

**CITY OF PASADENA
HOUSING CHOICE VOUCHER
PROGRAM**

Annual PHA Plan 2023

FYB October 2023

*City Council Approved June 20, 2023
Ordinance No. 2023 - 099*

**Streamlined Annual
PHA Plan
(HCV Only PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 03/31/2024

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA Information.																																			
A.1	<p>PHA Name: Pasadena Housing Program PHA Code: TX440 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 10/2023 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Housing Choice Vouchers (HCVs) 1092 PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. The City of Pasadena Housing Program will have a copy of all materials relating to the PHA Plan, PHA Plan Elements, and all relevant public hearing information in our office located at 1149 Ellsworth Dr. 1st Floor Pasadena, TX 77506 as well as our website.</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Participating PHAs</th> <th style="width: 10%;">PHA Code</th> <th style="width: 25%;">Program(s) in the Consortia</th> <th style="width: 20%;">Program(s) not in the Consortia</th> <th style="width: 20%;">No. of Units in Each Program</th> </tr> </thead> <tbody> <tr> <td>Lead HA:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	Lead HA:																													
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B. Plan Elements.					
B.1	<p>Revision of Existing PHA Plan Elements.</p> <p>a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element(s): Please see Attachment A for the PHA Elements</p>				
B.2	New Activities. – Not Applicable				
B.3	<p>Progress Report.</p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.</p> <p>The City of Pasadena's Housing Program (City) continues to make progress in meeting the mission and goals as set forth in the 5 Year PHA Plan beginning October 1, 2020.</p> <p>With the administration of the Family Self-Sufficiency (FSS) program and enforcing policies approved by HUD in the updated FSS Action Plan that encourage work for participant families, the Pasadena Housing Program has currently five mandatory openings enrolled, four currently earning escrow, culminating to a monthly total of approximately \$1,361.00. The City of Pasadena will continue to empower families through the FSS Program to achieve their goals and improve their economic footprint.</p> <p>The Pasadena Housing Program had a successful opening of its waiting list, thus broadening the opportunity for individuals and families to find housing. The City will continue to remove eligible families from the waiting list to meet the lease-up rate goal for the allocated HUD voucher funding in providing affordable housing opportunities to participants. The Pasadena Housing Program will continue to work to improve in the leasing areas to help maximize the HAP and Voucher utilization.</p> <p>The City continues to make progress in furthering fair housing by enforcing the City of Pasadena's Resolution 2014-045, designating April as Fair Housing Month to promote Fair Housing awareness in the community and ensuring all staff attend Fair Housing Training yearly. It is also the practice of the City of Pasadena's Housing Program to provide Fair Housing Awareness in the community throughout the year during community events, and in virtual formats to aid in the prevention of COVID-19.</p> <p>The City of Pasadena Housing Program has worked towards the goal of increasing housing choices by collaborating this last year and participating in a landlord meetings to further provide outreach to landlords who are interested in participating in the Housing Choice Voucher Program.</p> <p>The City of Pasadena Housing Program has continued to deliver full services to its Housing Choice Voucher participants with the HUD administrative fee funding. In addition, the Housing Program has managed to operate an effective and efficient program all while maintaining a SEMAP High Performer PHA rating with HUD and looks forward to help reduce homelessness and meet the goals and strategies set forth in the five year plan.</p>				

B.4	Capital Improvements. – Not Applicable
B.5	<p>Most Recent Fiscal Year Audit.</p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
C. Other Document and/or Certification Requirements.	
C.1	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.2	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan. See Attachment B.</p>
C.3	<p>Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.</p> <p>Form HUD-50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan. See Attachment C.</p>
C.4	<p>Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.</p> <p>(a) Did the public challenge any elements of the Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>If yes, include Challenged Elements.</p>
D. Affirmatively Furthering Fair Housing (AFFH).	

D.1

Affirmatively Furthering Fair Housing (AFFH).

Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

Fair Housing Goal: Continue to support fair housing outreach and education.

Describe fair housing strategies and actions to achieve the goal

Continue to support fair housing outreach and education through:

- Fair housing training events and training
- Fair housing materials in multiple languages and mediums
- Landlord/tenant resources
- Enhanced media outreach especially during Fair Housing Month each year
- Materials available in languages other than English

The City of Pasadena continuously promotes Fair Housing through the participation in training, seminars, community events and workshops. Informational materials are available to all residents and provided to all program participants. Staff consults with local Housing providers and agencies to discuss challenges for protected classes and strengthen private-public partnerships throughout the year. In Fiscal Year 2023, the City anticipates completing Fair Housing Outreach in the community in collaboration with other City departments, and/or community organizations, as well as through social media sources.

Fair Housing Goal: Collaborate with local fair housing organizations to conduct regional fair housing testing as a tool for fair housing enforcement and to better understand private discrimination in the housing market.

Describe fair housing strategies and actions to achieve the goal

The City has partnered with Harris County, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority to collaborate and analyze barriers to housing choice within the region. The City also consults with Greater Houston Fair Housing Center to provide information on addressing affordable housing concerns and fair housing issues in today's housing market.

Fair Housing Goal: Continue to encourage housing choice voucher participants to use vouchers in high opportunity areas.

Describe fair housing strategies and actions to achieve the goal

The City of Pasadena plans to continue to assist and administer the allocated 1,092 voucher participants with their rental assistance. Through the Family Self-Sufficiency Program, available to current Housing Choice Voucher Program participants, the City encourages families to achieve self-sufficiency and homeownership. Participants are educated, empowered and often seek out housing opportunities in high opportunity areas due to their improved economic status.

Fair Housing Goal: Review City policies for requesting a reasonable accommodation for fair housing compliance and evaluate improvements that could help affirmatively further fair housing for people with disabilities.

Describe fair housing strategies and actions to achieve the goal

The City of Pasadena has reviewed public policies to determine their impact on affordable housing. The City found that there are no policies that contribute to the concentration of racial/ethnic minorities, and no City building codes or ordinances that limit the development or improvement of affordable housing in Pasadena.

Fair Housing Goal: Review zoning/land use/development regulations to ensure that a diversity of housing choices is allowable throughout residential districts.

Describe fair housing strategies and actions to achieve the goal

The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the Analysis of Impediments (AI). The City of Pasadena Housing Department continues to work in conjunction with other City departments, including the Planning Department and Permit Department, to continue to expand opportunity and enhance services provided throughout the community.

Fair Housing Goal: Review zoning/land/development regulations use to improve consistency between local codes and state regulations of specific housing types impacting protected class populations.

Describe fair housing strategies and actions to achieve the goal

The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. The City of Pasadena Housing Department continues to work in conjunction with other City departments, including the Planning Department and Permit Department, to continue to expand opportunity and enhance services provided throughout the community.

Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV-Only PHAs

A. PHA Information. All PHAs must complete this section. (24 CFR §903.4)

A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Plan Elements. All PHAs must complete this section. (24 CFR §903.11(c)(3))

B.1 Revision of Existing PHA Plan Elements. PHAs must: See Attachment A

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR 5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR § 903.7(a)).

The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(2)(i)) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA's reasons for choosing its strategy. (24 CFR §903.7(a)(2)(ii))

Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))

Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

Rent Determination. A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))

Operation and Management. A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e))

Informal Review and Hearing Procedures. A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))

Homeownership Programs. A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8y of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))

Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA's partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA's partnerships with other entities, and activities subject to Section 3 of the Housing and Community Development Act of 1968 (24 CFR Part 135) and under requirements for the Family Self-Sufficiency Program and others. Include the program's size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(l)(i)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)(iii)).

Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan.

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

- B.2 New Activities.** This section refers to new capital activities which is not applicable for HCV-Only PHAs.
- B.3 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.11(c)(3), 24 CFR §903.7(r)(1) See Above.
- B.4 Capital Improvements.** This section refers to PHAs that receive funding from the Capital Fund Program (CFP) which is not applicable for HCV-Only PHAs
- B.5 Most Recent Fiscal Year Audit.** If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))

C. Other Document and/or Certification Requirements.

- C.1 Resident Advisory Board (RAB) comments.** If the RAB had comments on the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)
- C.2 Certification by State of Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable. See Attachment B.
- C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.** Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 ST-HCV-HP, *PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed*. Form HUD-50077-ST-HCV-HP, *PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed* must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations, impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o)). See Attachment C.
- C.4 Challenged Elements.** If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing (AFFH).

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of w- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 6.02 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Attachment

A

Attachment A. PHA Plan Elements

Below is the PHA Plan Element(s) revised by the PHA since its last Annual PHA Plan Submission:

1. Rent Determination. The policies governing rents determination charged for the Housing Choice Voucher Program are described in the Pasadena Housing Program's Administrative Plan.

- *Chapter 11. Owner Rents, Rent Reasonableness, and Payment Standard, section D. Payment Standards for The Voucher Program was revised to be set at 100% of the HUD published Fair Market Rents (FMR) in accordance with 24 CFR 982.503.*

2. Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. The policies governing the Family Self-Sufficiency Program for the Housing Choice Voucher Program are described in the Pasadena Housing Program's Administrative Plan.

- *Appendix 2: The City of Pasadena's Family Self-Sufficiency Program has been updated to meet the requirements of the new Final Rule. The City's new Family Sufficiency (FSS) Action Plan has been approved by HUD.*

Attachment B

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Jeff Wagner, the Mayor/Executive Director
Official's Name *Official's Title*

certify that the 5-Year PHA Plan for fiscal years 2020-2025 and/or Annual PHA Plan for fiscal year 2023 of the Pasadena Housing Program is consistent with the
PHA Name

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

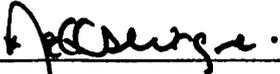
City of Pasadena, TX
Local Jurisdiction Name

pursuant to 24 CFR Part 91 and 24 CFR §§ 903.7(o)(3) and 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The City of Pasadena Housing Program is consistent with the Consolidated Plan for the City of Pasadena by continuing to affirmatively further fair housing in connection with the Housing Choice Voucher Program.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official: Jeff Wagner	Title: Mayor/Executive Director
Signature: 	Date: <u>6-20-23</u>

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Attachment C

**Certifications of Compliance with
PHA Plan and Related Regulations
(Standard, Troubled, HCV-Only, and
High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations
including PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning October 1, 2023, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
8. For PHA Plans that include a policy for site-based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 21. All attachments to the Plan have,been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Pasadena Housing Program

PHA Name

TX440

PHA Number/HA Code

Annual PHA Plan for Fiscal Year **2023**

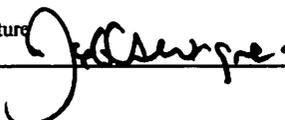
5-Year PHA Plan for Fiscal Years 20____ - 20____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director

Jeff Wagner – Mayor/Executive Director

Signature



Date

11-20-23

Name Board Chairman

N/A

Signature

Date

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Ordinance

ORDINANCE NO 2023 - 099

AN ORDINANCE APPROVING THE STREAMLINED ANNUAL PHA PLAN FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 TO SEPTEMBER 30, 2024 DETAILING THE GOALS AND STRATEGIES FOR ADDRESSING THE NEEDS OF LOW INCOME AND VERY LOW INCOME FAMILIES IN ACCORDANCE WITH SECTION 511 OF THE QUALITY HOUSING AND WORK RESPONSIBILITY ACT OF 1998 AND APPROVING THE HOUSING ADMINISTRATIVE PLAN IDENTIFYING REVISED POLICIES OR PROGRAM CHANGES EFFECTIVE UPON APPROVAL; REAFFIRMING PARTICIPATION BY THE CITY OF PASADENA IN THE HOUSING CHOICE VOUCHER PROGRAM, DESIGNATING RESPONSIBLE OFFICIALS FOR THE EXECUTION OF THESE PLANS, AS REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); AND REDESIGNATING THE MAYOR AS THE AUTHORIZED REPRESENTATIVE ACTING AS EXECUTIVE DIRECTOR FOR THE PROGRAMS.

WHEREAS, the City of Pasadena has and intends to continue to administer the Section 8 Housing Choice Voucher Program as originally authorized by Ordinance No. 78-17, approved on February 7, 1978 passed in order to initiate operation of the Section 8 Existing Housing Assistance Payments Program by the City, and

WHEREAS, the City of Pasadena is a participating jurisdiction in the United States Department of Housing and Urban Development (HUD)'s Housing Choice Voucher Program, and

WHEREAS, HUD Notice PIH 2003-21 issued on September 9, 2003 determined eligibility for the City of Pasadena Housing Voucher Program to submit the new Streamlined Annual PHA Plan in accordance with Section 511 of the Quality Housing and Work Responsibility Act of 1998. This plan advises HUD, its residents and members of the public of the PHA's goals and strategies for addressing the needs of low income and very low- income families through program administration of the Housing Choice Voucher Program, and

WHEREAS, numerous changes have occurred which necessitate a revised and updated Administrative Plan for operating the housing assistance payments program, and

WHEREAS, the HUD-required implementation of the Streamlined Annual PHA Plan necessitates the adoption and approval by City Council of said Plans, and

WHEREAS, Pasadena City Council approval of the 2023 Annual PHA Plan is contingent upon written approval by HUD and/or any other authority with jurisdiction, of said Plan;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PASADENA:

SECTION 1. That the City Council hereby reaffirms that the City of Pasadena participate in the Section 8 Housing Choice Voucher Program, provides authority for filing application(s) consistent with the scope of the programs, and designates the Mayor as the authorized representative acting as Executive Director for the programs to enter into such future contract(s) with the United States Department of Housing and Urban Development (HUD) as are necessary to carry out the purposes of the programs.

SECTION 2. That the Streamlined Annual PHA Plan for Fiscal Year Beginning October 1, 2023 and the Administrative Plan beginning upon approval attached hereto and incorporated herein for all purposes as Exhibit "A", subject to final review by the United States Department of Housing and Urban Development (HUD), are hereby approved and adopted by the City Council.

SECTION 3. That the following City officials are hereby designated as responsible officers for those applicable sections of the Programs as cited below:

Director of Housing & Community Development – to prepare and file said Streamlined Annual PHA Plan for Fiscal Year Beginning October 1, 2023 as well as provide additional information and documentation as may later be required by HUD.

SECTION 4. That the Mayor of the City of Pasadena is hereby designated as the authorized representative to execute the required certifications and assurances as necessary to carry out the purposes of said Plans.



SECTION 5. That the City Council of the City of Pasadena, Texas, does hereby declare that if any section, subsection, paragraph, sentence, clause, phrase, word, or portion of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, that, in such event the City Council would have passed and ordained any and all remaining portions of the ordinance without the inclusion of that portion or portions which may be found to be unconstitutional or invalid, and declares that its intent is to make no portion of this ordinance dependent upon the validity of any other portion thereof, and that all said remaining portions shall continue in full force and effect.

SECTION 6. That all ordinances in force when this ordinance becomes effective which are inconsistent with or are in conflict with this ordinance are hereby repealed insofar as said ordinances are inconsistent with or are in conflict with this ordinance.



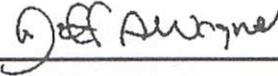
SECTION 7. That all rights and remedies which have accrued in favor of the City under this ordinance and amendments thereto shall be and are preserved for the benefits of the City.

SECTION 8. That the City Council officially determines that sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further confirms such written notice and the contents and posting thereof.



PASSED ON FIRST READING by the City Council of the City of Pasadena, Texas,
in regular meeting in the City Hall this 6th day of JUNE, A.D., 2023.

APPROVED this the 6th day of JUNE, A.D., 2023.



JEFF WAGNER, MAYOR OF THE
CITY OF PASADENA, TEXAS



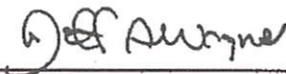
AMANDA MUELLER
CITY SECRETARY
CITY OF PASADENA, TEXAS



JAY W. DALE
CITY ATTORNEY
CITY OF PASADENA, TEXAS

PASSED ON SECOND AND FINAL READING by the City Council of the City of
Pasadena, Texas in regular meeting in the City Hall this the 20th day of
JUNE, A.D., 2023.

APPROVED this 20th day of JUNE, A.D., 2023.



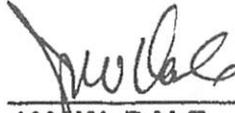
JEFF WAGNER, MAYOR OF THE
CITY OF PASADENA, TEXAS

ATTEST:



AMANDA MUELLER
CITY SECRETARY
CITY OF PASADENA, TEXAS

APPROVED:



JAY W. DALE
CITY ATTORNEY
CITY OF PASADENA, TEXAS

Exhibit "A"

Additional Info. Requested by HUD 11-1-23

Re: TX440-City of Pasadena Housing Program - Preliminary Review of the FY23 Annual Plan

Sara Rogers <SMZavala@pasadenatx.gov>

Wed 11/1/2023 3:26 PM

To: Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>

Cc: Veronica Galvez <VTorres@pasadenatx.gov>; Walls, Lorraine D <lorraine.d.walls@hud.gov>

📎 9 attachments (5 MB)

2023 Signed Resident Advisory Board Meeting Letters.pdf; RAB Members List.pdf; 2023 RAB Meeting Agenda.doc; RAB Meeting Sign In Sheet.pdf; RAB Meeting Minutes.doc; 2023 Public Hearing Notice-PHA Plan.docx; Affidavit 3-29-23.pdf; Public Hearing Ad Layout 3-29-23.pdf; Public Hearing Sign In Sheet 5-11-23.pdf;

Good Afternoon,

Please see the attachments for the list below, regarding the requested information:

- Resident Advisory Board Consultation Process:
 - See Scanned Letters – RAB Notification with Date
 - RAB Member's List
 - RAB Meeting Agenda
 - RAB Sign In
 - RAB Meeting Minutes
- Public Notice
 - 2023 Public Hearing Notice-PHA Plan
 - Affidavit
 - Public Hearing Ad Layout
 - Public Hearing Sign In Sheet

Sincerely,

Sara Z. Rogers

Director of Housing & Community Development

City of Pasadena, Texas

Phone: (713) 475-4910 or (713) 475-4894

SMZavala@pasadenatx.gov

From: Veronica Galvez <VTorres@pasadenatx.gov>

Sent: Wednesday, November 1, 2023 2:34 PM

To: Sara Rogers <SMZavala@pasadenatx.gov>

Subject: Fw: TX440-City of Pasadena Housing Program - Preliminary Review of the FY23 Annual Plan

If you or anyone in your family is a person with disabilities and you require a specific accommodation, in order to fully utilize our programs and services, please contact our office at 713-475-5544.

Thanks,

Veronica T. Galvez

Housing Supervisor
City of Pasadena
1149 Ellsworth Dr.
Pasadena, Texas 77506
713-475-4886
713-920-7941 Fax
vtorres@pasadenatx.gov



From: Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>
Sent: Wednesday, November 1, 2023 12:49 PM
To: Veronica Galvez <VTorres@pasadenatx.gov>
Cc: Walls, Lorraine D <lorraine.d.walls@hud.gov>
Subject: TX440-City of Pasadena Housing Program - Preliminary Review of the FY23 Annual Plan

Hello Veronica:

The Field Office is finalizing its review of the FY2023 Annual Plan submitted for the Pasadena Housing Program. During the review, evidence of the Public Notice and Resident Advisory Board involvement were omitted. Can we get copies supporting key dates listed in the Resident Advisory Board Consultation Process? The documentation should also include copies of the Public Notice with a posting date, Annual Meeting Notice with a date, RAB Meeting Notice with date, RAD Member's List, RAB Meeting Agenda, RAB Meeting Sign-In Sheets and evidence that no RAB member had comments for the plan.

Feel free to email the documents to my attention. Also, don't hesitate to give me a call if any clarity is needed.

Thank you in advance.
Cheryl R

Cheryl D. Rivers, Portfolio Management Specialist
Office of Public Housing
U.S. Department of Housing and Urban Development (HUD)
1331 Lamar Street, Suite 550
Houston, Texas 77010
Office: 713-718-3295 Fax: 202-485-9173

The information in this communication may be confidential, is intended only for the use of the recipient(s) named above, and may be legally privileged. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please re-send it to the sender and delete the original message and any copy of it from your computer system.

From: Veronica Galvez <VTorres@pasadenatx.gov>
Sent: Friday, October 27, 2023 11:34 AM

To: Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>

Subject: <External Message> Fw: TX440-City of Pasadena Housing Program, FYB October 1, 2023 Annual PHA Plan with Attachments

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you have concerns about the content of the email, please send it to phishing@hud.gov or click the Report Phishing Button on the Outlook ribbon or Phishing option within OWA.

Here you go. Have a great weekend.

If you or anyone in your family is a person with disabilities and you require a specific accommodation, in order to fully utilize our programs and services, please contact our office at 713-475-5544.

Thanks,

Veronica T. Galvez

Housing Supervisor

City of Pasadena

1149 Ellsworth Dr.

Pasadena, Texas 77506

713-475-4886

713-920-7941 Fax

vtorres@pasadenatx.gov



From: Sara Rogers <SMZavala@pasadenatx.gov>

Sent: Thursday, June 29, 2023 11:19 AM

To: Walls, Lorraine D <lorraine.d.walls@hud.gov>; Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>; Golden, Wendy D <Wendy.D.Golden@hud.gov>

Cc: Veronica Galvez <VTorres@pasadenatx.gov>

Subject: TX440-City of Pasadena Housing Program, FYB October 1, 2023 Annual PHA Plan with Attachments

Good Morning,

Attached is the recently approved City of Pasadena Housing Program Annual PHA Plan (HUD-50075-HCV) for FYB October 1, 2023 per *City Ordinance #2023-099*. In addition to the Plan, included within the document are the following attachments:

Attachment A: PHA Plan Elements Revisions;

Attachment B: HUD-50077-SL- Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan;

Attachment C: HUD-50077-ST-HCV-HP - PHA Certifications of Compliance with the

***PHA Plan, Civil Rights, and Related Laws and Regulations including
PHA Plan Elements that Have Changed.***

This Plan and attachments are being submitted via email as instructed on *HUD's website* under *PHA Housing Agency (PHA) Plans - PHA Plan Submission Requirements*. The FYB October 1, 2023 Annual PHA Plan with original signatures is being submitted via certified mail to your office. Please contact me at 713-475-4910 or (713) 475-4894 should you have any questions or require additional information.

Sincerely,

Sara Z. Rogers

Director of Housing & Community Development

City of Pasadena, Texas

Phone: (713) 475-4910 or (713) 475-4894

SMZavala@pasadenatx.gov



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Isidro Moreu
[REDACTED]
[REDACTED]
[REDACTED]

Dear Resident,

Subject: 2023 Annual PHA Plan Resident Advisory Board Meeting

You are invited to be a part of our Resident Advisory Board and participate in our meeting to review and comment on the 2023 Annual PHA Plan for the Pasadena Housing Program as required by HUD. As an active voucher holder, your input is invaluable to the mission and purpose of our program. Please be advised, this meeting **is not mandatory** and will not affect your housing status with the City of Pasadena.

A meeting is scheduled for Thursday, March 23, 2023 at 9:00 a.m. The meeting will be conducted virtually via Zoom using link below.

<https://us06web.zoom.us/j/89520501174?pwd=a3RBL3dvMng3RjU3Z0FQbnVkbWFyZz09>

or by phone toll free at 1-346-248-7799 US (Houston).

Meeting ID: 895 2050 1174

Passcode: 636856

Please contact our office at 713-475-5544 for questions or assistance, we hope you can join us and be a part of this important process.

Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Alondra Smith
[REDACTED]

Dear Resident,

Subject: 2023 Annual PHA Plan Resident Advisory Board Meeting

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Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Timisha Crawford

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Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Valerie Felan
[REDACTED]

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Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

James Lowe



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Subject: 2023 Annual PHA Plan Resident Advisory Board Meeting

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Meeting ID: 895 2050 1174

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Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Debra Black



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Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

March 6, 2023

Timothy M. Huddleston

Dear Resident,

Subject: 2023 Annual PHA Plan Resident Advisory Board Meeting

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or by phone toll free at **1-346-248-7799 US (Houston)**.

Meeting ID: 895 2050 1174

Passcode: 636856

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Sara Rogers
Director



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March 6, 2023

Richard Herring

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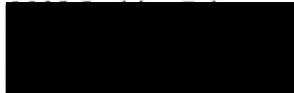
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Director



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March 6, 2023

Rachael Campos



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March 6, 2023

Virginia Hayes
[REDACTED]

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March 6, 2023

Julia S. Rodriguez



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March 6, 2023

Fray Cazares

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Director



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March 6, 2023

James Reynolds
[REDACTED]

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March 6, 2023

Moises Cohen
[REDACTED]

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March 6, 2023

Gerald Shoemaker

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Rosa Cordova
[REDACTED]

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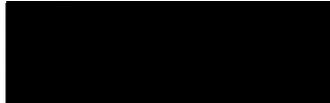
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March 6, 2023

Larry D. Vercher



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March 6, 2023

Ramona Scott

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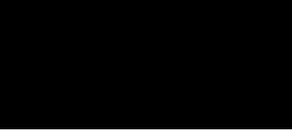
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March 6, 2023

Raquel A. Lucio



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March 6, 2023

Marta Neyra

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Sara Rogers
Director

RAB MEMBERS

Neyra, Marta

Lucio, Raquel A.

Scott, Ramona

Vercher, Larry D.

Cordova, Rosa

Shoemaker, Gerald

Cohen, Moises

Reynolds, James

Cazares, Fray

Rodriguez, Julia S.

Hayes, Virginia

Campos, Rachael

Herring, Richard

Huddleston,
Timothy M.

Black, Debra

Lowe, James

Felan, Valerie A.

[Redacted]

[Redacted]

[Redacted]

Crawford, Timisha

Smith, Alondra

Moreu, Isidro

[Redacted]



PASADENA HOUSING PROGRAM

Housing Choice Voucher Program

Thursday
March 23,
2023

2023 Resident Advisory Board Meeting Agenda

- Introduction
- What is the RAB and PHA Plan Process?
- 2023 Annual PHA Plan PowerPoint Presentation
- 2023 Draft PHA Plan
- Proposed 2023 Administrative Plan Revisions
- Comments, Questions and Questionnaire
- Open Discussion

Mission Statement

To promote quality, accessible, affordable housing, economic opportunity and encourage families to achieve self-sufficiency.

**CITY OF PASADENA
HOUSING DEPARTMENT**

2023 Resident Advisory Board (RAB) Meeting Minutes

Time/Date 9:00 A.M., March 23, 2023
Location: Zoom Virtual Meeting
City Representatives: Sara Rogers, Veronica Galvez
RAB Members: No Members Attended

I. Introduction

- Virtual login (Sign-In Sheet)
- Veronica Galvez and Sara Rogers, staff members of the Housing Department greeted each other and waited for other participants to join meeting. Sara Rogers began meeting at 9:00 a.m.

II. Minutes

- No participants attended meeting, aside from Housing Department Staff.
- Sara Rogers and Veronica Galvez waited until 10:00 a.m. for members to join meeting.

Meeting adjourned at 10:00 A.M. by Sara Rogers.



**NOTICE OF PUBLIC HEARING
CITY OF PASADENA HOUSING HCV PROGRAM 2023 ANNUAL PHA PLAN**

The City of Pasadena Housing Office will hold a public hearing on **Thursday, May 11, 2023 at 10:00 a.m.** This meeting will be accessible virtually online via Zoom meeting, by phone and in-person. Please see meeting access information below. This public hearing is being held to offer the residents of Pasadena the opportunity for public comment regarding the 2023 Annual PHA Plan. With advance notice, usually at least 72 hours, an interpreter may be provided for the hearing impaired by contacting the Pasadena Housing Office at (713) 475-5544, or may call the Housing Office through Relay Texas, 1-800-735-2989 (TDD/TTY) or 1-800-735-2988 (Voice). The proposed plan and supporting documents are available for review at the Pasadena Housing Office, 1149 Ellsworth Dr. 1st Floor, Pasadena, TX 77506 beginning March 31, 2023 through May 15, 2023. Questions or comments on the proposed plan should be addressed to Veronica Galvez at (713) 475-5544, or by mail to: City of Pasadena Housing Office, P.O. Box 672, Pasadena, TX 77501-0672. Comments will be received until 4:00 p.m., May 15, 2023.

Public Hearing Location:

City Hall, Pre-Council Chambers
1149 Ellsworth Dr.
Pasadena, TX 77506

Public Meeting Access:

Join by Zoom Meeting Web Link:

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*** AN EQUAL HOUSING OPPORTUNITY AGENCY***



**AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE PASADENA PROGRAMA DE VALES DE ELECCIÓN DE VIVIENDA (SECCIÓN 8) –
PHA PLAN ANUAL 2023**

La oficina de vivienda de la ciudad de Pasadena llevará a cabo una audiencia pública el jueves, **11 de mayo de 2023 a las 10:00 a.m.** Esta reunión será accesible virtualmente en línea a través de la reunión de Zoom, por llamada y en persona. Consulte la información de acceso de la reunión a continuación. Esta audiencia pública se lleva a cabo para ofrecer a los residentes de Pasadena la oportunidad para comentar públicamente sobre el Plan anual de programa de vales de elección de vivienda del 2023. Con previo aviso, generalmente menos de 72 horas, un intérprete puede ser proporcionado para sordos comunicándose con la oficina de vivienda de Pasadena al (713) 475-5544, o puede llamar a la oficina de vivienda a través del relé de Texas, 1-800-735-2989 (TDD/TTY) o 1-800-735-2988 (voz). El plan propuesto y los documentos están disponibles para revisión en la oficina de vivienda de Pasadena, 1149 Ellsworth Dr., Pasadena, TX a partir del 31 de marzo 2023 hasta el 15 de mayo de 2023. Preguntas o comentarios sobre el plan propuesto deben dirigirse a Veronica Galvez al (713) 475-5544, o por correo ala: Oficina de vivienda de la Ciudad de Pasadena, P. O. Box 672, Pasadena, TX 77501-0672. Los comentarios serán recibidos hasta las 4:00 p.m., 15 de mayo de 2023.

Acceso a Reunion Publica:

Unirse por enlace de Zoom:

<https://us06web.zoom.us/j/89520501174?pwd=a3RBL3dvMng3RjU3Z0FQbnVkbWFyZz09>

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Meeting ID: 895 2050 1174

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Unete llamando Zoom gratis:

1-346-248-7799 US (Houston)

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UNA AGENCIA DE IGUALDAD DE OPORTUNIDADES DE VIVIENDA



AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF PASADENA HOUSING OFF
 RAN A LEGAL NOTICE
 SIZE BEING: 3 x10.00 I (30.00I)

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Product	Date	Class	Page
HCN Bay Area Citizen	Mar 29 2023	Legal Notices	A 7
HCN Bay Area Citizen	Mar 29 2023	Legal Notices	A 7
HCN Pasadena Citizen	Mar 29 2023	Legal Notices	
HCN Pasadena Citizen	Mar 29 2023	Legal Notices	
HCN Pearland Journal	Mar 29 2023	Legal Notices	
HCN Pearland Journal	Mar 29 2023	Legal Notices	

Victoria Bond AIRCtek
NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 29th Day of March A.D. 2023



Erika Acevedo
Notary Public in and for the State of Texas

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VIVIENDA (SECCIÓN 8) –
PHA PLAN ANUAL 2023**

La oficina de vivienda de la ciudad de Pasadena llevará a cabo una audiencia pública el **jueves, 11 de mayo de 2023 a las 10:00 a.m.** Esta reunión será accesible virtualmente en línea a través de la reunión de Zoom, por llamada y en persona. Consulte la información de acceso de la reunión a continuación. Esta audiencia pública se lleva a cabo para ofrecer a los residentes de Pasadena la oportunidad para comentar públicamente sobre el Plan anual de programa de vales de elección de vivienda del 2023. Con previo aviso, generalmente menos de 72 horas, un intérprete puede ser proporcionado para sordos comunicándose con la oficina de vivienda de Pasadena al (713) 475-5544, o puede llamar a la oficina de vivienda a través del relé de Texas, 1-800-735-2989 (TDD/TTY) o 1-800-735-2988 (voz). El plan propuesto y los documentos están disponibles para revisión en la oficina de vivienda de Pasadena, 1149 Ellsworth Dr., Pasadena, TX a partir del 31 de marzo 2023 hasta el 15 de mayo de 2023. Preguntas o comentarios sobre el plan propuesto deben dirigirse a Veronica Galvez al (713) 475-5544, o por correo a la: Oficina de vivienda de la Ciudad de Pasadena, P. O. Box 672, Pasadena, TX 77501-0672. Los comentarios serán recibidos hasta las 4:00 p.m., 15 de mayo de 2023.

Acceso a Reunion Publica:**Unirse por enlace de Zoom:**

<https://us06web.zoom.us/j/89520501174?pwd=a3RBL3dvMng3RjU3Z0FQbnVkbWFyZz09>

Unirse por Zoom:

Meeting ID: 895 2050 1174

Passcode: 636856

Unete llamando Zoom gratis:

1-346-248-7799 US (Houston)

Meeting ID: 895 2050 1174

Passcode: 636856

UNA AGENCIA DE IGUALDAD DE OPORTUNIDADES DE VIVIENDA

Annual PHA Public Hearing Sign In

May 11, 2023

10:00 a.m.

Print Name	Phone Number	Citizen/Department/Business	Email
Sara Rogers	(713) 475-4910	C.O.P. Housing Dept.	SMZavala@pasadenatx.gov
Veronica Galvez	(713) 475-4886	Housing Dept	Vtorres@pasadenatx.gov
(No Outside Attendees)			

Misc.

RE: <External Message> TX440-City of Pasadena Housing Program, FYB October 1, 2023 Annual PHA Plan with Attachments

Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>

Thu 6/29/2023 11:51 AM

To: Sara Rogers <SMZavala@pasadenatx.gov>; Walls, Lorraine D <lorraine.d.walls@hud.gov>; Golden, Wendy D <Wendy.D.Golden@hud.gov>

Cc: Veronica Galvez <VTorres@pasadenatx.gov>

Hello:

Thank you. We will review and follow-up if necessary.

Cheryl

Cheryl D. Rivers, Portfolio Management Specialist
Office of Public Housing
U.S. Department of Housing and Urban Development (HUD)
1331 Lamar Street, Suite 550
Houston, Texas 77010
Office: 713-718-3295 Fax: 713-718-3130

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From: Sara Rogers <SMZavala@pasadenatx.gov>

Sent: Thursday, June 29, 2023 11:20 AM

To: Walls, Lorraine D <lorraine.d.walls@hud.gov>; Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>; Golden, Wendy D <Wendy.D.Golden@hud.gov>

Cc: Veronica Galvez <VTorres@pasadenatx.gov>

Subject: <External Message> TX440-City of Pasadena Housing Program, FYB October 1, 2023 Annual PHA Plan with Attachments

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you have concerns about the content of the email, please send it to phishing@hud.gov or click the Report Phishing Button on the Outlook ribbon or Phishing option within OWA.

Good Morning,

Attached is the recently approved City of Pasadena Housing Program Annual PHA Plan (HUD-50075-HCV) for FYB October 1, 2023 per *City Ordinance #2023-099*. In addition to the Plan, included within the document are the following attachments:

Attachment A: PHA Plan Elements Revisions;

Attachment B: HUD-50077-SL- Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan;

Attachment C: HUD-50077-ST-HCV-HP - PHA Certifications of Compliance with the

***PHA Plan, Civil Rights, and Related Laws and Regulations including
PHA Plan Elements that Have Changed.***

This Plan and attachments are being submitted via email as instructed on *HUD's website* under *PHA Housing Agency (PHA) Plans - PHA Plan Submission Requirements*. The FYB October 1, 2023 Annual PHA Plan with original signatures is being submitted via certified mail to your office. Please contact me at 713-475-4910 or (713) 475-4894 should you have any questions or require additional information.

Sincerely,

Sara Z. Rogers

Director of Housing & Community Development

City of Pasadena, Texas

Phone: (713) 475-4910 or (713) 475-4894

SMZavala@pasadenatx.gov

TX440 Pasadena Housing Program - Approved Annual Plan

Rivers, Cheryl D <Cheryl.D.Rivers@hud.gov>

Tue 11/7/2023 11:46 AM

To:Sara Rogers <SMZavala@pasadenatx.gov>

Cc:Veronica Galvez <VTorres@pasadenatx.gov>

📎 1 attachments (87 KB)

TX440 - FY23 Annual Plan Approval Letter.pdf;

Hello Sarah:

HUD's Houston Field Office completed the administrative review of the City of Pasadena Housing Program's FY23 submission of Annual Documents. Attached is an approval letter, for your files. Remember, the approved plan and all attachments shall be available for the public's review at the designated office address, during normal business hours.

If possible, access to an electronic copy of the approved plan would be ideal. Thank you and we are looking forward to another productive year.

Cheryl

Cheryl D. Rivers, Portfolio Management Specialist

Office of Public Housing

U.S. Department of Housing and Urban Development (HUD)

1331 Lamar Street, Suite 550

Houston, Texas 77010

Office: 713-718-3295

Fax: 202-485-9173

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U.S. Department of Housing and Urban Development
Houston Field Office, Region VI
Office of Public Housing
1311 Lamar Street, Suite 550
Houston, Texas 77010
(713) 718-3199 - FAX (713) 718-3101
www.hud.gov

November 7, 2023

Sara Rogers, Director
Housing & Community Development
City of Pasadena Housing Program
1149 Ellsworth Drive, 1st Floor
Pasadena, Texas 77506

Dear Ms. Rogers:

RE: Approval of Public Housing Agency Annual Plan - FY2023

This letter is to inform you that the City of Pasadena Housing Program's Annual Plan (Plan) submission for Fiscal Year 2023, beginning October 1, 2023 is **Approved**. The approval of the Annual Plan does not constitute an endorsement of the strategies and policies outlined in the Plan. While helping families under programs covered by this Plan, the PHA shall comply with the rules, standards, and policies established in the Plan, as provided in 24 CFR Part 903 and other applicable regulations.

The approved Plan and all required attachments and documents must be made available for public review and inspection at the principal office of the PHA during normal business hours. It should also be available, if possible, on the website. As applicable, the PHA Plan was forwarded to the Office of Fair Housing and Equal Opportunity (FHEO) for review. This approval letter should not be construed as an approval for FHEO requirements.

If you have any questions regarding the approval of your PHA Plan, please contact Cheryl D. Rivers, Portfolio Management Specialist at (713) 718-3295 or cheryl.d.rivers@hud.gov

Sincerely,

Lorraine Walls

Lorraine Walls,
Director, Public Housing

cc: Veronica Galvez, Housing Supervisor