

City of Pasadena Housing Choice Voucher Program

FAMILY OBLIGATIONS AND GROUNDS FOR DENIAL OR TERMINATION OF ASSISTANCE CERTIFICATION

As required and stated under the Housing Choice Voucher Program (HCV) 24 CFR 982.551, 982.552, 982.553, I hereby acknowledge that I have been thoroughly briefed on the following family obligations and grounds for denial or termination of assistance listed below:

24 CFR 982.551 Obligations of the Participant.

(a) **PURPOSE.** This section states the obligations of a participant family under the program.

(b) **SUPPLYING REQUIRED INFORMATION.**

(1) The family must supply any information that the PHA (Pasadena Housing Program) or HUD determines is necessary in the administration of the program, including submission of required evidence of citizenship or eligible immigration status. "Information" includes any requested certification, release or other documentation.

(2) The family must supply any information requested by the PHA or HUD for use in a regularly scheduled reexamination or interim reexamination of family income and composition in accordance with HUD requirements.

(3) The family must disclose and verify social security numbers and must sign and submit consent forms for obtaining information.

(4) Any information supplied by the family must be true and complete.

(c) **HQS BREACH CAUSED BY FAMILY.** The family is responsible for an HQS breach caused by the family. (The family must correct any 24 hr life threatening failed items caused by the family within 24 hours and non-life threatening items within 30 days including housekeeping failed items)

(d) **ALLOWING PHA INSPECTION.** The family must allow the PHA to inspect the unit at reasonable times and after reasonable notice.

(e) **VIOLATION OF LEASE.** The family may not commit any serious or repeated violation of the lease.

(f) **FAMILY NOTICE OF MOVE OR LEASE TERMINATION.** The family must notify the PHA and the owner before the family moves out of the unit, or terminates the lease on notice to the owner. (This includes giving at least a 30 day written notice to the PHA and Landlord while complying with the terms of your lease.)

(g) **OWNER EVICTION NOTICE.** The family must promptly give the PHA a copy of any owner eviction notice.

(h) **USE AND OCCUPANCY OF UNIT.**

(1) The family must use the assisted unit for residence by the family. The unit must be the family's only residence.

(2) The composition of the assisted family residing in the unit must be approved by the PHA. The family must promptly inform the PHA of the birth, adoption or court-awarded custody of a child.

The family must request PHA approval to add any other family member as an occupant of the unit. No other person may reside in the unit.

- (3) The family must promptly notify the PHA if any family member no longer resides in the unit.
 - (4) If the PHA has given approval, a foster child or live-in aid may reside in the unit.
 - (5) Members of the household may engage in legal profit making activities in the unit, but only if such activities are incidental to primary use of the unit.
 - (6) The family must not sublease or let the unit.
 - (7) The family must not assign the lease or transfer the unit.
-
- (i) **ABSENCE FROM UNIT.** The family must supply any information or certification requested by the PHA to verify that the family is living in the unit, or relating to family absence from the unit including any PHA-requested information or certification on the purposes of family absences. The family must promptly notify the PHA of absence from the unit.
 - (j) **INTEREST IN THE UNIT.** The family must not own or have any interest in the unit.
 - (k) **FRAUD AND OTHER PROGRAM VIOLATION.** The members of the family must not commit fraud, bribery or any other corrupt or criminal act in connection with the programs.
 - (l) **CRIME BY HOUSEHOLD MEMBERS.** The members of the household may not engage in drug-related criminal activity or violent criminal activity or other criminal activity that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
 - (m) **ALCOHOL ABUSE BY HOUSEHOLD MEMBERS.** The members of the household must not abuse alcohol in a way that threatens the health, safety or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises.
 - (n) **OTHER HOUSING ASSISTANCE.** An assisted family, or members of the family, may not receive Section 8 tenant based assistance while receiving another housing subsidy, for the same unit or for a different unit, under any duplicative federal, State or local housing assistance program.

HUD Voucher Form 52646 Family Obligations

(B)(11) The family must Pay utility bills and provide and maintain any appliances that the owner is not required to provide under the lease. (including tenant rent portion)

(C)(7) The family and all members must not damage the unit or premises or permit any guests to damage the unit or premises.

(C)(8) The family and all members must not receive housing choice voucher program housing assistance while residing in a unit owned by a parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined that approving rental of unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

24 CFR 982.552 PHA Denial or Termination of Assistance for Family.

(c) Authority to deny admission or terminate assistance.

- (i) If the family violates any family obligations under the program.**
- (ii) If any member of the family has been evicted from federally assisted housing in the last five years.**
- (iii) If a PHA has ever terminated assistance under the program for any member of the family.**
- (iv) If any member of the family has committed fraud, bribery, or any other corrupt or criminal act in connection with any Federal housing program.**
- (v) If the family currently owes rent or other amounts to the PHA or to another PHA in connection with Section 8 or public housing assistance under the 1937 act.**
- (vi) If the family has not reimbursed any PHA for amounts paid to an owner under a HAP contract for rent, damages to the unit, or other amounts owed by the family under the lease.**
- (vii) If the family breaches an agreement with the PHA to pay amounts owed to a PHA, or amounts paid to an owner by a PHA.**
- (viii) If a family participating in the FSS program fails to comply, without good cause, with the family's FSS contract and participation.**
- (ix) If the family has engaged in or threatened abusive or violent behavior toward PHA personnel.**
- (xi) If the family has been engaged in criminal activity or alcohol abuse.**

All changes in income and or household composition must be submitted in writing to the Pasadena Housing Office within ten (10) days of the change as required in the Administrative Plan.

I _____, understand that violation of any of the following may result in the termination of my assistance in the Housing Choice Voucher Program. I have read and understand all the information stated here on the Family Obligations and Ground for Denial or Termination of Assistance Certification and I have received a copy of this information.

Head of Household Signature

Date

**CITY OF PASADENA
FAMILY OBLIGATIONS AND GROUNDS FOR DENIAL OR TERMINATION OF ASSISTANCE CERTIFICATION
FAMILY COPY**

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