930	81.18%

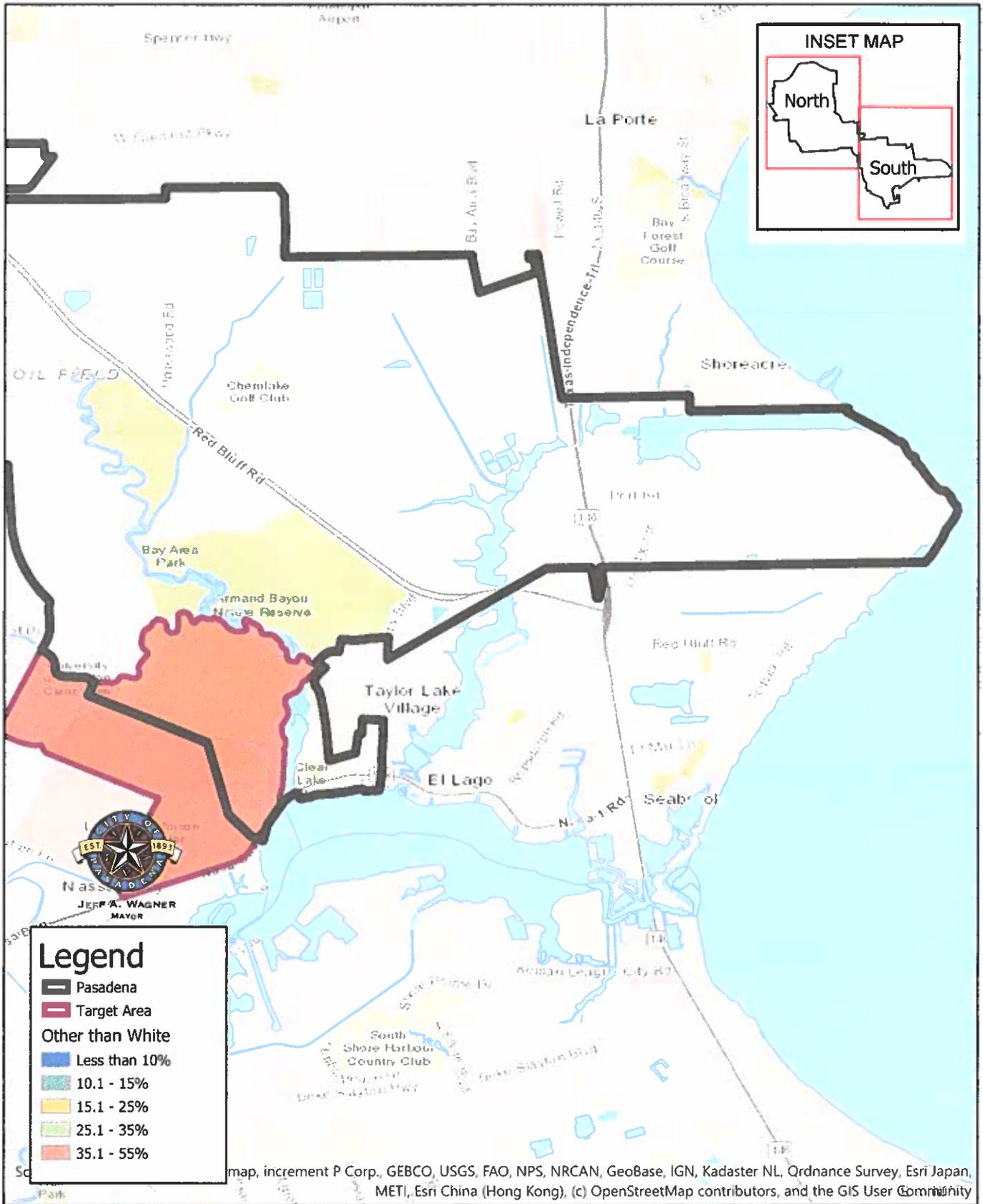
484068	Pasadena	TX	52	48	201	Harris County	324100	3	440	535	82.24%
484068	Pasadena	TX	52	48	201	Harris County	323500	1	2310	2795	82.65%
484068	Pasadena	TX	52	48	201	Harris County	323600	2	675	780	86.54%
484068	Pasadena	TX	52	48	201	Harris County	321200	1	1810	2040	88.73%
484068	Pasadena	TX	52	48	201	Harris County	322000	3	2740	3010	91.03%
484068	Pasadena	TX	52	48	201	Harris County	323000	3	2195	2405	91.27%
484068	Pasadena	TX	52	48	201	Harris County	323000	1	3130	3335	93.85%
484068	Pasadena	TX	52	48	201	Harris County	323100	2	1950	1950	100.00%

City of Pasadena Low-to-Moderate Income Target Area Map (Page A)



City of Pasadena - South

Estimated Minority (Other than White) Concentration of Low- to Moderate-Income Target Area





5.10 Resale and Recapture Provisions 24 CFR 92.254 (Notice: CPD 12-003)

The City's HOME Program uses funds to provide affordable housing by assisting homebuyers, homeowners, and developers. The types of subsidy include acquisition, rehabilitation, or new construction of single-family housing to individual low-income homebuyers and/or homeowners. The HOME funds may be structured in a variety of ways, including low-interest, zero-interest, deferred payment loans, or grants. The City of Pasadena shall determine, based upon the type of subsidy, form of ownership, and type of market in which the property is located, whether the period of affordability shall be enforced by either the resale or recapture policy.

The City administers three (3) programs which use HOME funds to assist homebuyers and homeowners:

- Down Payment Assistance (DPA) – 1st Time Homebuyers;
- Acquisition and Development– developers of new ownership housing; and
- Homeowner Rehabilitation Services Program (HRSP) – rehabilitation of single-family, owner-occupied housing.

5.10.1 Resale Policy

The resale policy ensures that HOME-assisted units remain affordable over the entire affordability period. The resale policy will be used in cases where HOME funds are provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as “development subsidy”, these funds are not repaid by the developer to the City, but remain with the property for the length of the affordability period.

Specific examples where the resale policy will be implemented include:

- Funds are provided to developers for acquisition and development of property or to acquire affordable ownership units;
- Funds are provided for site preparation or improvement, including demolition; and
- Funds are provided for construction materials and labor.

Ensuring Long Term Affordability

The HOME rule at CFR 24 92.254(a)(3) requires the City HOME-assisted homebuyer housing be acquired by an eligible low-income household and the housing must remain the principal residence throughout the period of affordability. If ownership is transferred voluntarily or involuntarily, or otherwise, during the period of affordability, the home may only be made available for subsequent purchase to a buyer whose household qualifies as low-income and will use the property as a principal residence.

Fair Return on Investment

The City will administer its resale policy to ensure that if the property is sold during the period of affordability, the price at resale provides the original HOME-assisted homebuyer a fair return on investment. Fair return is determined using:



- The original homebuyer's initial investment (down payment);
- Any principal payments made;
- Any capital improvements, documented with receipts provided by the homeowner, including, but not limited to:
 - Any additions to the home such as a bedroom, bathroom, or garage;
 - Replacement of heating, ventilation, and air conditioning systems;
 - Accessibility improvements such as bathroom modifications for disabled or elderly persons, installation of wheel chair ramps and grab bars, any and all of which must have been paid for directly by the homeowner and which were not installed through a federal, state, or locally-funded grant program;
- Outdoor improvements such as a new driveway, walkway, retaining wall or fence; and
- The average change in the Consumer Price Index over the period of ownership.
- http://www.bls.gov/data/inflation_calculator.htm

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less, or the same price, as the original purchase price.

$$(\text{Down Payment} + \text{Principal Payments} + \text{Capital Improvements}) \times \text{Consumer Price Index} = \text{Fair Return}$$

$$\text{Down Payment} + \text{Principal Payments} + \text{Capital Improvements} + \text{Fair Return} = \text{Total Return to the Original Homebuyer}$$

Affordability to a Range of Buyers

The resale policy will ensure the HOME-assisted unit remains affordable over the entire period of affordability. All HOME-assisted units "designated as affordable units" shall meet the following criteria:

- The subsequent purchaser must be low-income as defined by HOME and occupy the home as his/her primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be recalculated according to the amount of assistance provided);
- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes, and insurance (PITI) amount to no more than 30% of the new purchaser's household monthly income;
- Under no circumstances may the "affordable" sales price exceed 95% of the median purchase price for the area; and
- The City's definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.



Affordability Requirements of the HOME Program

The HOME-assisted requirements state that in order for homeownership housing to qualify as affordable it must:

- Be single-family, modest housing;
- Be acquired by a low-income household as its principal residence;
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided; and
- Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced for homebuyer projects:

HOME Assistance per Unit	Minimum Period of Affordability
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

Period of Affordability under Resale

The HOME rule states that the period of affordability is based on the total amount of HOME funds invested in the unit for the original and subsequent homebuyers. This option also ensures that the HOME-assisted unit remains affordable over the entire period of affordability, even if unit is sold to a subsequent new homebuyer.

Enforcement of the Affordability Period

The resale policy will be imposed for the duration of the period of affordability through a written agreement with the homebuyer and will be enforced through the use of a lien, deed restriction, or covenant running with the land. The City will file the lien and/or Deed of Trust with the Harris County Clerk’s Office within 30 days of execution, unless otherwise specified per a written agreement or contract with the developer or subrecipient. The lien will specify:

- The length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5,10,15 years);
- The home must remain the homebuyer’s principal residence throughout the affordability period; and
- The conditions and obligations of the owner, should the owner wish to sell before the end of the affordability period.

The resale policy will be triggered and enforced if any one of the following events occur during the period of affordability:

- The homebuyer sells, transfers or disposes of the property or home whether voluntarily or involuntarily;
- The homebuyer fails to occupy the home as the principal residence; and,
- The homebuyer violates any terms of any Agreements entered into with the City.



EXAMPLE: A person (the “original homebuyer”) purchased a home with a 10-year affordability period six years ago and now wishes to sell. The original homebuyer’s mortgage was \$52,250 at 6.75% interest for 30 years, and has made payments for 72 months. The current mortgage balance is \$48,270. The principal amount paid down so far is \$3,980.

Calculating Fair Return on Investment:

Down payment: The original homeowner was required to put down \$1,000 earnest money at the signing of the sales contract.

Cost of Capital Improvements: The original homeowner had a privacy fence installed four years ago at the cost of \$1,500 and has receipts to document the improvement. A visual inspection confirmed the fence is still in place.

Percentage of Change: The original purchase price for the home was \$55,000 and the amount of developer subsidy was \$25,000, thus requiring the 10-year affordability period.

For the purpose of using the Consumer Price Index (CPI) calculator, the home was purchased in 2009 and will be calculated for the same buying power as in 2015. Using the CPI Inflation Calculator, the house would be worth approximately \$60,175.

Calculating the Fair Return to the Original Owner:

Down Payment:	\$1,000
Capital Improvements:	\$1,500
Principal Paid:	\$3,980
Increase in Value per CPI:	\$5,175
	\$11,655 Fair Return on Investment

In order to realize a fair return to the original homeowner, the sales price must be set at roughly \$60,000 (i.e. \$55,000 [\$3,980 in principal payments made plus remaining mortgage balance of \$48,270] + \$1,000 down payment + \$1,500 capital improvements + \$5,175 CPI increase = \$60,000).

Affordability for a Range of Buyers: If the original homebuyer sets the sales price at \$60,000 to get a fair return on investment, and if current (2015) assumptions are used for front/back ratios, interest rates, insurance, taxes, a 95% Loan-to-Value (LTV) Ratio, etc., the monthly principal, interest, taxes and insurance (PITI) payments would be approximately \$550.

The PITI of \$483 could, in theory, be supported by an annual household income of \$22,000 and not exceed 30% of the subsequent homebuyer’s monthly income. The housing costs could be supported more realistically by households with incomes between 50% and 80% MFI. However, with a 95% LTV ratio, most buyers will require down payment assistance which, if HOME funds are used, would create a new affordability period based on the level of the new HOME investment.



If the subsequent homebuyer does not require any HOME subsidy to purchase the home, the affordability period would end in 4 years, at which time the subsequent homebuyer could sell to any buyer at any price.

5.10.2 Recapture Policy

The recapture policy as outlined in 24 CFR Part 92.254(a)(5)(ii)(A)(1) through (7) shall be enforced in cases where HOME funds are provided as a direct subsidy to a homebuyer or homeowner.

The recapture policy will be triggered if any one of the following events occur during the period of affordability:

- The homebuyer/homeowner sells, transfers or disposes of the property or home whether voluntarily or involuntarily;
- The homebuyer/homeowner fails to occupy the home as the principal residence; and
- The homebuyer/homeowner violates any terms of any Agreements entered into with the City.

Recaptured funds as a result of property being sold, rented or vacated within the affordability period must be used for HOME eligible projects. Recaptured funds are not considered program income and cannot be used for planning and administrative costs.

Direct Subsidy

Direct HOME Subsidy is the entire amount of HOME assistance that enabled the homebuyer to buy the home. The direct subsidy includes down payment assistance, closing costs, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

Net Proceeds

Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The HOME rule limits recapture to available net proceeds, therefore, the City can only recapture what is available from net proceeds.

Affordability Requirements of the HOME Program

The HOME requirements state that in order for homeownership housing to qualify as affordable it must:

- Be single-family, modest housing;
- Be acquired by a low-income family as its principal residence; and
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided.

Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced for homebuyer projects:



HOME Assistance Per Unit	Minimum Period of Affordability
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

The HOME requirements state that in order for housing that is currently owned by a family, such as housing that is rehabilitated without acquisition (i.e. owner-occupied housing rehabilitation), to qualify as affordable:

- The estimated value of the property, after rehabilitation, does not exceed 95 percent of the median purchase price for the area; and;
- The housing must be the principal residence of the household and qualify as low-income at the time HOME funds are committed to the housing.

The City imposes a separate affordability period for the Housing Rehabilitation Services Program for income eligible, single-family, owner-occupied households. Therefore, households receiving rehabilitation assistance must meet affordability requirements for a specific period of time as determined by the amount of assistance provided, as specified below.

HOME Assistance to Household	Imposed Period of Affordability
Under \$50,000	5 years
\$50,000 or Greater	10 years

For homeowners assisted under the Housing Rehabilitation Services Program, if the last surviving homeowner dies, the imposed affordability period is extinguished and the deferred payment loan will be forgiven in its entirety. A copy of the death certificate shall be provided to the City of Pasadena Community Development Department.

For homeowners assisted under the Housing Rehabilitation Services Program (HRSP), if the homeowner(s), by diagnosis of a doctor, are determined to no longer have the capacity to live independently in their home and are forced to reside in another location for caregiver support, the affordability period is extinguished and the deferred payment loan will be forgiven in its entirety. A written determination made by the doctor or physician, shall be provided to the City of Pasadena CDD.



Enforcement of the Affordability Period

The recapture policy will be enforced through the use of a lien, deed of trust and/or written agreement signed by the homebuyer/homeowner at closing. The lien will specify:

- The length of the affordability period (based on the dollar amount of HOME funds invested in the unit, either 5 or 10 years);
- The home must remain the homebuyer/homeowner's principal residence throughout the affordability period; and,
- The conditions and obligations of the homebuyer/ homeowner, should the homebuyer/homeowner wish to sell before the end of the affordability period.

Reduction during the Affordability Period

The City will reduce the amount of direct HOME subsidy on a pro-rata basis for the time the original homebuyer/homeowner has owned and occupied the home, measured against the required affordability period. The pro-rata amount that will be recaptured by the City of Pasadena is determined as follows:

- Divide the number of years (within the affordability period) the original homebuyer occupied the home by the period of affordability, and;
- Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer.

$\frac{\text{Number of years homebuyer occupied home}}{\text{Total Period of affordability}} \times \text{Total direct HOME subsidy} = \text{Recapture amount}$

Long Term Affordability

No requirements to subsequent new homebuyer.

EXAMPLE: A homebuyer received \$10,000 of HOME down payment assistance and purchases a home developed with HOME funds for \$10,000 below fair market value. The total direct HOME subsidy to the homebuyer is \$20,000 and requires a 10-year period of affordability. If the homebuyer sells the unit in year 5 of the 10-year period of affordability, the City would forgive 50 percent of the direct HOME subsidy and recapture 50 percent of the direct HOME subsidy, or \$10,000 of the \$20,000 HOME investment, assuming that there are sufficient net proceeds available.

$$\frac{\text{Owner resided in home for 5 years}}{10\text{-year period of affordability}} \times \$20,000 \text{ HOME Investment} = \$10,000 \text{ recaptured}$$



7.5.2 Application Process

Prospective applicants may contact the City of Pasadena CDD to obtain information about assistance provided by the HOME Program. The waiting list for rehabilitation/reconstruction assistance is opened periodically based on the City's receipt of HOME funding allocations. Prior to opening of the waiting list, the CDD will notify the public by means of a public notice, social media, flyers, mail outs to community residents and on the City of Pasadena website.

For the application to be considered for review, the applicant must submit the following completed forms:

- Copy of the latest Deed on record and the applicant must be named as an owner or purchaser of the property;
- Additional owners must sign all completed application forms;
- When the person named in the Deed as an owner or purchaser is deceased, the applicant shall provide adequate proof that the deceased person's ownership share was granted to the applicant, documented by the descendant's probated last will and testament and death certificate. If there is more than one person named as heir, the applicant must have obtained from other heirs quit claim deeds in which the other heirs renounce their claim to the property and grant or sell their rights to the applicant; and
- Proof of all current income and assets, as according to the Part 5 Guidebook.

Assistance shall be provided on a first come, first served basis.

The CDD shall notify each applicant by certified or registered mail when it is time for his/her application to be reviewed. The notification shall contain all information the applicant will need to provide in order for the application to be processed. The applicant shall have fifteen (15) days to respond to the notice. After the fifteen (15) days, if the applicant fails to respond to the request, his/her application will be considered void and shall be dropped from the waiting list. The applicant may submit a new application once the waiting list has reopened, but shall not be given priority over others.

The CDD shall review the application and verifications of ownership and income. Based upon the review, the CDD may request additional information from the applicant or reject the application if the property and/or homeowner does not qualify. The review process shall include:

- Review of all provided documentation;
- Perform a Criminal Background Check to determine eligibility according to the policy refer to Appendix F;
- Preliminary inspection of the property to be rehabilitated;
- Preliminary estimate of the cost of the work;



- Examine Appraisal District tax records to determine if all property taxes have been paid and to determine the last appraised value for the property;
- Prepare a summary of information from the application and results of the review, including any special circumstances; and
- Present findings and recommendation to the Community Development Manager and the Director of Housing and Community Development.

All applications not rejected by CDD staff are presented to the Community Development Manager to review for final approval.

Appendix IV

Emergency Solutions Grants Program Written Standards & Coordinated Access System Operations Manual & Community Plan for the Continuum of Care

CITY OF PASADENA

EMERGENCY SOLUTIONS GRANTS

PROGRAM

WRITTEN STANDARDS

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INTRODUCTION

The City of Pasadena (THE CITY) has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These standards were created in coordination with the Houston/Harris County Continuum of Care which includes Harris County, the City of Houston, Fort Bend County and the City of Pasadena, and Texas Department of Housing and Community Affairs funding within the CoC geographic area. They are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

The City of Pasadena expects that the standards will adjust as the THE CITY gains more experience with and collects more data from services provided with the Emergency Solutions Grants program. The Standards serve as the guiding principles for funding programs.

STANDARDS APPLICABLE TO ALL PROGRAM COMPONENTS

ELIGIBLE ESG PROGRAM COMPONENTS

There are four (4) ESG Program Components:

1. Rapid Re-Housing
2. Emergency Shelter,
3. Homelessness Prevention and
4. Street Outreach.

Funds for ESG can be used to support any of the eligible components. The CoC gives priority to funding that supports securing housing options for homeless households and to support the expansion of rapid re-housing.

COORDINATING ASSESSMENT & SERVICES AMONG PROVIDERS

Designate staff members for CoC Provider Input forum: Each agency will assign two representatives to the input forum, where at least one member has decision making capacity for the program. CoC Provider Input Forums will meet quarterly, or more often as required by current CoC policies, where providers give and receive information regarding CoC strategies and policies.

Participate in any standardized training as designated by ESG funders and offered through CoC . The CoC will provide a vetted and standardized training curriculum for all housing stability case managers that will be available for all agencies providing case management for housing based services. The curriculum and standards will be developed as a part of and in partnership with the Continuum of Care Technical Assistance from the Department of Housing and Urban Development. This will focus on the requirements of maintaining stable housing and ensure access to mainstream resources that will provide ongoing, continued and necessary support for households to gain and maintain stable housing.

COORDINATING WITH MAINSTREAM AND TARGETED HOMELESS PROVIDERS

The City of Pasadena expects that every agency that is funded through ESG will coordinate with and access mainstream and other targeted homeless resources. The City of Pasadena will evaluate performance of each provider based on the outcomes achieved toward housing models adopted through the CoC Steering Committee. These outcome measures will be used to evaluate program success annually. The City of Pasadena will use this and other performance metrics to guide funding decisions for ESG funded programs. Required outcomes for each intervention around accessing mainstream resources will match the outcomes approved by the CoC Steering Committee annually.

STANDARDS SPECIFIC TO EMERGENCY SHELTER

ELIGIBILITY: HOMELESS STATUS

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless (Homeless Category 1), at imminent risk of homelessness (Homeless Category 2), homeless under another federal statute (Homeless Category 3), or fleeing/attempting to flee domestic violence (Homeless Category 4).

For additional details related to the HUD definition of Homeless and applicability to each program component, see Appendix A and Appendix C.

ELIGIBILITY: INTAKE AND ASSESSMENT

Specific to Emergency Shelter,

- Any new client entering into a shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.
- Clients will be prioritized within the emergency shelter system based on need, available resources, and geographic area.
- Emergency shelters are responsible to assess an individual or family's initial need for emergency shelter and must re-assess their need on an ongoing basis to ensure that only those individuals or families with the greatest need receive ESG-funded emergency shelter assistance. Shelters that serve families must serve all eligible families and may not refuse services based on the age of children or the size of the family.

ELIGIBILITY: PRIORITIZATION & REFERRAL POLICIES

Emergency shelters will prioritize individuals/families that:

- Cannot be diverted; and
- Are literally homeless; and
- Can be safely accommodate in the shelter; and
- Not in need of emergency medical or psychiatric services or danger to self or others.

Also note the following:

- Emergency Shelters cannot discriminate per HUD regulations.
- There are no requirements related to ID, income or employment.
- Transgender placement based on gender self-identification.

STANDARDS SPECIFIC TO HOMELESSNESS PREVENTION AND RAPID RE-HOUSING

ELIGIBILITY: STATUS AS HOMELESS OR AT-RISK OF HOMELESSNESS

HOMELESSNESS PREVENTION

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Homelessness Prevention assistance:

- At Risk of Homelessness
- Homeless Category 2: Imminently at-risk of homelessness
- Homeless Category 3: Homeless under other federal statute and
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **not** also literally homeless. If the individuals/families are also literally homeless they would actually qualify for rapid re-housing instead. See below.)

Additional eligibility requirements related to Homelessness Prevention include:

- **Proof of residence** within the City of Pasadena service area.
- **Total household income below 30 percent of Area Family Income (AFI)** for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavit for clients without income.

RAPID RE-HOUSING

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Rapid Re-Housing assistance:

- Homeless Category 1: Literally homeless
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **also** literally homeless).

For additional details related to the HUD definition of Homeless and At Risk of Homelessness and applicability of these definitions to each program component, see Appendix A, B and C.

ELIGIBILITY: INTAKE AND ASSESSMENT

All clients must have an initial eligibility assessment and triage for appropriate housing by a specially trained housing assessor. All clients are assessed using housing triage tool in HMIS. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.

TARGETED POPULATIONS: CLIENT PRIORITIZATION

HOMELESSNESS PREVENTION

Note that all targeted individuals and families described below have to meet the minimum HUD requirements for eligibility to HP.

RAPID RE-HOUSING

The City of Pasadena may provide assistance to individuals who are currently homeless but not in need of permanent supportive housing as eligible for rapid re-housing. This can include, but is not limited to individuals and households who,

- are first time homeless;
- have few recent episodes of homelessness; or
- are part of a family that is homeless.

It should be noted, rapid re-housing funds are directed to individuals with income or work history and skills that indicate employability.

FINANCIAL ASSISTANCE

DURATION AND AMOUNT OF ASSISTANCE

- All clients are assessed to determine initial need and create a budget to outline planned need for assistance.
- Agencies cannot set organizational maximums or minimums but must rely on the CoC wide tools to determine household need.
- Through case management, client files are reviewed monthly to ensure that planned expenditures for the month validate financial assistance request.
- The City of Pasadena expects that households will receive the minimum amount of assistance necessary to stabilize in housing.

Clients cannot exceed 24 months of assistance in a 36 month period.

PARTICIPANT SHARE

Participant share will be determined by use of common assessment and budgeting tools. Clients will participate in the development of their individual housing plan with a case manager based on client goals and shared goals for achieving housing stability. Financial assistance is available for households with zero income.

HOUSING STABILIZATION AND RELOCATION RELATED ASSISTANCE AND SERVICES

REQUIRED SERVICES: CASE MANAGEMENT & CASE LOADS

Homelessness prevention clients must have an initial home visit when first approved for assistance and subsequent house visits with each recertification every three months. It is expected that case managers will conduct office visits with homelessness prevention clients between home visits, at least once per month. Case managers and program managers are encouraged to provide more than the minimum required services through case management.

Case management includes home and office visits determined by client need and supported by the housing plan.

As required by the Continuum of Care Housing Models, case managers are expected to follow up with clients that have successfully exited rapid re-housing case management at a minimum of 30 days after exiting the program. Clients who remain in housing for 90 days after exiting rapid re-housing, identified through HMIS, are categorized as stably housed.

Case management staff must have an updated copy of the Rental Assistance Agreement and ensure that the fiscal agent is informed of any changes to the participant rent share as indicated in the Housing Stabilization Plan.

REQUIRED SERVICES: HOUSING LOCATION SERVICES

Any subrecipient of ESG assistance must also have a dedicated housing navigation and location specialist for households receiving rapid re-housing, rather than the expectation that clients must navigate the system on their own. This specialized position will be dedicated to finding appropriate housing and developing relationships with affordable housing providers. This process facilitated by this position ensures ESG clients have greater housing choice. Housing navigators for rapid re-housing may have expertise based on location and type of housing.

REQUIRED SERVICES: INSPECTION AND LANDLORD AGREEMENT

Any unit that receives financial assistance through rapid re-housing must pass a Housing Quality Standards Inspection as outlined in the ESG regulations. The inspections will be conducted by a qualified agency with expertise in inspection.

Any unit that receives rental assistance payments through rapid re-housing must have an agreement in place between the financial assistance fiscal intermediary and the property. The rental assistance agreement details the terms under which rental assistance will be provided.

INELIGIBLE SERVICES: CREDIT REPAIR AND LEGAL SERVICES

The City of Pasadena will not allow ESG funds to be used for credit repair and legal services to be eligible activities. The City of Pasadena has found limited access to this resource by clients and providers and will instead encourage the use of mainstream service providers and establish them as part of the system of providers with formal relationships.

OPTIONAL SERVICES: SECURITY/UTILITY DEPOSITS

Rental and utility deposits can be included in housing stabilization services as dictated by the housing stabilization plan. Rental and utility deposits can be included in lieu of or in combination with rental assistance for a unit.

Security deposits can cover up to two months of rent.

OPTIONAL SERVICES: RENTAL APPLICATION FEES

The City of Pasadena expects that rapid re-housing navigation and location specialists will work closely with housing providers and establish trusting relationships among landlords in a way that will encourage property owners and managers to waive application fees for rental properties. To that end, application fees can only be provided for one application at a time; but note that this only limits the number of applications that require application fees. Case managers and housing specialists can and should work with clients and landlords to process as many free applications as possible.

ELIGIBILITY: PERIODIC RE-CERTIFICATION

All case managers are required to re-certify clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

Program Component	Schedule	Re-certification Criteria
Homelessness Prevention	Every 3 months	For both HP and RRH, to continue to receive assistance, clients must <ul style="list-style-type: none">• be at or below 30% AFI AND• lack sufficient resources and support networks necessary to retain housing without ESG assistance. Families are required to provide information on income, assets greater than \$5,000, deductions, and family composition during the annual recertification process.
Rapid Re-Housing	Annually	

ELIGIBILITY: HOMELESS STATUS

Individuals/ families who meet the HUD criteria for the following definitions are eligible for Street Outreach services:

- Homeless Category 1: Literally Homeless
- Homeless Category 4: Fleeing/ attempting to flee DV (where the individuals/ families also meet the criteria for Category 1)

In addition, individuals and families must be living on the streets or other places not meant for human habitation **and** be unwilling or unable to access services in an emergency shelter.

TARGET POPULATION

Although the homeless population is considered a vulnerable population, street outreach activities should target those who are extremely vulnerable including youth and chronically homeless persons.

Revised 2017

ENGAGEMENT/COLLABORATION

The City of Pasadena requires that agencies conducting street outreach activities must engage with unsheltered homeless persons for the purpose of providing immediate support, intervention or connections with mainstream social service programs. The connection of any unsheltered person to an emergency shelter, supportive housing, and/or referral to social service agencies will serve as immediate support and intervention for housing stabilization or critical services.

Agencies are encouraged to use evidenced based practices for their street outreach efforts; including the Housing First Model that quickly connects individuals to permanent housing in the face of acute barriers to entry into housing programs. Additionally, the agencies will participate in the local Continuum of Care's Street Outreach Workgroup and utilize the Coordinated Access Assessment to identify barriers to housing.

ELIGIBILITY: INTAKE AND ASSESMENT

The City of Pasadena requires that agencies conducting street outreach activities must provide individuals and families with an assessment and enter data into HMIS or a comparable database for DV providers. The City of Pasadena encourages providers to develop relationships with unsheltered homeless persons that will help connect them with emergency shelter and housing services through a referral to Coordinated Access.

APPENDIX A: HUD DEFINITION FOR HOMELESS

HUD CRITERIA FOR DEFINING HOMELESS	Category 1	Literally Homeless	<p>Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:</p> <ul style="list-style-type: none"> • Has a primary nighttime residence that is a public or private place not meant for human habitation; • Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); <u>or</u> • Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
	Category 2	Imminent Risk of Homelessness	<p>Individual or family who will imminently lose their primary nighttime residence, provided that:</p> <ul style="list-style-type: none"> • Residence will be lost within 14 days of the date of application for homeless assistance; • No subsequent residence has been identified; <u>and</u> • The individual or family lacks the resources or support networks needed to obtain other permanent housing
	Category 3	Homeless under other Federal statutes	<p>Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:</p> <ul style="list-style-type: none"> • Are defined as homeless under the other listed federal statutes; • Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; • Have experienced persistent instability as measured by two moves or more during in the preceding 60 days; <u>and</u> • Can be expected to continue in such status for an extended period of time due to special needs or barriers
	Category 4	Fleeing/ Attempting to Flee DV	<p>Any individual or family who:</p> <ul style="list-style-type: none"> • Is fleeing, or is attempting to flee, domestic violence; • Has no other residence; <u>and</u> • Lacks the resources or support networks to obtain other permanent housing

APPENDIX B: HUD DEFINITION FOR AT RISK OF HOMELESSNESS

HUD CRITERIA FOR DEFINING AT RISK OF HOMELESSNESS	Category 1	Individuals and Families	<p>An individual or family who:</p> <ul style="list-style-type: none"> (i) Has an annual income below <u>30%</u> of median family income for the area; <u>AND</u> (ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; <u>AND</u> (iii) Meets one of the following conditions: <ul style="list-style-type: none"> A. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; <u>OR</u> B. Is living in the home of another because of economic hardship; <u>OR</u> C. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; <u>OR</u> D. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; <u>OR</u> E. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; <u>OR</u> F. Is exiting a publicly funded institution or system of care; <u>OR</u> G. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan
	Category 2	Unaccompanied Children and Youth	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
	Category 3	Families with Children and Youth	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.

APPENDIX C: CROSS WALK OF HUD HOMELESS AND AT RISK DEFINITIONS AND ELIGIBILITY TO ESG PROGRAM COMPONENTS

Eligibility by Component	Emergency Shelter	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in ES projects:</p> <ul style="list-style-type: none"> • Category 1: Literally Homeless • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV
	Rapid Re-Housing	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in RRH projects:</p> <ul style="list-style-type: none"> • Category 1: Literally Homeless • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)
	Homelessness Prevention	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in HP projects:</p> <ul style="list-style-type: none"> • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is NOT also literally homeless) <p>Individuals and families who are defined as At Risk of Homelessness</p> <p>Additionally, HP projects must only serve individuals and families that have an annual income BELOW 30% AMI</p>

APPENDIX D: ELIGIBILITY CRITERIA AND PRIORITIZATION TOOL FOR HOMELESSNESS PREVENTION SYSTEM

Eligibility Requirements

All potential clients will be screened for the following:

Income – Only households with income below 30% of the Area Median Income are eligible for Homelessness Prevention services (see Attachment A for income limits)

PLUS

Trigger Crisis – An event has occurred which is expected to result in housing loss within 30 days due to one of the listed reasons (see Attachment B for qualifying trigger crises)

PLUS

No resources or support network to prevent homelessness –No other options are possible for resolving this crisis. “But for this assistance” this household would become literally homeless—staying in a shelter, a car, or another place not meant for human habitation

OR

Unaccompanied children and youth who qualify as homeless under another Federal statute – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

OR

Families with children or youth who qualify as homeless under another Federal statute –See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

APPENDIX E: EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING

Emergency Transfers

[Insert name of ESG Subrecipient or Provider], ESG Provider, is concerned about the safety of its Program Participants who receive rental assistance, and such concern extends to the Program Participants who have experienced domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Woman Act (VAWA),¹ ESG Provider allows Program Participants who have experienced domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the Program Participant's current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation.² The ability of ESG Provider to honor such request for Program Participants currently receiving assistance, however, may depend upon a preliminary determination that the Program Participant is or has experienced domestic violence, dating violence, sexual assault, or stalking, and on whether ESG Provider has dwelling unit that is available and is safe to offer the Program Participant for temporary or more permanent occupancy.

¹ Despite the name of this law, VAWA protection is available to all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

² Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

This plan identifies Program Participants who are eligible for an emergency transfer, the documentation needed to request an emergency transfer, confidentiality protections, how an emergency transfer may occur, and guidance to Program Participants on safety and security. This plan is based on a model emergency transfer plan published by the U.S Department of Housing and Urban Development (HUD), the Federal agency that oversees that Emergency Solutions Grants is in compliance with VAWA.

Eligibility for Emergency Transfers

A Program Participant who has experienced domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L is eligible for an emergency transfer, if: the Program Participant reasonably believes that there is a threat of imminent harm from further violence if the Program Participant remains within the same unit. If the Program Participant has experienced sexual assault, the Program Participant may also be eligible to transfer if the sexual assault occurred on the premises within the 90-calendar-day period preceding a request for an emergency transfer.

A Program Participant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan.

Program Participants who are not in good standing may still request an emergency transfer if they meet the eligibility requirements in this section.

Emergency Transfer Request Documentation.

To request an emergency transfer, the Program Participant shall notify HP'S management office and submit a written request for a transfer to [ESG Subrecipient or Provider to insert location]

ESG Provider will provide reasonable accommodations to this policy for individuals with disabilities. The Program Participant's written request for an emergency transfer should include either:

1. A statement expressing that the Program Participant reasonably believes that there is a threat of imminent harm from further violence if the Program Participant were to remain in the same dwelling unit assisted under the ESG Provider's program; OR
2. A statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

ESG Provider must keep records of all requests and outcomes of such requests, which will be reported to the Texas Department of Housing and Community Affairs.

Confidentiality

The ESG Provider will keep confidential any information that the Program Participant submits in requesting an emergency transfer, and information about the emergency transfer, unless the Program Participant gives ESG Provider written permission to release the information on an time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered Program. This includes keeping confidential the new location of the dwelling unit of the Program.

Participant, if one is provided, from the person(s) that committed an act(s) of domestic violence, dating violence, sexual assault, or stalking against the Program Participant. See the Notice of Occupancy Rights under the Violence Against Woman Act for all Program Participants for more information about HP'S responsibility to maintain the confidentiality of information related to incidents of domestic violence, dating violence, sexual assault, or stalking.

Emergency Transfer Timing and Availability

ESG Provider cannot guarantee that a transfer request will be approved or how long it will take to process a transfer request. ESG Provider will, however, act as quickly as possible to move a Program Participant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit. If a program Participant reasonably believes a proposed transfer would not be safe, the Program Participant may request a transfer to a different unit. If a unit is available, the transferred Program Participant must agree to abide by the terms and conditions that govern occupancy in the unit to which the Program Participant has been transferred. ESG Provider may be unable to transfer a Program Participant to a particular unit if the Program Participant has not or cannot establish eligibility for that unit.

If ESG Provider has no safe and available units for which a Program Participant who needs an emergency is eligible, ESG Provider will assist the Program Participant in identifying other housing providers who may have safe and available units to which the Program Participant could move. At the Program Participant's request, ESG Provider will also assist Program

Participants in contacting the local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking that are attached to this plan.

If ESG Provider assists through project-based rental assistance and if a program Participant qualifies for an emergency transfer, but a safe unit is not immediately available for an internal emergency transfer, that Program Participant shall have priority over all other applicants for tenant-based rental assistance, utility assistance, and units for which project-based rental assistance is provided.

For families receiving tenant-based rental assistance, the following actions will be taken for the non-transferring family member(s), if the family separated in order to effect an emergency transfer: **[ESG Subrecipient or Provider insert actions here]**.

Safety and Security of Program Participants

Pending processing of the transfer and the actual transfer, if it is approved and occurs, the Program Participant is urged to take all reasonable precautions to be safe.

Program Participants who are or have been victims of domestic violence are encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233, or a local domestic violence shelter, for assistance in creating a safety plan. For persons with hearing impairments, that hotline can be accessed by calling 1-800-787-3224 (TTY).

Program Participants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656-HOPE, or visit the online hotline at <https://ohl.rainn.org/online/>.

Program Participants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-pograms/stalking-resource-center>.

For questions regarding VAWA, and/or if you need to move due to domestic violence, dating violence, sexual assault, or stalking please contact the Texas Department of Housing and Community Affairs at 512-475-3800 or 800-475-3800 (Relay Texas 800-735-2989) for assistance in locating other available housing (note, this is not a domestic violence hotline.) Depending on your location, the Department may also have a listing of local service providers and advocates who can help you move to a safe and available unit. For more information regarding housing and other laws that may protect or provide additional options for survivors, call the Texas Council on Family Violence Policy Team at 1-800-525-1978.

Domestic Violence, Sexual Assault and Stalking Resources

To speak with an advocate and receive confidential support, information and referrals regarding domestic violence 24 hours a day, every day, contact the National Domestic Violence Hotline at 1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY). You may also visit the Texas Council on Family Violence website for a listing of local domestic violence services providers: http://tcfv.org/service-directory/?wpbdp_view=all_listings.

For confidential support services and referral to a local sexual assault crisis center 24 hours a day, every day, contact RAINN: Rape, Abuse, & Incest National Network Hotline: 1-800-656-HOPE. You may also visit the Texas Association Against Sexual Assault to find local crisis center: <http://taasa.org/crisis-center-locator/>.

For information regarding stalking visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

Victims of a variety of crimes may find referrals by contacting the Victim Connect Resource Center, a project of the NCVJ, through calling Victim Connect Helpline: 855-4-VICTIM (855-484-2846) or searching for local providers at <http://victimconnect.org/get-help/connect-directory/>.

Legal Resources

TexasLawHelp.org

www.texaslawhelp.org

TexasLawHelp.org is a website that provides free, reliable legal information on a variety of topics such as; family law, consumer protection and debt relief, health and benefits, employment law, housing wills and life planning, and immigration. The website offers interactive and downloadable legal forms, self-help tools and videos on legal issues, and can assist in locating free legal services.

Texas Advocacy Project, A VOICE

1.888.343.4414

Advocates for Victims of Crime (A VOICE), a project of Texas Legal Services Center, provides free direct legal representation and referrals to victims of violent crime, and providing education about crime victim's rights and assistance with Crime Victims Compensation applications. Note: callers will most likely leave a message and their call will be returned by an attorney.

Legal Aid for Survivors of Sexual Assault (LASSA)

1-844-303-SAFE (7233)

The LASSA Hotline is answered by attorneys seven days a week. The Hotline attorneys provide sexual assault survivors with legal information and advice about legal issues that may arise following sexual assault including crime victim's right, housing, and safety planning.

Family Violence Legal Line

800-374-HOPE

Texas Advocacy Project. Offers the HOPE Line, Monday – Friday 9am-5pm, staffed by attorneys can help you with a variety of legal concerns related to domestic violence, sexual assault, and stalking.

Attachment A

30% Area Median Income (2021)

Income Level	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
0 - 30%	\$16,650	\$19,000	\$21,960	\$26,500	\$31,040	\$35,580	\$40,120	\$44,660

Attachment B

Trigger Crisis

Will lose housing within 30 days due to one of the following:

- Moved twice or more in the past 60 days
- Living in the home of another person because of economic hardship
- Notified that right to occupy their current housing or living situation will be terminated within 21 days after date of application
- Living in hotel or motel and cost is not paid for by charitable organization or government program for low-income people
- Living in SRO or efficiency where more than 2 people live; or in a larger housing unit with more than 2 people per room
- Exiting a publicly funded institution or system of care
- Exiting a publicly or privately funded inpatient substance abuse treatment program or transitional housing program
- Living in rental housing that is being condemned by a government agency and tenants are being forced to move out

Other Definitions of Homelessness

- **Runaway and Homeless Youth Act (42 U.S.C 5701 et seq.)**

Runaway and Homeless Youth funding is administered by the Family and Youth Services Bureau within the Administration for Children & Families (ACF) of the U.S. Department of Health and Human Services (HHS). Information about Runaway and Homeless Youth program grantees is available online at <http://www2.ncfy.com/locate/index.htm>.

- **Head Start Act (42 U.S.C. 9831 et seq.)**

Head Start funding is administered by the Office of Head Start (OHS) within ACF/HHS. A listing of Head Start programs, centers, and grantees is available online at <http://eclkc.ohs.acf.hhs.gov/hslc/HeadStartOffices>

- **Violence Against Women Act of 1994; subtitle N (42 U.S.C. 14043e et seq.)**

Violence Against Women Act established the Office on Violence Against Women (OVW) within the U.S. Department of Justice (DOJ). OVW administers financial and technical assistance to communities across the country that are developing programs, policies, and practices aimed at ending domestic violence, dating violence, sexual assault, and stalking. Currently, OVW administers one formula grant program and eleven discretionary grant programs, all of which were established under VAWA and subsequent legislation. More information about OVW is available online at <http://www.ovw.usdoj.gov/>.

- **Public Health Service Act; section 330 (42 U.S.C. 254b)**

The Public Health Service Act authorized the Health Center Program, which is administered by the Bureau of Primary Health Care within the Health Resources and Services Administration (HRSA) of HHS. Information about local Health Centers can be found online at <http://bphc.hrsa.gov/index.html>

- **Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)**

Food and Nutrition Act of 2008 relates to the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. SNAP is administered by the U.S. Department of Agriculture (USDA). More information about SNAP can be found online at <http://www.fns.usda.gov/snap/>

- **Child Nutrition Act of 1966; section 17 (42 U.S.C. 1786)**

Child Nutrition Act of 1966 authorized numerous programs related to school lunches and breakfasts and funds for meals for needy students. For more information about these programs, contact the local School Department.

- **McKinney-Vento Act; subtitle B of title VII (42 U.S.C. 11431 et seq.)**

McKinney-Vento Act authorized the McKinney-Vento Education for Homeless Children and Youths Program, which is administered via the Office of Elementary and Secondary Education within the U.S. Department of Education. More information about this program is available online at <http://www2.ed.gov/programs/homeless/index.html>. Also, contact the local School Department.



The Way Home

Coordinated Access

System Operations Manual
TX – 700 Continuum of Care

TX – 700 Continuum of Care

Coordinated Access System

Operations Manual

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Purpose and Background

Under the requirements of the Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program (HEARTH Act), the TX-700 Continuum of Care has implemented a coordinated assessment system. Coordinated assessment is a powerful tool designed to ensure that homeless persons and persons at risk of homelessness are matched, as quickly as possible, with the intervention that will most efficiently and effectively end their homelessness. The *Coordinated Access System* described in this manual is designed to meet the requirements of the HEARTH Act, under which, at a minimum, Continuums of Care must adopt written standards that include:

- (i) Policies and procedures for providing an initial housing assessment to determine the best housing and services intervention for individuals and families;
- (ii) A specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers;
- (iii) Policies and procedures for evaluating individuals' and families' eligibility for assistance;
- (iv) Policies and procedures for determining and prioritizing which eligible individuals and families will receive transitional housing assistance;
- (v) Policies and procedures for determining and prioritizing which eligible individuals and families will receive rapid rehousing assistance;
- (vi) Policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance;

The TX-700 Continuum of Care has designed the *Coordinated Access System* described in this manual to coordinate and strengthen access to housing for families and individuals who are homeless or at risk of homelessness throughout the city of Houston and Harris County. The *Coordinated Access System* institutes consistent and uniform assessment and referral processes to determine and secure the most appropriate response to each individual or family's immediate and long-term housing needs.

The *Coordinated Access System* is designed to:

- ❖ Allow anyone who needs assistance to know where to go to get that assistance, to be assessed in a standard and consistent way, and to connect with the housing/services that best meet their needs;
- ❖ Ensure clarity, transparency, consistency and accountability for homeless clients, referral sources and homeless service providers throughout the assessment and referral process;

- ❖ Facilitate exits from homelessness to stable housing in the most rapid manner possible given available resources;
- ❖ Ensure that clients gain access as efficiently and effectively as possible to the type of intervention most appropriate to their immediate and long-term housing needs;
- ❖ Ensure that people who have been homeless the longest and/or are the most vulnerable have priority access to scarce permanent supportive housing resources.

To achieve these objectives the *Coordinated Access System* includes:

- ❖ A **uniform and standard assessment process** to be used for all those seeking assistance and procedures for determining the appropriate next level of assistance to resolve the homelessness of those living in shelters, on the streets, or places not meant for human habitation;
- ❖ Establishment of **uniform guidelines** among components of homeless assistance (rapid rehousing and permanent supportive housing) regarding: eligibility for services, priority populations, expected outcomes, and targets for length of stay;
- ❖ Agreed upon **prioritization for accessing homeless assistance**;
- ❖ **Referral policies and procedures** from the system of coordinated access to homeless services providers to facilitate access to services;
- ❖ The **policies and procedure manual** contained herein and detailing the operations of the *Coordinated Access System*.

The implementation of the *Coordinated Access System* necessitates significant, community-wide change. To help ensure that the system will be effective and manageable for homeless persons and persons at-risk of homelessness and for the housing and service providers tasked with meeting their needs, a comprehensive group of stakeholders was involved in its design. In addition, particularly during the early stages of implementation, the TX-700 Continuum of Care anticipates adjustments to the processes described in this manual. A periodic evaluation of the *Coordinated Access System* will provide ongoing opportunities for stakeholder feedback. The *Coordinating Entity* will be responsible for monitoring the *Coordinated Access System*.

History

The *Coordinated Access System* is designed to assess eligibility for housing programs targeted to homeless persons. It is not a guarantee that the individual will meet the final eligibility requirements for - or receive a referral to - a particular housing option.

Definitions

Terms used throughout this manual are defined below:

Chronically Homeless (HUD Definition):

(1) *An individual who:*

(i) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter;

(ii) Has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year; OR

(iii) Has had at least four (4) separate occasions of the above homelessness in the past three (3) years where the combined length of the occasions is twelve (12) months; AND

(iv) Can be diagnosed with a disability such as a substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;

(2) *An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or*

(3) *A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.*

Disability (HUD Definition):

A Physical, Mental or Emotional Impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that is expected to be long-continuing or of indefinite duration, substantially impedes the individual's ability to live independently, and could be improved by the provision of more suitable housing conditions; includes:

Developmental Disability Defined in §102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15002). *Means a severe, chronic disability that is attributable to a mental or physical impairment or combination AND is manifested before age 22 AND is likely to continue indefinitely AND reflects need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated. An individual may be considered to have a developmental disability without meeting three or more of the criteria listed previously, if Individual is 9 years old or younger AND has a substantial developmental delay or specific congenital or acquired condition AND without services and supports, has a high probability of meeting those criteria later in life.*

HIV/AIDS Criteria Includes the disease of acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Literally Homeless (HUD Homeless Definition Category 1):

(1) Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) Has a primary nighttime residence that is a public or private place not meant for human habitation; (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

At imminent risk of homelessness (HUD Homeless Definition Category 2)

Individual or family who will imminently lose their primary nighttime residence, provided that: (i) Residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing

Homeless under other Federal statutes (HUD Homeless Definition Category 3)

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: (i) Are defined as homeless under the other listed federal statutes; (ii) have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance; (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and (iv) can be expected to continue in such status for an extended period of time due to special needs or barriers

Fleeing domestic abuse or violence (HUD Homeless Definition Category 4)

Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence; (ii) Has no other residence; and (iii) Lacks the resources or support networks to obtain other permanent housing

2019 Area Median Income Limits (Houston, Baytown, Sugarland, Metro Area)

Household Size	30% Area Median Income (HUD Extremely Low Income Limit)	50% Area Median Income (HUD Very Low Income Limit)	80% Area Median Income (HUD Low Income Limit)
1 person	16,050	26,750	42,750
2 persons	18,350	30,550	48,850
3 persons	21,330	34,350	54,950
4 persons	25,750	38,150	61,050
5 persons	30,170	41,250	65,950
6 persons	34,590	44,300	70,850
7 persons	39,010	47,350	75,750
8 persons	43,430	50,400	80,600

Housing Prioritization Tool

A single assessment tool will be used to prioritize homeless households for entry into permanent supportive housing or rapid rehousing program. The assessment tool is used to target youth, families, and single individuals. The housing prioritization tool focuses on the length of literal homelessness, physical & mental disabilities, frequency of service usage, & lack of adequate mental or health care. Additionally, families with minor children presenting for assessment are asked to provide information regarding what school district the child(ren) attend. Referrals for this population will be sent with this data point so that children do not have to change schools. The assessment asks questions tailored to each population & include the following:

1. Homeless history
2. History of involvement with hospitals or jails
3. Criminal background history
4. Mental health history and lack of care
5. Physical health history and lack of care

Homeless Management Information System

A Homeless Management Information System (HMIS) is a database used to record and track client-level information on the characteristics and service needs of homeless persons. HMIS ties together homeless service providers within a community to help create a more coordinated and effective housing and service delivery system.

The U. S. Department of Housing and Urban Development (HUD) and other planners and policymakers at the federal, state, and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. Specifically, HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

Houston/Harris County's HMIS is staffed at the Coalition for the Homeless of Houston/Harris County. The software provider is Client Track. The HMIS staff is responsible for the administration of the HMIS software and providing technical assistance to participating agencies and end-users. Agencies that participate in Houston/Harris County's HMIS are referred to as "participating agencies." Each participating agency needs to follow certain guidelines to help maintain data privacy and accuracy.

Staffing Roles and Expectations

Continuum of Care – Recognizing the need to stimulate community-wide planning and coordination of programs for individuals and families who are homeless, the U.S. Department of Housing and Urban Development (HUD) in 1994 instituted a requirement for communities to come together to submit a single, comprehensive application for HUD funds for housing and support services for people who have experienced homelessness. The organizational concept to embody this effort is the Continuum of Care (CoC), which is governed by a Steering Committee

composed of representatives from across the community. As a result of its strong leadership, access to resources and high visibility in the community, the Coalition for the Homeless of Houston/Harris County serves as this region's lead agency for the CoC. The Houston CoC encompasses Houston counties including Harris, Montgomery, and Fort Bend, and its purpose is to:

- Help create integrated, community-wide strategies and plans to prevent and end homelessness;
- Provide coordination among the numerous regional organizations and initiatives that serve the homeless population, and
- Create the region's single, comprehensive grant application to HUD for McKinney-Vento funding.

Coordinating Entity - The Coalition for the Homeless is the designated *Coordinating Entity*. The *Coordinating Entity* is responsible for the day-to-day administration of the *Coordinated Access System*, including but not limited to the following:

- Creating and widely disseminating materials regarding services available through the *Coordinated Access System* and how to access those services;
- Designing and delivering training at least annually to all key stakeholder organizations, including but not limited to the required training for *CA Staff*;
- Ensuring that pertinent information is entered into HMIS for monitoring and tracking the process of referrals including vacancy reporting and completion of assessments;
- Managing case conferences to review and resolve rejection decisions by receiving programs and refusals by clients to engage in a housing plan in compliance with receiving program guidelines;
- Managing an eligibility determination appeals process in compliance with the protocols described in this manual;
- Managing manual processes as necessary to enable participation in the *Coordinated Access System* by providers not participating in HMIS;
- Designing and executing ongoing quality control activities to ensure clarity, transparency, and consistency in order to remain accountable to clients, referral sources, and homeless service providers throughout the coordinated access process;
- Periodically evaluating efforts to ensure that the *Coordinated Access System* is functioning as intended;

- Making periodic adjustments to the *Coordinated Access System* as determined necessary;
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders;
- Updating policies and procedures.
- Managing all PR requests related to Coordinated Access

Project Manager – The *Coordinating Entity* staffs a *Project Manager* position. The project manager role includes management of the Coordinated Access System, including but not limited to the following:

- Serving as point person and lead to all workgroups and transition teams
- Providing Coordinated Access training to participating agencies
- Database administering
- Report generating
- Communicating to user agencies and outreach coordinators
- Deactivating/reactivating client records
- Responding to requests for client deletion
- Responding to email generated questions
- Monitoring system performance (CA Staff, Database, Providers, etc.)

Assessment Hubs - Agencies selected to serve as the *Assessment Hub* sites are responsible for ensuring that all households experiencing homelessness and at-risk of homelessness have prompt access to *Intake* and *Assessments* and that *Assessments* are administered in a safe, welcoming environment.

Housing Assessors – see Policies & Procedures

Housing Navigators – see Policies & Procedures

Receiving Program - All Rapid Re-housing (RRH) and Permanent Supportive Housing (PSH) programs are *Receiving Programs* and are responsible for reporting vacancies to the *Coordinating Entity* in compliance with the protocols described in this manual. All programs that receive a referral from the *Coordinated Access System* are responsible for responding to that referral and participating in case conferences, in compliance with the protocols described in this manual.

Authorized User Agencies - Housing providers who wish to or are required to participate in the *Coordinated Access System*. Authorized User Agencies sign a Memorandum of Understanding to have access to the database to interview and enroll households for vacancies/anticipated vacancies or during lease up of new PSH programs.

Target Population

The *Coordinated Access System* is open to all households who meet the HUD definition of homeless, as outlined in the new HEARTH Act regulations, and have incomes below 50% of the Area Median Income. The system uses a locally developed prioritization tool (described in Definitions & located in the Appendix of this manual) to rank Applicants in order of vulnerability, with the most vulnerable households ranked at the top.

System Overview and Workflow

To illustrate how the *Coordinated Access System* functions, the following overview provides a brief description of the path a household would follow from an initial request for housing through permanent housing placement. The overview also describes roles and expectations of the partner organizations that play a critical role in the system. Additional details can be found in the subsequent sections of this manual and the *Coordinated Access* workflow.

From Initial Request for Services to Permanent Housing Placement – Pathway through the *Coordinated Access System*

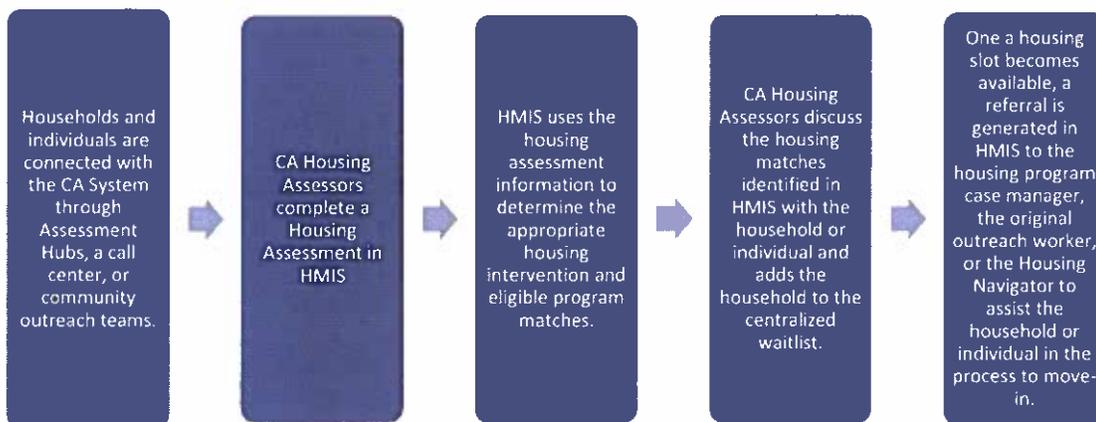
- Step 1: Connecting to the *Coordinated Access System/Initial Request for Services* - To ensure accessibility to households in need, the *Coordinated Access System* provides access to services from multiple, convenient physical locations. Households in need may initiate a request for services in person through any of the designated *Assessment Hubs*, through the call center, and/or through community outreach teams.

Detailed information regarding Hub locations and hours of operation are posted on the Coalition for the Homeless Houston's website www.homelesshouston.org as well as on the community's website www.thewayhomehouston.org.

- Step 2: Housing Assessment - *Housing Assessors* are available at *Assessment Hubs*, the call center, and through community outreach staff to conduct the *Coordinated Access Housing Assessment* with households in need. The assessment is completed using HMIS. An additional *Housing Prioritization Tool* is generated in HMIS for all households identified as a match for Permanent Supportive Housing or Rapid Re-housing and to prioritize referrals. Individuals and families must be re-assessed if more than 90 days have passed since the previous assessment and there have been no services in HMIS during that time.

- **Step 3: Housing Match** - Information gathered from the assessment is used to determine which housing intervention is best suited to end the household's homelessness (Permanent Supportive Housing or Rapid Re-housing). HMIS automatically matches households to a particular housing intervention and then a specific housing program based on program eligibility.
- **Step 4: Housing Referral** - Once the recommended intervention and eligible programs have been identified in HMIS, the *Housing Assessor* will add the household member(s) to the *Centralized Waitlist*. Currently there are not enough housing slots available to send referrals in real time.
- **Step 5: Housing Navigation** - After being referred to a housing provider, households will be connected with a *Housing Navigator*. This connection can be made by pulling from the *Coordinated Access Centralized Waitlist*. The *Housing Navigator* can be one of the following: the housing program Case Manager, the original Coordinated Access referring Outreach Worker, or a designated *Coordinated Access Housing Navigator*. The *Housing Navigator* begins the process of securing the identified unit. This process may include, but is not limited to the following activities: Obtaining ID, obtaining social security cards, obtaining homeless verification documents, obtaining a security deposit, obtaining application fees, providing transportation to tour available units, etc. **The process from referral to move in should be completed within 30 days.**
Below is an illustration of the CA Workflow:

Coordinated Access Workflow



Coordinated Access Policies and Procedures

1. Connecting to the Coordinated Access System

- 1.1. Locations & Hours – Assessments are conducted at designated *Assessment Hubs*. A future call center will also be established at one of the *Assessment HUBs*. Current Assessment Hub locations and assessment hours can be found on the Coalition for the Homeless Houston’s website www.homelesshouston.org as well as on the community’s website www.thewayhomehouston.org.
- 1.2. Eligibility – Coordinated Access is intended to facilitate access to the most appropriate housing intervention for each household’s immediate and long-term housing needs and ensure that scarce permanent housing resources are targeted to those who are most vulnerable and/or have been homeless the longest. The *Coordinated Access System* uses the following criteria to accurately match needs to resources:

Permanent Supportive Housing

Permanent housing that is coupled with supportive services that are appropriate to the needs and preferences of residents. Individuals have leases, must abide by rights and responsibilities, and may remain with no program imposed time limits. Housing may include various combinations of subsidy resources and services. Supportive housing in Houston is Housing First, and follows a harm reduction philosophy.

Program Description	Essential Program Elements	Time Frame	Population	Desired /Expected Outcomes
<p>Rental assistance with supportive services for persons who are coming from the street or shelter/interim housing. Majority of programs serve households with a disabled head-of-household, but disability requirement will be based on subsidy source requirements.</p> <p>Programs can operate on a project-based or scattered-site model.</p>	<p>Case Management</p> <ul style="list-style-type: none"> Assistance with lease process Provision of or linkage to: Assessment, intervention, link to mainstream resources, community building, peer to peer and all other services that assist a person in remaining stably housed Services are voluntary to the clients and are not a condition of the lease <p>Rental Subsidy</p> <ul style="list-style-type: none"> Provides a rental subsidy to make the unit affordable Provides assistance in accessing housing relocation resources/supports (security deposits, utilities, furnishings, etc.) Ensure coordination between property manager or landlord <p>Health Care Access</p> <ul style="list-style-type: none"> Wellness services Physical and mental health services <p>Harm Reduction and Housing First</p> <ul style="list-style-type: none"> All supportive housing embraces and practices Harm Reduction and Housing First Incorporate proven best practices and evidence-based practices Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>No time limits</p>	<ul style="list-style-type: none"> Any high needs individual with multiple barriers to housing that is literally homeless (lease-based program) Specialized eligibility requirements for subsidies including veterans, disabled, long term homeless, or domestic violence <p>Prioritizing: Disabling condition and long term, multiple episodes of homelessness (Housing Prioritization scores of 28 or higher) and veterans</p>	<p>Outcome: Clients will remain in permanent housing.</p> <p>Indicators:</p> <p>Threshold: 80% clients will remain permanently housed for 6 months.</p> <p>Threshold (increasing): 20% of all participants have employment income.</p> <p>Threshold (increasing): 56% of all participants have non-employment income.</p> <p>Threshold (increasing): 56% of participants obtain mainstream benefits.</p>

Rapid Re-Housing

Program of stabilization and assessment, focusing on re-housing all persons, regardless of disability or background, as quickly as possible in appropriate permanent housing.

Program Description	Essential Program Elements	Time Frame	Population	Desired /Expected Outcomes
<p>Short-term rental assistance and supportive services program that rapidly re-houses and stabilizes persons who are homeless into appropriate permanent housing.</p>	<p>Case Management</p> <ul style="list-style-type: none"> • Housing location • Housing stabilization planning using common tools • Employment assistance • Linkage to mainstream resources • Linkage to mental health services as appropriate • Linkage to medical services as needed • Linkage to substance use treatment services as appropriate • Transportation assistance • Financial management <p>Domestic Violence Specific Considerations:</p> <ul style="list-style-type: none"> • Access to crisis intervention services • Safety planning • Legal advocacy <p>Temporary Financial Assistance</p> <ul style="list-style-type: none"> • Rental assistance based on lease and housing stabilization plan <ul style="list-style-type: none"> ○ Need based rental assistance • Utility assistance • Childcare • Job Training <p>Housing Relocation</p> <ul style="list-style-type: none"> • Provision of or formalized partnership to housing referrals and placement services • Linkage to community supports and/or wraparound system of services in relation to housing placement • Temporary financial assistance (security deposits, utility deposits, furniture, household supplies) <p>Harm Reduction and Housing First</p> <ul style="list-style-type: none"> • All supportive housing embraces and practices Harm Reduction and Housing First • Incorporate proven best practices and evidence-based practices • Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>Up to 24 months of rent subsidy and supportive services, during which households are stabilized</p>	<p>Literally homeless households or those residing in shelters. Households that show the ability to become self-sufficient in a short period of time as evidenced by: having income potential, and do not need intense services to remain housed; recently became homeless; no serious known disabilities</p> <p>May be used as a bridge to PSH</p> <p>Priority populations: Veteran households with children residing on streets or in emergency shelters who are not eligible for VA-funded RRII.</p>	<p>Outcome: Households will secure and maintain appropriate, affordable permanent housing.</p> <p>Indicators:</p> <p>The Way Home CoC Threshold: 80% of households will exit to permanent housing.</p> <p>The Way Home CoC Threshold: 70% of households remain housed 3 months after exit.</p> <p>The Way Home CoC Threshold: 70% of households increase income during program enrollment.</p> <p>The Way Home CoC Threshold: 70% of participants obtain mainstream benefits.</p>

Rapid Re-Housing for Young Adults (ages 18-24 years old)

Program of stabilization and assessment, focusing on re-housing all persons, regardless of disability or background, as quickly as possible in appropriate permanent housing.

Program Description	Essential Program Elements	Time Frame	Population	Desired / Expected Outcomes
<p>Supportive services program that rapidly re-houses and stabilizes young adults (ages 18-24 years old) who are homeless into appropriate permanent housing with up to 24 months of rental assistance.</p>	<p>Case Management</p> <ul style="list-style-type: none"> • Housing navigation • Housing stabilization planning using common tools • Linkage to mainstream resources • Linkage to mental health, medical, and substance use treatment services as appropriate • Transportation assistance • Financial, lease, household management • Negotiating housemate agreements <p>Peer Specialist</p> <ul style="list-style-type: none"> • <p>Employment Assistance</p> <ul style="list-style-type: none"> • Rapid Employment Model • Job coaching • Emphasis on retention methods <p>Temporary Financial Assistance</p> <ul style="list-style-type: none"> • Rental assistance based on lease and housing stabilization plan • Utility assistance • Childcare <p>Best Practices/Evidence-Based Practices</p> <ul style="list-style-type: none"> • Developmentally appropriate program models are employed • Trauma-informed programming and housing • Self-Sufficiency focused case planning • Job coaching, rapid employment and job retention practices are incorporated into program • Housing embraces and practices Harm Reduction and Housing First • Incorporate proven best practices and evidence-based practices • Programs do not require sobriety or medication/treatment compliance as a condition of housing attainment or retention 	<p>Up to 24 months of rent subsidy and supportive services, during which households are stabilized</p>	<p>Literally homeless 18-24 year old households or those residing in shelters. LGBTQ young adults, pregnant and parenting young adults, young adults with extensive involvement in juvenile justice system and/or child welfare system.</p> <p>May be used as a bridge to PSH</p> <p>Priority populations: Households who are transgender, pregnant and parenting, or lesbian, gay or bisexual.</p>	<p>Outcome: Young adult households will secure and maintain permanent housing.</p> <p>Indicators:</p> <p>The Way Home CoC Threshold: 80% of households will exit to permanent housing.</p> <p>The Way Home CoC Threshold: 70% of households remain housed 3 months after exit.</p> <p>The Way Home CoC Threshold: 70% of households increase income during program enrollment.</p> <p>The Way Home CoC Threshold: 70% of participants obtain mainstream benefits.</p>

1.3 Marketing/Advertising – As needed, the *Coordinating Entity* will send information & updates regarding the *Coordinated Access System* via email to stakeholders, the 211 hotline, and the general public. The *Coordinating Entity* also distributes flyers and brochures and maintains information available on its website.

2. The Housing Assessment Process

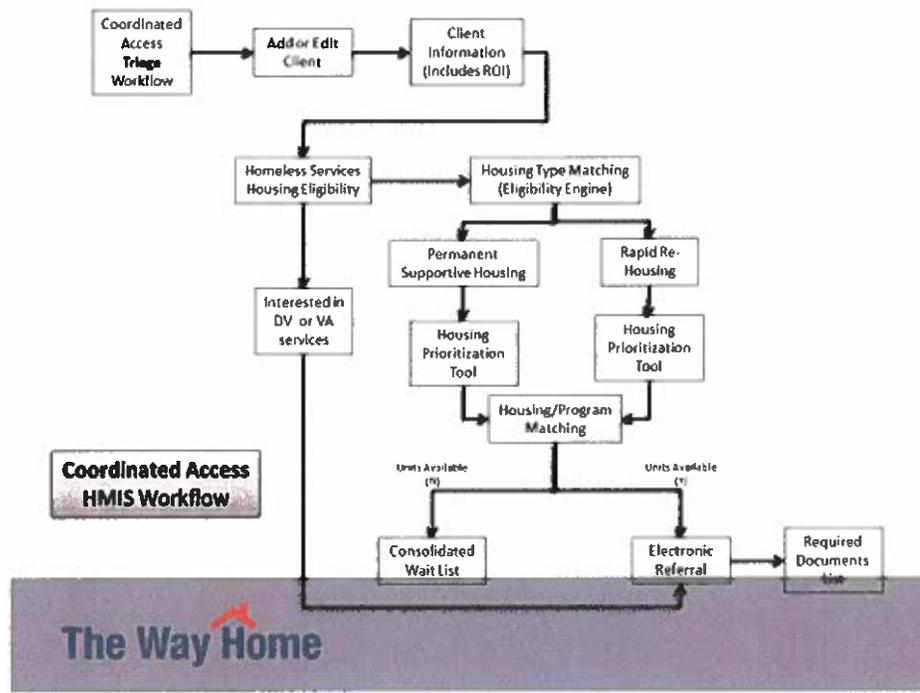
2.1. Housing Assessors

2.1.1. Roles and Responsibilities - *Housing Assessors* are staff from designated community agencies. *Housing Assessors* may office out of Assessment Hubs, be designated as the Assessor for his/her agency, or may be part of a mobile outreach team. All *Housing Assessors* are required to complete a HMIS intake and housing assessment with individuals in need of housing and pull, from HMIS, “housing matches” available to each individual. The *Housing Assessor* will then pass the referrals to the individual’s Case Manager or a *Housing Navigator*. *Housing Assessors’* responsibilities include, but are not limited to the following:

- Operating as the initial contact for the *Coordinated Access System*
- Conducting *Housing Assessments* (removed VI & next step)
- Client notification of *Eligibility and Referral Decisions*
- Submission of referrals to the *Receiving Program* through HMIS as directed
- Collecting & uploading all documents available at assessment
- Participation in case conferences
- Responding to requests by the *Coordinating Entity*

2.1.2. Training Requirements – *Housing Assessors* are trained by the *Coordinating Entity*. The training consists of the 6 hours “Housing Assessor Orientation” in addition to HMIS training on the *Coordinated Access* workflow.

2.2. HMIS Workflow – The workflow below outlines the CA steps in HMIS:



2.3. Release of Information – All clients must sign a release of information prior to the assessment process.

2.4. Client Photos – Photos can be taken at the time of assessment but are not required. If a photo is taken and uploaded into HMIS, a photo release must be signed by the client prior to the photo being taken.

2.5. Timeline - The *Housing Assessor* notifies the client of his/her eligibility and referral decision immediately. Once a referral is made, the *Receiving Program* has 24 business hours to acknowledge the receipt of the referral. The *Receiving Program* must then enroll or deny the referral within 7 days. The *Receiving Program* can reject or deny the referral if the assigned case manager has been unable to contact the household after 7 days. If a household shows up at the *Receiving Program* after the 7 days have expired, the case manager will assist the household in reentering the system through the CAS. All of this information is tracked in HMIS.

3. Housing Matching

3.1. CFTH HMIS Responsibilities – HMIS Staff at the Coalition for the Homeless is responsible for the daily administration of the HMIS software and providing technical assistance and user training to participating agencies and end-users.

3.2. Housing Navigators

3.2.1. Roles and Responsibilities - *Housing Navigators* are staff from designated community agencies. *Housing Navigators* office out of *Assessment Hubs*, their home agencies, or in the field. All *Housing Navigators* work with individuals that do not have an existing case manager and would like assistance in navigating the process of securing housing from housing referral to “lease up”. The *Housing Navigator* provides the client with a welcome letter explaining both the client and staff’s role in the program. Both the client and staff sign the letter and it is maintained in the client’s chart. All *Housing Navigators*, *Outreach Workers*, and *Case Managers* operating as *Housing Navigators* carry the following responsibilities:

- Assisting client in obtaining necessary documentation required for housing
- Collecting & uploading necessary documentation, securing additional financial assistance if needed, providing transportation, accompaniment to potential housing options, etc.
- Assisting clients in navigating any challenges related to the housing process (application and/or inspection process, landlord negotiation, etc.)
- Participation in case conferences
- Responding to requests by the *Coordinating Entity*, as appropriate.

3.2.2. Training Requirements – *Housing Navigators* are trained by the *Coordinating Entity*. The training consists of the 6 hours “*Housing Navigator Orientation*” in addition to training HMIS training on the Coordinated Access workflow in HMIS.

3.3. Timeline - Once the *Housing Assessor* has made contact with the client’s *Case Manager* or *Housing Navigator*, that worker contacts the client within 24 hours and begins the process of scheduling intake appointments. This information is tracked in HMIS.

3.4. Unit Availability/Vacancy Posting – All Rapid Re-housing and Permanent Supportive Housing Programs are required to post vacancies in HMIS within 24 business hours of unit/bed availability. If providers know of an impending vacancy, they are able to post the anticipated availability date up to 14 days before unit vacancy. Programs must update vacancy information in HMIS within 24 business hours of a unit/bed being filled. This information is crucial in determining what resources are available and where to send a client needing housing.

4. Housing Referral

4.1. Waitlist – There is one *Centralized Waitlist* for both permanent supportive housing and rapid re-housing:

- 4.1.1. Permanent supportive housing is dedicated to households and individuals that are chronically homeless followed by a prioritization score of 28 or higher.
- 4.1.2. Rapid re-housing plus is dedicated to households and individuals with high vulnerability scores but are not chronically homeless, followed by a prioritization score between 18-27. This housing intervention is extremely scarce, so long waits are to be expected.
- 4.1.3. Rapid re-housing is dedicated to households and individuals that are not chronically homeless, followed by a prioritization score between 10-17.
- 4.1.4. If the waitlist indicates an opening for either PSH or RRH, a referral to that opening will be generated in HMIS by an Assessor.
- 4.1.5. If the program to which the referral was made is one that requires a Navigator, then the Assessor will also generate a referral to the appropriate Navigator.
- 4.1.6. Navigators or Case Managers attempt to make contact with the client for seven (7) business days.
- 4.1.7. If the client cannot be contacted within that timeframe, then staff move on to the next client on the list.
- 4.1.8. Once staff makes contact with the client, the client must decide immediately whether to accept or decline the unit.
- 4.1.9. If the client accepts the unit, he/she moves forward in the next steps towards move-in.
- 4.1.10. If the client declines the unit, then the next client on the waitlist is contacted and the client that refused is moved down to the bottom of the appropriate waitlist based on their housing prioritization score.

4.2. Receiving Program Responsibilities – Once a referral is made, the *Receiving Program* has 24 business hours to acknowledge the receipt of the referral. The *Receiving Program* must then enroll or deny the referral within 7 days. The *Receiving Program* can reject or deny the referral if the assigned case manager has been unable to contact the household after seven (7) days. If a household shows up at the *Receiving Program* after the seven (7) days have expired, the case manager will assist the household in reentering the system through the CAS. All of this information is tracked in HMIS.

- 4.2.1. Document Requirement Updates - *Receiving Programs* make eligibility determination decisions within one business day of the intake interview (or when all required application materials are complete). The *Receiving Program* orally reviews the intake decision notification with the client to ensure that the client understands the decision, and applicable next steps, including the client's right to appeal the decision. An intake decision notification includes at a minimum:
- first available move-in date, if applicable; and
 - reason the client cannot enter the program, including reason for rejection by client or program (which includes redirection to the *Housing Navigator*), if applicable.
 - instructions for appealing the decision.
- 4.2.2. Reasons for denial – *Receiving Programs* may only decline individuals and families found eligible for and referred by the *Housing Assessor* under limited circumstances including:
- there is no actual vacancy available;
 - the individual or family missed two intake appointments;
 - the *Receiving Program* has been unable to make contact with the individual or family for seven (7) consecutive business days;
 - the household presents with more people than referred by the *Housing Assessor* and the *Receiving Program* cannot accommodate the increase;
 - the individual or family was denied by independent property owner/landlord due to certain criminal behaviors; or
 - based on their individual program policies and procedures the *Receiving Program* has determined that the individual or family cannot be safely accommodated or cannot meet tenancy obligations with the supports provided by the program.

Programs may not decline persons with psychiatric disabilities for refusal to participate in mental health services. The *Receiving Program* must update the referral outcome in HMIS for any decisions to accept or reject a client. If the ineligible client has not otherwise been accommodated for the night, e.g. via an intervention by emergency services, the *Receiving Program* must notify the *Housing Navigator*, refer the client back, and document that outcome in HMIS. Reason for denial forms must be submitted to the client the same day the decision was made if possible.

- 4.2.3. Client Choice – Clients may decline a referral because of program requirements that are inconsistent with their needs or preferences. For example, clients may decline participation in programs requiring sobriety. The client may decline a referral up to three times, after the third denial the client will be reassessed and placed on the bottom of the waitlist.
- 4.3. Move-In – If the homeless individual or family is accepted, the *Receiving Program* must update the referral outcome in HMIS and arrange for move-in within 30 days. If the client does not move-in as scheduled or within three (3) business days of the original move-in date, the *Receiving Program* must notify and refer the client back to the *Housing Navigator* so that the outcome is documented in HMIS. To the extent feasible given available funding and as necessary, the *Receiving Program* will provide the individual or family with move-in assistance including transportation of household members and personal belongings.
- 4.4. PSH to PSH – under the CoC Program, permanent supportive housing projects may serve individuals and families from other permanent supportive housing projects who originally met the eligibility requirements for permanent supportive housing so long as the program participants were eligible for the original permanent supportive housing (Section 423(f) of the McKinney-Vento Act, as amended by the HEARTH Act). This means that an individual or family may transfer from one permanent supportive housing program to another under the CoC Program. This could occur under the following circumstances:
- If there were another permanent supportive housing program that better met the service needs of the program participant;
 - The program participant is evicted by the landlord or housing program and the participant is still eligible for case management services; or
 - The current permanent supportive housing program in which the individual or family is enrolled in has lost their funding.
- 4.4.1. PSH to PSH Referral – If any of the above scenarios apply, a staff member from the current PSH must notify the *Coordinated Access Project Manager* in writing via email to initiate the process of transferring the client. The *Coordinated Access Project Manager* will verify that the request falls within the guidelines for the transfer as outlined in this manual. The *Coordinated Access Project Manager* will determine if a PSH unit is available, create the referral in HMIS, and notify the current PSH. The current PSH will then be responsible for assisting the program participant in completing the documentation necessary for the new PSH. Transfer requests outside of the ones outlined in this manual will not be approved. If no

PSH unit is available, then the current PSH will have to continue to work with the program participant in securing alternate housing options.

4.5. Referrals to and from other systems not using HMIS – The *Coordinated Access System* appropriately addresses the needs of Veterans and individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking.

4.5.1. Domestic Violence (DV) – When a homeless or at-risk individual/household is identified by the *Coordinated Access System* to be in need of domestic violence services, that individual/household is referred to the domestic violence hotline immediately. If the individual/household does not wish to seek DV specific services, the individual/household will have full access to the *Coordinated Access System*, in accordance with all protocols described in this manual. If the DV helpline determines that the individual/household seeking DV specific services is either not eligible for or cannot be accommodated by the DV specific system, the helpline will refer the client to an *Assessment Hub* for assessment and referral in accordance with all protocols described in this manual.

4.5.1.1. Emergency Transfer Plan – An individual or household who is a victim of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking and is currently residing in a non-DV housing program may request a transfer if: the individual reasonably believes that there is a threat of imminent harm from further violence if the individual remains within the same unit. If the individual is a victim of sexual assault, the he/she may also be eligible to transfer if the sexual assault occurred on the premises.

A client/tenant requesting an emergency transfer must expressly request the transfer by notifying their Case Manager. Case Manager and Client will troubleshoot any other possible options to resolve the situation in a safe way. Case Manager and Client will discuss how much of the situation the Client wants to reveal to the Landlord to possibly resolve the situation. If the situation cannot be resolved and moving the Client is the only option, the Case Manager will contact Coordinated Access and request a transfer.

Coordinated Access will discuss options with the Client and determine if the Client is eligible for a program that has an available space. The Client will be offered the option to go through the DV Coordinated Access process and receive services from a DV provider. In this situation

the DV Coordinated Access system will take over and the Client's record in HMIS will be closed upon transfer. If client declines DV services/programs, Coordinated Access will the next possible transfer and informs the Client of the program/location. At that point the Client can accept or deny the referral. If the Client approves of the transfer, the Case Manger will complete a warm hand off to the next program, assist with the transfer, and facilitate a mutual rescission with the Landlord. If the Client wants to deny the transfer, they will stay at the top of the list and wait for the next vacancy in a program they are eligible for. If the Client is in a Scattered Site program with a voucher or rental assistance through Rapid Re-Housing, the Case Manager can assist the Client with a unit transfer to a safer location.

- 4.5.2. Veterans – When a homeless or at-risk individual is identified by the *Coordinated Access System* to be a Veteran, additional questions concerning service era, length of service, and discharge status will be asked. If eligible for VA services, the Veteran will be given the option of being referred to the VA Drop-In Center. If the Veteran chooses that option, then that individual is referred to the VA Drop-In Center immediately. If the VA Drop-In Center determines that the individual seeking veteran specific services is not eligible for VA services, the *Housing Assessor* at the VA Drop-In Center will complete the CA Assessment in HMIS and will either a) refer the household to an available unit or b) add the household to the appropriate waitlist in accordance with the processes outlined in this manual.

5. Case Conferences

- 5.1. The *Coordinating Entity* will require a case conference to review and resolve rejection decisions by *Receiving Programs*. The purpose of the case conference will be to resolve barriers to the client receiving the indicated level of service. Such a case conference will be held in all instances in which an individual or family is declined by a *Receiving Program*. Case conferences will be held in all instances in which an individual or family has declined more than two placements.

Providers may also request a case conference, at their discretion, in other circumstances in which a client household is insufficiently engaged in actions necessary to secure a permanent placement.

In cases in which a homeless individual or family is facing program termination, the Provider will notify the *Coordinating Entity*. The *Coordinating Entity* may then require a case conference to review and determine next steps. The purpose of the case conference will be to discuss interventions used to date and resolve barriers to securing

permanent housing including plans to have the individual or family re-assessed for a more suitable housing program.

The *Coordinating Entity* will determine which parties will attend a case conference, including but not limited to the *Housing Assessor*, the *Housing Navigator*, the *Receiving Program*, the client, and other contacts as determined necessary. The *Coordinating Entity* will make all logistical arrangements for the case conference, including but not limited to notifying all parties.

Fair Housing, Tenant Selection Plan, and Other Statutory and Regulatory Requirements

The *Coordinating Entity* takes all necessary steps to ensure that the *Coordinated Access System* is administered in accordance with the Fair Housing Act by promoting housing that is accessible to and usable by persons with disabilities. The *Coordinated Access System* complies with the non-discrimination requirements of the Fair Housing Act, which prohibits discrimination in all housing transactions on the basis of race, national origin, sex, color, religion, disability status and familial status. This also includes protection from housing discrimination based on source of income. Additional protected classes under state law include sexual orientation (including gender identity), marital status, military discharge status, age (40+). Agencies cannot preference any protected class unless allowed by statute/regulation, or written waiver from their funding or regulatory body (i.e. U.S. Department of Housing and Urban Development).

All Authorized User Agencies who enter into an MOU for the *Coordinated Access System* agree to take full accountability for complying with Fair Housing and all other funding and program requirements. The MOU requires User Agencies to use the *Coordinated Access System* in a consistent manner with the statutes and regulations that govern their housing programs.

The *Coordinating Entity* will request from each Authorized User Agency their tenant selection plan and any funding contract that requires or allows a specific subpopulation of persons to be served. For instance, Housing Opportunities for Persons with AIDS (HOPWA) programs will show funding contract, a single-gender program must produce its HUD waiver. It is further recognized that the Fair Housing Act recognizes that a housing provider may seek to fulfill its "business necessity" by narrowing focus on a subpopulation within the homeless population. The *Coordinated Access System* may allow filtered searches for subpopulations while preventing discrimination *against* protected classes.

Evaluating and Updating Coordinated Access System Policies and Procedures

The implementation of the *Coordinated Access System* necessitates significant, community-wide change. To help ensure that the system will be effective and manageable for homeless and at-risk households and for the housing and service providers tasked with meeting their

needs, particularly during the early stages of implementation, THE TX-700 Continuum of Care anticipates adjustments to the processes described in this manual. To inform those adjustments, the *Coordinated Access System* will be periodically evaluated, and there will be ongoing opportunities for stakeholder feedback, including but not limited to Referral and Receiving Program work groups convened and managed by the *Coordinating Entity*. Specifically, the *Coordinating Entity* is responsible for:

- Leading periodic evaluation efforts to ensure that the *Coordinated Access System* is functioning as intended; such evaluation efforts shall happen at least annually.
- Leading efforts to make periodic adjustments to the *Coordinated Access System* as determined necessary; such adjustments shall be made at least annually based on findings from evaluation efforts.
- Ensuring that evaluation and adjustment processes are informed by a broad and representative group of stakeholders
- Ensuring that the *Coordinated Access System* is updated as necessary to maintain compliance with all state and federal statutory and regulatory requirements

Evaluation efforts shall be informed by metrics established annually by the *Coordinating Entity*, in conjunction with the *CoC Steering Committee* and *Coordinated Access Transition Team*. These metrics will be displayed on dashboards located on the *Coordinating Entity's* & community's websites and shall include indicators of the effectiveness of the functioning of the *Coordinated Access System* itself, such as:

- Wait times for initial contact
- Extent to which expected timelines described in this manual are met
- Number/Percentage of referrals that are accepted by receiving programs
- Rate of missed appointments for scheduled assessments
- Number/Percentage of persons declined by more than one (1) provider
- Number/Percentages of *Eligibility and Referral Decision* appeals
- # of program intakes not conducted through *Coordinated Access System*
- Completeness of data on assessment and intake forms

These metrics shall also include indicators of the impact of the *Coordinated Access System* on system-wide Continuum of Care outcomes, such as:

- Persons referred have length of stays consistent with system guidelines
- Waiting lists are reduced for all services; eliminated for shelter
- Program components meet outcome targets
- Reductions in long term chronic homeless
- Reduction in family homelessness
- Reductions in returns to homelessness

- Reduced rate of people becoming homeless for first time

Termination

Any Authorized User Agency may terminate their participation in the *Coordinated Access System* by giving written notice. Housing programs that are required to participate due to HUD guidelines will need HUD approval to terminate participation.

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Client Name _____

Last Four of Social Security Number _____

Coordinated Access Housing Intervention Assessment

A. History of Homelessness

Where did you stay last night?

Literally Homeless

- Place not meant for human habitation
- Emergency Shelter
- Transitional Housing (not chronic)
- Hotel paid for by an agency
- Institution (<90 days)
→Prior to institution must be 1, 2, or 4 above

Not Literally Homeless

- Friend or Family
- Own Housing/Permanent Housing
- Motel paid for by client
- Institution (>90 days)
- Other _____

How many people are in your household?

Adults =

Children =

- Desired area for housing:
- Harris County - Southwest
 - Harris County - Northeast
 - Ft. Bend County
 - Harris County - Northwest
 - Harris County - Southeast
 - Montgomery County

Document your housing for the past 3 years. ("Let's start with last night and work our way backwards.")

Homeless occasions can only be streets, emergency shelter, hotels paid for by agencies, or <90 days institution (if in one those locations prior)

Dates:

Location (Be specific; street names, over pass, building):

Are you a veteran? Yes No

- If yes, what was your discharge? Honorable General Other than Honorable
- Bad Conduct Dishonorable

If yes, how many months of active duty did you serve? _____

Are you interested in access VA services? Yes No

If yes, refer directly to a Veteran service agency for appropriate housing.

Are you homeless because someone is hurting you? Yes No

Are you interested in accessing DV services? Yes No

Would you like a referral to access DV services? Yes No

If yes, refer directly to a domestic violence service agency for appropriate housing.

B. Health History

Have you been diagnosed with any of the following?

Check all that apply.

- Serious mental illness
- Developmental disability
- Chronic physical illness or disability that limits your ability to work or perform daily activities
- HIV/AIDS

Substance Use Disorder

How frequently do you use? Daily Weekly
 Monthly No longer using

- Have you ever been involuntarily hospitalized for a mental health condition? Yes No
- How many times have you been to the ER in the past 2 years? _____

Do you have health insurance? Yes No

If yes: What type of insurance do you have?

- VA Medicaid Medicare Gold Card
- Private Other

If Medicare or Medicaid: Who is your insurance company?

- United Healthcare Molina
- Amerigroup/Anthem

C. Criminal History

1. How many times have you been incarcerated/in jail in the past 2 years?

2. Do you have a past felony conviction(s)?

Yes No

3. Have you or anyone who will live with you been convicted of a sexual offense?

Yes No

C. Employment & Income

Please describe your current employment situation or income received

1. Do you currently have income? Yes No
If yes, how much? _____

2. Where does your income come from?
 Employment SSI/SSDI VA Retirement

3. When was the last time you worked?
 Currently employed 30 days 31-90 days
 3-6 months 6-12 months 1 yr or more

4. How often do you go to Workforce Solutions?

- Every Day (Where? _____)
- Once per week Once a month
- Twice a year Never

5. Do you need to secure disability income?

Yes No

If yes: Are you currently applying?

- Were you in Special Ed classes?
- Have you seen a doctor in the past 6 months?
- Have you ever been involuntarily hospitalized for a mental health condition?
- Have you been diagnosed with any life threatening conditions? (_____)

Client Name _____

Last four of SSN _____

	Coalition for the Homeless of Houston/Harris County Subject: Service Delivery <i>Applies to: The Way Home</i>	Housing Prioritization <i>Effective: 11/18/2018</i>
---	---	---

PURPOSE:

To ensure that homeless individuals and families assessed through Coordinated Access receive services in the most expedient way possible and that access to homeless assistance prioritizes those with the greatest needs who are least likely to end their homelessness in the absence of CoC support.

POLICY:

It is the policy of The Way Home that individuals and families with the most severe service needs and the longest lengths of time homeless are prioritized for housing.

PROCEDURE:

The Harris, Montgomery, and Fort Bend County Continuum of Care and The Way Home, with the input from area homeless providers, have established guidelines that outline the order of priority for housing homeless individuals and families. All current and newly developed Permanent Supportive Housing beds have been dedicated to individuals and families that are chronically homeless. All Permanent Supportive Housing turn-over beds have been prioritized for individuals and families that are chronically homeless. All Rapid Rehousing beds have been dedicated to literally homeless individuals and families. The goal of this policy is to ensure that those individuals and families who have spent the longest times in places not meant for human habitation or in emergency shelters, and who have the most severe service needs are prioritized for housing. Severity of service needs refers to individuals or families who have a history of high utilization of crisis services such as emergency rooms, jails, and psychiatric facilities and significant health or behavioral challenges such as substance use disorders or functional impairments.

ORDER OF PRIORITY IN CoC PROGRAM FUNDED PERMANENT SUPPORTIVE HOUSING

1. **First Priority – Chronically homeless individuals and families with a disability with the longest history of homelessness and the most severe service needs.**
 - a. The chronically homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 28-51, with 51 being the most severe service needs.
2. **Second Priority – Literally homeless individuals and families with a disability and the most severe service needs.**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 18-27, with 27 being the most severe service needs; and
 - i. the CoC has not identified any chronically homeless individuals, families, or youth who meets all of the criteria for housing under the first priority.
3. **Third Priority – Literally homeless individuals and families with the most severe service needs.**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 18-27, with 27 being the most severe service needs; and
 - i. the CoC has not identified any chronically homeless individuals, families, or youth who meets all of the criteria for housing under the first priority.

ORDER OF PRIORITY IN CoC AND ESG PROGRAM FUNDED RAPID REHOUSING

1. **Priority – Literally homeless individuals and families**
 - a. The literally homeless individual, head of household of a family, or youth, when assessed through Coordinated Access, will be assigned a vulnerability score between 10-17, with 17 being the most vulnerable.

Housing Prioritization Tool

		Answer	Score
1a	Chronic?	Yes/No/Logic	25
1b	Where did you sleep last night? (only show if chronic = no)	Streets/Logic	4
1c		Shelter/Logic	2
1d	Have you been homeless before? (only show if chronic = no)	Yes	2
1e	How many times have you been homeless in the past 3 years? (only show if chronic = no)	>4	2
2	Frequent yes/no from dashboard (don't ask)	Yes	2
3	Do you or anyone in your household have a disabling condition? (only show if chronic = no)	Yes/Logic	4
4	How many times in the past 6 months have you accessed medical services in the ER?	1/Logic	1
		2	2
		3	3
		4	4
		5+	5
5a	Do you have a serious physical health condition that requires frequent medical care? (Examples: symptomatic AIDS, cancer, tracheotomy, colostomy, open wounds with instructions to keep clean, end-stage renal disease, end-stage liver disease, amyotrophic lateral sclerosis (ALS or Lou Gherig's disease) terminal illness, or in hospice)	Yes/No/Logic	3
5b	Observation: Assessor, do you observe signs or symptoms of a serious physical health condition?	Yes	5
6a	Has a doctor or professional ever recommended mental health services?	Yes/No/Logic	2
6b	Observation: Assessor, do you observe signs or symptoms of a mental health condition?	Yes	2
7a	In the past year, have your drugs or alcohol usage had a negative impact on your life?	Yes/No/Logic	2
7b	Observation: Assessor, do you observe signs or symptoms of drugs or alcohol use?	Yes	2
8	How many times in the past year have you been arrested or been in jail/prison/juvenile detention?	1/Logic	1
		2	2
		3	3
		4	4
		5+	5
9	Have you experienced domestic violence in the past 60 days?	Yes	2
10a	Has someone asked (or forced) you to have sex or sell anything in exchange for something?	Yes	1
10b	Is someone threatening to harm you or your family if you don't do what they ask?	Yes	1
11	Do you have income?	No/Logic	1
PSH: 28+		Chronic Max:	51
Non C: 27-18		Non-chronic Max:	38
RRH: 17-10			
Income: 9 & below			

**Coordinated Access
The Way Home Houston**

VERIFICATION OF DISABILITY FOR SUPPORTIVE HOUSING

Applicant's Name: _____ DOB: _____

This form verifies that the applicant named above has a disability necessary for determining eligibility for a HUD CoC Permanent Supportive Housing Program. A person shall be considered to have a disability if he or she has one or more of the following and that the disability is expected to be long-continuing or of indefinite duration and substantially impedes the applicant's ability to live independently:

1. Serious mental illness;
2. A developmental disability as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002);
3. Substance use disorder;
4. Post-traumatic stress disorder;
5. Cognitive impairments resulting from brain injury; **OR**
6. Chronic physical illness or disability.

Diagnosis: _____

Printed Name of Physician or Licensed Professional: _____

License Number: _____

Agency or Clinic Name: _____

Phone Number: _____ Fax Number: _____

By signing below, you are verifying that this applicant has the condition as stated above & that you are qualified to make that diagnosis.

Signature/Credentials: _____ Date: _____

In addition to MD's, the following is a list of acceptable qualified professionals determined by HUD to diagnose a disability:
LCSW (Licensed Clinical Social Worker) LPHP (Licensed Practitioner Health Professional) LNP (Licensed Nurse Practitioner)
LNP (Licensed Family Nurse Practitioner) LCDC (Licensed Chemical Dependency Counselor) LPC (Licensed Professional Counselor)
LMFT (Licensed Marriage Family Therapy) PhD (Licensed Psychologist)

If not able to sign, please explain: _____

Signature/Credentials: _____ Date: _____

APPLICANT'S AUTHORIZATION TO RELEASE INFORMATION

I, _____, hereby authorize the release of the requested information pertaining to my disability to the Agency named above.

Applicant's Signature

Date



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Coordinated Access System

Memorandum of Understanding (MOU) between the **Coalition for the Homeless Houston/Harris County (CFTH)**, and _____

PURPOSE

The Department of Housing and Urban Development (HUD)'s new regulations requires that all Continuums of Care (CoCs) develop and implement a coordinated access and assessment system for all CoC funded programs. A Coordinated Access System (CAS) is a *centralized or coordinated process designed to coordinate program participant intake, coordinate assessments, and coordinate the provision of referrals to housing*. The CAS will enable clients to move quickly through the system and be matched to the best intervention strategy that will permanently and effectively end their homelessness. The CAS will also reduce duplication of efforts, reduce returns to homelessness, and assist with ending homelessness.

In order to accomplish effective coordination with mainstream and homeless services, formal agreements dictating client eligibility, intake, service provision expectations, and staffing are being developed with mainstream and homeless service providers on behalf of the system of homeless providers. The agreements will also ensure that all providers are using the system in an open, transparent, and consistent way.

GENERAL PROVISIONS

(CFTH) will:

- 1) Serve as the Lead Agency in the Continuum of Care (COC);
- 2) Maintain the Homeless Management Information System (HMIS), including the CAS Workflow;
- 3) Coordinate the system of homeless and homelessness prevention services in the Harris, Fort Bend, and Montgomery County continuum area;
- 4) Provide lead staff to guide the CAS Workgroup and any relevant subgroups;
- 5) Coordinate, integrate, and leverage resources to maximize impact of services for individuals who are experiencing homelessness;
- 6) Develop and implement policies and procedures on how the CAS will be operated;
- 7) Provide training to all staff dedicated to the CAS including Housing Assessors and Navigators;
- 8) Provide guidance and supervision to CAS staff as it relates specifically to the CAS;
- 9) Evaluate performance and progress of the CAS and make adjustments as necessary.
- 10) Oversee the Case Conferences and Appeals process as necessary.
- 11) Provide branding materials (shirts, business cards, etc.) for the use of CAS staff upon start-up only; and
- 12) Approve any press releases and communication with the media in regards to CAS.



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will:

- 1) Serve as a member of the CAS Workgroup for the purpose of engaging in a joint venture to develop and implement an array of integrated services designed to stabilize housing for people who are literally homeless or imminently at-risk of homelessness;
- 2) Provide XX primary staff who, as members of the _____ Team and supervised by a _____ manager, will serve as CA Housing Assessors;
- 3) Agree to assess and refer clients for services through the CAS only;
- 4) Enter and maintain timely client data in HMIS;
- 5) Name a designated staff contact for the CAS.
- 6) Provide all necessary supplies and technology equipment at Assessment Hub location;
- 7) Ensure all CAS staff wear and use materials related to CAS (shirts, business cards, etc.); and
- 8) Coordinate and receive approval for and press releases and communication with the media in regards to the CAS.

CONFIDENTIALITY

All parties agree that they shall be bound by and shall abide by all applicable Federal or State statutes or regulations pertaining to the confidentiality of client records or information, including volunteers. The parties shall not use or disclose any information about a recipient of the services provided under this agreement for any purpose connected with the parties' contract responsibilities, except with the written consent of such recipient, recipient's attorney, or recipient's parent or guardian.

EQUAL OPPORTUNITY

CFTH, and _____ mutually agree to be bound by and abide by all applicable anti-discrimination statutes, regulations, policies, and procedures as may be applicable under any Federal or State contracts, statutes, or regulations, or otherwise as presently or hereinafter adopted by the agency.

TERMS OF AGREEMENT

This MOU shall be effective upon adoption by each signatory agency and entity.

This MOU shall be reviewed and revised as needed to further implementation of strategic and long-term goals of the project.



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This MOU can be expanded, modified, or amended, as needed, at any time by the consent of all agencies.

This MOU shall be in effect until the end of this project unless terminated by mutual agreement in writing prior to the project end date.

By: _____

Name: _____

Title: _____

Date: _____

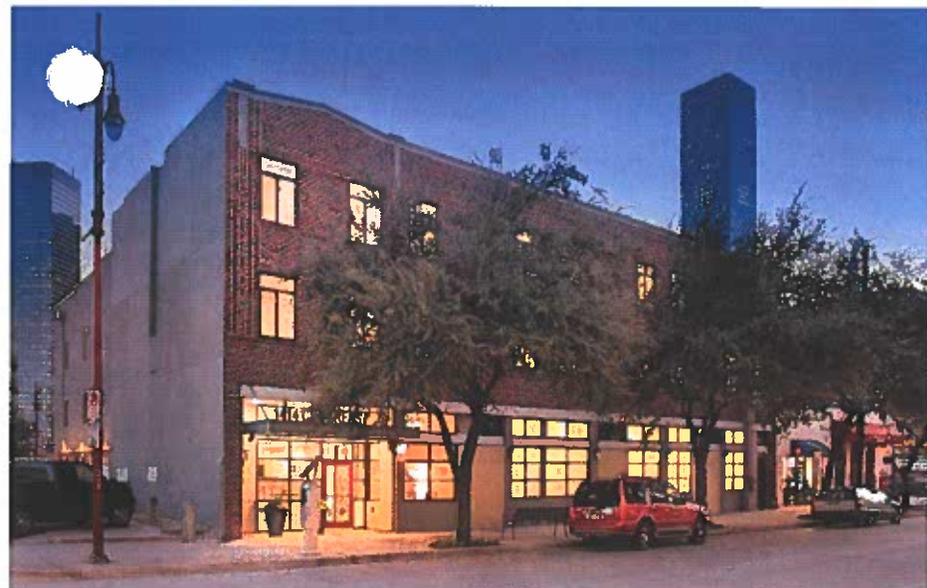
**COALITION FOR THE HOMELESS OF
HOUSTON/HARRIS COUNTY**

By: _____

Name: _____

Title: _____

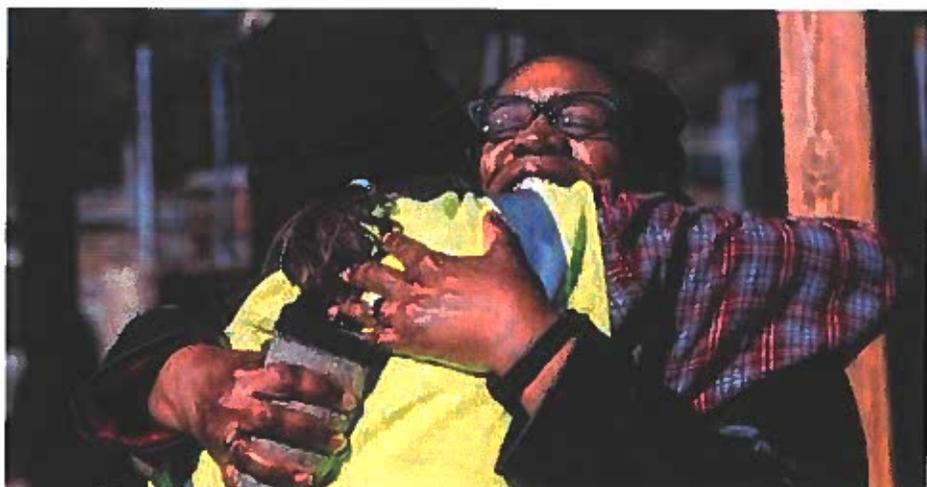
Date: _____



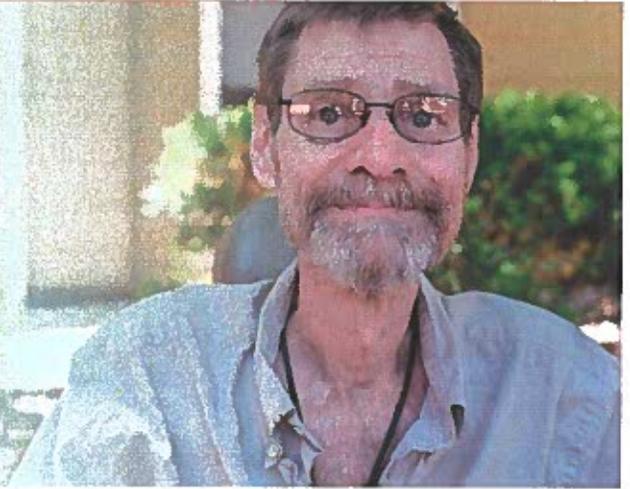
The Way Home's Community Plan to End Homelessness



The Way Home is the collaborative model to prevent and end homelessness in Houston, Pasadena, Conroe; and Harris, Fort Bend, and Montgomery Counties.



We seek
to identify practical and
implementable solutions
to prevent and
END HOMELESSNESS.



Primary Authors

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About the Continuum of Care Lead Agency

The Coalition for the Homeless of Houston/Harris County leads in the development, advocacy and coordination of community strategies to prevent and end homelessness. The Coalition believes that we can create and sustain a community where homelessness is rare, brief, and non-recurring. Learn more at homelesshouston.org.

The Coalition for the Homeless is the Lead Agency to The Way Home Continuum of Care, the collaborative effort to prevent and end homelessness in Harris, Fort Bend, and Montgomery counties, Texas. Learn more at thewayhomehouston.org

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Dear **Community** Members,

First, please allow me to express my appreciation to all those who collaborated on The Way Home's Community Plan to End Homelessness: people with lived experience of homelessness, homelessness assistance providers, stakeholders, and public officials throughout The Way Home Continuum of Care (CoC).

We were in the beginning stages of the year-long planning process when the unthinkable happened: the Houston region, like communities worldwide, was hit by the coronavirus pandemic. As we all got to work to guard our community against the threat posed by COVID-19, we asked ourselves: how can we protect people experiencing homelessness? How can they "stay home, stay safe" if they have no home?

Fortunately, our years of experience and early concepts for this very plan held the answers: permanent housing is not only the best, most cost-effective solution to homelessness, it is also the most effective public health response to reduce community spread of a highly contagious disease among people experiencing homelessness as well as the surrounding community.

If there has been one silver lining of the coronavirus pandemic, it has been the additional federal resources that have been directed to our region. With an allocation of CARES Act funding from the City of Houston and Harris County, The Way Home CoC chose to accelerate our work to provide permanent housing. We call this effort the Community COVID Housing Program (CCHP). The new funding streams will allow our community to make big advances in ending homelessness, to limit the adverse impacts of the coronavirus pandemic, and make us more resilient when the next disaster hits.

Make no mistake, homelessness was a public health crisis before the pandemic. The pandemic has only shed a light on how unsafe it is for people to live on the streets and in encampments — and that will remain true even after the pandemic has ended. That is why the strategies in the following pages — to end both unsheltered homelessness and homelessness more generally — are so important.

I thank you for your commitment to these shared goals. We know we can make homelessness rare, brief, and non-recurring, but no one agency can achieve that working alone. And, if there was ever any doubt about the power of collaboration, surely our work together this year to protect some of our most vulnerable neighbors from COVID has proven yet again what we can achieve when we work together.

I encourage you to review our Plan and join us in the fight to end homelessness.

Sincerely,

Tom McCasland

Tom McCasland

**Chair, Steering Committee, The Way Home Continuum of Care
Director, City of Houston Housing and Community Development
Department**

Our Progress Since 2012

In 2012:

Houston had the **6th largest population** of people experiencing homelessness in the U.S.

People experiencing chronic homelessness comprised **25% of the population** of people experiencing homelessness and **used 75% of the public resources**

\$103 million was spent annually on fewer than 1,500 people experiencing chronic homelessness.

Half of those living on the street **used emergency rooms** as their primary healthcare provider.

The **life expectancy** of a person experiencing unsheltered homelessness was **reduced by 25 years.**

20% of youth experiencing homelessness **did not attend school.**

Services offered were **hard to access.**

Figure 1. System Access Prior to The Way Home

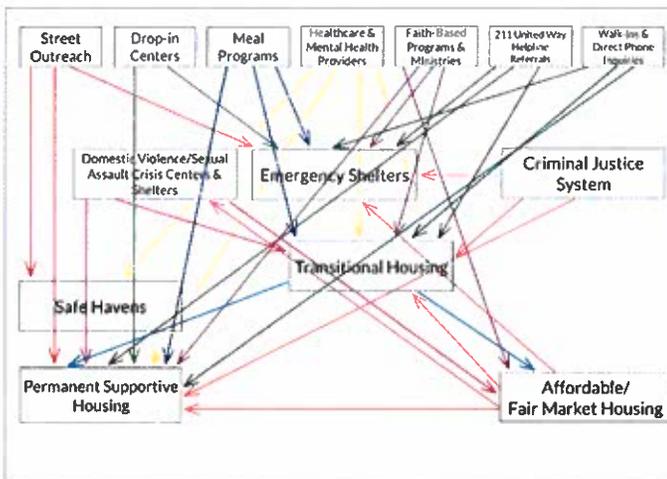
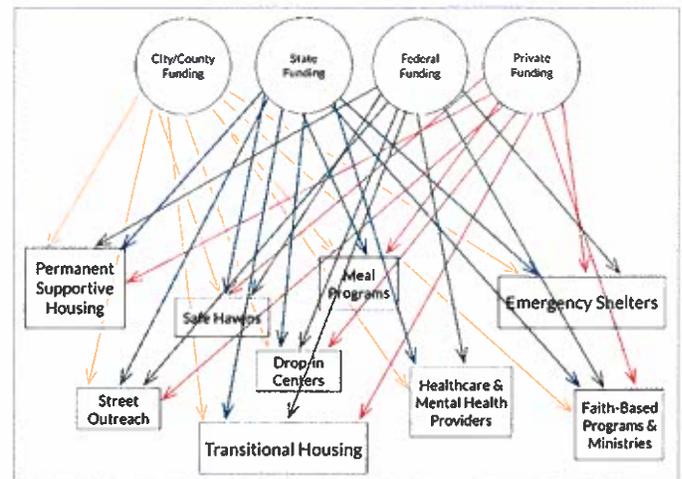


Figure 2. System Funding Prior to The Way Home



Homeless funding was not sufficient nor coordinated and did not have a true impact.

How we created system change and **collective impact**

Since 2012, homeless service agencies, local governments, public housing authorities, the local Veterans Affairs Medical Center, and other nonprofits and community stakeholders have been working together to refine their programs, practices, and policies so the greater Houston region can provide permanent housing and wrap-around supportive services to as many individuals and families experiencing homelessness as possible.

We designed a coordinated homeless response system with strategic investments, by matching resources to the need, and by creating quality affordable housing and stabilizing services.

We created a Coordinated Access System, a new and more efficient delivery system that prioritizes the most vulnerable individuals for housing, to quickly end homelessness for individuals and families.

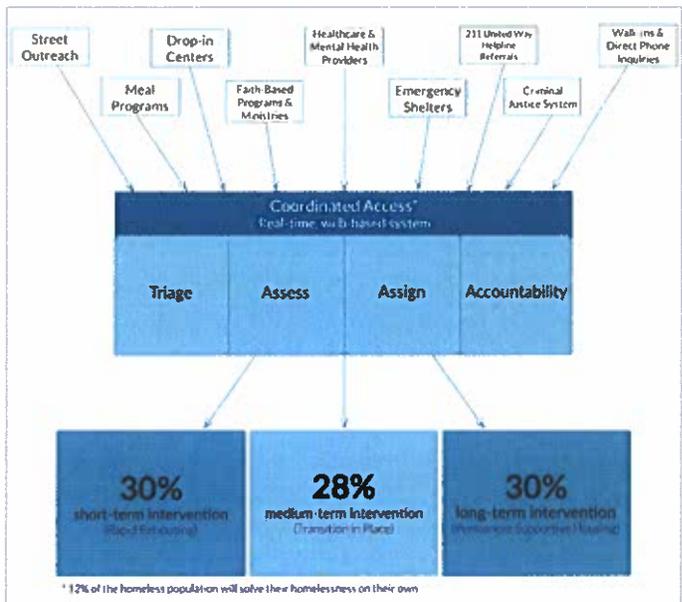
We established a new system of governance with the creation of the Steering Committee, providing board-like governance and leadership for homeless initiatives and ensuring coordination and alignment. The committee includes key stakeholders such as local funders, policymakers, community service providers, and people with lived experience.

We made firm commitments to the Housing First model. People experiencing homelessness are moved into permanent housing as quickly as possible and then provided with supportive services (e.g., case management, healthcare, substance use counseling, income coaching, and more) to help them remain stabilized in housing and improve their quality of life.

We built a coordinated planning and implementation structure with sub-committees and working groups.

We branded our Continuum of Care (CoC) as "The Way Home," the collaborative effort to prevent and end homelessness in Houston, Pasadena, Conroe, Harris County, Fort Bend County, and Montgomery County, Texas.

Figure 3. System Impact After Implementing The Way Home Design



Successes to date

Based on Point-in-Time Count data from 2011 to 2020, overall homelessness has decreased by 54% in Harris, Fort Bend, and Montgomery counties.¹

Since 2012, more than 20,000 people have been housed with an 84% success rate.

By demonstrating collaborative impact and community success in HUD's Continuum of Care (CoC) funding competitions, we increased CoC funding from \$25 million to \$42 million to support efforts to end homelessness.

We declared an effective end to Veteran homelessness.

We have created 2,500 new units of permanent supportive housing (PSH).



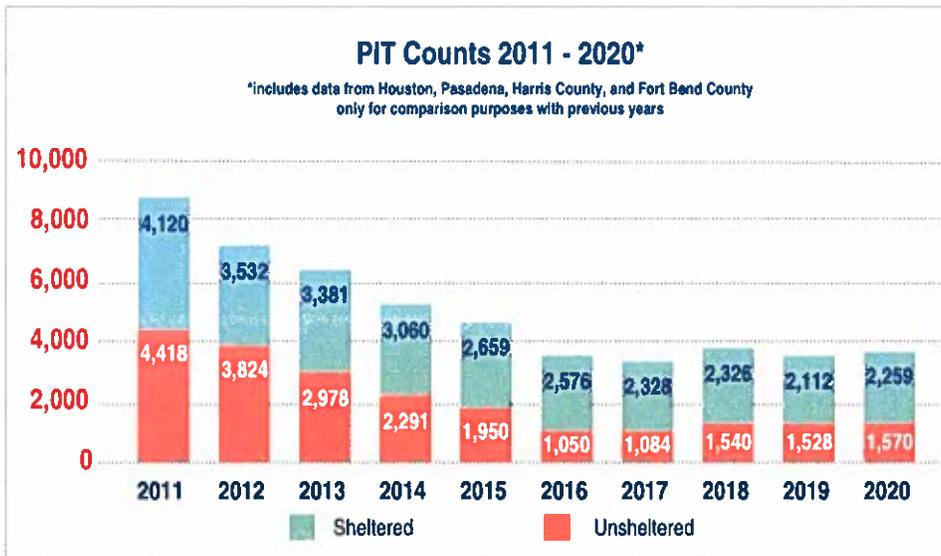
We established robust relationships with local Public Housing Authorities to prioritize people experiencing homelessness for rental assistance and to engage their services in providing homeless assistance.

Since 2011, our CoC has seen a dramatic decrease in homelessness as measured through the annual Point-in-Time count. After a consistent downward trend, the Way Home CoC saw a slight increase in homelessness in 2018 as a result of Hurricane

Harvey, but the general trend has been a decrease in the population of people experiencing sheltered homelessness.

The population of people experiencing unsheltered homelessness also declined through the 2011-2016 time period but in recent years has seen a 50% increase along with increased public visibility of homeless encampments.

Figure 4. Historical Trends in Point-in-Time Counts



¹Data for the 2020 Point-in-Time Count was collected in January 2020, prior to the COVID pandemic reaching the Houston region.

Overview of the Community Plan

On any given night in the greater Houston region, nearly 4,000 of our most vulnerable community members are experiencing literal homelessness — and, sadly, the coronavirus pandemic may result in an increase. This is unacceptable, especially in the Houston region, where we pride ourselves on our generosity and our “can-do” attitude. Fortunately, we have proven strategies to end homelessness.

This document lays out our ambitious but achievable plan for the next five years.

Our plan

This Community Plan updates The Way Home CoC's 2015 and 2017 Plans. It builds off the accomplishments of those efforts, addresses emerging issues such as the rise of unsheltered homelessness, and seeks to mitigate the devastating (and, as of yet, not fully known) impacts of the coronavirus pandemic.

The updated Community Plan includes nine goals including three that build upon previous progress in reducing chronic homelessness, effectively ending Veteran homelessness, and reducing family and youth homelessness. As noted in the previous section, previous efforts also established a new governance structure for the CoC and an effective program of Coordinated Access that has woven together a range of services available to people experiencing homelessness into a coordinated and comprehensive effort.

However, challenges remain, including most notably an increasing number of people experiencing unsheltered homelessness.

Impact of COVID

This planning effort was underway when the Houston area — like the rest of the country and the world — was hit with the coronavirus pandemic. As a result of the public health crisis, new federal resources were made available to local governments. The Way Home CoC seized this opportunity to adopt a rehousing strategy to offset the potential increase in homelessness likely to arise from the pandemic and its economic effects. This strategy, called the Community COVID Housing Program, or “CCHP,” is funded with \$65 million in combined federal, state, and philanthropic resources to support COVID response efforts in Houston and Harris County. These resources are expected to help 5,000 people experiencing homelessness, with benefits to the surrounding communities of Fort Bend County and Montgomery County, which are also part of the CoC.

Goal and guiding principles

The guiding principles for the plan include:

- **Ending homelessness**
- **A person-centered approach**
- **Accountability**

Challenges ahead

Despite the substantial successes of The Way Home CoC in addressing homelessness and its consequences, unsheltered homelessness is trending as an increasingly larger share of all homelessness since 2017. This is consistent with trends across the country as well. Unsheltered homelessness has devastating impacts on the people who experience it as well as

Overview of the Community Plan *continued*

on the surrounding community. The visibility of people living in outdoor encampments also impairs The Way Home CoC's ability to maintain public support for the evidence-based strategies that have been shown to be effective.

The strategies in this updated plan are designed largely to address unsheltered homelessness; however, the same strategies are foundational to any effective plan to end homelessness among all experiencing it. The strategies focus on rapid placement into permanent housing, addressing supportive services needs to sustain housing, and targeting homeless assistance toward those with the greatest needs.

Our goals

The Community Plan has nine goals, all based on system data and community input: six new goals focused on components of the homeless response system and three goals that carry forward the work from previous plans to address the needs of specific groups such as families, youth, Veterans, and people experiencing chronic homelessness.

Our new goals are:

- **Address Racial Equity and Social Justice:** Address historical inequities and build opportunities for justice among system partners and participants.
- **Expand Affordable Housing:** Connect people to permanent housing with appropriate services to help them maintain housing.
- **Prevent Homelessness:** Focus on preventing people from entering homelessness because of discharges from healthcare, child welfare, or criminal justice systems.

- **Strengthen Crisis Response:** Identify and engage people experiencing homelessness and connect them to low-barrier crisis housing while developing long-term housing strategies.
- **Refine Engagement Strategies for People Living Unsheltered:** Balance the need to maintain community access to and use of public spaces while recognizing that there is a critical gap in crisis housing that leaves insufficient alternative appropriate avenues for shelter.
- **Build Strong Cross-System Partnerships:** Strengthen connections with system partners necessary to accelerate housing placements and improve their sustainability.

Building on the work of previous plans, we also seek to:

- **End Chronic Homelessness**
- **Maintain an End to Veteran Homelessness**
- **End Family and Youth Homelessness**

With the more than 100 agencies of The Way Home CoC working together toward these shared goals, we are confident that we will make great strides toward making homelessness rare, brief, and non-recurring in Harris, Fort Bend, and Montgomery counties by 2026.

Definition of Homelessness

People experiencing homelessness generally fall into four broad categories:

- 1. Literal Homelessness.** People are considered to be experiencing "literal homelessness" if they are living in a place not meant for human habitation, in emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided and were homeless prior to entry.
- 2. Imminent Risk of Homelessness.** People are considered to be "at risk of homelessness" if they are losing their primary nighttime residence, which may include a motel or hotel or a doubled-up situation, within the next 14 days and lack resources or support networks to remain in housing.
- 3. Homelessness Under Other Federal Statute.** Families with children or unaccompanied youth who are unstably housed and likely to continue in that state including those people who are doubled up in other people's homes because they lack a home of their own are not considered to be experiencing homelessness by the U.S. Department of Housing and Urban Development (HUD) and are not eligible for its homeless assistance. These same families are, however, considered to be experiencing homelessness by the U.S. Department of Education and are eligible for additional educational services and supports.
- 4. Fleeing/Attempting to Flee Domestic Violence.** Additionally, people who are fleeing or attempting to flee domestic violence, have no other residence, and lack the resources or support networks to obtain other permanent housing are considered by HUD to be experiencing literal homelessness.

The Way Home CoC is focused on offering services to people who are experiencing homelessness as defined by HUD. The definition affects who is eligible for various HUD-funded homeless assistance programs. Following guidance from HUD, our CoC prioritizes service to the first and last categories of people experiencing homelessness because they are the most vulnerable.

Shared Values and Guiding Principles

The Way Home CoC is committed to the following values and principles:

Ending Homelessness

- The Way Home CoC is committed to ending homelessness in the greater Houston region.
- “Ending homelessness” means preventing it when possible and ensuring homelessness is rare, brief, and one-time when not preventable.
- Ending homelessness requires coordination across public and private sectors and for systems, organizations, and programs to align their goals and strategic actions.
- Ending homelessness must include the following:
 - preventing entries into homelessness;
 - providing adequate outreach and crisis services;
 - ensuring that low-barrier emergency shelter or bridge housing options are accessible by all people; and
 - connecting people to permanent housing with appropriate financial supports and services to ensure their success.

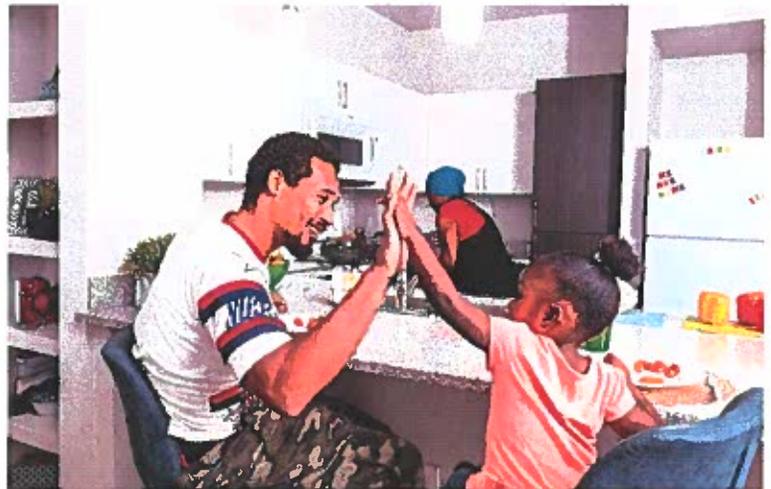
A Person-Centered Approach

- We must rebuild the homeless response system to be anti-racist. Racist policies impact who experiences homelessness and these policies must be dismantled as we work to address homelessness.
- Ending homelessness must include active engagement of people with lived experience.

- Crisis services and housing supports must be delivered in a human-centered, trauma-informed manner that respects the inherent value and honors the dignity of every individual regardless of race, ethnicity, age, disability status, gender identify, familial status, or citizenship status, or if they are fleeing or attempting to flee domestic violence, sexual assault, or human trafficking.

Accountability

- The voices of people with lived experience of homelessness are critical and included in every aspect of planning, decision-making, and activities undertaken by the CoC. We as a system must be accountable for this input because it is a key to our success.
- The plan will align with existing plans created by other regional partners.
- The plan will be adjusted as necessary to reflect changing needs and resources.



Achieving an Optimized System

The Way Home has modeled an optimized system in which homelessness is rare, brief, and one-time. That optimized system then informs the specific actions and strategies included in this Community Plan. Coalition staff and consultants used homelessness data to model service gaps and new resources and strategies to effectively end homelessness in The Way Home CoC. (Specific optimization assumptions are included in Appendix B of this Plan.)

Data inputs included in the modeling analysis include Point-in-Time (PIT) counts from 2020, Housing Inventory Count (HIC) for The Way Home from 2020, annualized prevalence

counts generated from the Homeless Management Information System (HMIS), and system performance data describing the pathways of people who move through the crisis response system.

To achieve the goals of this Community Plan, the homeless response system will require an estimated configuration of service slots, housing placements and beds and units as identified in Figures 5 and 6. The impact of new beds and units resulting from the Community COVID Housing Program (CCHP) investments (e.g. Emergency Solutions Grant – Corona Virus [ESG-CV] and Community Development Block Grant – Corona Virus [CDBG-CV]) are reflected in the figures for future years.

Figure 5. Current Gaps for Single Adults & Youth

Program Component Types	Current System for Individuals (Units)	Estimated Optimal System for Individuals (Units)	Estimated Current Gap
Emergency Shelter	1,050	1,570	520
Diversion/Prevention	0	875	875
Transitional Housing	658	625	-
Rapid Rehousing	650	1,500	850
Bridge to Permanent Supportive Housing	25	750	725
Permanent Supportive Housing	3,125	5,025	1,900

Figure 6. Current Gaps for Families

Program Component Types	Current System for Individuals (Units)	Estimated Optimal System for Individuals (Units)	Estimated Current Gap
Prevention	0	50	50
Emergency Shelter	400	160	-
Diversion	0	80	80
Transitional Housing	120	100	-
Rapid Rehousing	170	485	315
Bridge to Permanent Supportive Housing	0	50	50
Permanent Supportive Housing	415	290	-

Goal: Address Racial Equity and Social Justice

People of color are disproportionately overrepresented in the homeless system. (See Figure 7.) The homeless response system plays a role in these disturbing levels of inequity; and it has an important role to play in addressing them and must ensure that it does not perpetuate injustice. The Way Home CoC, while working to end homelessness for everyone, must ensure system policies, programmatic practices, and unconscious bias are not preventing or delaying people of color from accessing services, or directing them to services not of their choosing. As we transform the homeless response system, we must ensure all people, especially people of color, have equitable access and opportunity.

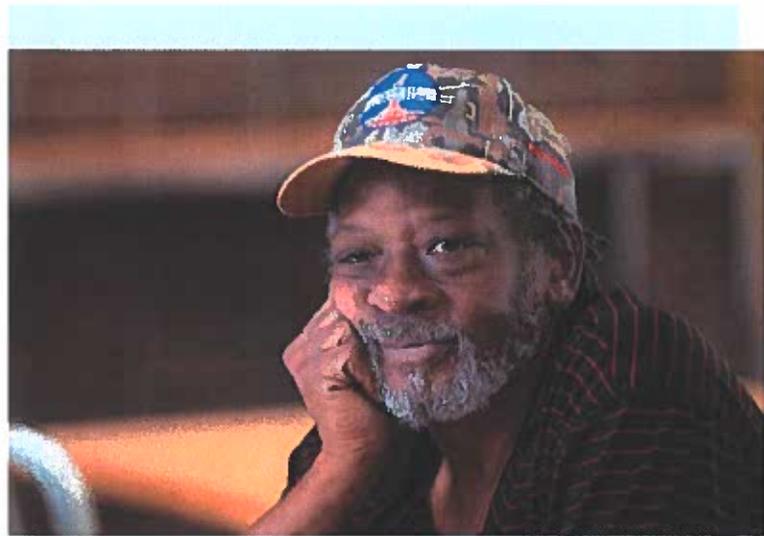
Strategy 1: Analyze the system data. Examine selected homeless response system policies, procedures, and related data to identify areas to improve equitable access and use of homelessness assistance and to serve as a template for further community-wide conversations.

Strategy 2: Plan. Create a plan to move forward on racial equity work. The plan must include system and programmatic actions that can be monitored and adjusted to improve and sustain equity. This plan should be informed by a racial equity audit of The Way Home CoC's member organizations and their current state of diversity. It should also include common values and goals collectively decided upon and shared by all of The Way Home's member organizations.

Strategy 3: Include People with Lived Experience in a meaningful way. Ensure that people with lived experience are included at all levels of system planning conversations and have active and supported participation in positions of leadership.

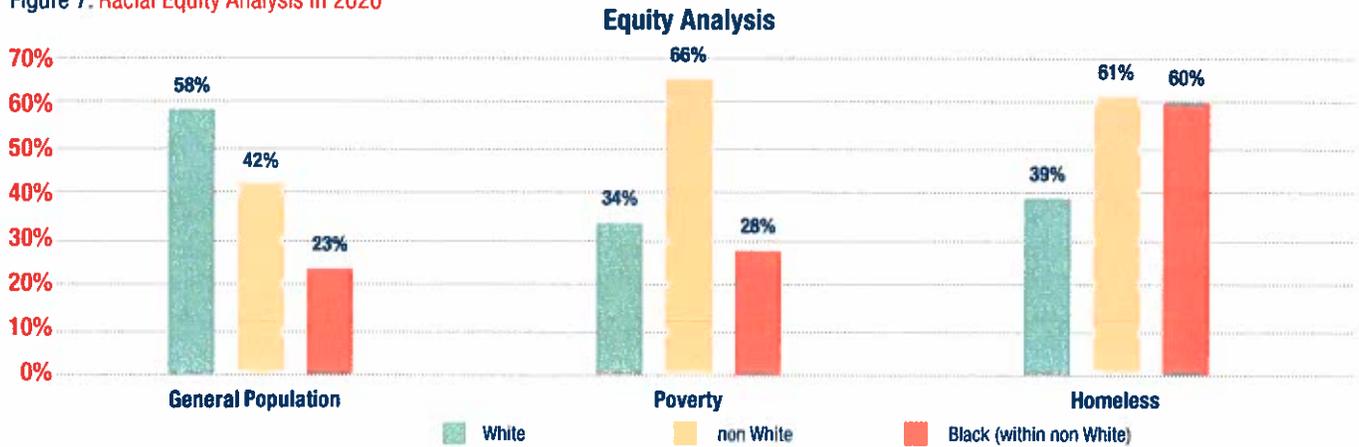
Strategy 4: Hire. Promote hiring and retention practices to further diversify system staff at all levels to better reflect populations served. Track results of hiring practices to ensure diversity and inclusion are expanded. Encourage agencies to ensure that diverse staff are not limited to designated entry-level positions but can access the full range of organizational leadership positions.

Strategy 5: Educate. Institute standardized cultural humility and anti-racist trainings for The Way Home CoC programs and system partners. A cultural humility approach can increase the ability to see from each other's viewpoints, understand each other's backgrounds, and ultimately work together more respectfully and collaboratively.



Goal: Address Racial Equity and Social Justice *continued*

Figure 7. Racial Equity Analysis in 2020



Source: HMIS; U.S. Census Bureau 2019 American Housing Survey; WellfareInfo.org

The General Population and Poverty statistics are based on the Houston Metropolitan Statistical Area (MSA), which comprises a larger geographic area than the CoC. The Homeless population data covers only the CoC².

Note: The specific sequence of the strategies presented here and throughout the Plan does not necessarily reflect their relative importance nor the order in which they will be implemented.

Systemic racial bias and injustice have contributed to the continuous overrepresentation of specific racial and ethnic communities in the homelessness service system. Additionally, people of color, people with disabilities, and young people who identify as lesbian, gay, bisexual, or transgender are disproportionately represented among people who experience homelessness in the greater Houston area. People who identify as Black or African American are disproportionately represented in the homeless population (60%) compared to their proportion of the general population (23%) and the poverty population (28%).

² The Houston MSA consists of 9 counties: Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery and Waller. The CoC consists of the Cities of Houston, Pasadena and Conroe as well as Fort Bend, Montgomery and Harris Counties.

Goal: Expand Affordable Housing

It is important to connect people to permanent housing with the right level of services to ensure their success. Housing options must be flexible, client-centered, easily accessible and paired with support services necessary to help clients remain in housing for the long-term. Returning to homelessness after a housing placement is re-traumatizing for the families and an inefficient use of assistance resources.

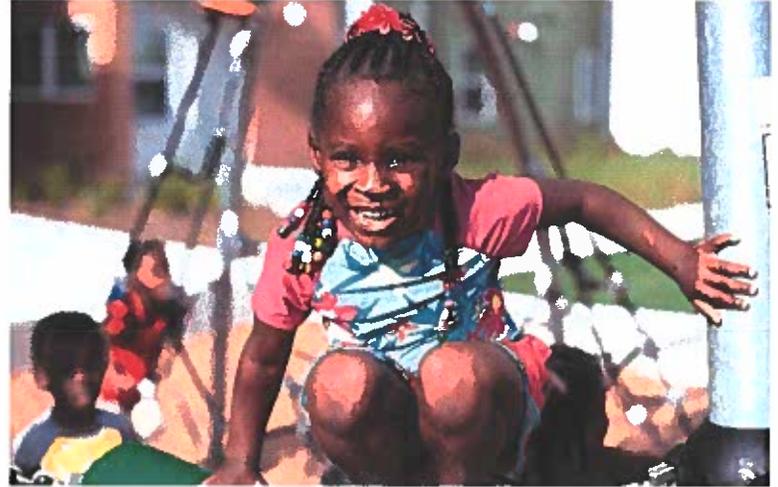
Strategy 1: Permanent Supportive Housing.

Expand the supply of PSH to meet the current total system gap of 1,900 units for single adults and youth.

Strategy 2: Rapid Re-housing. Expand the annual supply of RRH to meet the current system gap of 1,165 annual slots for single adults, families, and youth.

Strategy 3: Landlord engagement. Provide rehousing navigation support by recruiting and retaining a reliable supply of landlords and rental units.

Strategy 4: Moving On. Implement a “moving on” strategy, targeting up to 20% of current PSH residents for transition to general population affordable housing, thus freeing up PSH for new tenants.



Strategy 5: Leverage Affordable Housing. Establish, support, and use all available homeless preferences for affordable housing resources and assets available through public housing authority (PHA) properties, multi-family developments, and Low-Income Housing Tax Credit developments.

Goal: Prevent Homelessness

To prevent people from falling into homelessness, public systems for justice, anti-poverty, prevention, health (including behavioral health), child welfare and affordable housing must use data to identify how people are falling into homelessness and target prevention strategies and policies to address these areas.

The Way Home CoC should continue to analyze mainstream system data to understand involvement of people experiencing homeless in public systems before they fell into homelessness. Then, the CoC can use that information to help those systems understand how they are contributing to homelessness and to advocate that they better plan for and engage people who are likely to fall into homelessness upon leaving. Strategies for improving planning and coordination to prevent other systems of care from discharging participants with no housing options are discussed below.

Strategy 1: Coordinated Access. Provide specialized support materials and training to strengthen outreach and entry points. Refine triage and intake protocols for Coordinated Access referral partners – hospitals, criminal justice, faith community, and schools – to ensure community partners understand what resources are available to people experiencing a housing crisis and how to make referrals. Strengthen family violence risk-assessment protocols for all households seeking crisis services to ensure limited shelter resources are directed to highest-need households.

Strategy 2: Diversion. Leverage Diversion/ Problem-solving programs developed with CCHP funding to provide ongoing, system-wide diversion and rapid resolution for all people

experiencing a housing crisis at the initial point of entry into Coordinated Access. Ensure Diversion assistance continues to use flexible financial assistance and housing-focused case management to prevent literal homelessness. Evaluate the effectiveness of this intervention and use that knowledge to scale up Diversion across the CoC.

Strategy 3: Targeted Homelessness Prevention. Provide specialized outreach and engagement services targeted to highest-risk populations and geographies to ensure people and communities at highest risk for homelessness are engaged with housing supports before experiencing literal homelessness. Target populations should include people who previously exited the homelessness system with housing supports and are at risk of returning to homelessness.

Strategy 4: Prevention Practice Standards. Develop standardized programmatic guidance for the delivery of homelessness prevention assistance. Guidance should include baseline standards for housing-focused case management, strengths-based service planning and delivery, and effective strategies for reducing barriers to housing retention. All homelessness prevention efforts should be tracked in the Homeless Management Information System (HMIS).

Strategy 5 : Discharge Planning. Engage in discharge planning with mainstream system providers such as behavioral health, physical health, criminal justice, juvenile justice, and child welfare. Work with mainstream partners to identify appropriate housing opportunities for discharged people so that crisis housing and shelter are not used as a temporary housing placement strategy.

Goal: Strengthen Crisis Response

All populations of people experiencing a housing crisis benefit from a reliable safety net of shelter where basic needs can be addressed and where they can get on the path to finding and securing permanent housing. A Crisis Response is focused on identifying and engaging people experiencing homelessness and connecting them to crisis services and temporary shelter options. Unsheltered people are especially vulnerable without access to safe, low-barrier crisis shelter.

People experiencing unsheltered homelessness are at great risk of continued harm due to higher rates of morbidity and mortality resulting from pre-existing health conditions, exposure to the elements, lack of access to healthcare, and elevated rates of hospitalizations with longer, more complex hospital stays.

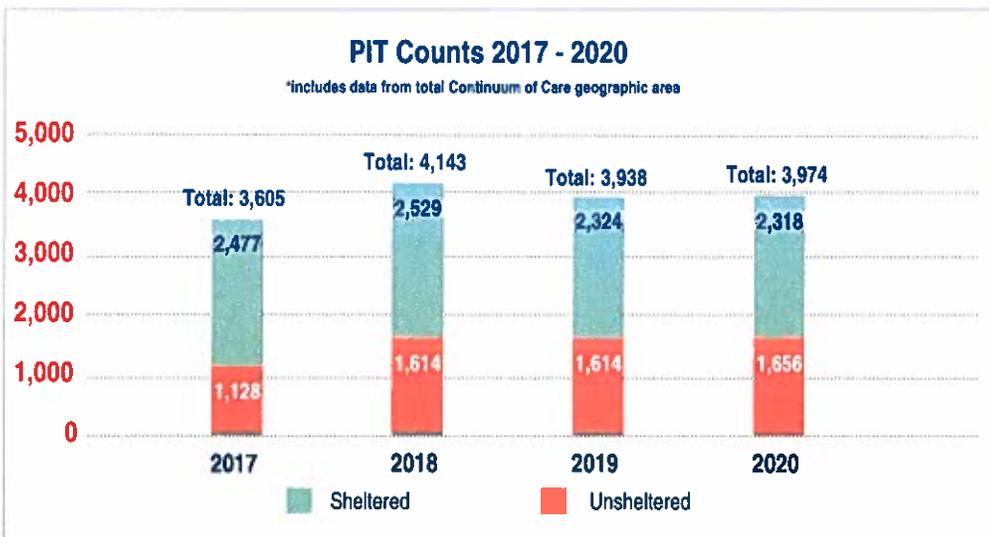
Long periods of living without shelter put individuals at greater risk for negative health outcomes, premature death, greater social dislocation, and isolation, and increase the

chances of victimization. The process of resolving unsheltered homelessness is much more complicated and takes longer compared to that for people receiving crisis shelter. And, importantly, the visibility of people living in encampments impairs The Way Home's ability to maintain public support for the most effective evidence-based strategies for all people experiencing homelessness.

Strategy 1: Outreach. Expand the number of outreach teams and staff to ensure appropriate coverage to all geographies throughout The Way Home CoC. Coordinate outreach teams to ensure standardization of outreach practices, schedules, and engagement strategies across all outreach efforts.

Strategy 2: Navigation/Engagement Center. Expand crisis housing response to include a navigation/engagement center for the most vulnerable unsheltered people who require specialized services to address comorbidities of mental illness, substance use disorders, chronic health conditions and prolonged social dislocation.

Figure 8. PIT Counts 2017-2020



Goal: Strengthen Crisis Response *continued*

Strategy 3: Reduce Barriers. Reduce barriers to existing crisis services by easing sobriety requirements and by easing restrictions that inhibit access for people with untreated behavioral health issues, couples, people with support animals, people of non-binary gender identity, and people needing extra space for storage of their belongings.

Strategy 4: Special Populations. Ensure expanded crisis housing capacity is accessible and targeted to special populations for whom there are not enough beds in current shelters. Target groups include single people experiencing mental illness, developmental disabilities, and chronic health conditions. Crisis housing should be low barrier, enabling immediate access without preconditions such as requiring engagement in treatment, employment, or services.

Strategy 5: Housing-Focused Case Management. Leverage person-centered, housing-focused case management with enhanced training in evidence-based best practices (e.g., trauma-informed care, critical time intervention, motivational interviewing, and housing first strategies) for service delivery.

Goal: Refine Engagement Strategies for People Living Unsheltered

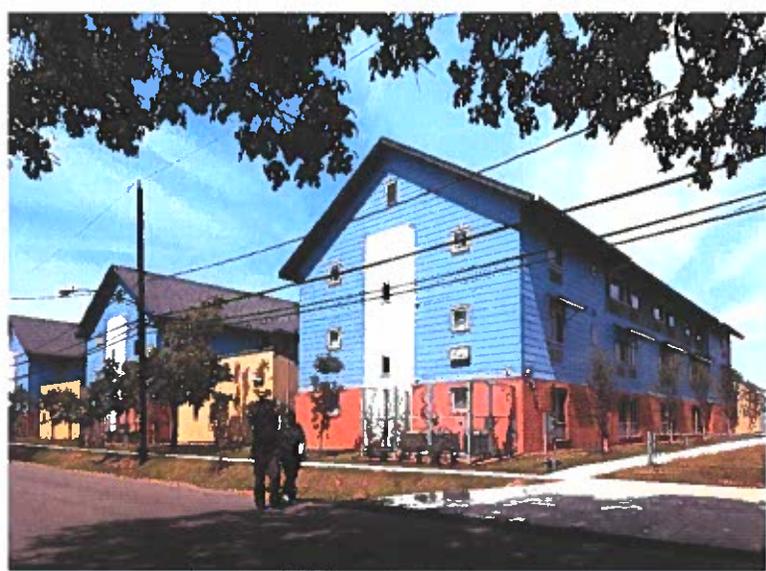
The Way Home CoC must support inclusive, person-centered practices that support the rights of all people to use and benefit from public spaces including parks, transportation centers, sidewalks, and highway underpasses. Preserving these rights is primarily the responsibility of City and County government agencies. When access to safe shelter or housing is not available for everyone who needs it, people who are unhoused have few options other than living in public spaces — meaning that their having to live in public spaces is not their fault.

As The Way Home CoC is scaling up capacity for crisis response and housing, acknowledging the needs of people who are unsheltered is critical to ensuring their health and well-being, to the extent possible while they remain unsheltered. The Way Home CoC will continue its inclusive approach to public space management with non-punitive policies.

Strategy 1: Engagement Focus. Undertake proactive, non-punitive responses to outreach, which are critical when there are high numbers of people who are unsheltered.

Strategy 2: Hire people with lived experience. Consider people with lived experience for all available positions, especially as peer support staff to accompany first responders in engaging people in encampments and encouraging them to enter permanent housing.

Strategy 3: Engagement Protocol. Work with our government partners to create a coordinated encampment strategy. Encampments pose a serious and significant danger to those who are unsheltered.



Goal: Build Strong Cross-System Partnerships

Homeless assistance is generally the assistance of last resort for households in extreme poverty with few resources of their own and limited connections to others who could offer temporary, emergency support. Additionally, when other systems of care (e.g., hospitals, behavioral health settings, child welfare, and criminal justice) are unable to address the reasons why people cannot stay housed, people have no alternative than turning to the homeless response system.

It is also understood that housing, while essential to quality of life, is a critical but not the only need of people experiencing homelessness. Without adequate income and supportive services and without structure and purpose in life, people can have great difficulty in sustaining housing placements.

Strategy 1: Affordable Housing. Actively support efforts to increase the availability of — and greater access to — safe and affordable rental housing to meet the needs of individuals and families who are experiencing homelessness or are at imminent risk of homelessness.

Strategy 2: Alignment. Align strategic planning efforts, task force initiatives and planning committees across all system partners, including all counties, cities, faith community, philanthropic and business sectors.

Strategy 3: Criminal Justice. Support development and implementation of a common release of information and information exchange protocol across systems to support coordinated interventions for justice-involved individuals. Improve standardization of system screening



tools to identify justice-involved individuals who are at-risk of homelessness or are experiencing literal homelessness and triage them to an appropriate housing intervention.

Strategy 4: Employment. Develop standardized screening tools and related protocols for identifying employment-related needs and connecting individuals to the right community-based services.

Strategy 5: Benefits. Ensure system staff are trained and capable of helping clients access benefits through SSI/SSDI Outreach Access and Recovery (SOAR) and expedited social security applications.

Strategy 6: Healthcare. Strengthen partnerships with the state to increase access to healthcare and supportive services. Improve data sharing across providers and systems to facilitate continuity of care and integrated service delivery.

Building Upon the Previous Plan

Changing the Path for Houston's Homeless, The Way Home CoC's Action Plan initiated in 2014 and updated in 2017, is a foundational document that continues to inform and drive planning efforts for the crisis response system in The Way Home CoC. Existing strategies and action items from that planning process are carried forward in this updated Community Plan and refreshed with more recent data and community input. The new goals and strategies focus on transforming the entire system with improved programmatic and service delivery elements. The previous goals and strategies focus on specific populations. Any subpopulation not explicitly mentioned in this Community Plan will experience the benefits of a transformed system that addresses the crisis needs of all people and accelerates access to sustainable permanent housing results for everyone.

Goal: End Chronic Homelessness

CoC Progress

Since 2015, The Way Home CoC has successfully placed 3,404 people who were experiencing chronic homelessness into Permanent Supportive Housing – an average placement of 567 people/year. Additionally, during the same period, another 2,674 people experiencing chronic homelessness were able to move from PSH to other permanent housing. The Way Home CoC accomplished these great achievements with targeted outreach, differentiated service models and a pipeline of housing options. From FY 2015 through FY 2020, a total of 6,978 people experiencing chronic homelessness were either placed in Permanent Supportive Housing or were able to move to other permanent housing.

The task at hand

People who are experiencing chronic homelessness consume disproportionately high levels of emergency and crisis resources including health care, behavioral health resources, and

criminal justice. Multiple studies have documented that permanent housing is more cost-effective than the use of emergency resources.

The Way Home seeks to continue the work to achieve an effective end to chronic homelessness. Ending chronic homelessness would mean making sure that people who are experiencing chronic homelessness have year-round, low-barrier access to emergency shelter, sufficient access to critical health and behavioral health services and support in accessing and maintaining stable housing.

Given the current inventory, including the infusion of CCHP resources and development pipeline of expected new PSH targeted to people experiencing chronic homelessness, it is estimated that The Way Home CoC could achieve an effective end to chronic homelessness by 2022. However, it is also estimated that some single adults experiencing non-chronic homelessness will continue to require PSH each year due to their severe service needs, ongoing disabilities, and barriers to housing stability.

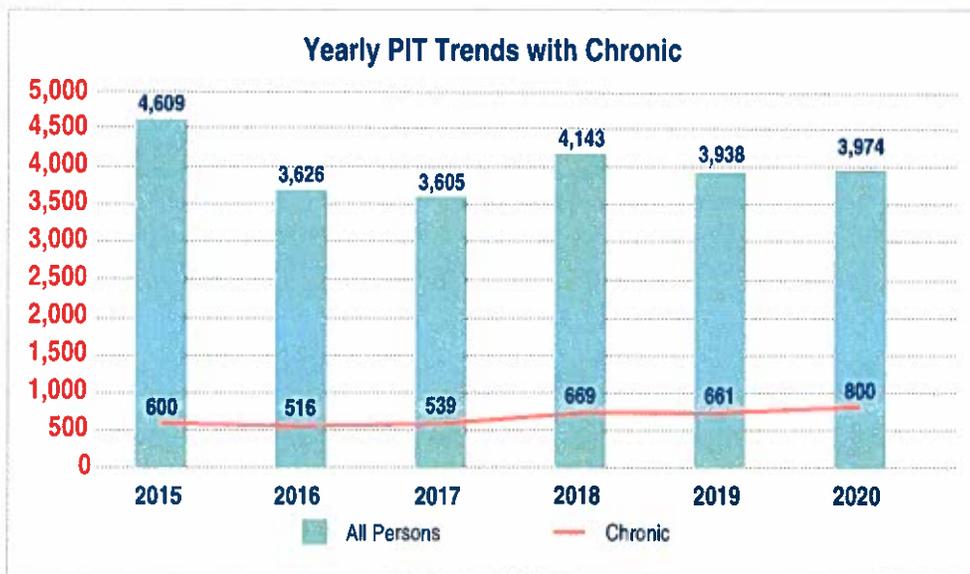
Goal: End Chronic Homelessness *continued*

Strategy 1: Outreach. Further develop a collaborative outreach approach to better track, target, and ensure comprehensive, efficient, and effective delivery of outreach and permanent housing assistance for people experiencing chronic homelessness. Use the Coordinated Access system to identify housing need and placement. Identify and prioritize people who are experiencing chronic homelessness for existing PSH.

Strategy 2: PSH. Increase PSH capacity and targeting to fully meet the need among disabled single adults experiencing chronic or long-term homelessness who need long-term housing and service supports to quickly and successfully secure and maintain safe housing. Lower barriers to PSH by easing enrollment restrictions related to criminal history.

Strategy 3: Services. Expand partnerships with behavioral health treatment services through the Harris Center (our local mental health authority) and other state and local behavioral health providers to ensure PSH units are paired with adequate support services.

Figure 9. Annual PIT Trends for People Experiencing Chronic Homelessness



Source: The Way Home CoC PIT Counts

Goal: Maintain an End to Veteran Homelessness

CoC Progress

In June of 2015, Houston became the largest city in the U.S. to effectively end Veteran homelessness.

The Task at hand

The Way Home CoC is committed to maintaining an effective end to homelessness among Veterans. Ending Veteran homelessness means maintaining stable housing for Veterans who previously experienced homelessness and maintain the capacity to offer temporary shelter and permanent rehousing to any Veteran who loses their housing. The current system ensures Veterans who are experiencing literal homelessness have individualized re-housing assistance. Additional system improvements are needed to ensure this state is maintained for the long-term. Having ended homelessness among Veterans provides important evidence and practices to inform efforts to end homelessness among other populations.

Strategy 1: Coordinated Access. Continue making refinements to Coordinated Access processes to ensure Veterans are identified and connected to available Veteran-specific resources within 30 days.

Strategy 2: High Need Veterans. Target HUD-Veterans Affairs Supportive Housing resources to Veterans with the highest need and highest-scoring vulnerability, even when no Veterans meet the chronic status eligibility requirements. Ensure utilization of all HUD-VASH vouchers allocated to the CoC geographic area.

Strategy 3: Supportive Services for Veteran Families. Target SSVF resources to all eligible Veterans who are not otherwise prioritized for HUD-VASH.

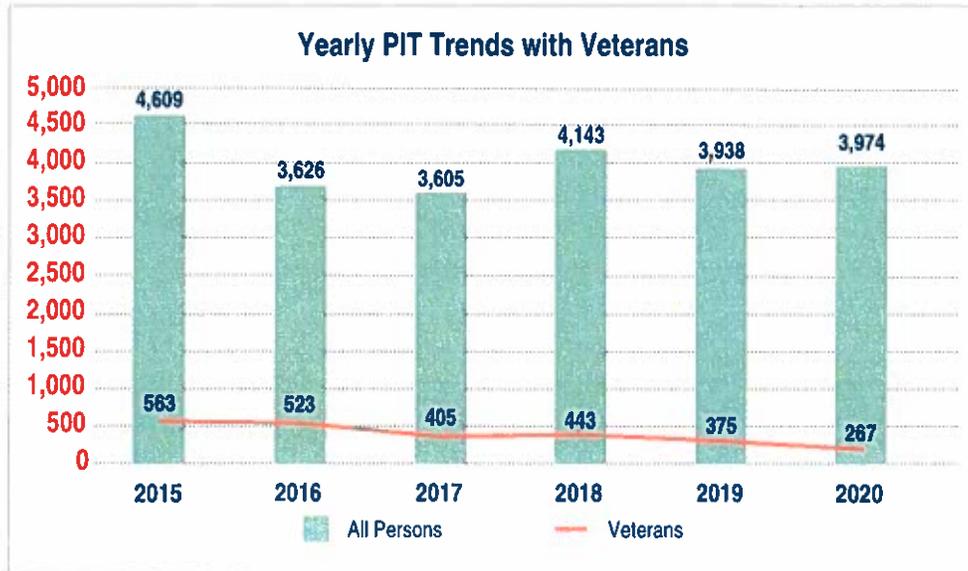
Strategy 4: Grant Per Diem. Leverage reconfigured GPD programs with flexible service models necessary to maintain functional zero status for Veterans. Assess whether the range and scope of GPD-funded housing meets current Veteran housing need and reprogram to permanent housing wherever possible. Make the GPD "Bridge to Permanent Housing" more accessible to the Veterans the program is intended to serve.

Strategy 5: Quality Data. Ensure collaboration with VA to fully use the HMIS system for data and reporting. Export data from VA HOMES (Homeless Operations Management and Evaluation System) into HMIS for HUD-VASH to include required universal data elements. Collaborate with the VA to ensure that Veteran referrals sent through HMIS are prioritized for placement.



Goal: Maintain an End to Veteran Homelessness *continued*

Figure 10. Annual PIT Trends with Veterans



Source: The Way Home CoC PIT Counts

Goal: End Family and Youth Homelessness

CoC Progress

The Way Home CoC has been extremely successful in securing additional resources to address the needs of those experiencing homelessness as a result of domestic violence or abuse.

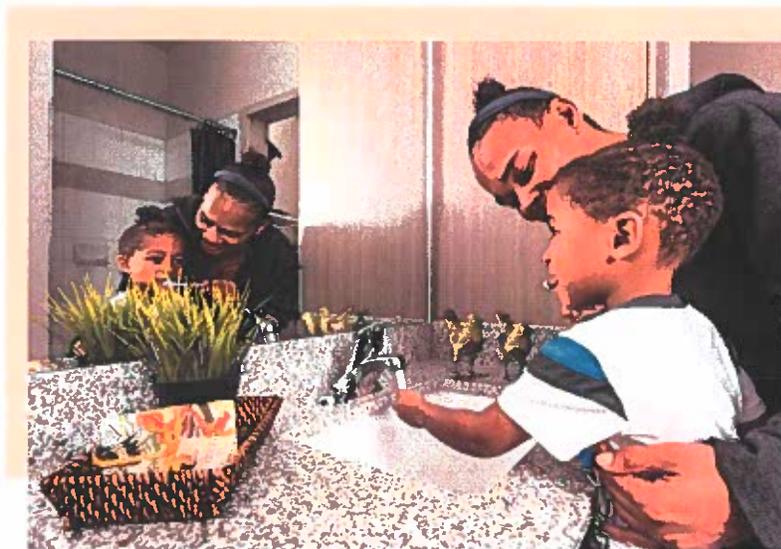
The Task at hand

The Way Home CoC seeks to achieve an effective end to homelessness among families with children and pregnant women, especially people fleeing or attempting to flee domestic violence, sexual assault, and human trafficking.

At present, there are not always crisis beds available for families when they need them; however, this is not the result of an inadequate supply of shelter beds. This is a result of a lack of permanent housing units available to families, which means families often stay in crisis shelter longer, reducing turnover. The solution is not to expand the number of crisis beds but instead to increase permanent housing.

These resources as outlined in Figure 6 would be sufficient to address family homelessness need based on incidence pre-COVID pandemic. It is too soon to assess long-term impacts from the public health emergency.

Strategy 1: Coordinated Access. Leverage Coordinated Access to make temporary resources available more quickly. Increase the number of places where people fleeing domestic violence can be assessed for a housing intervention. Young people and people fleeing domestic violence require increased options



for access with assessment approaches built on minimizing risk and increasing safety.

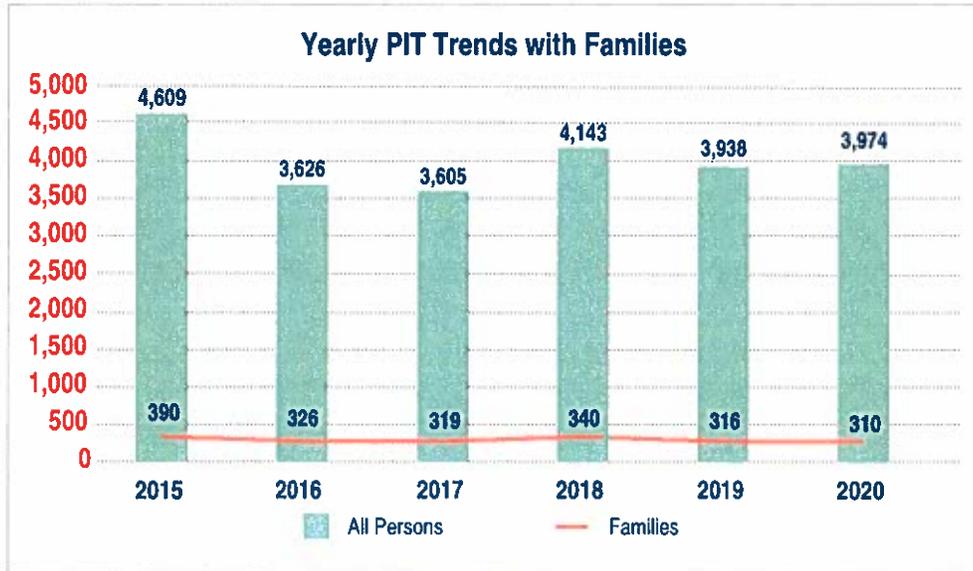
Strategy 2: High Need Families. Understand why some families stay in shelter longer and develop solutions to address extended shelter tenure.

Strategy 3: Housing Services. Expand RRH capacity according to needs identified in gaps analyses. Incorporate analysis of specific subpopulations such as families fleeing domestic violence and families with multiple barriers such as past evictions, felony records, and open child welfare cases.

Strategy 4: Domestic Violence. Develop specialized diversion interventions (i.e., problem-solving strategies) for families fleeing domestic violence that accounts for safety and associated risks.

Goal: End Family and Youth Homelessness *continued*

Figure 11. Annual PIT Trends for Families



Source: The Way Home CoC PIT Counts

Next Steps

The vision and related goals in this Community Plan serve as a common direction for our efforts to continually improve and optimize our response to homelessness in The Way Home. While we expect the vision and goals to remain relatively constant, many of the strategies included in this Community Plan will evolve over time as they are achieved or when modifications are necessary based on lessons learned, new conditions or capacity to act changes. The Way Home CoC, with the Coalition for the Homeless as the lead agency, will work with partners to annually assess progress, update the strategies, and periodically revisit goals as we learn and develop more effective and systemic solutions to end homelessness.

Progress in achieving an effective end to homelessness – where The Way Home CoC prevents homelessness when possible, and ensures homelessness is rare, brief and non-recurring when not preventable – will require active participation of all CoC member agencies. Work groups of The Way Home will now work with the Coalition to operationalize the stated goals to achieve success over the next five years. Progress will be communicated to The Way Home CoC stakeholders clearly, transparently, and frequently to ensure we hold ourselves accountable to the goals and strategies we have committed ourselves to.

We are committed to achieving
the goal of preventing homelessness
whenever possible,
or otherwise ensuring
IT IS RARE, BRIEF AND ONE-TIME.

With strategically directed resources,
community support and effective
leadership we can achieve
these ambitious goals.

Appendix A: Acknowledgements

The Coalition for the Homeless of Houston/Harris County, in partnership with Housing Innovations, wishes to thank people with lived experience of homelessness, homelessness assistance providers, stakeholders, and public officials throughout The Way Home Continuum of Care for their commitment to identifying practical and implementable solutions to prevent and end homelessness in our community.

Community Voices

Over the course of the yearlong planning process, the Coalition and/or consultants from Housing Innovations engaged in conversations with the following agencies to solicit their feedback on this Plan.

AIDS Foundation Houston
Alliance of Community Assistance Ministries
Amerigroup
Asset Building Network, Inc.
Avenue 360 Health & Wellness
Bank of America
Bay Area Homeless Services
Career and Recovery
Catholic Charities
Central Houston
City of Houston Housing and Community
Development Department
City of Houston Mayor's Office
City of Pasadena Community Development Department
Clutch Consulting
Corder Place Apartments
Covenant House Texas
Fort Bend County Community Development
Department
Fort Bend Women's Center
Gulf Coast Workforce Board

Harmony House, Inc.
Harris County Budget Management Department
Harris County Community Services Department
Harris County Domestic Violence Coordinating Council
Harris County Housing Authority
Harris County Judge Jeremy Brown
Harris County Protective Services for Children and
Adults
Harris County Sheriff's Office
Harris County Youth Collective
Harris Health System
Healthcare for the Homeless - Houston
Houston Area Women's Center
Houston Endowment
Houston Galveston Area Council
Houston Housing Authority
Houston Independent School District
U.S. Department of Housing and Urban Development
Magnificat Houses, Inc.
Memorial Assistance Ministries
Michael E. DeBakey VAMC
Midtown Management District
Montgomery County Community Development
Department
Montgomery County Women's Center
Montrose Center

Appendix A: Acknowledgements *continued*

New Hope Housing, Inc.
NHP Foundation
Open Door Mission
Rockwell Fund Inc
Salvation Army Center of Hope
Santa Maria Hostel
Sarah's House
SEARCH Homeless Services
Star of Hope Mission
Temenos Community Development Corporation
The Beacon
The Bridge Over Troubled Waters, Inc.
The Harris Center
The Housing Corporation
The Montrose Center
The Salvation Army
The Simmons Foundation
The Women's Home
U.S. VETS - Houston
Umanity
United Healthcare
United Way of Greater Houston
Volunteers of America Texas
Waterman Steele Real Estate Advisors
Wells Fargo
Workforce Solutions
Young Women's Christian Association of Houston

We appreciate the input from all of our partners and regret any inadvertent errors of spelling or omissions.

The Way Home Steering Committee Members *(as of December 2020)*

Officers:

Chair

Tom McCasland

*City of Houston Housing & Community Development
Department*

Vice Chair

Barbie Brashear

Harris County Domestic Violence Coordinating Council

Secretary

Don Titcombe

Rockwell Fund Inc.

Fixed Position Representatives:

Daphne Lemelle

Harris County Community Services Department

Dr. Joanne Ducharme

Montgomery County Community Development

Horace Allison

Harris County Housing Authority

Marilynn Kindell

Fort Bend County Community Development

Mark Thiele

Houston Housing Authority

Melissa Quijano

City of Pasadena Community Development Department

At-Large Representatives:

Dr. Sarah McArthur

Michael E. DeBakey VA Medical Center

Jennifer Herring

Harris County Sheriff's Office

Kelly Opot

Harris County Youth Collective

Mike Temple

Houston Galveston Area Council

Dr. Roberta Scott

Houston Independent School District

Scott Rule

The Harris Center

Tracey Burdine

Harris Health System

Provider Representatives:

Preston Witt

Harmony House

Sharon Zachary

Alliance of Community Assistance Ministries

Consumer Representatives:

Gregory Dread

Nakia Sims

People with Lived Experience:

Throughout the planning process for the updated Community Plan, Coalition for the Homeless staff and consultants supporting the Plan engaged people with lived experience of homelessness to inform the design of Values, Guiding Principles, Goals and Strategies. Their feedback was instrumental in the design of the plan, the language used to describe the approach, and the implementation direction needed to execute the Plan.

Appendix B: An Optimized System

Modeling assumptions include optimizing the system with the following improvements:

- All unsheltered people are provided engagement supports and access to a coordinated system for shelter entry for those in need of crisis accommodation;
- System-wide Diversion/Problem-solving conversations are incorporated into Coordinated Access initial triage screenings;
- When emergency shelter stays cannot be avoided, the average length of time people experience homelessness is 90 days or less; All people experiencing literal homelessness are able to be assessed to develop a rehousing strategy to resolve their crisis. Program components include crisis housing, rapid re-housing (RRH) and permanent supportive housing (PSH);
- A decreasing number of people fall into homelessness due to improved Homelessness Prevention targeting and effective Diversion/Problem-solving assistance;
- A decrease in the number of people experiencing unsheltered homelessness;
- An increase in positive housing outcomes; and
- A decrease in returns to homelessness after exiting the system.

Note that the analysis of current system gaps includes all program types included in the homeless response system – Emergency Shelter (ES), Diversion, Transitional Housing (TH), Rapid Rehousing (RRH), Bridge to Permanent Supportive Housing, and Permanent Supportive Housing (PSH). The family system also includes Prevention, a program

intervention that has demonstrated promise for family households but continues to be more challenging to target and administer to single adults due to the more transient and transitional nature of single adult homelessness. The current system analysis does not include Prevention for Single Adults but a future, more expansive and robust system, should explore Prevention for Single Adults.

Appendix C: Glossary of Terms

Affordable Housing: Housing that does not make tenants cost-burdened. HUD defines cost-burdened households as those “who pay more than 30% of their income for housing and may have difficulty affording necessities such as food, clothing, transportation and medical care.” Severe rent burden is defined as paying more than 50% of one’s income for rent.

Bridge to Permanent Supportive Housing (PSH): A Rapid Re-Housing (RRH) intervention used as a temporary “bridge” to permanent supportive housing (PSH) for people experiencing chronic homelessness or who otherwise require PSH, while they wait for a PSH unit.

CARES Act (Coronavirus Aid, Relief, and Economic Security): Legislation signed into law on March 27, 2020, designed to mitigate the economic impact of COVID-19. Among other provisions, the CARES Act allocated additional funding to various HUD programs, including the CDBG, Homelessness Assistance Grants, and HOPWA.

CDBG (Community Development Block Grant): A program of the U.S. Department of Housing and Urban Development that funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

Chronic Homelessness: Describes the condition of an individual or the head of a household who has a disabling condition and has been continuously experiencing homelessness for 12 or more months or has had four episodes of homelessness in the past three years that cumulatively total at least 365 days.

Client-centered: Individualized care planning that focuses on the participant’s identified needs and goals and provides support in accomplishing those goals.

CoC (Continuum of Care) Program: A competitive grant program designed to assist individuals (including unaccompanied youth) and families experiencing homelessness and to provide the services needed to help such individuals move into permanent housing, with the goal of long-term stability. The CoC Program is set forth in HUD regulations 24 C. F. R. Part 578, et. seq., (2012) (the “HUD CoC Regulations”).

Continuum of Care: An association of public agencies, non-profit service providers, advocates, people who have experienced homelessness and other community stakeholders engaged in addressing homelessness in the community, that has jurisdiction over homeless services resources, and applies for and participates in the administration of HUD homeless assistance resources in compliance with HUD regulations.

Coordinated Access (also known as Coordinated Entry): A CoC-wide standardized process for entry into the homeless response system that prioritizes assistance based on severity of need that results in a coordinated referral process to appropriate service interventions.

Diversion: A short-term problem-solving case management intervention for people actively seeking homeless assistance by either presenting in person at a homeless shelter or a system entry point. The focus is on rapid exit from homelessness or rapid placement in safe, alternative housing. In some cases, financial assistance may also be provided.

Appendix C: Glossary of Terms *continued*

Domestic Violence (DV): Also known as Intimate Partner Violence (IPV), a pattern of abusive and often violent behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner.

Effective End: Homelessness for sub-populations or for the community as a whole has been “effectively ended” when people experiencing a housing crisis can receive immediate aid to prevent their falling into homelessness, when those who are experiencing literal homelessness have immediate access to safe and appropriate crisis housing, and when all those in crisis housing are rapidly placed in permanent housing.

Emergency Shelter: Any facility of which the primary purpose is to provide temporary shelter for individuals and/or families experiencing homelessness and that does not require occupants to sign leases or occupancy agreements.

ESG (Emergency Solutions Grant): Competitive grants funded by HUD. Awards funds to private nonprofit organizations, cities, and counties in the State of Texas to provide the services necessary to help people who are at-risk of homelessness or are currently experiencing homelessness quickly regain stability in permanent housing.

GPD (Grant Per Diem): Programs that provide a range of transitional housing including treatment-focused, medical respite, bridge to permanent housing, and intensive services by nonprofits under contract with the Department of Veterans Affairs.

HIC (Housing Inventory Count): A point-in-time inventory of the provider programs that operate within a CoC that provide beds and units dedicated to people experiencing homelessness.

HMIS (Homeless Management Information System): A computerized data collection application designed to capture client-level information over time on the characteristics of service needs of men, women, and children experiencing homelessness, while also protecting client confidentiality. It is designed to aggregate client-level data to generate an unduplicated count of clients served within a community's system of homeless services. The use of HMIS is required for homeless service providers that receive U.S. Department of Housing and Urban Development McKinney-Vento funding.

HOME (HOME Investment Partnerships Program): Provides grants to states and localities for implementing local housing strategies designed to increase homeownership and opportunities for affordable housing primarily among low- and very low-income people. It funds a wide range of activities including building, buying, and rehabilitating for rent or homeownership, including providing direct rental assistance.

HOMES (Homeless Operations Management and Evaluation System): HOMES collects information for several of VA's homeless programs, including HUD-VASH. It is designed to track and maintain data on individual Veterans as they move through VA's system of care.

Homelessness: The U.S. Department of Housing and Urban Development (HUD) defines individuals (and families) experiencing homelessness as those who lack a fixed, regular, and adequate nighttime

Appendix C: Glossary of Terms *continued*

residence and includes a subset for an individual who is exiting an institution where he or she resided for 90 days or less, and who resided in an emergency shelter or a place not meant for human habitation immediately before entering that institution.

Homeless Preferences: An allocation of housing choice vouchers that provides a preference for people who have experienced homelessness and meet housing authority requirements to receive a voucher.

Homeless Prevention: A short-term financial intervention for people at imminent risk of homelessness where housing will be lost within two weeks.

HOPWA (Housing Opportunities for Persons With AIDS): The only federal housing program dedicated to people living with HIV/AIDS. It provides grants to local communities, States, and nonprofit organizations for projects that benefit low-income people living with HIV/AIDS and their families.

Housing Assessment: A questionnaire that is completed through Coordinated Access that gathers information on an individual/family's homeless history, medical history, and other relevant information. The assessment results in a Vulnerability Index (VI) score (the higher the VI the more likely someone is to die on the street), determining the appropriate housing and/or income referral.

Housing First: A nationally recognized best practice that establishes housing as a primary intervention to end homelessness and requires low barriers to accessing housing and the provision of ongoing supportive services to maintain housing.

HUD: The U.S. Department of Housing and Urban Development.

HUD-VASH: HUD-Veterans Affairs Supportive Housing. Provides PSH through a housing voucher and VA supportive services. HUD-VASH vouchers may be either tenant- or project-based.

Lead Agency: A Lead Agency is selected by The Way Home's Steering Committee and provides facilitation, project management, and strategic planning; convenes stakeholders; applies for CoC funds and assures compliance with federal regulations through regular performance monitoring, in an effort to end and prevent homelessness.

Local Mental Health Authority: Community mental health services are provided through Local Mental Health Authorities/Local Behavioral Health Authorities, also referred to as community mental health centers. The LMHAs/LBHAs provide services to a specific geographic area of the state, called the local service area. The Harris Center for Mental Health and IDD is the mental health authority serving the CoC area. They provide a range of outpatient and residential rehabilitation and support services.

PIT (Point-in-Time) Count: A count of sheltered and unsheltered people experiencing homelessness, conducted by the local CoC on a single night in January.

Appendix C: Glossary of Terms *continued*

Public Housing Authorities (PHAs): Quasi-governmental entities that administer HUD and State housing assistance including Public Housing, Housing Choice Vouchers, specialized programs such as HUD-VASH, and offer ancillary services to help residents increase education and income, have healthier lives, and achieve economic goals.

PSH (Permanent Supportive Housing): A housing intervention or model that combines permanent, affordable housing assistance with supportive services to address the needs of people experiencing chronic homelessness and/or people with serious and long-term disabilities.

Rapid Re-housing (RRH): A Housing First intervention that emphasizes housing search and relocation services and short to medium-term rental assistance to move people and families experiencing homelessness (with or without a disability) as rapidly as possible into permanent housing. Intense but short-term case management is provided to help families stabilize and prepare to live independently.

SSVF (Supportive Services for Veteran Families): A program of the U.S. Department of Veterans Affairs (VA) with the goal of promoting housing stability among very low-income Veteran families who reside in or are transitioning to permanent housing. Provides short-term prevention or rapid rehousing along with other financial assistance and supportive services by nonprofits through contract with the VA.

Steering Committee: The governing body and primary decision-making group of The Way Home. Includes elected and ex-officio positions pursuant to the CoC Charter.

Street Outreach: Any activity that engages with individuals experiencing unsheltered homelessness to provide immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.

The Way Home: The name for our local CoC, which encompasses the cities of Houston, Pasadena, and Conroe as well as Harris, Fort Bend, and Montgomery counties in Texas. Also known as TX-700.

Transitional Housing: An intervention designed to provide individuals and families experiencing homelessness with the interim stability and support to later be able to successfully move into and maintain permanent housing.

VA: The U.S. Department of Veterans Affairs

Veteran: Any individual who has served in any branch of the United States Armed Forces.

Voucher: A housing subsidy from HUD that is administered locally by public housing agencies (PHAs) through a Housing Choice Voucher (HCV) program. Common vouchers issued to end homelessness include: Project-Based Vouchers (PBVs) that are tied to specific housing units; and Tenant-Based Vouchers (TBVs) used for very low-income families to afford decent, safe, and sanitary housing in the private market.

Youth/Young Adult Homelessness: Encompasses all people experiencing homelessness under the age of 24 and without a head of household older than 24. More specifically, "youth" experiencing homelessness are those who are under the age of 18; "young adults" experiencing homelessness are those who are between the ages of 18 to 24.

The Way Home



For more information, including a list of the more than 100 partners participating in this collaborative effort, please visit www.thewayhomehouston.org

Appendix V

Fair Housing Information

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



Fair housing and equal opportunity are fundamental principles to creating and sustaining communities in Pasadena. One way the City demonstrates its commitment to these principles is by completing an Analysis of Impediments to Fair Housing Choice (AI). The overall goal of the Regional AI approach is to help communities analyze challenges to fair housing choice and establish goals and priorities to address fair housing barriers. A secondary goal is to help communities move toward an economic opportunity philosophy when making planning and housing policy decisions.

In 2017, Harris County, Pasadena, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority agreed to collaborate to fulfill a requirement by the U.S. Department of Housing and Urban Development (HUD) to analyze barriers to housing choice. The attached “Figure ES-12. Fair Housing Plan” was created within the AI as a five-year plan to address the identified impediments. Regional Fair Housing Goals listed within the table are closely aligned to the strategies in the 2018-2022 Consolidated Plan and to proposed projects and activities in each subsequent Annual Action Plan.

The community participation process for the regional AI provided multiple opportunities in various formats for residents and stakeholders to share their experience and opinions about fair housing choice and access to opportunity in the region. Outreach activities included resident and stakeholder engagement opportunities and were promoted by each of the participating jurisdictions and community partners. Methods of engagement focused on creating opportunities to participate in whatever format residents preferred, from a survey available online and in a postage-paid mail format, pop up events where the study team engaged residents attending community events, open house public meetings and focus groups. Findings from this outreach, in addition to the quantitative analysis conducted for the study, were used in the formation of impediments and the highest priority fair housing issues. Although not exhaustive, the primary fair housing issues in the region included:

- Segregation Persists
- Disparities in Housing Needs
- Disparities in Access to Opportunity
- Barriers to Housing Choice for People with Disabilities
- Location and Utilization of Publicly Assisted Housing
- Lack of Fair Housing Capacity

The proposed projects and activities listed in the 2021 Annual Action Plan address the goals and priority needs within the 2018-2022 Consolidated Plan. The City of Pasadena Community

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



Development Department continues to work in improving coordination with various public, private and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-income persons and special needs populations. The Consolidated Plan objectives represent high priority needs for the City of Pasadena and serve as the basis for the strategic actions used to meet these needs. These goals are listed below in no particular order or ranking:

- Rehabilitation degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Strengthen neighborhoods by investing in public service activities benefiting the community, including those with special needs; and
- Ensure fair housing choice opportunities to all residents of Pasadena.

During Program Year 2021, the City will continue to utilize all three funding sources to best provide affordable housing opportunities throughout the community. The HOME Investment Partnerships (HOME) Program will support affordable housing by providing housing rehabilitation services and homebuyer opportunities to eligible low-income households that own and occupy a single-family home within the City of Pasadena. Funds provided by the Community Development Block Grant (CDBG) will support affordable housing with Housing Rehabilitation Program Administration. Housing Rehabilitation Program Administration funds will support staff administrative costs associated with application in-take, eligibility determination, project inspections and oversight of construction and site work completed for housing rehabilitation projects. The Emergency Solutions Grants (ESG) Program will provide housing opportunities to homeless households through the facilitation of the rapid re-housing program component administered by subrecipient agencies. Rapid re-housing and stabilization services will be provided through financial assistance in the form of deposits, rent, and utility payments.

The 2021 Annual Action Plan lists proposed quantifiable goals that will be used to measure progress of the activities at the end of the program year. Information regarding various protected class traits is collected and recorded in IDIS and will assist in determining how the proposed activities helped address the needs of the relevant protected classes. The data gathered varies depending on the project, activity and funding source. Quantifiable goals and other measures are

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



included in the Consolidated Annual Performance Evaluation Report (CAPER) at the end of each reporting period.

The City of Pasadena is committed to providing opportunities for all its citizens, including minorities and non-English speaking persons, to participate in an advisory role in the planning, implementation and assessment of the CDBG, HOME and ESG Programs. The City will emphasize the involvement of low-income and moderate-income persons, particularly those living in slum and blighted areas, areas designated as a revitalization area, area where federal funds are proposed to be used, and low-to moderate-income neighborhoods where 51% of the residents are at or below 80% of the area median income (AMI).

The City encourages the participation of local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) in the process of developing and implementing the documents related to the consolidated planning process. Also, commencing with Consolidated Plans submitted on or after January 1, 2018, the City will encourage participation from broadband internet service providers, organizations engaged in narrowing the digital divide, agencies who manage flood prone areas, public land or water resources, and emergency management agencies.

To encourage citizen participation that emphasizes the involvement of low- to moderate-income residents, the City will continue to work with public housing authorities, neighborhood groups, and other organizations representing the City's low- to moderate- income areas and residents.

In order to encourage and support participation of citizens, the City will provide comprehensive information, hold public hearings, and give citizens the opportunity to comment on the City's plan for implementation and assessment of the accomplishments attained utilizing federal funds. Citizen participation is essential for a viable program, and while the final authority for decision-making rests with the City Council, the City recognizes that exchange of information among citizens and elected officials will allow for a stronger, more responsive housing and economic development effort in the City of Pasadena.

During the development of the 2021 Annual Action Plan, the City, along with the rest of the nation was impacted by the COVID-19 Pandemic and had to make adjustments to its participation methods. According the City's Citizen Participation Plan modifications can be made in light of emergency situations, such as pandemics therefore the City began the process of transitioning public hearings and/or meetings to a virtual platform to aid in the prevention of COVID-19. A full

City of Pasadena
Regional Analysis of Impediments to Fair Housing Choice
Program Year 2021 Annual Action Plan



description of citizen participation efforts can be found within AP-12 of the 2021 Annual Action Plan, however no fair housing complaints were received.

The compliant process and forms are also available on the City of Pasadena website at <http://www.pasadenatx.gov/479/Fair-Housing>.

Listed below are the actions the City of Pasadena anticipates carrying out during Program Year 2021 to address the impediments identified in the AI. Many of these fair housing activities are directly related to the projects listed in the 2021 Annual Action Plan, while other fair housing actions are not related to individual projects but instead, are general fair housing education and outreach activities.

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



REGIONAL FAIR HOUSING GOAL	FAIR HOUSING IMPEDIMENTS TO BE ADDRESSED BY GOAL	ACTIONS TAKEN: PROGRAM YEAR 2021
<p>Improve regional collaboration in fair and affordable housing planning</p> <ul style="list-style-type: none"> - Consider a regional house strategy - Increase communication around priorities and developer incentives - Coordinated approach for promoting inclusivity and diversity of housing stock in all communities 	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City has partnered with Harris County, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority to collaborate and analyze barriers to housing choice within the region.</p>
<p>Boost residents' access to residential capital through partnerships with local lenders and by providing credit counseling and financial literacy classes</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity</p>	<p>The City of Pasadena partners with Habitat for Humanity to construct and sale affordable housing units to low-income families. All potential homebuyers must complete a Homebuyer Education Course prior to obtaining ownership of the home. It is anticipated that two first time homebuyers will be assisted within the reporting period.</p>
<p>Continue to support fair housing outreach and education through:</p> <ul style="list-style-type: none"> - Fair housing training events and training - Fair housing materials in multiple languages and mediums - Landlord/tenant resources - Enhanced media outreach especially during Fair Housing Month each year - Materials available in languages other than English 	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City of Pasadena continuously promotes Fair Housing through the participation in training, seminars, community events and workshops. Informational materials are available to all residents and provided to all program participants. Staff consults with local Housing providers and agencies to discuss challenges for protected classes and strengthen private-public partnerships. The City anticipates completing Fair Housing Outreach in the community in collaboration</p>

City of Pasadena
 Regional Analysis of Impediments to Fair Housing Choice
 Program Year 2021 Annual Action Plan



<p>Collaborate with local fair housing organizations to conduct regional fair housing testing as a tool for fair housing enforcement and to better understand private discrimination in the housing market</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>with other City departments, and/or community organizations. Results of these efforts will be reported within the 2021 CAPER.</p> <p>The City has partnered with Harris County, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority to collaborate and analyze barriers to housing choice within the region. The City also consults with Greater Houston Fair Housing Center to provide information on addressing affordable housing concerns and fair housing issues in today's housing market.</p>
<p>Continue to strengthen regional transportation planning: - Increase access to transit resources for residents with disabilities with local service provider partnerships</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Lack of Fair Housing Capacity</p>	<p>The of Pasadena Parks and Recreation Department, specifically Madison Jobe Senior Center, works in conjunction with RIDES (specialized transportation for Harris County) to provide free FARE card loads to eligible elderly and/or disabled residents of Pasadena. An estimated 250 unduplicated clients will benefit from transportation services during Program Year 2021.</p>
<p>Increase access to job training resources for residents with disabilities through existing partnerships with regional and local service providers and employers</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities</p>	<p>Although the City of Pasadena does not currently fund this type of activity, it consults with Texas Workforce Solutions to provide information on employment services and training opportunities available to the public and job marketing improvements.</p>

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice
Program Year 2021 Annual Action Plan



LOCAL FAIR HOUSING GOAL	FAIR HOUSING IMPEDIMENTS TO BE ADDRESSED BY GOAL	ACTIONS TAKEN UNDER PROGRAM YEAR 2021
<p>Expand the supply of affordable housing options, with a focus on extremely low income households and on larger affordable housing units (2- and 3-bedroom units or larger), and/or express support of affordable development (e.g., LIHTC).</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing</p>	<p>Rapid re-housing and stabilization services will be provided through financial assistance in the form of deposits, rent and utility payments. It is anticipated approximately 24 homeless households will be assisted with permanent housing and stabilization services. The City of Pasadena also partners with Habitat for Humanity to construct and sale affordable housing units to low-income families. It is anticipated that two first time homebuyers will be assisted within the reporting period.</p>
<p>Continue to assist low-income homeowners, improve housing quality, and increase housing accessibility through housing rehabilitation, repair and accessibility grant programs. Develop policies and procedures that support balanced housing opportunities, including affordable/workforce housing (e.g., adopt an anti-NIMBY policy).</p>	<p>Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City of Pasadena continues to administer the Housing Rehabilitation Services Program under the HOME Program and anticipates assisting two income eligible households within the reporting period. The City of Pasadena is currently in the process of reviewing and updating its Affirmative Marketing Plan for the City's HOME Program. The plan serves as a guide to ensure that all eligible persons in the housing market area are given the opportunity to apply and reside in available housing units. Each program administered through the City's Community Development Department has policies in place that cover fair housing and</p>

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



<p>Promote economic investment (public and private) in distressed areas that have high minority concentrations:</p> <ul style="list-style-type: none"> - Prioritize City development incentives to support infrastructure upgrades, blight reduction efforts, and commercial development in underserved neighborhoods 	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing;</p>	<p>equal opportunity. Additionally, the City has created an Anti-Nimbyism Plan and Planning and Development for Undesirable Infrastructure Improvements Policy to address fair housing.</p>
<p>Continue to encourage housing choice voucher participants to use vouchers in high opportunity areas</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The Llano Street Paving and Drainage Improvements Phase II Project, funded under CDBG, will assist 2,230 Pasadena residents by improving mobility, drainage conditions and reduce overall hazardous conditions.</p>
<p>Review city/county policies for requesting a reasonable accommodation for fair housing compliance and evaluate improvements that could help affirmatively further fair housing for people with disabilities.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City of Pasadena plans to continue to assist and administer the allocated 1,079 voucher participants with their rental assistance. Through the Family Self Sufficiency Program, available to current Housing Choice Voucher Program participants, the City encourages families to achieve self-sufficiency and homeownership.</p>
		<p>The City of Pasadena has reviewed public policies to determine their impact on affordable housing. The City found that there are no policies that contribute to the concentration of racial/ethnic minorities, and no city building codes or ordinances that limit the development or improvement of affordable housing in Pasadena.</p>

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



<p>Review zoning/land use/development regulations to ensure that a diversity of housing choices is allowable throughout residential districts.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. The City of Pasadena Community Development Department continues to work in conjunction with other City departments, including the Planning Department and Permit Department, to continue to expand opportunity and enhance services provided throughout the community.</p>
<p>Review zoning/land/development regulations use to improve consistency between local codes and state regulations of specific housing types impacting protected class populations.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. The City of Pasadena Community Development Department continues to work in conjunction with other City departments, including the Planning Department and Permit Department, to continue to expand opportunity and enhance services provided throughout the community.</p>

City of Pasadena

Regional Analysis of Impediments to Fair Housing Choice Program Year 2021 Annual Action Plan



JEFF WAGNER
MAYOR

<p>Consider incentives to promote accessibility and universal design to improve accessibility/adaptability in new construction.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. The City of Pasadena Community Development Department continues to work in conjunction with other City departments, including the Planning Department and Permit Department, to continue to expand opportunity and enhance services provided throughout the community.</p>
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Appendix VI

SF424 and Certifications

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Pasadena, TX		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846		* c. Organizational DUNS: 0502999400000
d. Address:		
* Street1: P.O. Box 672		
Street2: _____		
* City: Pasadena		
County/Parish: Harris		
* State: TX: Texas		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 77501-0672		
e. Organizational Unit:		
Department Name: Community Development		Division Name: Community Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.		* First Name: Melissa
Middle Name: _____		
* Last Name: Quijano		
Suffix: _____		
Title: Director of Housing and Community Development		
Organizational Affiliation: _____		
* Telephone Number: 713-475-4894		Fax Number: 713-475-7037
* Email: MQuijano@pasadenatx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

*** 12. Funding Opportunity Number:**

B-21-MC-48-0019

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2021 CDBG Program for Public Facilities and/or Infrastructure Improvements, Public Service Programs and Program Administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,680,098.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,680,098.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

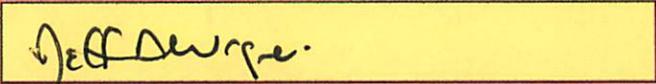
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Pasadena, TX	8-2-21

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Pasadena, TX

* b. Employer/Taxpayer Identification Number (EIN/TIN):

74-6001846

* c. Organizational DUNS:

0502999400000

d. Address:

* Street1:

P.O. Box 672

Street2:

* City:

Pasadena

County/Parish:

Harris

* State:

TX: Texas

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

77501-0672

e. Organizational Unit:

Department Name:

Community Development

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

* First Name:

Melissa

Middle Name:

* Last Name:

Quijano

Suffix:

Title:

Director of Housing and Community Development

Organizational Affiliation:

* Telephone Number:

713-475-4894

Fax Number:

713-475-7037

* Email:

MQuijano@pasadenatx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

*** 12. Funding Opportunity Number:**

M-21-MC-48-0220

* Title:

Home Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2021 HOME Program for Housing Rehabilitation Program, CHDO and Program Administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="532,698.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="532,698.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

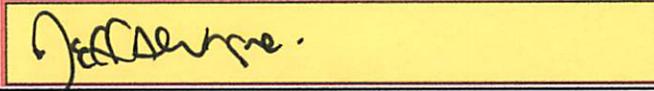
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

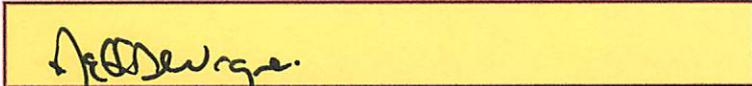
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Pasadena, TX	8-2-21

Application for Federal Assistance SF-424								
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____			4. Applicant Identifier: _____					
5a. Federal Entity Identifier: _____			5b. Federal Award Identifier: _____					
State Use Only:								
6. Date Received by State: _____			7. State Application Identifier: _____					
8. APPLICANT INFORMATION:								
* a. Legal Name: City of Pasadena, TX								
* b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001846			* c. Organizational DUNS: 0502999400000					
d. Address:								
* Street1: P.O. Box 672								
Street2: _____								
* City: Pasadena								
County/Parish: Harris								
* State: TX: Texas								
Province: _____								
* Country: USA: UNITED STATES								
* Zip / Postal Code: 77501-0672								
e. Organizational Unit:								
Department Name: Community Development			Division Name: Community Development					
f. Name and contact information of person to be contacted on matters involving this application:								
Prefix: Mrs.		* First Name: Melissa						
Middle Name: _____								
* Last Name: Quijano								
Suffix: _____								
Title: Director of Housing and Community Development								
Organizational Affiliation: _____								
* Telephone Number: 713-475-4894			Fax Number: 713-475-7037					
* Email: MQuijano@pasadenatx.gov								

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

*** 12. Funding Opportunity Number:**

E-21-MC-48-0012

* Title:

Emergency Solutions Grants Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2021 ESG Program for services to Homeless Persons, Assistance to Shelters, Rapid Re-housing, Homeless Prevention and Program Administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="146,443.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="146,443.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

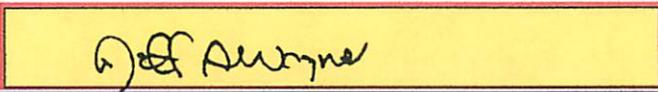
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

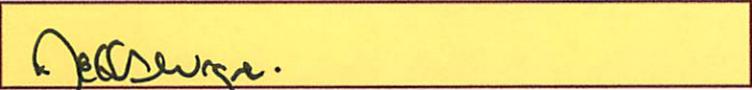
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor, City of Pasadena, TX
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Pasadena, TX	8-2-21

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

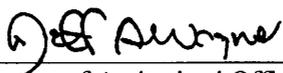
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

8-2-21
Date

Mayor, City of Pasadena, Texas
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, 2020 and 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Jeff Auzenne
Signature of Authorized Official

8-2-21
Date

Mayor, City of Pasadena, Texas
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Jeff Auzenne
Signature of Authorized Official

8-2-21
Date

Mayor, City of Pasadena, Texas
Title

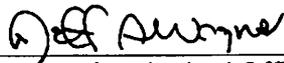
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

8-2-21

Date

Mayor, City of Pasadena, Texas

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

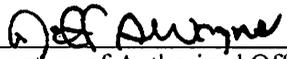
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

8-2-21

Date

Mayor, City of Pasadena, Texas

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.