



COMMUNITY DEVELOPMENT  
Pasadena, Texas

CONSOLIDATED ANNUAL PERFORMANCE  
& EVALUATION REPORT (CAPER)

PROGRAM YEAR: 2022



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MAYOR

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Pasadena presents for public review the Consolidated Annual Performance and Evaluation Report (CAPER) for the program year beginning October 1, 2022 through September 30, 2023. This CAPER presents accomplishments completed in the fifth year of the 2018-2022 Consolidated Plan. Each year the City will continue to build upon its successful track record to meet community needs and improve the quality of life for Pasadena residents. Efforts were made to provide affordable housing, continue investments in neighborhood infrastructure, focus on the prevention and reduction of homelessness, provide public services, and implement strategies to affirmatively further fair housing. Highlights from Program Year 2022 are summarized below:

- To improve the overall drainage system for neighborhood residents and infrastructure improvements, CDBG funded multiple public facility projects within the City of Pasadena's Low-to Moderate-Income Target Area. The Wafer Street Paving and Drainage Improvements Phase II Project and the Llano Street Paving and Drainage Improvements Phase II Project have been completed. The Children and Youth Community Center and Thomas Street Paving and Drainage Improvements Phase II Project are underway and expected to be completed by December 2023.
- Through the facilitation of a transportation services program the City's CDBG Program serviced a significant number of elderly and/or disabled clients. The Madison Jobe Senior Center provided transportation 1,800 vouchers to 306 individuals.
- Through the City's CDBG Program, North Pasadena Community Outreach's Food Pantry Program distributed 6,350 boxes of food to families in need.
- The City's CDBG Program has provided 1,932 nights of shelter and supportive services to 156 homeless women and children through the facilitation of services provided by Sarah's House.
- The City's ESG Program has provided 3,519 nights of shelter and supportive services to 109 homeless women and children. To further transition to permanent housing, rental assistance and housing stabilization services were provided to 15 individuals.
- The City's HOME Program continues to assist low-income residents with affordable housing opportunities. Under the Housing Rehabilitation Services Program, administered under the HOME Program, one (1) existing housing unit was demolished and reconstructed to meet local codes and standards.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Enhance quality of life through Public Services	Non-Housing Community Development	CDBG: \$926,290.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	7702	513.47%	4440	6656	149.91%
Homeownership	Affordable Housing	HOME: \$250,000.00	Homeowner Housing Added	Household Housing Unit	5	7	140.00%	2	1	50.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$186,975.00 / HOME: \$1,199,278.00	Homeowner Housing Rehabilitated	Household Housing Unit	10	10	100.00%	4	1	25.00%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$5,183,370.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	8905	59.37%	1485	4665	314.14%
Promote Fair Housing	Non-Housing Community Development	CDBG: \$1,652,416.00	Other	Other	5000	0	0.00%	0	0	0.00%

Reduce Homelessness	Homeless	CDBG: \$ / 313,022.00 ESG: \$692,145.00	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	946	946.00%	0	0	0.00%
Reduce Homelessness	Homeless	CDBG: \$0.00 / ESG: \$0.00	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	40	72	180.00%	0	15	1500.00%
Reduce Homelessness	Homeless	CDBG: \$0.00 / ESG: \$0.00	Homeless Person Overnight Shelter	Persons Assisted	1000	1453	145.00%	50	265	530.00%
Reduce Homelessness	Homeless	CDBG: \$0.00 / ESG: \$0.00	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	0.00%	0	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During the consolidated planning process, the following were identified as priority needs: affordable housing, public facilities and improvements, homelessness and public services. In Program Year 2022, CDBG funds were used to support the City's goal to improve public facilities. A vast majority of the CDBG allocation focuses on the amelioration of deteriorated public drainage systems and roadways. A public facilities project, assisted with CDBG, is continuing within an area that is primarily residential and located within the identified Low- to Moderate-Income Target Area. Construction is ongoing for the Thomas Street Paving and Drainage Improvements Phase II Project and the Children and Youth Community Center Project.

The City partnered with local agencies and City departments to provide special needs services to foster community welfare, expand opportunity, and address essential needs. Public service activities are limited to 15% of the annual CDBG allocation. Therefore, the City opted to utilize the community benefit by allocating the full 15% of CDBG funds, amounting to \$240,898.20, to eligible public service activities. CDBG funds were

administered through the Madison Jobe Senior Center's Transportation Rides Program to aid in providing resources to elderly and disabled clients to maintain an independent lifestyle and facilitate essential services, North Pasadena Community Outreach Program to distribute boxes of food to individuals in need and Sarah's House to assist in providing operating costs to homeless women and children at their facility.

Affordable housing needs are addressed through the combination of CDBG and HOME resources. Due to the age of the City's housing stock and the decline of opportunities available for low-income households to obtain affordable housing, housing rehabilitation is a high priority need. The CDBG Program provides housing rehabilitation administration to support the HOME Housing Rehabilitation Services Program. Coordination of these resources furthers the City's goal of creating suitable living environments, providing affordable housing opportunities and increasing the quality of life by providing a decent, safe and sanitary environment. The Housing Rehabilitation Services Program (HRSP) fell short of its annual goal during Program Year 2022 largely due to staffing changes and service delays. However, the HRSP expects to meet or exceed its goal in Program Year 2023.

As shown above, Table 1 – Accomplishments – Program Year & Strategic Plan to Date details the results of expected and actual goals for various program activities. The term Strategic Plan is used to reference projected goals and actual accomplishments completed cumulatively throughout the 2018-2022 program years, and the Source/Amount column of Table 1 is populated with information as provided by the City's 2018-2022 Consolidated Plan. The term Actual Program Year refers to projected goals and actual accomplishments completed by activities included within the City's 2022 Annual Action Plan.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	315	1	80
Black or African American	137	0	39
Asian	3	0	1
American Indian or American Native	3	0	1
Native Hawaiian or Other Pacific Islander	0	0	0
<b>Total</b>	<b>458</b>	<b>1</b>	<b>121</b>
Hispanic	175	0	61
Not Hispanic	283	1	60

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

As shown within Table 2, the City was able to assist a significant number of Hispanic residents. To decipher, approximately 39% of persons assisted by CDBG were Hispanic.

Table 2 does not allow for client data input for clients as “Black & White” or “Other Multi Racial.” As a result of this exclusion, four (4) “Other Multi Racial” clients served by CDBG are not accounted for in Table 2. Therefore, 462 clients should be recognized as beneficiaries in the 2022 CDBG Program. Of the four (4) clients served, two (2) were Hispanic, bringing the Hispanic total to 177 and Not Hispanic to 285. In addition, three (3) “Other Multi-Racial” clients were served by ESG and are not accounted for in Table 2. There should be 124 clients recognized as beneficiaries of the 2022 ESG Program.

The Community Development Department continues to expand outreach to all low- to moderate-income families and minorities throughout the City of Pasadena. In accordance with the City's Language Access Plan, the Community Development Department regularly publishes Public Notices and other literature in Spanish (other languages upon request) for persons with limited English proficiency and due to the large population of individuals who are of Latin decent.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,605,988	1,556,610
HOME	public - federal	582,954	58,295
ESG	public - federal	0	0

**Table 3 - Resources Made Available**

### Narrative

The column labeled *Resources Made Available* references the City of Pasadena's 2022 Annual Action Plan program allocations, including anticipated program income.

Although the *Amount Expended During Program Year*, shown in Table 3, provides expenditures using 2022 program allocations, it does not account for prior year funds that were also expended during the reporting period. Preceding CDBG funds in the amount of \$173,327.78 were expended during Program Year 2022. Activities contributing to this amount include 2016 Housing Rehabilitation Administration (\$28,412.26) 2017 Housing Rehabilitation Administration (\$29,711.60), 2019 Housing Rehabilitation Administration (\$2,700.00), The Children and Youth Community Center (\$23,897.61), 2020 Housing Rehabilitation Administration (\$4,742.19), 2021 Housing Rehabilitation Administration (\$2,870.03) and 2021 Program Administration (\$80,994.09).

Only \$58,295.40 of the 2022 HOME Program allocation was expended. Activities contributing to this amount include HOME Program Administration 2022 (\$58,295.40). However, prior year funds in the amount of \$174,639.03 also contributed to current year activities. HOME Program funds from 2015 through 2018, including program income earned in these program years, were expended during the reporting period for affordable housing activities to assist eligible households. Activities contributing to this amount include IDIS Activity ID 1068 (\$122,795.75), IDIS Activity ID 1089 (\$18,036.23), IDIS Activity ID 1090 (\$16,456.86) and IDIS Activity ID 1091 (\$17,350.19).

Although ESG funds were not received for the 2022 program year, prior year funds in the amount of \$25,641.06 were utilized during the reporting period. Activities contributing to this amount include ES21 Rapid Re-Housing (\$10,391.14) and ES21 Shelter (\$15,249.92).

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Low/Mod Income Tracts	68	68	Public Facilities and Infrastructure Projects
Citywide	15	15	Public Service Activities

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The *Actual Percentage of Allocation*, shown in Table 4, is calculated based on actual funds appropriated under City of Pasadena’s 2022 Annual Action Plan program allocation. CDBG Low/Mod Income Tracts represent all concentrated low-income census tracts within Pasadena’s city limits. The Citywide target area represents the allocation of funds contributed to public service activities that serve all program-eligible Pasadena residents, regardless of where they live within the City. CDBG Program Administration and Housing Rehabilitation Administration, used to support the City’s Housing Rehabilitation Services Program administered under the HOME Program, are not included as a part of the calculation related to geographic distribution.

The Thomas Avenue Paving & Drainage Improvements Phase II Project, amounting to \$1,095,078.40 attributes to the CDBG Low/Mod Income Tracts. Citywide projects include the Transportation Rides Program (\$99,712.00), North Pasadena Community Outreach (\$75,000.00) and Sarah’s House (\$66,186.20).

## Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

### Emergency Solutions Grant (ESG) Match Contribution

The Emergency Solutions Grant (ESG) Match Contribution requirement was met through City contributions to eligible ESG activities. The City contributes to Match by accounting for program administration activities paid by local funds and other federal resources. The City of Pasadena's total ESG Match liability for the 2022 Program Year is \$25,641.06. The 2022 ESG Match Log, provided below, details Match Contributions made during the reporting period. The City is pleased to report that the ESG Match Contributions have exceeded the required match liability by \$4,231.15 and totals \$29,872.21.

#### 2022 ESG Match Log

Other Non-ESG HUD Funds	\$11,122.99
<u>Local Government</u>	<u>\$18,749.22</u>
<b>Total Match Contribution:</b>	<b>\$29,872.21</b>

### Home Investments Partnerships Match Contribution

As a requirement of the HOME Program, the City must match every dollar of HOME funds expended with 25 cents from nonfederal resources. The City of Pasadena meets the HOME Match Contributions requirement through outside resources provided by Habitat for Humanity. These resources include volunteer hours, in-kind donations, site preparation, construction materials and donated labor to the construction of housing units within the Freedom Place Subdivision. Also, the City of Pasadena has accounted for excess match obtained through prior program years, totaling \$9,447,718. HUD allows excess match funds to be carried forward to be applied to future program years' match liability. This reserve significantly exceeds the required \$11,921.00 match liability for the 2022 Program Year. Furthermore, the City of Pasadena is reporting an additional \$270,209 to be recorded as match contribution funds for the reporting period.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	9,447,718
2. Match contributed during current Federal fiscal year	282,130
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	9,729,848
4. Match liability for current Federal fiscal year	11,921
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	9,717,927

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
NON-2022-01	09/30/2023	0	0	0	0	85,730	0	85,730
NON-2022-02	09/30/2023	0	0	0	0	196,400	0	196,400

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
218,670	0	126,038	0	92,632

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	\$211,925	0	0	0	\$211,925	0
Number	1	0	0	0	1	0
<b>Sub-Contracts</b>						
Number	9	0	0	0	9	0
Dollar Amount	64,955	0	0	0	64,955	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		4	\$5,420			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	15
Number of Non-Homeless households to be provided affordable housing units	6	2
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>6</b>	<b>17</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	15
Number of households supported through The Production of New Units	2	1
Number of households supported through Rehab of Existing Units	4	1
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>6</b>	<b>17</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Within the 2018-2022 Consolidated Plan and 2022 Annual Action Plan, the City anticipated that the HOME Program would provide affordable housing opportunities by the production of two (2) new units and the rehabilitation of four (4) existing units. Although the City only completed the rehabilitation of one (1) existing unit, three (3) homes have entered into written agreements and are anticipated to be demolished and reconstructed to meet local codes and standards during Program Year 2023. Problems contributing to delays include staffing changes and service delays.

Additionally, under the ESG Program component of Rapid Rehousing, rental assistance was provided to fifteen (15) individuals.

**Discuss how these outcomes will impact future annual action plans.**

Although ESG funds were not allocated for the 2023 Program Year, the City will maintain an active coordination role with the Continuum of Care and is diligently working in the production of new units by coordinating with a consulting firm to streamline construction processes and procedures for the HOME Program.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	1
Moderate-income	0	1
<b>Total</b>	<b>0</b>	<b>2</b>

**Table 13 – Number of Households Served**

**Narrative Information**

Through continued efforts, the City of Pasadena will strive to further provide affordable housing opportunities throughout the community. Should program funds become exhausted, the Community Development Department will provide additional supportive resources and contacts for community residents to obtain guidance and information regarding third-party assistance that may be available.

## CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Pasadena does not currently receive Emergency Solutions Grants (ESG) Program funding to allocate towards street outreach activities, but instead supports the needs of local emergency shelters and transitional housing organizations that provide services to homeless individuals. Furthermore, homeless service providers within the area network with mainstream resources including, but not limited to, medical facilities, financial institutions, housing providers, law enforcement, childcare facilities and education systems, to help spread awareness and assess the needs of homeless individuals.

In addition, the City supports efforts of the Coalition of the Homeless Houston/Harris County and the Houston/Harris County Continuum of Care (CoC) in their outreach and assessment efforts for homeless persons in its community by participating in meetings.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Although the City did not receive ESG funding in Program Year 2022, a project funded under the ESG Shelter component in Program Year 2021 was extended into the reporting period.

The City of Pasadena provided funding to The Bridge Over Troubled Waters in support of their emergency shelter program, serving those who have been forced into homelessness addressing the emergency shelter and transitional housing need.

The Bridge Over Troubled Waters provides emergency shelter for all adults, families and youth to victims of domestic violence. The emergency shelter provides case management, crisis intervention, 24-hour hotline, domestic violence and sexual assault prevention presentations, food, clothing, child care, transportation and access to other mainstream resources designed to assist in the development of self-sufficiency, improvement in the quality of life and promote the transition from homelessness to permanent stabilized housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing,**

## **health, social services, employment, education, or youth needs**

Although the City does not directly fund these services, the City provides continued support to local emergency shelters who collaborate with many community partners to ensure high-quality, cost-effective services are available for clients including partners associated with law enforcement, health services, mental health services, child and family services, legal services, employment assistance and mainstream resources.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Although the City did not receive ESG funding in Program Year 2022, a project funded under the ESG Rapid Rehousing component in Program Year 2021 was extended into the reporting period.

The City of Pasadena allocated ESG rapid re-housing funds to The Bridge Over Troubled Waters to provide support for rental assistance and housing relocation and stabilization assistance. Families received case management to ensure effective transitioning from shelter to independent living with supportive services to promote self-sufficiency to assist in achieving the goal of permanent housing.

## CR-30 - Public Housing 91.220(h); 91.320(j)

### **Actions taken to address the needs of public housing**

The City of Pasadena Community Development Department does not provide funding to the City of Pasadena Housing Program. The City of Pasadena Housing Program is a Public Housing Agency (PHA) as defined by HUD, and identified as TX440. The City of Pasadena Housing Program provides tenant-based voucher rental assistance to 1,092 participating families in the Housing Choice Voucher Program (HCV) and administers the Family Self-Sufficiency (FSS) Program for five (5) of the Housing Choice Voucher Program participant families. The City of Pasadena Housing Program currently has a total 4,083 applicants on its Housing Choice Voucher Program Waiting List providing a local preference for U.S. Military Veterans residing in Pasadena.

The City of Pasadena Housing Program has continued to maintain a “High Performer PHA” rating with HUD as reported in the annual Section Eight Management Assessment Program (SEMAP) Report. In addition, the Housing Program continues to affirmatively further fair housing by promoting public awareness and providing ongoing staff training during “Fair Housing Month”, as designated by the City of Pasadena and in accordance with Resolution No. 2014-045.

In accordance with 24 CFR 982, the City of Pasadena Housing Choice Voucher Program continues to promote quality, accessible, affordable housing, economic opportunity and encourage families to achieve self-sufficiency while working to coordinate services with other affordable housing programs. The City of Pasadena Housing Program continues to meet quarterly with their FSS partners, The Baker Ripley Neighborhood Centers, San Jacinto College and the Missing Piece Ministries as a required initiative to have referral services to clients while encouraging self-sufficiency.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Pasadena Housing Program only administers the Housing Choice Voucher (HCV) Program. The HCV Program provides tenant-based rental assistance vouchers to eligible participants. Additionally, through the FSS Program, participants are coached to obtain self-sufficiency. Moreover, homeownership is encouraged and is considered an ultimate goal for any graduating FSS family.

### **Actions taken to provide assistance to troubled PHAs**

The City of Pasadena Housing Program has continued to maintain a “High Performer PHA” rating with HUD as reported in the annual Section Eight Management Assessment Program (SEMAP) Report. The City of Pasadena does not own or administer any Public Housing Developments or Units with residents.

## CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

During the reporting period, the City of Pasadena City worked with a research and consulting firm to conduct an Analysis of Impediments to Fair Housing Choice (AI) allowing for coordination of public engagement, demographic research and analysis program evaluation and development. Research highlighted some of the following problems related to public policies:

The City of Pasadena does not have zoning. Therefore, the City does not have a zoning map. Land use development in Pasadena is governed by local codes, ordinances, and deed restrictions where applicable. Although the City has reviewed subdivision regulations to identify barriers to affordable housing, without zoning, the City's mixed land uses create unique challenges and reduce affordable housing opportunities. A review of the City's codes has found many inconsistencies within each other and with state statutes making it more difficult to address affordable housing challenges.

The Community Development Department advocates for revisions to local ordinances that negatively impact affordable housing and residential investment and provide necessary City staff with recommendations made under the AI.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The underserved population includes low- to moderate-income (LMI) households that have a member that is elderly, disabled, is a child, has a disability, or has a medical condition that limits the quality of life. Underserved persons also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include households with fixed incomes, unemployment or underemployment, residing in aging housing stock, language barriers, and physical limitations to access necessary services.

To address obstacles to meeting underserved needs, the Community Development Department leverages resources by partnering with housing and service organizations to provide permanent supportive housing assistance to homeless individuals. Additionally, the City has adopted the Section 3 Plan to promote employment and contract opportunities to low-income residents and Section 504 Rehabilitation Act of 1973 and Americans with Disability Act (ADA) Accessibility Policy to protect individuals with disabilities against discrimination. The City's Compliance Group facilitates training and monitors routinely for contractual compliance to ensure that contracts are adhering to Section 3 guidelines to provide job training and employment and contract opportunities to low-income residents. This Group also enforces the Davis Bacon Act to ensure contractors and subcontractors pay prevailing wage rates to employees. The Community Development Department prioritizes housing and services to those in need including

populations with special needs. Public Service activities using CDBG funds were used for transportation services to elderly and/or disabled persons.

The Community Development Department is continuously advertising services to the underserved. Translated material is available to persons with limited English proficiency, to assist non-English speaking residents to become aware of programming and services available. Various methods of outreach are being explored to promote community involvement and enhanced communication with residents who have a disability or underserved need.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City continues to take actions to ensure that all housing programs meet the lead-based paint and disclosure provisions required under Title X. Actions taken to address lead-based paint hazards include:

- Continued distribution of the "*Protect Your Family from Lead in Your Home*" pamphlet to program participants and interested parties;
- Continued inspection for potential lead hazards for all houses that receive HUD funds for rehabilitation and households receiving rapid re-housing assistance;
- Continued treatment of identified lead-based paint hazards;
- Consults with the Harris County Department of Public Health, Environmental Public Health Division on a quarterly basis to request the names and addresses of all children under the age of six who may have been affected and have Environmental Intervention Blood Lead Levels (EIBLL);
- Training and certification for staff supervising work on projects that require lead-based paint reduction activities; and,
- Enforcement of requirements for lead-based paint inspections by firms performing risk assessments for the City of Pasadena to include a copy of certification to perform risk assessments, copies of risk assessor's state/EPA certification license, copy of analytical laboratory EPA recognition, and copy of risk assessment firm's radiation safety license or registration.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

In efforts to address and reduce the number of poverty-level families, the City coordinates with other City departments, local businesses, service providers, and surrounding jurisdictions. By collaborating with local agencies, additional resources may be secured and duplicated efforts may be reduced. To assist families achieve financial stability, the City of Pasadena Housing Department administers the Family Self-Sufficiency Program to current HCV residents and previous public service activities administered by CDBG have increased literacy and marketability of participants.

In addition, the Section 3 Plan adopted by the City will assist in creating economic opportunities. The plan allows preferences to Section 3 Workers, Targeted Section 3 Workers and Section 3 Business Concerns, thereby creating contract opportunities for businesses comprised of low-income residents. As the community is educated regarding Section 3, potential contractors, businesses and low-income residents

can access available opportunities to reduce poverty in their household.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City's current structure highlights commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient and effective use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies. Additionally, the Community Development Department will continue to address gaps and improve institutional structure by promoting training related to Fair Housing, Section 3 and Davis Bacon Labor Standards. Increased coordination with surrounding jurisdictions such as the City of Houston, Harris County, Brazoria County and Fort Bend County has improved the administration and understanding of requirements to allow a streamlined execution of federal programs.

Additionally, the City of Pasadena and the Houston-Galveston Area Council (H-GAC) embarked on a program called Livable Centers with the goal of designing livable communities for people to live, work, and play with healthier lifestyles. The overall goal of the study was to create a vibrant urban center for all ages that connects diverse housing and thriving parks with employment opportunities to support healthy lifestyles. The study will result in a forward-looking vision and conceptual plan with tactical implementation strategies for catalyst projects that encourage walkability, connections within and between nodes of community activity, and build environment strategies that support local economic development and employment.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City evaluates all opportunities to leverage resources to maximize program outcomes to increase opportunities and recognize accomplishments of the City of Pasadena Community Development Department and its partners in the public and private housing and social service sectors. Coordination with the Coalition for the Homeless Houston/Harris County, Continuum of Care (CoC), Community Development Advisory Board, and various City departments has continued to expand opportunity and enhance services provided throughout the community.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

As part of the 2018-2022 Consolidated plan, the City worked with a research and consulting firm to conduct the Regional Analysis of Impediments to Fair Housing Choice identifying the impediments and barriers to fair housing. A summary of the impediments to fair housing choice identified to be addressed and actions taken in Program Year 2022 are summarized within the City of Pasadena FHEO CAPER Checklist Program Year 2022 located in the appendices.

Additionally, the City of Pasadena continuously promotes fair housing choice through participation in

trainings, seminars, community events and workshops. Informational materials are available to all residents and provided to all program participants. During the year the City displays posters and advertisements throughout City buildings and social media sites. In Program Year 2022 the City of Pasadena completed fair housing outreach in the community in collaboration with other City Departments, and/or community organizations, as well as through social media sources. Community Development staff attended the 2023 Southeast Harris County Annual Hurricane Workshop and Southeast Regional Local Emergency Planning Committee Community Health and Safety Fair on June 3, 2023 and the Madison Jobe Senior Center on April 14, 2023 to provide materials and answer questions regarding fair housing. Furthermore, the Community Development Department partnered with the Pasadena Libraries to host a storybook reading of “When Chocolate Milk Moved In” by Ken Harvey targeted to ages 4-8 years old to be read during the month of April for National Fair Housing Month. The reading was held on April 27, 2023 at the Fairmont Library located at 4330 Fairmont Pkwy., Pasadena, TX 77504.

## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Program monitoring is a continuous process for all programs. Compliance is emphasized at the beginning of each contract period or program year, and assessed throughout the duration of the activity. Training and technical assistance is provided to all staff, subrecipients and partners to ensure compliance is of the utmost priority. The monitoring process is similar to an audit; however, monitoring should be viewed as a guide for improved compliance and program performance. Through the experience of monitoring visits, the Community Development Department has gained an understanding of HUD's expectations and standards for the administration of community development activities and programs. By mirroring similar processes, the Community Development Department now utilizes HUD's CPD monitoring exhibits to conduct internal self-monitoring and monitoring of subrecipients. All monitoring conducted shall be guided and governed by all applicable laws and regulations relating to the Community Development Block Grant Program (24 CFR Part 570), the Emergency Solutions Grants Program (24 CFR 576, as amended by the HEARTH Act), HOME Investment Partnerships (HOME) Program (24 CFR 92, also known as the HOME Final Rule), Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; Final Rule (2 CFR 200), and all other applicable federal laws and regulations, as well as all city and state laws and ordinances.

Each program administered through the Community Development Department has an individual policy manual to assist in the oversight and management of the program. Subrecipients and City departments administering HUD-funded programs are monitored by the Community Development Department based on a performed risk analysis. A risk analysis will assist to determine how often a subrecipient shall be monitored, the program components to be reviewed, and procedures to be evaluated. Beneficiaries of the HOME Program and HOME Program partners are monitored on an annual basis to ensure affordability requirements are upheld and HOME-assisted units remain affordable. It is the responsibility of the Community Development Department to advocate compliance with all applicable federal requirements and ensure federal funds are used properly and with purpose.

In addition, the City of Pasadena Compliance Group ensures compliance with Section 504 of the Rehabilitation Act of 1973, the Davis-Bacon Act and Related Acts and the Housing and Urban Development Act of 1968 Section 3 requirements are met and maintained. Progress meetings are held between the Compliance Group and contractor to discuss reporting requirements. Quarterly Activity Reports are submitted by the Compliance Group to the Community Development Department.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

As outlined within the 2018 - 2022 Consolidated Plan and the 2022 Annual Action Plan, the City of Pasadena solicits citizen input while simultaneously informing the public of resources, emerging needs and restrictions, and limitations of available resources. In order to encourage and support participation of the community, the City continues to provide comprehensive information, schedule public hearings, and promote opportunities for citizens to comment on federally funded activities and accomplishments.

The public notice seeking comments for this CAPER was published in the Pasadena Citizen (a newspaper of general circulation) on November 29, 2023, announcing the opening of the public comment period on November 30, 2023. The public notice was also posted on the City's website. During the public comment period, the draft CAPER was available for review on the City's website and in the following locations:

**City of Pasadena City Hall – Community Development Department**

1149 Ellsworth Dr., 5<sup>th</sup> Floor  
Pasadena, Texas 77506

**City of Pasadena City Hall – City Secretary**

1149 Ellsworth Dr., 2<sup>nd</sup> Floor  
Pasadena, Texas 77506

**City of Pasadena Main Public Library**

1201 Jeff Ginn Memorial Dr.  
Pasadena, Texas 77506

**City of Pasadena Fairmont Library**

4330 Fairmont Pkwy.  
Pasadena, Texas 77504

The Community Development Department held a Public Hearing on December 13, 2023 where staff was available to discuss the annual accomplishments included within the proposed CAPER and to receive any comments. The public hearing was also available simultaneously via Zoom. The City accepted public comments until December 14, 2023. Although encouraged, no written or verbal citizen comments were received. – THIS SECTION WILL BE UPDATED IN THE FINAL VERSION OF THE CAPER FOLLOWING THE END OF THE COMMENT PERIOD.

Citizen participation is essential for a viable program, and while the final authority for decision-making rests with the City Council, the City recognizes that exchange of information among citizens and elected officials will allow for a stronger, more responsive housing and economic development effort in the City of Pasadena.

## CR-45 - CDBG 91.520(c)

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Through the Community Development Department's planning process, a number of goals and objectives were identified in the 2018-2022 Consolidated Plan. These goals were intended to guide programs and activities to aid and serve the low- to moderate-income residents of Pasadena. The City continuously assesses and reviews its policies, procedures and activities in order to improve upon the effective and efficient delivery of its grant programs. There is consistent need for CDBG funds to fulfill objectives in all of the aforementioned categories, hence no changes are recommended based on the City's experiences. However, in continued efforts to increase the community welfare and eliminate homelessness, there is a strong urgency to obtain qualified and capable subrecipients that are able to perform in concurrence with the City of Pasadena's objectives and execute programs in accordance with HUD's regulatory requirements.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable.

## CR-50 - HOME 91.520(d)

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

**Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

Not applicable. The City did not have any projects that required inspection during the reporting period.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The City of Pasadena's Affirmative Marketing Plan is a marketing strategy designed to ensure that all eligible persons in the housing market area are given the opportunity to apply and reside in available housing units regardless of race, color, national origin, sex, religion, familial status or disability. In accordance with HOME Rule 24 CFR 92.351(a), the Affirmative Marketing Plan sets forth the affirmative marketing requirements and procedures that shall apply to all rental and homebuyer projects containing five (5) or more HOME-assisted units. To further the commitment to nondiscrimination and equal opportunity in housing, the City of Pasadena continues to promote fair housing choice and to inform potential homeowners about available opportunities. Fair housing information is readily available to all community members, realtors, and landlords through the City of Pasadena website, publications, workshops/seminars, and placement of flyers/posters at federally-funded project sites. Particular emphasis is placed on low- to moderate-income areas and those communities with minority concentrations. One of the City of Pasadena's affirmative marketing outreach efforts is to provide informational materials in multiple languages to cater to the City's diverse population. The City also continues to seek opportunities to meet with specifically targeted groups and organizations, particularly agencies serving persons with special needs. In efforts to overcome language barriers, the City has adopted and implemented the Language Access Plan to enhance the City's outreach to all persons with limited English proficiency. The City of Pasadena's Affirmative Marketing Plan serves as a guide to assist the City of Pasadena and recipients of federal funds in efforts to inform persons that are least likely to apply for and inquire about opportunities for housing under the HOME Program.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Although the City does not currently generate program income under the HOME Program, prior year earnings received through payment of amortized loans by households assisted under the Housing Rehabilitation Services Program were utilized during the reporting period. During Program Year 2022, 100% of prior years' program income expended contributed to the Housing Rehabilitation Services

Program to provide rehabilitation, as well as demolition/reconstruction, of single-family homes owned and occupied by low- to moderate-income residents of Pasadena. Refer to CR-15, Table 7 for data on the amount and use of program income.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Not applicable.

## CR-58 – Section 3

### Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG
Total Number of Activities	3	0	0
Total Labor Hours	19,996	0	0
Total Section 3 Worker Hours	8,958	0	0
Total Targeted Section 3 Worker Hours	8,958	0	0

**Table 14 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG
Outreach efforts to generate job applicants who are Public Housing Targeted Workers			
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.			
Direct, on-the job training (including apprenticeships).			
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.			
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).			
Outreach efforts to identify and secure bids from Section 3 business concerns.	2		
Technical assistance to help Section 3 business concerns understand and bid on contracts.			
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.			
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.			
Held one or more job fairs.			
Provided or connected residents with supportive services that can provide direct services or referrals.			
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.			
Assisted residents with finding child care.			
Assisted residents to apply for, or attend community college or a four year educational institution.			

Assisted residents to apply for, or attend vocational/technical training.			
Assisted residents to obtain financial literacy training and/or coaching.			
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.			
Provided or connected residents with training on computer use or online technologies.			
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.			
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.			
Other.	2	1	

**Table 15 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

The information listed above was provided by City of Pasadena’s Compliance Group. The City of Pasadena includes Section 3 materials in all bid documentation, preconstruction meetings and technical assistance sessions. Section 3 guidelines are also included in all funding agreements. Furthermore, the City’s Compliance Group facilitates training and monitors routinely for contractual compliance to ensure that contracts are adhering to Section 3 guidelines to provide job training and employment and contract opportunities to low-income residents.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps* for Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	Pasadena
Organizational DUNS Number	136714057
UEI	
EIN/TIN Number	746001846
Identify the Field Office	Houston
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Houston/Harris County CoC

##### ESG Contact Name

Prefix	Mrs.
First Name	Kayla
Middle Name	
Last Name	Coberley
Suffix	
Title	Community Development Manager

##### ESG Contact Address

Street Address 1	P.O. Box 672
Street Address 2	
City	Pasadena
State	TX
ZIP Code	77506-
Phone Number	(713) 475-4994
Extension	
Fax Number	
Email Address	KCoberley@pasadenatx.gov

##### ESG Secondary Contact

Prefix	Ms.
First Name	Kristine
Last Name	Singleton
Suffix	
Title	Programs Coordinator
Phone Number	(713) 475-7051
Extension	
Email Address	KSingleton@pasadentx.gov

## 2. Reporting Period—All Recipients Complete

Program Year Start Date	10/01/2022
Program Year End Date	09/30/2023

### 3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name  
City  
State  
Zip Code  
DUNS Number  
Is subrecipient a victim services provider  
Subrecipient Organization Type  
ESG Subgrant or Contract Award Amount

## CR-65 - Persons Assisted

This section is no longer reported in the CAPER. However, this information can be found within the *Sage HMIS Reporting Repository* attachment, which includes the number of persons assisted under ESG during the 2022 reporting period.

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	

<b>Total</b>	
--------------	--

Table 18 – Shelter Information

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 19 – Household Information for Street Outreach

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 20 – Household Information for Persons Served with ESG

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 21 – Gender Information

**6. Age—Complete for All Activities**

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (Unduplicated if possible)				

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

This section is no longer reported in the CAPER. However, this information can be found within the *Sage HMIS Reporting Repository* attachment, which includes the type of ESG assistance provided during the 2022 reporting period.

### 10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nights available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

## CR-75 – Expenditures

This section is no longer reported in the CAPER. However, this information can be found within the *Sage HMIS Reporting Repository* attachment, which includes ESG expenditures during the 2022 reporting period.

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

Table 26 – ESG Expenditures for Rapid Re-Housing

**11c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

**Table 27 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Street Outreach			
HMIS			
Administration			

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2019	2020	2021

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	2019	2020	2021
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			

Fees			
Program Income			
<b>Total Match Amount</b>			

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>

**Table 31 - Total Amount of Funds Expended on ESG Activities**

# **PUBLIC NOTICE**



AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF PASADENA/ COMM. DEV  
 RAN A LEGAL NOTICE  
 SIZE BEING: 3 x10.00 I (30.00I)

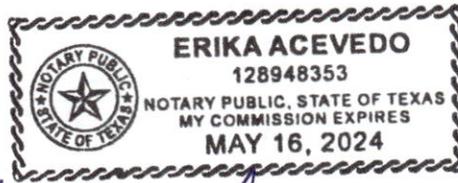
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Product	Date	Class	Page
HCN Bay Area Citizen	Nov 29 2023	Legal Notices	A 9
HCN Bay Area Citizen	Nov 29 2023	Legal Notices	A 9
HCN Pasadena Citizen	Nov 29 2023	Legal Notices	
HCN Pasadena Citizen	Nov 29 2023	Legal Notices	
HCN Pearland Journal	Nov 29 2023	Legal Notices	
HCN Pearland Journal	Nov 29 2023	Legal Notices	

*Victoria Bond*

NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 29th Day of November A.D. 2023



*Erika Acevedo*

Notary Public in and for the State of Texas



JEFF A. WAGNER  
MAYOR

**CITY OF PASADENA COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRAM YEAR 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION  
REPORT (CAPER) PUBLIC HEARING AND PUBLIC COMMENT PERIOD**

The City of Pasadena has available for public review and comment the Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2022. The CAPER reports annual accomplishments achieved by the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) and the Emergency Solutions Grants (ESG) Program for the period of October 1, 2022 through September 30, 2023. This report is available for public comment and review on the City of Pasadena's webpage at <https://www.pasadenatx.gov/622/Plans-Notices> and at the following locations:

**City of Pasadena  
Community Development Department**  
5<sup>th</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**City of Pasadena Main Public Library**  
1201 Jeff Ginn Memorial Dr.  
Pasadena, TX 77506

**City of Pasadena City Secretary's Office**  
2<sup>nd</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**City of Pasadena Fairmont Library**  
4330 Fairmont Pkwy.  
Pasadena, TX 77504

A public hearing will be held:  
**City Hall, Pre-Council Room**  
**December 13, 2023**  
**10:00 - 11:00 a.m.**

**1149 Ellsworth Dr., Pasadena, TX 77506**

The public hearing will be available simultaneously via Zoom. The Zoom link will be posted **December 12, 2023** on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>.

The public is encouraged to attend the hearing and/or submit written comments. The required fifteen (15) day comment period will begin **November 30, 2023** and end at **4:00 p.m. on December 14, 2023**. All comments must be received by the Community Development Department no later than 4:00 p.m. December 14, 2023 to be incorporated into the City's Program Year 2022 CAPER. Written comments can be mailed to:

**City of Pasadena - Community Development Department**  
**ATTN: Citizen Participation - CAPER**  
**P.O. Box 672**  
**Pasadena, TX 77501**

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

**DEPARTAMENTO DE DESARROLLO COMUNITARIO DE LA CIUDAD DE PASADENA  
PROGRAMA AÑO 2022 INFORME ANUAL CONSOLIDADO DE DESEMPEÑO Y EVALUACIÓN  
(CAPER)**

**PERÍODO DE AUDIENCIA PÚBLICA Y COMENTARIO PÚBLICO**

La Ciudad de Pasadena tiene disponible para revisión pública y comentarios el Borrador del Informe de Evaluación y Desempeño Anual Consolidado (CAPER) para el Año del Programa 2022. El CAPER informa los logros anuales alcanzados por los programas Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) y Community Development Block Grant CARES (CDBG-CV) para el período del 1 de Octubre de 2022 al 30 de Septiembre de 2023. Este informe está disponible para comentarios públicos y revisión en la página web de la Ciudad de Pasadena en [www.pasadenatx.gov](http://www.pasadenatx.gov) en las siguientes ubicaciones:

**Ciudad de Pasadena Departamento de  
Desarrollo Comunitario**  
5<sup>th</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**Biblioteca Pública Principal de la Ciudad de Pasadena**  
1201 Jeff Ginn Memorial Dr.  
Pasadena, TX 77506

**Oficina del Secretario de la Ciudad de  
Pasadena**  
2<sup>nd</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**Biblioteca Fairmont de la ciudad de Pasadena**  
4330 Fairmont Pkwy.  
Pasadena, TX 77504

Se llevará a cabo una audiencia pública:  
**Ayuntamiento, Sala Pre-Concejo**  
**13 de Diciembre de 2023**  
**10:00 - 11:00 a.m.**

**1149 Ellsworth Dr., Pasadena, TX 77506**

La audiencia pública estará disponible simultáneamente a través de Zoom por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena para discutir los logros anuales incluidos en el CAPER propuesto y recibir comentarios. El enlace Zoom se publicará el **12 de Diciembre de 2023** en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Todas las partes interesadas están invitadas a participar.

Se anima al público a asistir a la audiencia y / o presentar comentarios por escrito. El periodo de comentarios de quince (15) días requerido comenzará el **30 de Noviembre de 2023** y terminará a las **4:00 p.m. el 14 de Diciembre de 2023**. Todos los comentarios deben ser recibidos por el Departamento de Desarrollo Comunitario a más tardar a las 4:00 p.m. El 14 de Diciembre de 2023 se incorporará al programa CAPER del año 2022 de la ciudad. Los comentarios escritos se pueden enviar por correo a:

**Ciudad de Pasadena**  
**Departamento de Desarrollo Comunitario**  
**ATTN: PARTICIPACIÓN DE CIUDADANO - CAPER**  
**P.O. Box 672**  
**Pasadena, TX 77501**

De acuerdo con el Acta Americana de discapacidades, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



**CITY OF PASADENA COMMUNITY DEVELOPMENT DEPARTMENT  
PROGRAM YEAR 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT  
(CAPER) PUBLIC HEARING AND PUBLIC COMMENT PERIOD**

The City of Pasadena has available for public review and comment the Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2022. The CAPER reports annual accomplishments achieved by the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) and the Emergency Solutions Grants (ESG) Program for the period of October 1, 2022 through September 30, 2023. This report is available for public comment and review on the City of Pasadena's webpage at <https://www.pasadenatx.gov/622/Plans-Notices> and at the following locations:

**City of Pasadena  
Community Development Department**  
5<sup>th</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**City of Pasadena Main Public Library**  
1201 Jeff Ginn Memorial Dr.  
Pasadena, TX 77506

**City of Pasadena City Secretary's Office**  
2<sup>nd</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**City of Pasadena Fairmont Library**  
4330 Fairmont Pkwy.  
Pasadena, TX 77504

A public hearing will be held:

**City Hall, Pre-Council Room  
December 13, 2023  
10:00 – 11:00 a.m.**

**1149 Ellsworth Dr., Pasadena, TX 77506**

The public hearing will be available simultaneously via Zoom. The Zoom link will be posted **December 12, 2023** on the City of Pasadena website at <https://www.pasadenatx.gov/622/Plans-Notices>.

The public is encouraged to attend the hearing and/or submit written comments. The required fifteen (15) day comment period will begin **November 30, 2023** and end at **4:00 p.m. on December 14, 2023**. All comments must be received by the Community Development Department no later than 4:00 p.m. December 14, 2023 to be incorporated into the City's Program Year 2022 CAPER. Written comments can be mailed to:

**City of Pasadena - Community Development Department  
ATTN: Citizen Participation - CAPER  
P.O. Box 672  
Pasadena, TX 77501**

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

**DEPARTAMENTO DE DESARROLLO COMUNITARIO DE LA CIUDAD DE PASADENA  
PROGRAMA AÑO 2022 INFORME ANUAL CONSOLIDADO DE DESEMPEÑO Y EVALUACIÓN  
(CAPER)  
PERÍODO DE AUDIENCIA PÚBLICA Y COMENTARIO PÚBLICO**

La Ciudad de Pasadena tiene disponible para revisión pública y comentarios el Borrador del Informe de Evaluación y Desempeño Anual Consolidado (CAPER) para el Año del Programa 2022. El CAPER informa los logros anuales alcanzados por los programas Community Development Block Grant (CDBG), Home Investment Partnerships (HOME) y Community Development Block Grant CARES (CDBG-CV) para el período del 1 de Octubre de 2022 al 30 de Septiembre de 2023. Este informe está disponible para comentarios públicos y revisión en la página web de la Ciudad de Pasadena en [www.pasadenatx.gov](http://www.pasadenatx.gov) y en las siguientes ubicaciones:

**Ciudad de Pasadena Departamento de  
Desarrollo Comunitario**  
5<sup>th</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**Biblioteca Pública Principal de la  
Ciudad de Pasadena**  
1201 Jeff Ginn Memorial Dr.  
Pasadena, TX 77506

**Oficina del Secretario de la Ciudad de  
Pasadena**  
2<sup>nd</sup> Floor  
1149 Ellsworth Dr.  
Pasadena, TX 77506

**Biblioteca Fairmont de la ciudad de  
Pasadena**  
4330 Fairmont Pkwy.  
Pasadena, TX 77504

Se llevará a cabo una audiencia pública:

**Ayuntamiento, Sala Pre-Concejo  
13 de Diciembre de 2023  
10:00 - 11:00 a.m.  
1149 Ellsworth Dr., Pasadena, TX 77506**

La audiencia pública estará disponible simultáneamente a través de Zoom por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena para discutir los logros anuales incluidos en el CAPER propuesto y recibir comentarios. El enlace Zoom se publicará **el 12 de Diciembre de 2023** en el sitio web de la ciudad de Pasadena en <https://www.pasadenatx.gov/622/Plans-Notices>. Todas las partes interesadas están invitadas a participar.

Se anima al público a asistir a la audiencia y / o presentar comentarios por escrito. El período de comentarios de quince (15) días requerido comenzará **el 30 de Noviembre de 2023** y terminará a las **4:00 p.m. el 14 de Diciembre de 2023**. Todos los comentarios deben ser recibidos por el

Departamento de Desarrollo Comunitario a más tardar a las 4:00 p.m. El 14 de Diciembre de 2023 se incorporará al programa CAPER del año 2022 de la ciudad. Los comentarios escritos se pueden enviar por correo a:

**Ciudad de Pasadena**  
**Departamento de Desarrollo Comunitario**  
**ATTN: PARTICIPACIÓN DE CIUDADANO - CAPER**  
**P.O. Box 672**  
**Pasadena, TX 77501**

De acuerdo con el Acta Americana de discapacidades, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

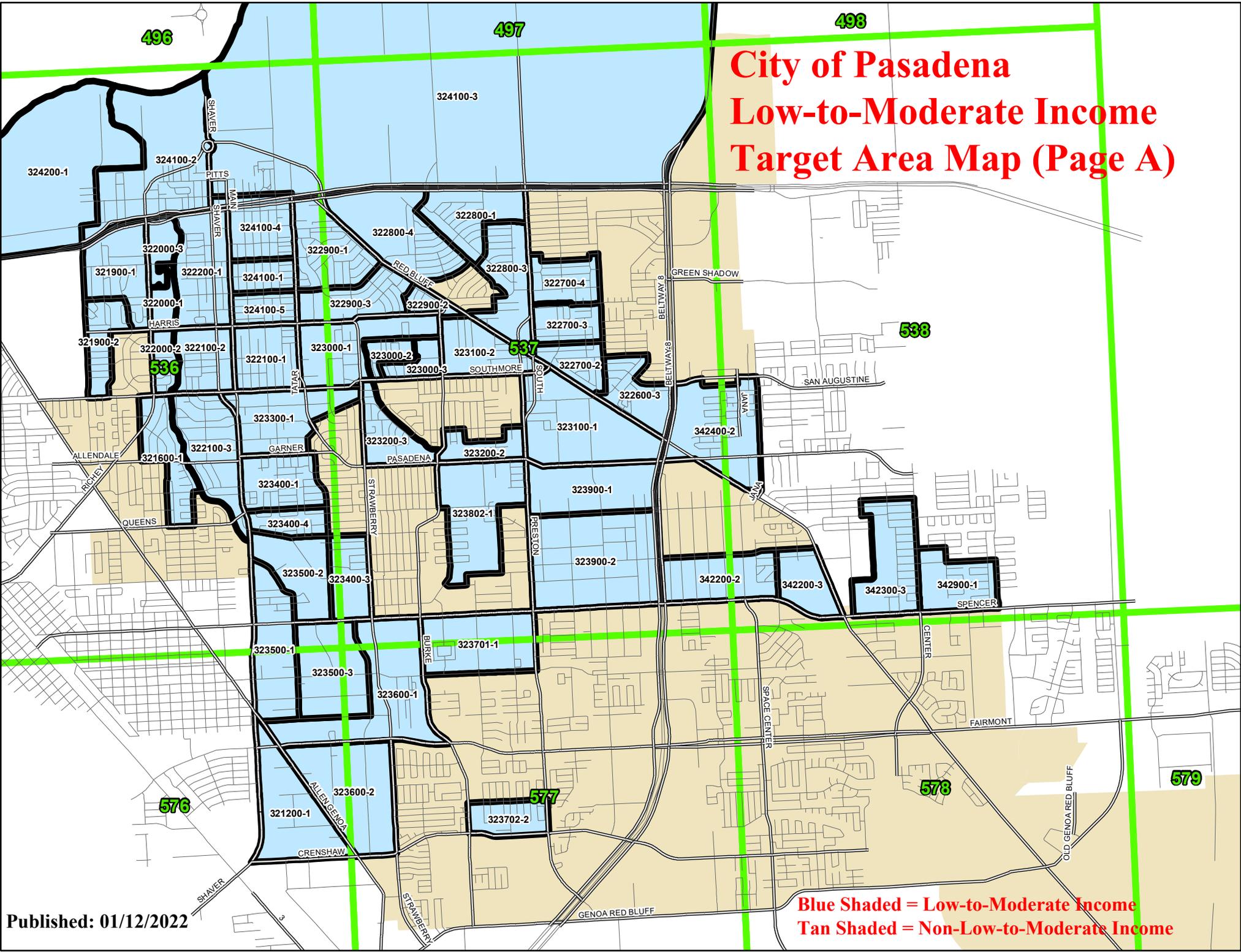
Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

2022 CAPER Public Hearing Sign In  
December 13, 2023  
10:00 a.m.

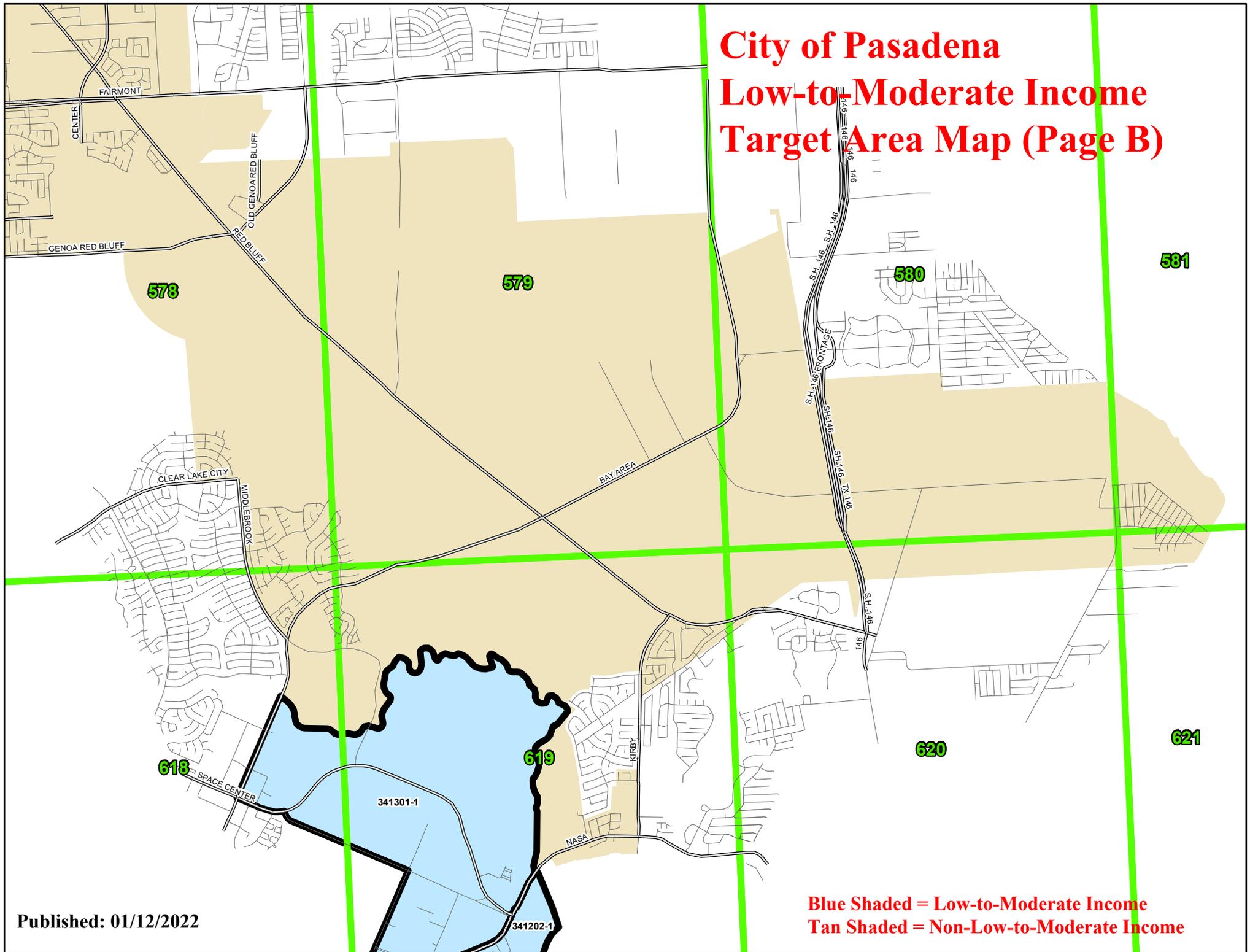
Print Name	Phone Number	Citizen/Department/Business	Email
Kayla Coberley	x4994	Comm. Dev.	kcoberley@pasadenatx.gov

**LOW-TO-MODERATE-INCOME  
TARGET AREA MAP**

# City of Pasadena Low-to-Moderate Income Target Area Map (Page A)



# City of Pasadena Low-to-Moderate Income Target Area Map (Page B)



# **FHEO CAPER CHECKLIST**



## Background Information

### **Amount of funding and/or resources devoted to Fair Housing activities:**

The amount of funding appropriated for fair housing outreach and education was \$321,197.60, all funds used derived from the CDBG Program Administration (2021) Activity, #1078 and CDBG Program Administration (2022) Activity, #1082. No additional activity/project was used for fair housing purposes other than the aforementioned administrative activities.

## Qualitative Review

### **Type of activities carried out by fair housing project (number of clients assisted, outreach/education undertaken, number of complaints referred to HUD or local civil rights agency for fair housing issues):**

The City facilitated its fair housing outreach and education through its CDBG Program Administration activities, funds and/or activities were not site-specific; therefore, the demographics characteristics of where funds were spent represent the entirety of the city, due to all outreach activities being city-wide. The City of Pasadena continuously promotes fair housing through the participation in trainings, seminars, community events and workshops. Informational materials are available to all residents and provided to all program participants. Staff consults with local housing providers and agencies to discuss challenges for protected classes and strengthen private-public partnerships. During the year the City displays posters and advertisements throughout City buildings and social media sites. In Program Year 2022 the City of Pasadena completed fair housing outreach in the community in collaboration with other City Departments, and/or community organizations, as well as through social media sources. Some examples of outreach made by the City include:

- Promotion of fair housing during the 2023 Southeast Harris County Annual Hurricane Workshop and Southeast Regional Local Emergency Planning Committee Community Health and Safety Fair on June 3, 2023 and the Madison Jobe Senior Center on April 14, 2023, staff provided HUD fair housing pamphlets and materials to the public and provided a brief presentation overview of fair housing in English and Spanish.
- Partnered with the Pasadena Libraries to host a storybook reading of "When Chocolate Milk Moved In" by Ken Harvey targeted to ages 4-8 years old to be read during the month of April. The reading was held on April 27, 2023 at the Fairmont Library located at 4330 Fairmont Pkwy., Pasadena, TX 77504.
- Consultations with local housing providers throughout the program year discussing the potential challenges faced by protected classes and how to bridge the divide.
- Collaborated with inter-departments to provide individual informational meetings for residents regarding fair housing.
- Continued advocacy and promotion of fair housing via social media, not only during fair housing month in April as outlined in City of Pasadena Resolution 2014-45, but throughout the year.

# City of Pasadena

## FHEO CAPER Checklist

### Program Year 2022

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- Conducted an Analysis of Impediments to Fair Housing Choice to obtain feedback from the public about housing discrimination and to identify the fair housing challenges that may exist in the community.

The City did not receive any complaints during the 2022 reporting period.

## Citizen Participation

As outlined within the 2018 - 2022 Consolidated Plan and the 2022 Annual Action Plan, the City of Pasadena solicits citizen input while simultaneously informing the public of resources, emerging needs and restrictions, and limitations of available resources. In order to encourage and support participation of the community, the City continues to provide comprehensive information, schedule public hearings, and promote opportunities for citizens to comment on federally funded activities and accomplishments.

The public notice seeking comments for this CAPER was published in the Pasadena Citizen (a newspaper of general circulation) on November 29, 2023, announcing the opening of the public comment period on November 30, 2023. The public notice was also posted on the City's website. During the public comment period, the draft CAPER was available for review on the City's website and in the following locations:

### **City of Pasadena City Hall – Community Development Department**

1149 Ellsworth Dr., 5<sup>th</sup> Floor  
Pasadena, Texas 77506

### **City of Pasadena City Hall – City Secretary**

1149 Ellsworth Dr., 2<sup>nd</sup> Floor  
Pasadena, Texas 77506

### **City of Pasadena Main Public Library**

1201 Jeff Ginn Memorial Dr.  
Pasadena, Texas 77506

### **City of Pasadena Fairmont Library**

4330 Fairmont Pkwy.  
Pasadena, Texas 77504

The Community Development Department held a Public Hearing on December 13, 2023 where staff was available to discuss the annual accomplishments included within the proposed CAPER and to receive any comments. The public hearing was also available simultaneously via Zoom. The City accepted public comments until December 14, 2023. Although encouraged, no written or verbal citizen comments were received.

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



Citizen participation is essential for a viable program, and while the final authority for decision-making rests with the City Council, the City recognizes that exchange of information among citizens and elected officials will allow for a stronger, more responsive housing and economic development effort in the City of Pasadena.

## Fair Housing

The subsequent table demonstrates actions the City of Pasadena carried out during Program Year 2022 to address the impediments identified in the Analysis of Impediments to Fair Housing Choice (AI) completed in 2017. Many of these fair housing activities are directly related to the projects listed within the 2022 Consolidated Annual Performance and Evaluation Report, while other fair housing actions are not related to individual projects but instead, are general fair housing education and outreach activities.

REGIONAL FAIR HOUSING GOAL	FAIR HOUSING IMPEDIMENTS TO BE ADDRESSED BY GOAL	MILESTONES: PROGRAM YEAR 2022
Improve regional collaboration in fair and affordable housing planning: <ul style="list-style-type: none"> <li>- Consider a regional house strategy</li> <li>- Increase communication around priorities and developer incentives</li> <li>- Coordinated approach for promoting inclusivity and diversity of housing stock in all communities</li> </ul>	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity	The City has partnered with Harris County, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority to collaborate and analyze barriers to housing choice within the region. Additionally, the City of Pasadena and the Houston-Galveston Area Council (H-GAC) have embarked on a program called Livable Centers with a goal of designing livable communities for people to live, work, and play with healthier lifestyles. The overall goal of the study is to create a vibrant urban center for all ages that connects diverse housing and thriving parks with employment opportunities to support healthy lifestyles. Lastly, City of Pasadena entered into an Agreement with Civitas, LLC, a research and consulting firm, to prepare an Analysis of Impediments to Fair Housing Choice for the City of Pasadena.

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



		In conducting the AI, Civitas prepared a comprehensive demographic profile, housing profile and an economic profile of the City.
Boost residents' access to residential capital through partnerships with local lenders and by providing credit counseling and financial literacy classes	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity	The City of Pasadena partners with Habitat for Humanity to construct and sale affordable housing units to low-income families. All potential homebuyers must complete a Homebuyer Education Course prior to obtaining ownership of the home.
Continue to support fair housing outreach and education through: <ul style="list-style-type: none"> <li>- Fair housing training events and training</li> <li>- Fair housing materials in multiple languages and mediums</li> <li>- Landlord/tenant resources</li> <li>- Enhanced media outreach especially during Fair Housing Month each year</li> <li>- Materials available in languages other than English</li> </ul>	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity	The City of Pasadena continuously promotes fair housing through the participation in training, seminars, community events and workshops. Informational materials are available to all residents and provided to all program participants. Staff consults with local Housing providers and agencies to discuss challenges for protected classes and strengthen private-public partnerships. In Program Year 2022, the City completed fair housing outreach in the community in collaboration with other City departments, and/or community organizations, as well as through social media sources. Details on specific outreach is detailed above under <i>Qualitative Review</i> .
Collaborate with local fair housing organizations to conduct regional fair housing testing as a tool for fair housing enforcement and to better understand private discrimination in the housing market	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity	The City has partnered with Harris County, Missouri City, and Galveston, along with the Harris County Housing Authority and the Galveston Housing Authority to collaborate and analyze barriers to housing choice within the region. The City also consults

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



		with Greater Houston Fair Housing Center to provide information on addressing affordable housing concerns and fair housing issues in today's housing market.
Continue to strengthen regional transportation planning: <ul style="list-style-type: none"> <li>- Increase access to transit resources for residents with disabilities with local service provider partnerships</li> </ul>	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Lack of Fair Housing Capacity	The City of Pasadena Parks and Recreation Department, specifically Madison Jobe Senior Center, works in conjunction with RIDES (specialized transportation for Harris County) to provide free FARE card loads to eligible elderly and/or disabled residents of Pasadena. Madison Jobe Senior Center provided 1,800 transportation vouchers to 306 participants during the reporting period.
Increase access to job training resources for residents with disabilities through existing partnerships with regional and local service providers and employers	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities	Although the City of Pasadena does not currently fund this type of activity, it consults with Texas Workforce Solutions to provide information on employment services and training opportunities available to the public and job marketing improvements. Additionally, the Pasadena Economic Development Corporation (PEDC) partnered with TIP Strategies on the development of a community strategic plan and H-GAC to embark on a program called Livable Centers, both with goals that support this impediment.
<b>LOCAL FAIR HOUSING GOAL</b>	<b>FAIR HOUSING IMPEDIMENTS TO BE ADDRESSED BY GOAL</b>	<b>MILESTONES: PROGRAM YEAR 2022</b>
Expand the supply of affordable housing options, with a focus on extremely low	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers	The City of Pasadena partners with Habitat for Humanity to construct and sale affordable housing units to low-income

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



<p>income households and on larger affordable housing units (2- and 3-bedroom units or larger), and/or express support of affordable development (e.g., LIHTC).</p>	<p>to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing</p>	<p>families. One housing unit was constructed during the reporting period.</p>
<p>Continue to assist low-income homeowners, improve housing quality, and increase housing accessibility through housing rehabilitation, repair and accessibility grant programs.</p>	<p>Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing</p>	<p>The City of Pasadena continues to administer the Housing Rehabilitation Services Program under the HOME Program. During the reporting period, one existing housing unit was demolished and reconstructed to meet local codes and standards.</p>
<p>Develop policies and procedures that support balanced housing opportunities, including affordable/workforce housing (e.g., adopt an anti-NIMBY policy).</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City of Pasadena Affirmative Marketing Plan for the City’s HOME Program serves as a guide to ensure that all eligible persons in the housing market area are given the opportunity to apply and reside in available housing units. Each program administered through the City’s Community Development Department has policies in place that cover fair housing and equal opportunity. Additionally, the City has created an Anti-Nimbyism Plan and Planning and Development for Undesirable Infrastructure Improvements Policy to address fair housing.</p>
<p>Promote economic investment (public and private) in distressed areas that have high minority concentrations:</p> <ul style="list-style-type: none"> <li>- Prioritize City development incentives to support infrastructure upgrades, blight reduction efforts, and commercial development in</li> </ul>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing;</p>	<p>To improve the overall drainage system for neighborhood residents and infrastructure improvements, CDBG funded multiple public facility projects within the City of Pasadena’s Low-to Moderate-Income Target Area. The Wafer Street Paving and Drainage Improvements Phase II Project and the Llano Street Paving and</p>

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



<p>underserved neighborhoods</p>		<p>Drainage Improvements Phase II Project have been completed. The Children and Youth Community Center and Thomas Street Paving and Drainage Improvements Phase II Project are underway and expected to be completed by December 2023.</p>
<p>Continue to encourage housing choice voucher participants to use vouchers in high opportunity areas</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The City of Pasadena plans to continue to assist and administer the allocated 1,092 voucher participants with their rental assistance. Through the Family Self Sufficiency Program, available to current Housing Choice Voucher Program participants, the City encourages families to achieve self-sufficiency and homeownership.</p>
<p>Review city/county policies for requesting a reasonable accommodation for fair housing compliance and evaluate improvements that could help affirmatively further fair housing for people with disabilities.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>During the reporting period, the City of Pasadena City worked with a research and consulting firm to conduct an Analysis of Impediments to Fair Housing Choice (AI) allowing for coordination of public engagement, demographic research and analysis program evaluation and development. Research and actions taken are outlined with CR-35 of the 2022 CAPER.</p>
<p>Review zoning/land use/development regulations to ensure that a diversity of housing choices is allowable throughout residential districts.</p>	<p>Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity</p>	<p>The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. Findings</p>

City of Pasadena  
 FHEO CAPER Checklist  
 Program Year 2022



		and actions taken are outlined with CR-35 of the 2022 CAPER.
Review zoning/land/development regulations use to improve consistency between local codes and state regulations of specific housing types impacting protected class populations.	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity	The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. Findings and actions taken are outlined with CR-35 of the 2022 CAPER.
Consider incentives to promote accessibility and universal design to improve accessibility/adaptability in new construction.	Segregation; Disparities in Housing Needs; Disparities in Access to Opportunity; Barriers to Housing Choice for People with Disabilities; Location and Utilization of Publicly Assisted Housing; Lack of Fair Housing Capacity	The zoning, building and subdivision codes and regulations of Pasadena were reviewed to identify potential barriers to fair housing choice and reasonable accommodation under the federal Fair Housing Amendments Act (FHAA) and the Americans with Disabilities Act (ADA) during the development of the AI. Findings and actions taken are outlined with CR-35 of the 2022 CAPER.

# AMENDMENTS

City of Pasadena  
 Amendments  
 Program Year 2022 Consolidated Annual Performance and  
 Evaluation Report (CAPER)

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The City of Pasadena completed the following amendment within the Program Year 2022 reporting period:

***2022 Annual Action Plan Substantial Amendment approved on April 21, 2023.***

The abovementioned amendment reallocated \$80,994.09 in Program Year 2022 CDBG funds to Sarah’s House Operational Services (\$66,186.20) and Housing Rehabilitation Administration (\$14,807.89). The amendments included (1) carrying out an activity not previously described in the 2022 Annual Action Plan, (2) a change to the scope and/or beneficiary data of an activity previously described in the 2022 Annual Action Plan, and (3) changing an activity total dollar amount allocated or budgeted by more than twenty-five percent (25%) from the amount previously described in the approved 2022 Annual Action Plan.

A breakdown of the CDBG funds reallocated is provided below:

<b>CDBG BUDGET</b>			
<b>ACTIVITY</b>	<b>ORIGINAL ALLOCATION</b>	<b>AMENDMENT</b>	<b>REVISED ALLOCATION</b>
Sarah’s House Operational Services	\$0	\$66,186.20	\$66,186.20
Housing Rehabilitation Administration	\$15,000.00	\$14,807.89	\$29,807.89
CDBG Program Administration	\$321,197.60	(\$80,994.09)	\$240,203.51
<b>TOTAL</b>	<b>\$336,197.60</b>	<b>\$0</b>	<b>\$336,197.60</b>

# **PR26 - FINANCIAL SUMMARY REPORT**



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2022  
 PASADENA , TX

DATE: 11-14-23  
 TIME: 16:39  
 PAGE: 1

PART I : SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	250,533.01
02 ENTITLEMENT GRANT	1,605,988.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,856,521.01

PART II : SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,408,740.64
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,408,740.64
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	321,197.60
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,729,938.24
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	126,582.77

PART III : LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,408,740.64
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,408,740.64
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	5,374,866.78
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	5,374,866.78
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	220,328.55
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	220,328.55
32 ENTITLEMENT GRANT	1,605,988.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,605,988.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.72%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	321,197.60
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	321,197.60
42 ENTITLEMENT GRANT	1,605,988.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,605,988.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2022  
 PASADENA , TX

DATE: 11-14-23  
 TIME: 16:39  
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	6	1088	6810561	Thomas Street Paving & Drainage Improvements Phase II Project (2022)	03K	LMA	\$257,365.30
2022	6	1088	6836497	Thomas Street Paving & Drainage Improvements Phase II Project (2022)	03K	LMA	\$837,713.10
					03K	Matrix Code	\$1,095,078.40
2019	8	1062	6791693	The Children and Youth Community Center	03Q	LMC	\$23,897.61
					03Q	Matrix Code	\$23,897.61
2022	11	1093	6836497	Sarah's House Operational Services (2022)	03T	LMC	\$45,616.55
					03T	Matrix Code	\$45,616.55
2022	4	1087	6711835	Transportation RIDES Program 2022	05A	LMC	\$7,861.94
2022	4	1087	6729159	Transportation RIDES Program 2022	05A	LMC	\$16,084.49
2022	4	1087	6741727	Transportation RIDES Program 2022	05A	LMC	\$11,586.60
2022	4	1087	6763477	Transportation RIDES Program 2022	05A	LMC	\$19,650.25
2022	4	1087	6775411	Transportation RIDES Program 2022	05A	LMC	\$10,122.03
2022	4	1087	6789444	Transportation RIDES Program 2022	05A	LMC	\$6,284.69
2022	4	1087	6798818	Transportation RIDES Program 2022	05A	LMC	\$5,625.00
2022	4	1087	6810561	Transportation RIDES Program 2022	05A	LMC	\$5,625.00
2022	4	1087	6836497	Transportation RIDES Program 2022	05A	LMC	\$16,872.00
					05A	Matrix Code	\$99,712.00
2022	10	1085	6711835	Food Pantry Program (2022)	05W	LMA	\$7,073.84
2022	10	1085	6720316	Food Pantry Program (2022)	05W	LMA	\$10,675.62
2022	10	1085	6741727	Food Pantry Program (2022)	05W	LMA	\$4,398.18
2022	10	1085	6763477	Food Pantry Program (2022)	05W	LMA	\$12,624.59
2022	10	1085	6775411	Food Pantry Program (2022)	05W	LMA	\$6,955.95
2022	10	1085	6789444	Food Pantry Program (2022)	05W	LMA	\$5,774.40
2022	10	1085	6798818	Food Pantry Program (2022)	05W	LMA	\$6,637.79
2022	10	1085	6810561	Food Pantry Program (2022)	05W	LMA	\$5,639.97
2022	10	1085	6836497	Food Pantry Program (2022)	05W	LMA	\$15,219.66
					05W	Matrix Code	\$75,000.00
2019	9	1054	6789444	Housing Rehabilitation Administration (2019)	14H	LMH	\$2,700.00
2020	9	1065	6711835	Housing Rehabilitation Administration (2020)	14H	LMH	\$50.00
2020	9	1065	6720316	Housing Rehabilitation Administration (2020)	14H	LMH	\$1,145.00
2020	9	1065	6729159	Housing Rehabilitation Administration (2020)	14H	LMH	\$285.00
2020	9	1065	6775411	Housing Rehabilitation Administration (2020)	14H	LMH	\$602.17
2020	9	1065	6798818	Housing Rehabilitation Administration (2020)	14H	LMH	\$2,660.02
2021	8	1079	6720316	Housing Rehabilitation Administration (2021)	14H	LMH	\$85.05
2021	8	1079	6798818	Housing Rehabilitation Administration (2021)	14H	LMH	\$2,784.98
2022	8	1086	6798818	Housing Rehabilitation Administration (2022)	14H	LMH	\$1,000.00
					14H	Matrix Code	\$11,312.22
2016	2	1018	6720316	Housing Rehabilitation Administration (2016)	14J	LMH	\$9,000.00
2016	2	1018	6775411	Housing Rehabilitation Administration (2016)	14J	LMH	\$19,412.26
2017	2	1031	6789444	Housing Rehabilitation Administration (2017)	14J	LMH	\$5,400.00
2017	2	1031	6798818	Housing Rehabilitation Administration (2017)	14J	LMH	\$3,297.48
2017	2	1031	6810561	Housing Rehabilitation Administration (2017)	14J	LMH	\$8,734.53
2017	2	1031	6836497	Housing Rehabilitation Administration (2017)	14J	LMH	\$12,279.59
					14J	Matrix Code	\$58,123.86
Total							\$1,408,740.64

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



# **PR-91 ESG FINANCIAL SUMMARY**



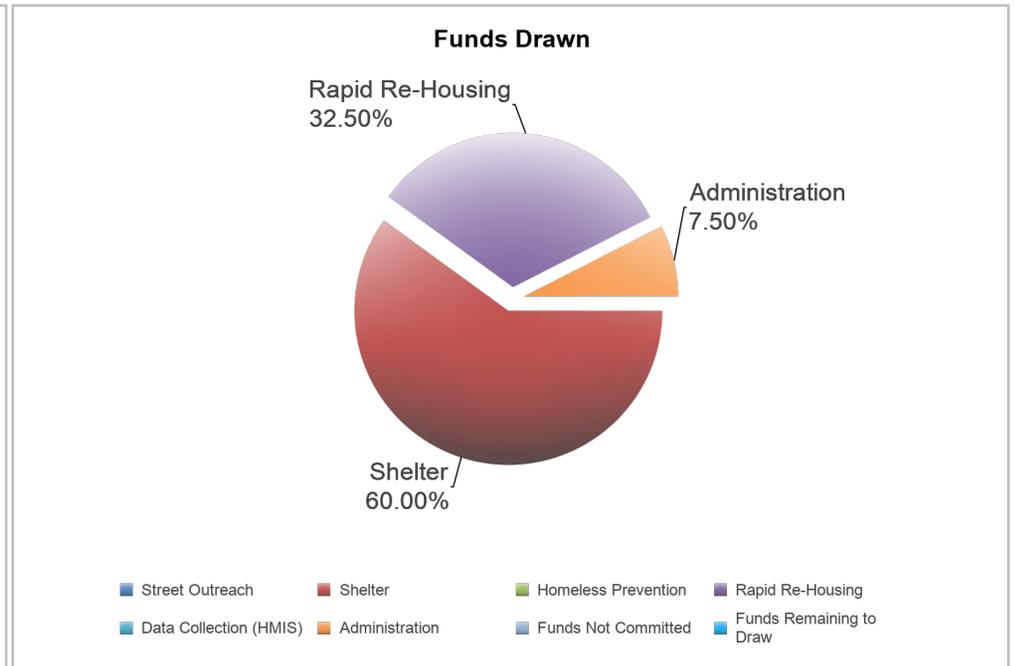
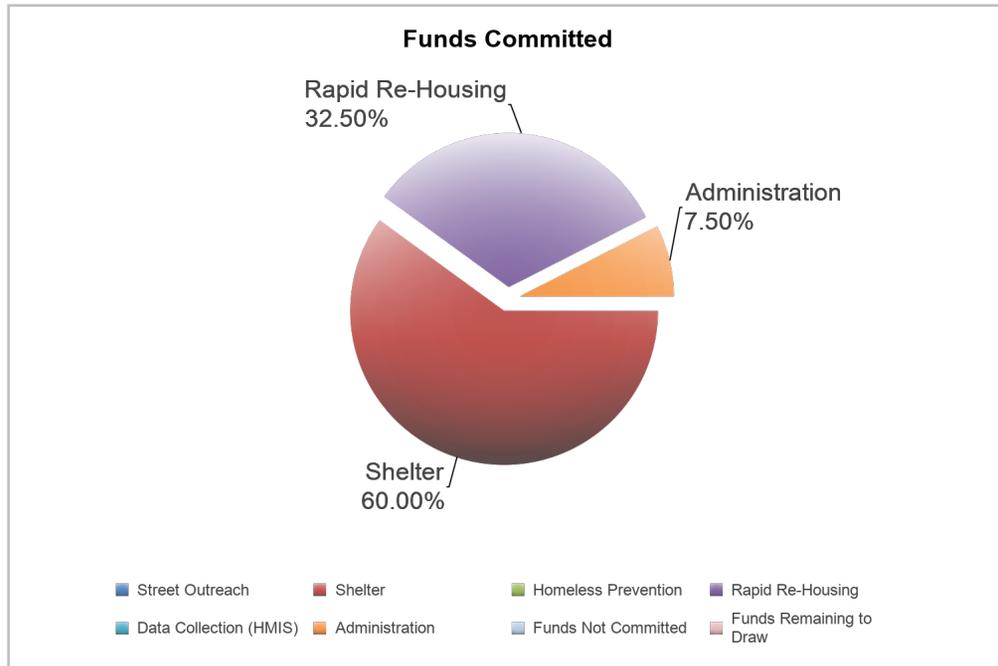
PASADENA, TX  
 2021

**ESG Program Level Summary**

Grant Number	Total Grant Amount	Total Funds Committed	Total Funds Available to Commit	% of Grant Funds Not Committed	Grant Funds Drawn	% of Grant Funds Drawn	Available to Draw	% Remaining to Draw
E21MC480012	\$146,443.00	\$146,443.00	\$0.00	0.00%	\$146,443.00	100.00%	\$0.00	0.00%

**ESG Program Components**

Activity Type	Total Committed to Activities	% of Grant Committed	Drawn Amount	% of Grant Drawn
Street Outreach	\$0.00	0.00%	\$0.00	0.00%
Shelter	\$87,865.80	60.00%	\$87,865.80	60.00%
Homeless Prevention	\$0.00	0.00%	\$0.00	0.00%
Rapid Re-Housing	\$47,593.97	32.50%	\$47,593.97	32.50%
Data Collection (HMIS)	\$0.00	0.00%	\$0.00	0.00%
Administration	\$10,983.23	7.50%	\$10,983.23	7.50%
Funds Not Committed	\$0.00	0.00%	\$0.00	0.00%
Funds Remaining to Draw	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$146,443.00</b>	<b>100.00%</b>	<b>\$146,443.00</b>	<b>100.00%</b>





U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 PR91 - ESG Financial Summary

DATE: 11-21-23  
 TIME: 17:28  
 PAGE: 2

PASADENA, TX  
 2021

**24-Month Grant Expenditure Deadline**

All of the recipient's grant must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient. Expenditure means either an actual cash disbursement for a direct charge for a good or service or an indirect cost or the accrual of a direct charge for a good or service or an indirect cost. This report uses draws in IDIS to measure expenditures. HUD allocated Fiscal Year 2011 ESG funds in two allocations. For FY2011, this Obligation Date is the date of the first allocation. This report does not list the Obligation Date, does not calculate the Expenditure Deadline, and does not track the Days Remaining for the FY 2011 second allocation.

**Grant Amount: \$146,443.00**

Grant Number	Draws to Date	HUD Obligation Date	Expenditure Deadline	Days Remaining to Meet Requirement Date	Expenditures Required
E21MC480012	\$146,443.00	09/01/2021	09/01/2023	(81)	\$0.00

**60% Cap on Emergency Shelter and Street Outreach**

The cap refers to the total amount of the recipient's fiscal year grant, allowed for emergency shelter and street outreach activities, is capped at 60 percent. This amount cannot exceed the greater of: (1) 60% of the overall grant for the year; or, (2) the amount of Fiscal Year 2010 ESG funds committed for homeless assistance activities. (Note: the HESG-CV grants are currently exempt from the 60% funding cap restrictions.)

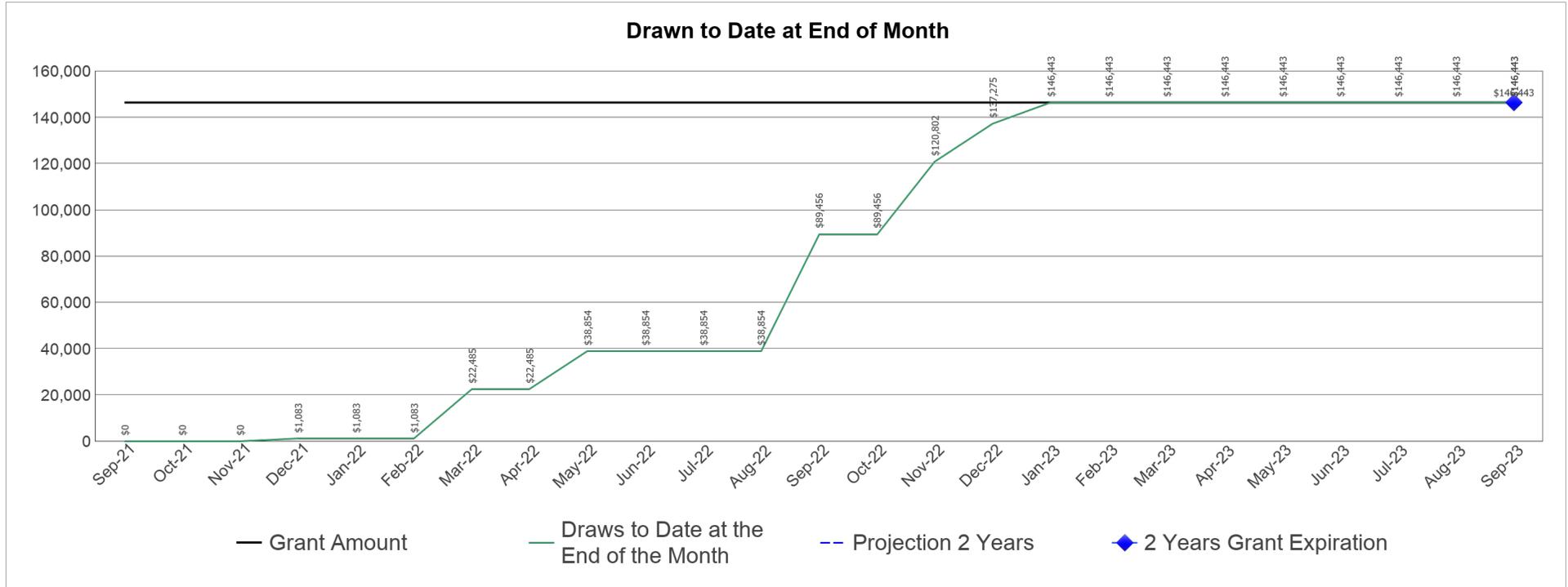
Amount Committed to Shelter	Amount Committed to Street Outreach	Total Amount Committed to Shelter and Street Outreach	% Committed to Shelter and Street Outreach	2010 Funds Committed to Homeless Assistance Activities	Total Drawn for Shelter and Street Outreach	% Drawn for Shelter and Street Outreach
\$87,865.80	\$0.00	\$87,865.80	60.00%	\$60,000.00	\$87,865.80	60.00%



PASADENA, TX  
 2021

**ESG Draws By Month (at the total grant level):**

Grant Amount: 146,443.00



**ESG Draws By Quarter (at the total grant level):**

Quarter End Date	Draws for the Quarter	Draws to Date at the End of the Quarter	% Drawn for the Quarter	% Drawn to Date at End of Quarter
09/30/2021	\$0.00	\$0.00	0.00%	0.00%
12/31/2021	\$1,082.94	\$1,082.94	0.74%	0.74%
03/31/2022	\$21,401.79	\$22,484.73	14.61%	15.35%
06/30/2022	\$16,369.75	\$38,854.48	11.18%	26.53%
09/30/2022	\$50,601.87	\$89,456.35	34.55%	61.09%
12/31/2022	\$47,818.70	\$137,275.05	32.65%	93.74%
03/31/2023	\$9,167.95	\$146,443.00	6.26%	100.00%
06/30/2023	\$0.00	\$146,443.00	0.00%	100.00%
09/30/2023	\$0.00	\$146,443.00	0.00%	100.00%



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
PR91 - ESG Financial Summary

DATE: 11-21-23  
TIME: 17:28  
PAGE: 4

PASADENA, TX  
2021

**ESG Subrecipient Commitments and Draws by Activity Category :**

Subrecipient	Activity Type	Committed	Drawn
PASADENA	Shelter	\$87,865.80	\$87,865.80
	Rapid Re-Housing	\$47,593.97	\$47,593.97
	Administration	\$10,983.23	\$10,983.23
	Total	\$146,443.00	\$146,443.00
	Total Remaining to be Drawn	\$0.00	\$0.00
	Percentage Remaining to be Drawn	\$0.00	0.00%



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
PR91 - ESG Financial Summary

DATE: 11-21-23  
TIME: 17:28  
PAGE: 5

PASADENA, TX  
2021

**ESG Subrecipients by Activity Category**

Activity Type	Subrecipient
Shelter	PASADENA
Rapid Re-Housing	PASADENA
Administration	PASADENA

# **PR03-CDBG ACTIVITY SUMMARY REPORT**



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 1

**PGM Year:** 2016  
**Project:** 0002 - Housing Rehabilitation Administration  
**IDIS Activity:** 1018 - Housing Rehabilitation Administration (2016)  
**Status:** Completed 6/8/2023 12:00:00 AM  
**Location:** 1409 Bernard St Pasadena, TX 77506-2701  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)  
**National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 12/14/2016

**Description:**  
 Housing services for the HOME program paid with CBDG funds.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC480019	\$100,000.00	\$28,412.26	\$100,000.00
	PI			\$34,951.66	\$0.00	\$34,951.66
<b>Total</b>	<b>Total</b>			<b>\$134,951.66</b>	<b>\$28,412.26</b>	<b>\$134,951.66</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	7	5	0	0	7	5	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 2

<b>Total:</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>
Female-headed Households:	5		0		5			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	3	0	3	0				
Low Mod	3	0	3	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
Total	7	0	7	0				
Percent Low/Mod	100.0%		100.0%					

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2016	Community Development Inspector and HOME Program Coordinator provided continued project management and oversight to ten (10) HOME Rehabilitation & Reconstruction Projects from Program Year 2015 including, 216 Alastair Drive, 1209 Sunset Drive, 2209 Huntington Drive, 2315 Camille Street, 1406 Greenbriar Avenue, 1208 Mobile Drive, 1303 Birchwood Drive, 3224 Longwood Drive, 6304 Bramley Drive and 1409 Bernard Street. Four (4) HOME Rehabilitation and Reconstruction projects from Program Year 2015 were canceled including, 1015 Austin Ave., 900 Palmetto Dr., 1502 Sheridan Rd. and 1427 N. Circle Park.	
2017	HOME Reconstruction Projects located at 1209 Sunset Dr. and 216 Alastair Dr. were completed during Program Year 2017. HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to five (5) HOME Reconstruction projects from Program Year 2015 including: 2209 Huntington Drive, 1406 Greenbriar Avenue, 1409 Bernard St., 1208 Mobile Drive and 2315 Camille Street. Due to eligibility concerns and/or withdrawal from the HOME program by the homeowner, three (3) HOME projects originally set up in Program Year 2015 were canceled including 1303 Birchwood, 3224 Longwood and 6304 Bramley Drive. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2018	HOME Reconstruction Projects located at 1208 Mobile Dr., 2315 Camille St., 2209 Huntington Dr., 1406 Greenbriar Ave. and 1409 Bernard St. were completed during Program Year 2018. HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to the five (5) HOME Reconstruction projects from Program Year 2015 through completion. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2019	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) HOME Reconstruction projects during Program Year 2019 including: 900 Palmetto Drive, 1015 Austin Avenue, 609 Garrett Street and 1205 Glenn. Due to delays caused by COVID-19, all four reconstruction projects are anticipated to be completed within Program Year 2020. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2020	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) Housing Rehabilitation Services Program (HRSP) projects during Program Year 2020 including: 900 Palmetto Dr., 609 Garrett St., 1015 Austin Ave. and 1205 Glenn. All four (4) of the homes were completed during Program Year 2020. Beneficiary Data for Households was entered under Program Year 2019 accomplishments. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023  
Time: 17:23  
Page: 3

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2021	Community Development Department and consultant, Concept Engineers, provided project management and oversight to one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2021 located at 1812 Harding St. Construction is anticipated to be completed December 2022. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2022	Community Development Department and consultant, Concept Engineers, completed one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2022 located at 1812 Harding St. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 4

**PGM Year:** 2017  
**Project:** 0002 - Housing Rehabilitation Administration  
**IDIS Activity:** 1031 - Housing Rehabilitation Administration (2017)

**Status:** Open  
**Location:** 1409 Bernard St Pasadena, TX 77506-2701

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)  
**National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 12/15/2017

**Description:**  
 Housing services for the HOME Program paid with CDBG funds.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2017	B17MC480019	\$100,000.00	\$29,711.60	\$78,633.25
	PI			\$41,039.87	\$0.00	\$41,039.87
<b>Total</b>	<b>Total</b>			<b>\$141,039.87</b>	<b>\$29,711.60</b>	<b>\$119,673.12</b>

**Proposed Accomplishments**

Housing Units : 6

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	7	5	0	0	7	5	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 5

<b>Total:</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>
Female-headed Households:	5		0		5			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	3	0	3	0				
Low Mod	3	0	3	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
Total	7	0	7	0				
Percent Low/Mod	100.0%		100.0%					

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2017	HOME Reconstruction Projects located at 1209 Sunset Dr. and 216 Alastair Dr. were completed during Program Year 2017. HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to five (5) HOME Reconstruction projects from Program Year 2015 including: 2209 Huntington Drive, 1406 Greenbriar Avenue, 1409 Bernard St., 1208 Mobile Drive and 2315 Camille Street. Due to eligibility concerns and/or withdrawal from the HOME program by the homeowner, three (3) HOME projects originally set up in Program Year 2015 were canceled including 1303 Birchwood, 3224 Longwood and 6304 Bramley Drive. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2018	HOME Reconstruction Projects located at 1208 Mobile Dr., 2315 Camille St., 2209 Huntington Dr., 1406 Greenbriar Ave. and 1409 Bernard St. were completed during Program Year 2018. HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to the five (5) HOME Reconstruction projects from Program Year 2015 through completion. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2019	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) HOME Reconstruction projects during Program Year 2019 including: 900 Palmetto Drive, 1015 Austin Avenue, 609 Garrett Street and 1205 Glenn. Due to delays caused by COVID-19, all four reconstruction projects are anticipated to be completed within Program Year 2020. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2020	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) Housing Rehabilitation Services Program (HRSP) projects during Program Year 2020 including: 900 Palmetto Dr., 609 Garrett St., 1015 Austin Ave. and 1205 Glenn. All four (4) of the homes were completed during Program Year 2020. Beneficiary Data for Households was entered under Program Year 2019 accomplishments. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2021	Community Development Department and consultant, Concept Engineers, provided project management and oversight to one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2021 located at 1812 Harding St. Construction is anticipated to be completed December 2022. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023  
Time: 17:23  
Page: 6

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2022	Community Development Department and consultant, Concept Engineers, completed one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2022 located at 1812 Harding St. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 7

**PGM Year:** 2019  
**Project:** 0009 - Housing Rehabilitation Administration  
**IDIS Activity:** 1054 - Housing Rehabilitation Administration (2019)  
**Status:** Open  
**Location:** 900 Palmetto Dr Pasadena, TX 77506-3242  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/18/2019

**Description:**  
 Housing Rehabilitation Administration is funded by CDBG to support costs related to administration, inspection and project management costs necessary to administer the Housing Rehabilitation Services Program under HOME.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC480019	\$60,853.95	\$2,700.00	\$56,620.22
<b>Total</b>	<b>Total</b>			<b>\$60,853.95</b>	<b>\$2,700.00</b>	<b>\$56,620.22</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	4	0	0	4	4	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 8

<b>Total:</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>
Female-headed Households:	3		0		3			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	1	0	1	0				
Low Mod	2	0	2	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
Total	4	0	4	0				
Percent Low/Mod	100.0%		100.0%					

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2019	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) HOME Reconstruction projects during Program Year 2019 including: 900 Palmetto Drive, 1015 Austin Avenue, 609 Garrett Street and 1205 Glenn. Due to delays caused by COVID-19, all four reconstruction projects are anticipated to be completed within Program Year 2020. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and cost associated with the administration of the program.	
2020	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) Housing Rehabilitation Services Program (HRSP) projects during Program Year 2020 including: 900 Palmetto Dr., 609 Garrett St., 1015 Austin Ave. and 1205 Glenn. All four (4) of the homes were completed during Program Year 2020. Beneficiary Data for Households was entered under Program Year 2019 accomplishments. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2021	Community Development Department and consultant, Concept Engineers, provided project management and oversight to one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2021 located at 1812 Harding St. Construction is anticipated to be completed December 2022. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2022	Community Development Department and consultant, Concept Engineers, completed one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2022 located at 1812 Harding St. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 9

**PGM Year:** 2019  
**Project:** 0008 - Children and Youth Community Center  
**IDIS Activity:** 1062 - The Children and Youth Community Center

**Status:** Open  
**Location:** 3811 Allen Genoa Rd Pasadena, TX 77504-2723

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Abused and Neglected Children Facilities (03Q) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 09/28/2020

**Description:**

Construction of a new children and youth center will aid children and youth who have been affected by domestic violence. The two-story building will be the primary space for The Bridge Over Troubled Waters Children's Programs. The project Site is roughly 3-4 acres of land at the northeast quadrant of Fairmont Parkway and Allen Genoa Road in Pasadena, Texas. Site development includes a detention pond, approximately 75 parking spaces, and circulation drives. The Children and Youth Community Center will assist victims of domestic and sexual violence. No mitigation measures are required for this project. The proposed project is located in census tract number: 323600.2

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC480019	\$1,000,000.00	\$23,897.61	\$976,102.38
<b>Total</b>	<b>Total</b>			<b>\$1,000,000.00</b>	<b>\$23,897.61</b>	<b>\$976,102.38</b>

**Proposed Accomplishments**

Public Facilities : 247

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 10

Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
--------------	---------------------------------	---------------------

2019 Ordinance No 2020-079 approved on 7/27/2020 established a time of performance for this project to begin on 7/1/2020 and a completion date of 6/30/2021, unless an extension is authorized by the Director of Community Development, or his/her designee. Construction for this project has not yet started due to delays caused by COVID-19. As of 9/30/2020 a general contractor has been selected and a pre-construction meeting has been held with a notice to proceed pending city permit approval.

2020 As of 7/1/2021 final permits were received and mobilization has begun on site. Pay application request #2 to be submitted in July after which draws will continue on a monthly basis.

Ordinance No 2020-079 required that services of the Subrecipient Agreement were to begin on the 1st day of July, 2020 and end on the 30th day of June 2021, unless an extension is authorized by the Director of Community Development, or his/her designee. The implementation of the project was delayed due to external sources causing the project to fall behind schedule. The Bridge Over Troubled Waters, Inc. requested an extension on May 24, 2021 to complete all construction, obtain compliance documentation and finalize close-out procedures no later than June 30, 2022. As of September 30, 2021 the project is 16% complete and 90% of CDBG Funds have been disbursed.

Projected extended to June 30, 2022 approved by Manager of Community Development Department.

Section 3 applicable to this project and reported via SPEARS. Project started prior to 11/30/2020 therefore OLD Section 3 requirements apply.



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023  
Time: 17:23  
Page: 11

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2021	<p>Ordinance No 2020-079 required that services of the Subrecipient Agreement were to begin on the 1st day of July, 2020 and end on the 30th day of June 2021, unless an extension is authorized by the Director of Community Development, or his/her designee. The implementation of the project was delayed due to external sources causing the project to fall behind schedule. The Bridge Over Troubled Waters, Inc. requested an extension on May 24, 2021 to complete all construction, obtain compliance documentation and finalize close-out procedures no later than June 30, 2022.</p> <p>As of January 31, 2021 the project is 16% complete and 90% of CDBG Funds have been disbursed.</p> <p>Projected extended to June 30, 2022 approved by Manager of Community Development Department. Second extension approved by Manager of Community Development through August 30, 2022. Third extension approved by Director of Community Development through December 31, 2022.</p>	
2022	<p>Section 3 applicable to this project and reported via SPEARS. Project started prior to 11/30/2020 therefore OLD Section 3 requirements apply.</p> <p>Ordinance No 2020-079 required that services of the Subrecipient Agreement were to begin on the 1st day of July, 2020 and end on the 30th day of June 2021, unless an extension is authorized by the Director of Community Development, or his/her designee. The implementation of the project was delayed due to external sources causing the project to fall behind schedule. The Bridge Over Troubled Waters, Inc. requested an extension on May 24, 2021 to complete all construction, obtain compliance documentation and finalize close-out procedures no later than June 30, 2022.</p> <p>As of August 31, 2022 the project is 68% complete and 95% of CDBG Funds have been disbursed.</p> <p>Projected extended to June 30, 2022 approved by Manager of Community Development Department. Second extension approved by Manager of Community Development through August 30, 2022. Third extension approved by Director of Community Development through December 31, 2022. Fourth extension approved by Director of Community Development through March 31, 2023.</p> <p>Section 3 applicable to this project and reported via SPEARS. Project started prior to 11/30/2020 therefore OLD Section 3 requirements apply.</p>	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 12

**PGM Year:** 2020  
**Project:** 0009 - Housing Rehabilitation Administration  
**IDIS Activity:** 1065 - Housing Rehabilitation Administration (2020)  
**Status:** Open  
**Location:** 1015 Austin Ave Pasadena, TX 77502-2321  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 12/22/2020

**Description:**  
 Housing Rehabilitation Administration is funded by CDBG to support costs related to administration, inspection and project management necessary to administer the Housing Rehabilitation Services Program under HOME.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC480019	\$25,000.00	\$4,742.19	\$9,351.84
<b>Total</b>	<b>Total</b>			<b>\$25,000.00</b>	<b>\$4,742.19</b>	<b>\$9,351.84</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 13

<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	1		0		1			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	0	0	0	0				
Low Mod	1	0	1	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
Total	2	0	2	0				
Percent Low/Mod	100.0%		100.0%					

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2020	HOME Program Coordinator and HUD preferred consultant, Grantworks, provided continued project management and oversight to four (4) Housing Rehabilitation Services Program (HRSP) projects during Program Year 2020 including: 900 Palmetto Dr., 609 Garrett St., 1015 Austin Ave. and 1205 Glenn. All four (4) of the homes were completed during Program Year 2020. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP. Funding allocated under this activity was only used to support 1015 Austin Ave. during the reporting period.	
2021	Community Development Department and consultant, Concept Engineers, provided project management and oversight to one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2021 located at 1812 Harding St. Construction is anticipated to be completed December 2022. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2022	Community Development Department and consultant, Concept Engineers, completed one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2022 located at 1812 Harding St. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	





U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023  
Time: 17:23  
Page: 15

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2021	Ordinance No 2021-048 required that services of the Subaward Commitment were to begin on the 1st day of October, 2020 and end on the 31st day of September 2021, unless an extension is authorized by the Director of Community Development, or his/her designee. The implementation of the project was delayed due to external sources causing the project to fall behind schedule. The Public Works Department requested an extension on September 10, 2021 to complete all construction, obtain compliance documentation and finalize close-out procedures no later than September 30, 2022. Section 3 Compliance Reporting will take place on a quarterly basis when information is provided by the City's Compliance Officer. The Public Works Department was granted a second extension on September 16, 2022 to complete all construction, obtain compliance documentation and finalize close out procedures by December 30, 2022.	
2022	Ordinance No 2021-048 required that services of the Subaward Commitment were to begin on the 1st day of October 2020 and end on the 31st day of September 2021, unless an extension is authorized by the Director of Community Development, or his/her designee. The implementation of the project was delayed due to external sources causing the project to fall behind schedule. The Public Works Department requested an extension on September 10, 2021, to complete all construction, obtain compliance documentation and finalize close-out procedures no later than September 30, 2022. Section 3 Compliance Reporting will take place on a quarterly basis when information is provided by the City's Compliance Officer. The Public Works Department was granted a second extension on September 16, 2022, to complete all construction, obtain compliance documentation and finalize close out procedures by December 30, 2022. Construction is 100% complete and final payment will be issued to contractor on January 17, 2023.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 16

**PGM Year:** 2021  
**Project:** 0007 - CDBG Program Administration  
**IDIS Activity:** 1078 - CDBG Program Administration (2021)  
**Status:** Completed 3/14/2023 12:00:00 AM  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/17/2021

**Description:**

CDBG Program Administration provides funds for administrative costs, including but not limited to, salaries, benefits, training and office supplies. Program administration costs are limited to 20% of the Program Year 2020 CDBG allocation.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC480019	\$331,139.80	\$80,994.09	\$331,139.80
<b>Total</b>	<b>Total</b>			<b>\$331,139.80</b>	<b>\$80,994.09</b>	<b>\$331,139.80</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023

Time: 17:23

Page: 17

Female-headed Households:

0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 18

**PGM Year:** 2021  
**Project:** 0008 - Housing Rehabilitation Administration  
**IDIS Activity:** 1079 - Housing Rehabilitation Administration (2021)  
**Status:** Open  
**Location:** 1149 Ellsworth Dr Pasadena, TX 77506-4858  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/17/2021

**Description:**  
 Housing Rehabilitation Administration is funded by CDBG to support costs related to administration, inspection and project management costs necessary to administer the Housing Rehabilitation Services Program under HOME.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC480019	\$15,000.00	\$2,870.03	\$2,941.03
<b>Total</b>	<b>Total</b>			<b>\$15,000.00</b>	<b>\$2,870.03</b>	<b>\$2,941.03</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 19

<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	1		0		1			
<i>Income Category:</i>								
	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>				
Extremely Low	0	0	0	0				
Low Mod	0	0	0	0				
Moderate	1	0	1	0				
Non Low Moderate	0	0	0	0				
Total	1	0	1	0				
Percent Low/Mod	100.0%		100.0%					

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2021	Community Development Department and consultant, Concept Engineers, provided project management and oversight to one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2021 located at 1812 Harding St. Construction is anticipated to be completed December 2022. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	
2022	Community Development Department and consultant, Concept Engineers, completed one (1) Housing Rehabilitation Services Program (HRSP) project during Program Year 2022 located at 1812 Harding St. Housing Rehabilitation Administration supports the HOME Rehabilitation/Reconstruction Program through staff costs, training, supplies and costs associated with the administration of the HRSP.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 20

**PGM Year:** 2021  
**Project:** 0006 - Llano Street Paving & Drainage Improvements Phase II Project  
**IDIS Activity:** 1081 - Llano Street Paving & Drainage Improvements Phase II Project

Status: Completed 7/18/2023 12:00:00 AM      Objective: Create suitable living environments  
 Location: PO Box 672 Pasadena, TX 77501-0672      Outcome: Availability/accessibility  
 Matrix Code: Street Improvements (03K)      National Objective: LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 02/08/2022

**Description:**

The Llano Street Paving and Drainage Improvements Phase II Project will assist 2,230 Pasadena residents by improving mobility, drainage conditions and reduce overall hazardous conditions.  
 The service area will include census tracts 323500-3 & 323600-1.  
 Planned activities include full reconstruction of a 2-lane concrete paved residential roadway with roadside ditches from Westside Drive to Vince Bayou.  
 Additional scope items include storm sewer design and acceptance by the Harris County Flood Control District, traffic control, signing, striping and sidewalk.  
 Water and sanitary will be adjusted as needed.  
 RROF Submitted: 12-14-2021AUGF Received:01-03-2022

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC480019	\$1,224,399.00	\$0.00	\$1,224,399.00
<b>Total</b>	<b>Total</b>			<b>\$1,224,399.00</b>	<b>\$0.00</b>	<b>\$1,224,399.00</b>

**Proposed Accomplishments**

People (General) : 2,230  
 Total Population in Service Area: 3,120  
 Census Tract Percent Low / Mod: 71.47

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2021	Request for Release of Funds sent on 12-14-2021; Authorization for Use of Grant Funds Received on 1-3-2022; Ordinance No 2022-011 was executed on 2-7-2022. Pre Construction Meeting was held on 5-13-2022. Ordinance No 2022-011 required that services of the Subaward Commitment were to begin on the 1st day of October, 2021 and end on the 30th day of September 2022, unless an extension is authorized by the Director of Community Development, or his/her designee. As of September 30, 2022, the project has expended 100% of allocated CDBG funds and is 43% complete. Section 3 Compliance Reporting takes place on a quarterly basis when information is provided by the City's Compliance Officer. The Public Works Department requested an extension on November 1, 2022 to complete all construction, obtain compliance documentation and finalize close-out procedures no later than September 30, 2023.	
2022	Certification of Completion received on xxx.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 21

**PGM Year:** 2022  
**Project:** 0007 - CDBG Program Administration  
**IDIS Activity:** 1082 - CDBG Program Administration 2022  
**Status:** Completed 9/30/2023 12:00:00 AM  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/04/2022

**Description:**

The CDBG Program Administration Project provides financial support for the administration of all Community Development Block Grant (CDBG) Program activities. Eligible expenditures include staff salaries, supplies, training and administrative support for other CPD administered by the City of Pasadena Community Development Department. Program administration costs are limited to 20% of the Program Year 2022 CDBG allocation.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$240,203.51	\$240,203.51	\$240,203.51
<b>Total</b>	<b>Total</b>			<b>\$240,203.51</b>	<b>\$240,203.51</b>	<b>\$240,203.51</b>

**Proposed Accomplishments**

**Actual Accomplishments**

<i>Number assisted:</i>	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023  
Time: 17:23  
Page: 22

Female-headed Households:

0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 23

**PGM Year:** 2022  
**Project:** 0008 - Housing Rehabilitation Administration  
**IDIS Activity:** 1083 - Housing Rehabilitation Administration (2022)  
**Status:** Canceled 2/8/2023 12:19:39 PM  
**Location:** 1149 Ellsworth Dr Pasadena, TX 77506-4858  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H)      **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 01/10/2023

**Description:**  
 Housing Rehabilitation Administration is funded by CDBG to support costs related to administration, inspection and project management costs necessary to administer the Housing Rehabilitation Services Program funded by the HOME Investment Partnerships Program. Activity opened twice in error (Activity Nos. 1083 and 1086).  
 Canceled 1083 on 020823.  
 KC

**Financing**  
 No data returned for this view. This might be because the applied filter excludes all data.

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 24

Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 25

**PGM Year:** 2022  
**Project:** 0010 - Food Pantry Program  
**IDIS Activity:** 1085 - Food Pantry Program (2022)  
**Status:** Completed 9/30/2023 12:00:00 AM  
**Location:** 705 1/2 Williams St Pasadena, TX 77506-3639  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Food Banks (05W) **National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/04/2022

**Description:**  
 The Food Pantry Program will provide food pantry services to low- and moderate-income residents of Pasadena.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$75,000.00	\$75,000.00	\$75,000.00
<b>Total</b>	<b>Total</b>			<b>\$75,000.00</b>	<b>\$75,000.00</b>	<b>\$75,000.00</b>

**Proposed Accomplishments**  
 People (General) : 6,024  
 Total Population in Service Area: 151,640  
 Census Tract Percent Low / Mod: 57.54

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2022	The Food Pantry Program will provide food assistance to low- and moderate-income individuals. CDBG Funds will be utilized to support costs directly related to the operation of the Food Pantry Program. As of 9-30-2023, North Pasadena Community Outreach provided 6,350 boxes of food to 6,350 individuals.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 26

**PGM Year:** 2022  
**Project:** 0008 - Housing Rehabilitation Administration  
**IDIS Activity:** 1086 - Housing Rehabilitation Administration (2022)  
**Status:** Open  
**Location:** 1149 Ellsworth Dr Pasadena, TX 77506-4858  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehabilitation Administration (14H) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/04/2022

**Description:**  
 Housing Rehabilitation Administration is funded by CDBG to support cost related to administration, inspection and project management costs necessary to administer the Housing Rehabilitation Services Program under HOME.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$29,807.89	\$1,000.00	\$1,000.00
<b>Total</b>	<b>Total</b>			<b>\$29,807.89</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 27

**Total:** 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 28

**PGM Year:** 2022  
**Project:** 0004 - Transportation RIDES Program  
**IDIS Activity:** 1087 - Transportation RIDES Program 2022

**Status:** Completed 9/30/2023 12:00:00 AM  
**Location:** 1700 Thomas Ave Pasadena, TX 77506-3052

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Senior Services (05A) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 12/02/2022

**Description:**  
 The City of Pasadena Parks and Recreation Department, specifically the Madison Jobe Senior Center, works in conjunction with RIDES (Specialized Transportation for Harris County) to provide free FARE Card loads to eligible elderly and/or disabled residents of Pasadena.  
 The transportation services provided by the program allow clients to attend medical appointments, conduct grocery shopping and errands necessary to meet life needs. CDBG funds will be used to support staff costs directly related to the administration of the Transportation RIDES Program. Funds will also pay for transportation service vouchers (FARE Card) which will be matched by Harris County. One unit of service is equal to \$37.50 (aka one load on FARE Card).

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$99,712.00	\$99,712.00	\$99,712.00
<b>Total</b>	<b>Total</b>			<b>\$99,712.00</b>	<b>\$99,712.00</b>	<b>\$99,712.00</b>

**Proposed Accomplishments**

People (General) : 240

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	278	154
Black/African American:	0	0	0	0	0	0	19	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 29

Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>306</b>	<b>154</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	306
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	306
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2022	The Transportation RIDES Program provides assistance to eligible elderly and disabled citizens of Pasadena. The Parks and Recreation Department specifically Madison Jobe Senior Center in collaboration with Harris County Rides provide FARE Cards to eligible program participants in order to assist them with transportation needs such as to doctor's appointments, clinics and grocery stores. One unit of service is equal to a \$37.50 load which is matched by Harris County. As of 9-30-2023 the Transportation RIDES Program has provided 1800 units of service to 306 new clients.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 30

**PGM Year:** 2022  
**Project:** 0006 - Thomas Street Paving & Drainage Improvements Phase II Project  
**IDIS Activity:** 1088 - Thomas Street Paving & Drainage Improvements Phase II Project (2022)  
**Status:** Open **Objective:** Create suitable living environments  
**Location:** PO Box 672 Pasadena, TX 77501-0672 **Outcome:** Availability/accessibility  
**Matrix Code:** Street Improvements (03K) **National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 03/08/2023

**Description:**

The Thomas Street Paving and Drainage Improvements Phase II Project will assist 1,485 Pasadena residents by improving mobility, drainage conditions and reduce overall hazardous conditions.  
 The service area will include census tract 322800-4.  
 Planned activities include replacing the existing concrete street along Thomas Street from Bearle St. to Alastair Ave.  
 with 8-inch-thick reinforced concrete pavement for a distance of approximately 1,700 ft.  
 The extended storm sewer will be extended with storm curb inlets to alleviate area flooding.  
 The existing sidewalks will be replaced on both sides with new 5-foot-wide ADA concrete sidewalks and driveways will be replaced to current standards.  
 The existing utility manholes located in the pavement will be adjusted to grade during pavement construction with any necessary repair work to sanitary sewer system.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$1,095,078.40	\$1,095,078.40	\$1,095,078.40
<b>Total</b>	<b>Total</b>			<b>\$1,095,078.40</b>	<b>\$1,095,078.40</b>	<b>\$1,095,078.40</b>

**Proposed Accomplishments**

People (General) : 1,485  
 Total Population in Service Area: 2,100  
 Census Tract Percent Low / Mod: 70.71

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2022	As of 09/30/2022, the Thomas Avenue Paving and Drainage Improvements Phase II Project has commenced and 100% of CDBG funding has been expended. Construction is anticipated to be completed by December 31, 2023.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 31

**PGM Year:** 2022  
**Project:** 0011 - Sarah's House Operational Services  
**IDIS Activity:** 1093 - Sarah's House Operational Services (2022)

**Status:** Open  
**Location:** Address Suppressed

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Operating Costs of Homeless/AIDS Patients Programs (03T)      **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 07/25/2023

**Description:**

The program operates as a homeless shelter for low- to moderate-income women and children transitioning from homelessness to independent living in the greater Pasadena area. Shelter, food, clothing and other basic necessities are provided. Grant funds will be utilized for operational costs - salaries, supplies, rent, utilities and printing materials. One unit of service is equal to one night of shelter care. It is anticipated that 1,350 units of service will be provided to 50 clients.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC480019	\$66,186.20	\$45,616.55	\$45,616.55
<b>Total</b>	<b>Total</b>			<b>\$66,186.20</b>	<b>\$45,616.55</b>	<b>\$45,616.55</b>

**Proposed Accomplishments**

People (General) : 50

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	37	23
Black/African American:	0	0	0	0	0	0	118	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2022  
 PASADENA

Date: 21-Nov-2023  
 Time: 17:23  
 Page: 32

Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156</b>	<b>23</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	156
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	156
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2022	Sarah's House operates as an emergency shelter for low-to moderate-income women and children transitioning from homelessness to independent living. Sarah's House provides food, clothing, and other basic necessities to homeless women and their children. As of 9-30-2023 Sarah's House has provided 1932 units of service and assisted 159 new clients.	



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2022  
PASADENA

Date: 21-Nov-2023

Time: 17:23

Page: 33

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<b>Total Funded Amount:</b>	<b>\$5,924,950.71</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$5,798,367.94</b>
<b>Total Drawn In Program Year:</b>	<b>\$1,729,938.24</b>

# **PR23-SUMMARY OF ACCOMPLISHMENTS**



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
 Program Year: 2022

DATE: 12-14-23  
 TIME: 16:13  
 PAGE: 1

PASADENA

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehabilitation Administration (14H)	4	\$11,312.22	0	\$0.00	4	\$11,312.22
	Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)	1	\$29,711.60	1	\$28,412.26	2	\$58,123.86
	<b>Total Housing</b>	<b>5</b>	<b>\$41,023.82</b>	<b>1</b>	<b>\$28,412.26</b>	<b>6</b>	<b>\$69,436.08</b>
Public Facilities and Improvements	Water/Sewer Improvements (03J)	0	\$0.00	1	\$0.00	1	\$0.00
	Street Improvements (03K)	1	\$1,095,078.40	1	\$0.00	2	\$1,095,078.40
	Abused and Neglected Children Facilities (03Q)	1	\$23,897.61	0	\$0.00	1	\$23,897.61
	<b>Total Public Facilities and Improvements</b>	<b>2</b>	<b>\$1,118,976.01</b>	<b>2</b>	<b>\$0.00</b>	<b>4</b>	<b>\$1,118,976.01</b>
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	1	\$45,616.55	0	\$0.00	1	\$45,616.55
	Senior Services (05A)	0	\$0.00	1	\$99,712.00	1	\$99,712.00
	Food Banks (05W)	0	\$0.00	1	\$75,000.00	1	\$75,000.00
	<b>Total Public Services</b>	<b>1</b>	<b>\$45,616.55</b>	<b>2</b>	<b>\$174,712.00</b>	<b>3</b>	<b>\$220,328.55</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$321,197.60	2	\$321,197.60
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$321,197.60</b>	<b>2</b>	<b>\$321,197.60</b>
<b>Grand Total</b>		<b>8</b>	<b>\$1,205,616.38</b>	<b>7</b>	<b>\$524,321.86</b>	<b>15</b>	<b>\$1,729,938.24</b>



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
 Program Year: 2022

DATE: 12-14-23  
 TIME: 16:13  
 PAGE: 2

PASADENA

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehabilitation Administration (14H)	Housing Units	8	0	8
	Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)	Housing Units	12	12	24
	Total Housing		20	12	32
Public Facilities and Improvements	Water/Sewer Improvements (03J)	Persons	0	1,545	1,545
	Street Improvements (03K)	Persons	2,100	3,120	5,220
	Abused and Neglected Children Facilities (03Q)	Public Facilities	286	0	286
	Total Public Facilities and Improvements		2,386	4,665	7,051
Public Services	Operating Costs of Homeless/AIDS Patients Programs (03T)	Persons	156	0	156
	Senior Services (05A)	Persons	0	306	306
	Food Banks (05W)	Persons	0	151,640	151,640
	Total Public Services		156	151,946	152,102
Grand Total			2,562	156,623	159,185



PASADENA

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	20	15
	Total Housing	0	0	20	15
Non Housing	White	482	322	0	0
	Black/African American	230	0	0	0
	Asian	5	0	0	0
	American Indian/Alaskan Native	4	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Other multi-racial	26	0	0	0
	Total Non Housing	748	322	0	0
Grand Total	White	482	322	20	15
	Black/African American	230	0	0	0
	Asian	5	0	0	0
	American Indian/Alaskan Native	4	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Other multi-racial	26	0	0	0
	Total Grand Total	748	322	20	15



PASADENA

CDBG Beneficiaries by Income Category [\(Click here to view activities\)](#)

Income Levels		Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	0	0	0
	Low (>30% and <=50%)	0	0	0
	Mod (>50% and <=80%)	5	0	0
	Total Low-Mod	5	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	5	0	0
Non Housing	Extremely Low (<=30%)	0	0	442
	Low (>30% and <=50%)	0	0	306
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	0	0	748
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	748



Program Year: 2022  
 Start Date 01-Oct-2022 - End Date 30-Sep-2023  
 PASADENA  
 Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
Existing Homeowners	\$266,143.75	1	1
Total, Homebuyers and Homeowners	\$266,143.75	1	1
<b>Grand Total</b>	<b>\$266,143.75</b>	<b>1</b>	<b>1</b>

Home Unit Completions by Percent of Area Median Income

Activity Type	Units Completed	
	61% - 80%	Total 0% - 80%
Existing Homeowners	1	1
Total, Homebuyers and Homeowners	1	1
Grand Total	1	1

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
Existing Homeowners	0
Total, Homebuyers and Homeowners	0
Grand Total	0



Program Year: 2022

Start Date 01-Oct-2022 - End Date 30-Sep-2023

PASADENA

Home Unit Completions by Racial / Ethnic Category

Existing Homeowners

	Units Completed	Units Completed - Hispanics
White	1	0
Total	1	0

Total, Homebuyers and Homeowners

Grand Total

	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	1	0	1	0
Total	1	0	1	0

# **PR-33 HOME MATCHING LIABILITY REPORT**

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Home Matching Liability Report

DATE: 11-20-23  
TIME: 13:01  
PAGE: 1

PASADENA, TX

Fiscal Year	Match Percent	Total Disbursements	Disbursements Requiring Match	Match Liability Amount
1997	25.0%	\$75,000.00	\$75,000.00	\$18,750.00
1999	25.0%	\$552,119.29	\$539,942.37	\$134,985.59
2000	25.0%	\$962,284.19	\$899,417.07	\$224,854.26
2001	25.0%	\$56,325.20	\$25,440.46	\$6,360.11
2002	25.0%	\$74,518.14	\$58,259.44	\$14,564.86
2003	12.5%	\$606,930.99	\$504,492.69	\$63,061.58
2004	12.5%	\$1,206,131.90	\$1,132,014.92	\$141,501.86
2005	12.5%	\$575,792.83	\$512,695.12	\$64,086.89
2006	12.5%	\$1,021,600.50	\$954,076.94	\$119,259.61
2007	12.5%	\$538,814.09	\$475,758.65	\$59,469.83
2008	12.5%	\$535,744.05	\$458,630.46	\$57,328.80
2009	12.5%	\$451,078.15	\$383,704.28	\$47,963.03
2010	12.5%	\$1,240,299.53	\$1,142,976.31	\$142,872.03
2011	12.5%	\$667,240.92	\$622,033.76	\$77,754.22
2012	0.0%	\$392,659.93	\$347,418.05	\$0.00
2013	0.0%	\$1,198,738.07	\$1,099,323.85	\$0.00
2014	0.0%	\$608,969.57	\$581,524.62	\$0.00

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Home Matching Liability Report

2015	0.0%	\$335,159.20	\$273,315.21	\$0.00
2016	0.0%	\$379,443.54	\$340,837.64	\$0.00
2017	0.0%	\$272,453.22	\$232,184.32	\$0.00
2018	0.0%	\$308,384.78	\$268,407.68	\$0.00
2019	0.0%	\$593,251.71	\$538,823.31	\$0.00
2020	0.0%	\$50,279.20	\$0.00	\$0.00
2021	0.0%	\$114,663.25	\$59,308.85	\$0.00
2022	12.5%	\$148,636.05	\$95,366.25	\$11,920.78

# **SAGE HMIS REPORTING REPOSITORY**

Report: **CAPER**

Period: **10/1/2022 - 9/30/2023**

Your user level here: **Data Entry and Account Admin**

Contains all user-entered forms and aggregate CAPER-CSV data.

**Report Date Range**

10/1/2022 to 9/30/2023

**Contact Information**

First Name	Kayla
Middle Name	
Last Name	Coberley
Suffix	
Title	
Street Address 1	1149 Ellsworth Dr.
Street Address 2	
City	Pasadena
State	Texas
ZIP Code	77506
E-mail Address	kcoberley@pasadenatx.gov
Phone Number	(713)475-4994
Extension	
Fax Number	

**Project types carried out during the program year**

Components	Projects	Total Persons Reported	Total Households Reported
Emergency Shelter - Entry Exit	0	0	0
Emergency Shelter - Night-by-Night	1	109	57
Day Shelter	0	0	0
Transitional Housing	0	0	0
<b>Total Emergency Shelter Component</b>	<b>1</b>	<b>109</b>	<b>57</b>
Total Street Outreach	0	0	0
Total PH - Rapid Re-Housing	1	15	6
Total Homelessness Prevention	0	0	0

## Grant Information

### Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project	No
Did you create additional shelter beds/units through an ESG-funded conversion project	No

### Data Participation Information

Are there any funded projects, except HMIS or Admin, which are <u>not listed on the Project, Links and Uploads form</u> ? This includes projects in the HMIS and from VSP	No
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## Project Outcomes

*Project outcomes are required for all CAPERS where the program year start date is 1-1-2021 or later. This form replaces the narrative in CR-70 of the eCon Planning Suite.*

From the Action Plan that covered ESG for this reporting period copy and paste or retype the information in Question 5 on screen AP-90: "Describe performance standards for evaluating ESG."

Action Plan 2021 is referenced below, as ESG funds expended were an extension from that reporting period. The City did not receive Emergency Solutions Grants (ESG) Program funds to be administered during Program Year 2022.

An executed agreement between the City of Pasadena and the subrecipient is required for all activities funded by HUD allocations, prior to project implementation and expenditure of funds. The agreement will provide the basis for all expenditures, monitoring of project production, timeliness, and compliance.

In addition to delineating the basic standards and regulations in effect for the particular funding source, the agreement will set forth responsibilities and procedures for each party, establish performance and product measures, and specify monitoring review schedules and compliance terms. The agreement ensures that the program is implemented and completed in a time and cost effective manner, and in accordance with all applicable statutory requirements.

The City of Pasadena will continue to partner with the Coalition for the Homeless and other ESG grantees within the Continuum to end and prevent homelessness. As the program regulations change, the City will update program policies as appropriate to ensure an effective program is operating within compliance. The City is constantly seeking to improve the ESG program and maximize both the quality and quantity of services provided to the City's homeless and those who are at risk of becoming homeless.

*Based on the information from the Action Plan response previously provided to HUD:*

1. Briefly describe how you met the performance standards identified in A-90 this program year. *If they are not measurable as written type in N/A as the answer.*

N/A

2. Briefly describe what you did not meet and why. *If they are not measurable as written type in N/A as the answer.*

N/A

OR

3. If your standards were not written as measurable, provide a sample of what you will change them to in the future? *If they were measurable and you answered above type in N/A as the answer.*

Although performance metrics were not identified in AP-90 of the 2021 Annual Action Plan, they were provided within AP-20.



## ESG Information from IDIS

As of 4/1/2023

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditure
2022							
2021	E21MC480012	\$146,443.00	\$146,443.00	\$146,443.00	\$0	9/1/2021	9/1/2023
2020							
2019	E19MC480019	\$140,211.00	\$140,211.00	\$140,211.00	\$0	9/4/2019	9/4/2021
2018	E18MC480019	\$138,429.00	\$138,429.00	\$138,429.00	\$0	10/3/2018	10/3/2020
2017	E17MC480019	\$142,035.00	\$142,035.00	\$142,035.00	\$0	9/22/2017	9/22/2019
2016	E16MC480019	\$143,476.00	\$143,476.00	\$143,476.00	\$0	9/29/2016	9/29/2018
2015	E15MC480019	\$146,635.00	\$146,635.00	\$146,635.00	\$0	10/31/2015	10/31/2017
Total		\$1,024,490.65	\$996,007.07	\$943,647.30	\$80,843.35		

Expenditures	2023	2022	2021	2020	2019	2018
	No	Yes	No	No	No	No
		FY2022 Annual ESG Funds for				
<b>Homelessness Prevention</b>		Non-COVID				
Rental Assistance						
Relocation and Stabilization Services - Financial Assistance						
Relocation and Stabilization Services - Services						
Hazard Pay ( <i>unique activity</i> )						
Landlord Incentives ( <i>unique activity</i> )						
Volunteer Incentives ( <i>unique activity</i> )						
Training ( <i>unique activity</i> )						
<b>Homeless Prevention Expenses</b>		0.00				
		FY2022 Annual ESG Funds for				
<b>Rapid Re-Housing</b>		Non-COVID				
Rental Assistance		10,029.58				
Relocation and Stabilization Services - Financial Assistance		361.23				
Relocation and Stabilization Services - Services						
Hazard Pay ( <i>unique activity</i> )						
Landlord Incentives ( <i>unique activity</i> )						
Volunteer Incentives ( <i>unique activity</i> )						
Training ( <i>unique activity</i> )						
<b>RRH Expenses</b>		10,390.81				
		FY2022 Annual ESG Funds for				
<b>Emergency Shelter</b>		Non-COVID				
Essential Services						
Operations		15,249.92				
Renovation						
Major Rehab						
Conversion						
Hazard Pay ( <i>unique activity</i> )						
Volunteer Incentives ( <i>unique activity</i> )						
Training ( <i>unique activity</i> )						
<b>Emergency Shelter Expenses</b>		15,249.92				
		FY2022 Annual ESG Funds for				
<b>Temporary Emergency Shelter</b>		Non-COVID				
Essential Services						
Operations						
Leasing existing real property or temporary structures						

Acquisition	
Renovation	
Hazard Pay <i>(unique activity)</i>	
Volunteer Incentives <i>(unique activity)</i>	
Training <i>(unique activity)</i>	
Other Shelter Costs	
<b>Temporary Emergency Shelter Expenses</b>	
	<b>FY2022 Annual ESG Funds for</b>
<b>Street Outreach</b>	<b>Non-COVID</b>
Essential Services	
Hazard Pay <i>(unique activity)</i>	
Volunteer Incentives <i>(unique activity)</i>	
Training <i>(unique activity)</i>	
Handwashing Stations/Portable Bathrooms <i>(unique activity)</i>	
<b>Street Outreach Expenses</b>	<b>0.00</b>
	<b>FY2022 Annual ESG Funds for</b>
<b>Other ESG Expenditures</b>	<b>Non-COVID</b>
Cell Phones - for persons in CoC/YHDP funded projects <i>(unique activity)</i>	
Coordinated Entry COVID Enhancements <i>(unique activity)</i>	
Training <i>(unique activity)</i>	
Vaccine Incentives <i>(unique activity)</i>	
HMIS	
Administration	
<b>Other Expenses</b>	<b>0.00</b>
	<b>FY2022 Annual ESG Funds for</b>
	<b>Non-COVID</b>
<b>Total Expenditures</b>	<b>25,640.73</b>
Match	
<b>Total ESG expenditures plus match</b>	<b>25,640.73</b>

**Total expenditures plus match for all years**

**Sources of Match**

	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Total regular ESG plus COVID expenditures brought forward	\$25,640.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for COVID brought forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for regular expenses which requires a match	\$25,640.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match numbers from financial form	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match Percentage	0.00%	0%	0%	0%	0%	0%	0%	0%

**Match Source**      **FY2022** **FY2021** **FY2020** **FY2019** **FY2018** **FY2017** **FY2016** **FY2015**

Other Non-ESG HUD Funds    **11,122.99**

Other Federal Funds

State Government

Local Government          **18,749.22**

Private Funds

Other

Fees

Program Income

**Total Cash Match**     

Non Cash Match

**Total Match**         

**Program Income**

Program income is the income received by the recipient or subrecipient directly generated by a grant supported activity. Program income is defined in 2 CFR §200.307. More information is also available in the ESG CAPER Guidebook in the resources tab above.

Did the recipient earn program income from any ESG project during the program year?