



**CITY OF PASADENA
HOUSING CHOICE VOUCHER
PROGRAM**

Annual PHA Plan 2024

FYB October 2024

**City Council Approved
July 16, 2024
Resolution No. 2024 - 150**

B.	Plan Elements.
B.1	<p>Revision of Existing PHA Plan Elements. a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs. <input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. <input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources. <input checked="" type="checkbox"/> <input type="checkbox"/> Rent Determination. <input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management. <input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures. <input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs. <input type="checkbox"/> <input checked="" type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. <input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation. <input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each revised element(s):</p> <p>Rent Determination. Please see - Attachment A for a formatted version. Below is the PHA Plan Element(s) revised by the PHA since its last Annual PHA Plan Submission: 1. Rent Determination. The policies governing rents determination charged for the Housing Choice Voucher Program are described in the Pasadena Housing Program's Administrative Plan. • The Administrative Plan was changed to conform with HUD's implementation of Housing Through Modernization Act of 2016 (HOTMA) and National Standards for the Physical Inspection of Real Estate (NSPIRE).</p>
B.2	<p>New Activities. (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/> Project-Based Vouchers</p> <p>(b) If Project-Based Voucher (PBV) activities are planned for the current Fiscal Year, provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.</p>
B.3	<p>Progress Report. Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year and Annual Plan. The City of Pasadena's Housing Program (City) continues to make progress in meeting the mission and goals as set forth in the 5 Year PHA Plan beginning October 1, 2020. With the administration of the Family Self-Sufficiency (FSS) program and enforcing policies approved by HUD in the FSS Action Plan that encourage work for participant families, the Pasadena Housing Program has currently five mandatory openings enrolled, two currently earning escrow, culminating to a monthly total of approximately \$588.00. The City of Pasadena will continue to empower families through the FSS Program to achieve their goals and improve their economic footprint. The Pasadena Housing Program had a successful opening of its waiting list, thus broadening the opportunity for individuals and families to find housing. The City will continue to remove eligible families from the waiting list to meet the lease-up rate goal for the allocated HUD voucher funding in providing affordable housing opportunities to participants. The Pasadena Housing Program will continue to work to improve in the leasing areas to help maximize the HAP and Voucher utilization. The City maintains its commitment to advancing fair housing by upholding Resolution 2014-045, which designates April as Fair Housing Month to foster awareness in the community. Additionally, Housing Staff undergo fair housing training annually. As part of the City of Pasadena's Housing Program, there is an ongoing practice of promoting Fair Housing Awareness throughout the year, both at community events and through virtual formats, to encourage increased community participation. The City of Pasadena Housing Program has worked towards the goal of increasing housing choices by collaborating this last year and participating in landlord meetings to further provide outreach to landlords who are interested in participating in the Housing Choice Voucher Program. The City of Pasadena Housing Program has continued to deliver full services to its Housing Choice Voucher participants with the HUD administrative fee funding. Furthermore, the Housing Program has effectively managed operations, maintaining a SEMAP High Performer PHA rating with HUD. The program remains dedicated to reducing homelessness and fulfilling the goals outlined in the five-year plan.</p>
B.4	<p>Capital Improvements. - Not Applicable</p>
B.5	<p>Most Recent Fiscal Year Audit. (a) Were there any findings in the most recent FY Audit? Y <input type="checkbox"/> N <input checked="" type="checkbox"/> N/A <input type="checkbox"/> (b) If yes, please describe:</p>
C.	Other Document and/or Certification Requirements.

<p>C.1</p>	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the PHA Plan? Y <input checked="" type="checkbox"/> N <input type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. Please see Attachment B for a formatted version. Comments were received by a Resident Advisory Board member who attended the annual meeting. The member expressed general agreement with our policies and procedures, however gave suggestions the following areas (blue) for strengthening, notations in red are Pasadena's response: • Maximize and/or increase the number of affordable units to the PHA within its current resources. o How Pasadena plans to address: Target available assistance to extremely/low-income families at 75% as required by HUD. • Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs. o How Pasadena plans to address: The City of Pasadena Housing Program provides all available resources at family briefings. • Conduct activities for Affirmatively Further Fair Housing. o How Pasadena plans to address: Staff training is provided, as well as family outreach to increase awareness of Fair Housing Laws. • Increase criminal/drug-related screening for HCV Program eligibility. o How Pasadena plans to address: Policies will be updated as allowed and recommended by HUD guidelines. • Adjust minimum rent policy. o How Pasadena plans to address: The City of Pasadena Housing program will evaluate based on available funding. • Exceed income targeting limits for admission preferences. o How Pasadena plans to address: Target available assistance to extremely/low-income families at 75% as required by HUD. In the meeting, the Board member expressed satisfaction with the City's Housing Voucher Program, including its goals, strategies, and management. Our agency has addressed comments and provided information in accordance with our policies and available funding.</p>
<p>C.2</p>	<p>Certification by State or Local Officials.</p> <p><u>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<p>C.3</p>	<p>Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.</p> <p><u>Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<p>C.4</p>	<p>Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y <input type="checkbox"/> N <input checked="" type="checkbox"/> If yes, include Challenged Elements.</p>
<p>D.</p>	<p>Affirmatively Furthering Fair Housing (AFFH).</p>
<p>D.1</p>	<p>Affirmatively Furthering Fair Housing (AFFH).</p> <p>Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.</p>
<p>Fair Housing Goal: Reform, remove or modify regulatory barriers to additional affordable housing.</p>	
<p><u>Describe fair housing strategies and actions to achieve the goal</u></p>	
<p>The Pasadena Housing Program will advocate for revisions to local ordinances that negatively impact affordable housing and residential investment and provide necessary City staff with recommendations made under the Analysis of Impediments (AI). These recommendations can stimulate the rehabilitation and/or conversion of existing buildings to affordable housing and serve, in part, to address the City of Pasadena's lack of land use zoning.</p>	
<p>Fair Housing Goal: Expand tenant outreach and provide adopt eviction assistance and prevention measures.</p>	
<p><u>Describe fair housing strategies and actions to achieve the goal</u></p>	
<p>Briefing packets are provided to all tenants and landlords who participate in the Pasadena Housing HCV Program and the Community Development Department's HOME Tenant-Based Rental Assistance (TBRA) Security Deposit Program. The handbook explains the rights and responsibilities of both the landlord and tenant, guidelines when entering into a new lease, tips for tenants and landlords, and explains the eviction process. Persons who are not homeless but have other special needs, such as a disability, who encounter landlords who may refuse to accommodate request may be assisted by this information. The City will expand its efforts by more widely publicizing and distributing the briefing packets in English and Spanish.</p>	
<p>Fair Housing Goal: Continue to inspect, encourage and promote lead-based paint removal.</p>	
<p><u>Describe fair housing strategies and actions to achieve the goal</u></p>	
<p>The City continues to take actions to ensure that all housing programs meet the lead-based paint and disclosure provisions required under Title X. Plans to address lead-based paint hazards include: • Continued distribution of the "Protect Your Family from Lead in Your Home" pamphlet to program participants and interested parties; • Continued</p>	

inspection for potential lead hazard for all units and/or houses which receive HCV funding; • Consults with the Harris County Department of Public Health, Environmental Public Health Division on a quarterly basis to request the names and addresses of all children under the age of six who may have been affected and have Environmental Intervention Blood Lead Levels (EIBLL); and, • Training and certification for staff identifying work on projects which require lead-based paint reduction activities. The City will expand its efforts in the current reporting period by more widely publicizing and distributing the “Protect Your Family from Lead in Your Home” pamphlet in English and Spanish to landlords, realtors, lenders and health care providers based in Pasadena.

Fair Housing Goal: Continue promotion of fair housing.

Describe fair housing strategies and actions to achieve the goal

The City of Pasadena Housing Program continuously promotes fair housing choice through the participation in trainings, seminars, community events and workshops. Information materials are available in English and Spanish to all residents and provided to all program participants. Staff attended the 2023 Southeast Harris County Annual Hurricane Workshop and Southeast Regional Local Emergency Planning Committee Community Health and Safety Fair on June 3, 2023 and the Pasadena Library on April 12, 2024 to provide information materials and answer questions regarding fair housing. Additionally, the City of Pasadena Housing Staff attended the Department of Housing and Urban Development Virtual Fair Housing Month Training on April 23, 2024.

Form identification: TX440-City of Pasadena Housing Assistance Program Form HUD-50075-HCV (Form ID - 600) printed by Sara Rogers in HUD Secure Systems/Public Housing Portal at 07/17/2024 11:28AM EST

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

**U.S. Department of Housing and Urban
Development**
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Sara Rogers, the Director of Housing certify that the 5-Year PHA Plan for fiscal years 2024-2028 and/or Annual PHA Plan for fiscal year 2024 of the TX440 - City of Pasadena Housing Assistance Program is consistent with the Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the City of Pasadena Housing Assistance Program pursuant to 24 CFR Part 91 and 24 CFR § 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The City of Pasadena Housing Program is consistent with the Consolidated Plan for the City of Pasadena by continuing to affirmatively further fair housing in connection with the Housing Choice Voucher Program.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official:	Sara Rogers	Title:	Director of Housing
Signature:	<i>Sara Rogers</i>	Date:	<i>7-16-24</i>

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Form identification: TX440-City of Pasadena Housing Assistance Program form HUD-50077-SL (Form ID - 848) printed by Sara Rogers in HUD Secure Systems/Public Housing Portal at 07/16/2024 05:30PM EST

**Certification of Compliance with PHA Plan
and Related Regulations
(Standard, Troubled, HCV-Only, and High
Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations
including PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 10/2024, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair

housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

8. For PHA Plans that include a policy for site-based waiting lists:

- The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);
- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).

9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.

10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.

11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.

12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).

15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.

16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.

17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.

18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.

19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.

- 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

City of Pasadena Housing Assistance Program

TX440

PHA Name

PHA Number/HA Code

X Annual PHA Plan for Fiscal Year 2024

 5-Year PHA Plan for Fiscal Years 20 - 20

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director HON Jeff Wagner	Name Board Chairman N/A
Signature <i>Sara Rogers For</i> Date <i>7-17-24</i>	Signature _____ Date _____

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Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Form identification: TX440-City of Pasadena Housing Assistance Program form HUD-50077-ST-HCV-HP (Form ID - 209) for CY 2024 printed by Sara Rogers in HUD Secure Systems/Public Housing Portal at 07/17/2024 11:24AM EST

Attachment

A

Attachment A. PHA Plan Elements

Below is the PHA Plan Element(s) revised by the PHA since its last Annual PHA Plan Submission:

1. Rent Determination. The policies governing rents determination charged for the Housing Choice Voucher Program are described in the Pasadena Housing Program's Administrative Plan.

- *The Administrative Plan was changed to conform with HUD's implementation of Housing Through Modernization Act of 2016 (HOTMA) and National Standards for the Physical Inspection of Real Estate (NSPIRE).*

Attachment B

Attachment B – Resident Advisory Board Comments Analysis

Comments were received by a Resident Advisory Board member who attended the annual meeting. The member expressed general agreement with our policies and procedures, however gave suggestions the following areas (blue) for strengthening, notations in red are Pasadena's response:

- Maximize and/or increase the number of affordable units to the PHA within its current resources.
 - *How Pasadena plans to address: Target available assistance to extremely/low-income families at 75% as required by HUD.*
- Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs.
 - *How Pasadena plans to address: The City of Pasadena Housing Program provides all available resources at family briefings.*
- Conduct activities for Affirmatively Further Fair Housing.
 - *How Pasadena plans to address: Staff training is provided, as well as family outreach to increase awareness of Fair Housing Laws.*
- Increase criminal/drug-related screening for HCV Program eligibility.
 - *How Pasadena plans to address: Policies will be updated as allowed and recommended by HUD guidelines.*
- Adjust minimum rent policy.
 - *How Pasadena plans to address: The City of Pasadena Housing program will evaluate based on available funding.*
- Exceed income targeting limits for admission preferences.
 - *How Pasadena plans to address: Target available assistance to extremely/low-income families at 75% as required by HUD.*

In the meeting, the Board member expressed satisfaction with the City's Housing Voucher Program, including its goals, strategies, and management. Our agency has addressed comments and provided information in accordance with our policies and available funding.



Additional Submitted Information

Public Notice

- 2024 Public Hearing Notice - PHA Plan
- Affidavit
- Public Hearing Ad Layout
- Public Hearing Sign In Sheet
- Webpage Posting
- City Hall Posting

Evidence of Resident/Community Involvement

- Resident Advisory Board (RAB) Notification - See Scanned Letters
- 2024 RAB Meeting Notice
- RAB Member's List
- RAB Meeting Agenda
- RAB Sign In & Meeting Minutes
- Webpage Posting
- City Hall Posting



**NOTICE OF PUBLIC HEARING
CITY OF PASADENA HOUSING HCV PROGRAM 2024 ANNUAL PHA PLAN**

The City of Pasadena Housing Office will hold a public hearing on **Wednesday, March 20, 2024 at 10:00 a.m. to 11:00 a.m.** This meeting will be accessible virtually online via Zoom meeting, by phone and in-person. Please see meeting access information below. This public hearing is being held to offer the residents of Pasadena the opportunity for public comment regarding the 2024 Annual PHA Plan. With advance notice, usually at least 72 hours, an interpreter may be provided for the hearing impaired by contacting the Pasadena Housing Office at (713) 475-5544, or may call the Housing Office through Relay Texas, 1-800-735-2989 (TDD/TTY) or 1-800-735-2988 (Voice). The proposed plan and supporting documents are available for review at the Pasadena Housing Office, 1149 Ellsworth Dr. 1st Floor, Pasadena, TX 77506 beginning February 29, 2024 through April 15, 2024. Questions or comments on the proposed plan should be addressed to Veronica Galvez at (713) 475-5544, or by mail to: City of Pasadena Housing Office, P.O. Box 672, Pasadena, TX 77501-0672. Comments will be received until 4:00 p.m., April 15, 2024.

Public Hearing Location:

City Hall, Pre-Council Chambers
1149 Ellsworth Dr.
Pasadena, TX 77506

Public Meeting Access:

Join by Zoom Meeting Web Link:

<https://us06web.zoom.us/j/86409736568?pwd=UxjTAFuHPKvRtekgaJh0raWHkLY6MQ.1>

Join by Zoom Meeting Number:

Meeting ID: 864 0973 6568
Passcode: 069725

Join by Calling in Toll Free:

+1 346 248 7799 US (Houston)
Meeting ID: 864 0973 6568
Passcode: 069725

* AN EQUAL HOUSING OPPORTUNITY AGENCY*



**AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE PASADENA PROGRAMA DE VALES DE ELECCIÓN DE VIVIENDA (SECCIÓN 8) –
PHA PLAN ANUAL 2024**

La oficina de vivienda de la ciudad de Pasadena llevará a cabo una audiencia pública el miércoles, **20 de marzo de 2024 de 10:00 a.m. a 11:00a.m.** Esta reunión será accesible virtualmente en línea a través de la reunión de Zoom, por llamada y en persona. Consulte la información de acceso de la reunión a continuación. Esta audiencia pública se lleva a cabo para ofrecer a los residentes de Pasadena la oportunidad para comentar públicamente sobre el Plan anual de programa de vales de elección de vivienda del 2024. Con previo aviso, generalmente menos de 72 horas, un intérprete puede ser proporcionado para sordos comunicándose con la oficina de vivienda de Pasadena al (713) 475-5544, o puede llamar a la oficina de vivienda a través del relé de Texas, 1-800-735-2989 (TDD/TTY) o 1-800-735-2988 (voz). El plan propuesto y los documentos están disponibles para revisión en la oficina de vivienda de Pasadena, 1149 Ellsworth Dr., Pasadena, TX 77506 a partir del 29 de febrero 2024 hasta el 15 de abril de 2024. Preguntas o comentarios sobre el plan propuesto deben dirigirse a Veronica Galvez al (713) 475-5544, o por correo ala: Oficina de vivienda de la Ciudad de Pasadena, P. O. Box 672, Pasadena, TX 77501-0672. Los comentarios serán recibidos hasta las 4:00 p.m., 15 de abril de 2024.

Acceso a Reunion Publica:

Unirse por enlace de Zoom:

<https://us06web.zoom.us/j/86409736568?pwd=UxjTAFuHPKvRtekgaJh0raWHkLY6MQ.1>

Unirse por Zoom:

Meeting ID: 864 0973 6568

Passcode: 069725

Unete llamando Zoom gratis:

1-346-248-7799 US (Houston)

Meeting ID: 864 0973 6568

Passcode: 069725

UNA AGENCIA DE IGUALDAD DE OPORTUNIDADES DE VIVIENDA



AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared, the Newspaper Representative at the HOUSTON CHRONICLE, a daily newspaper published in Harris County, Texas, and generally circulated in the Counties of: HARRIS, TRINITY, WALKER, GRIMES, POLK, SAN JACINTO, WASHINGTON, MONTGOMERY, LIBERTY, AUSTIN, WALLER, CHAMBERS, COLORADO, BRAZORIA, FORT BEND, GALVESTON, WHARTON, JACKSON, and MATAGORDA and that the publication, of which the annexed herein, or attached to, is a true and correct copy, was published to-wit:

CITY OF PASADENA HOUSING OFF
RAN A LEGAL NOTICE
SIZE BEING: 2 x10.00 I (20.00I)

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Product	Date	Class	Page
HCN Bay Area Citizen	Feb 28 2024	Legal Notices	A 6
HCN Bay Area Citizen	Feb 28 2024	Legal Notices	A 6
HCN Pasadena Citizen	Feb 28 2024	Legal Notices	
HCN Pasadena Citizen	Feb 28 2024	Legal Notices	
HCN Pearland Journal	Feb 28 2024	Legal Notices	
HCN Pearland Journal	Feb 28 2024	Legal Notices	

Victoria Bond

NEWSPAPER REPRESENTATIVE

Sworn and subscribed to before me, this 28th Day of February A.D. 2024



Veronica Tybone

Notary Public in and for the State of Texas



JEFF WAGNER
MAYOR

**NOTICE OF PUBLIC HEARING
CITY OF PASADENA HOUSING HCV PROGRAM
2024 ANNUAL PHA PLAN**

The City of Pasadena Housing Office will hold a public hearing on Wednesday, March 20, 2024 at 10:00 a.m. to 11:00 a.m. This meeting will be accessible virtually online via Zoom meeting, by phone and in-person. Please see meeting access information below. This public hearing is being held to offer the residents of Pasadena the opportunity for public comment regarding the 2024 Annual PHA Plan. With advance notice, usually at least 72 hours, an interpreter may be provided for the hearing impaired by contacting the Pasadena Housing Office at (713) 475-5544, or may call the Housing Office through Relay Texas, 1-800-735-2989 (TDD/TTY) or 1-800-735-2988 (Voice). The proposed plan and supporting documents are available for review at the Pasadena Housing Office, 1149 Ellsworth Dr., 1st Floor, Pasadena, TX 77506 beginning February 29, 2024 through April 15, 2024. Questions or comments on the proposed plan should be addressed to Veronica Galvez at (713) 475-5544, or by mail to: City of Pasadena Housing Office, P.O. Box 672, Pasadena, TX 77501-0672. Comments will be received until 4:00 p.m., April 15, 2024.

Public Hearing Location:

City Hall, Pre-Council Chambers
1149 Ellsworth Dr.
Pasadena, TX 77506

Public Meeting Access:

Join by Zoom Meeting Web Link:
<https://us06web.zoom.us/j/86409736568?pwd=UxiTAFuHPKvRteKoaJh0raVHkLY6M0.1>

Join by Zoom Meeting Number:

Meeting ID: 864 0973 6568
Passcode: 069725

Join by Calling in Toll Free:

+1 346 248 7799 US (Houston)
Meeting ID: 864 0973 6568
Passcode: 069725

* AN EQUAL HOUSING OPPORTUNITY AGENCY*



JEFF WAGNER
MAYOR

**AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE PASADENA PROGRAMA DE VALES DE
ELECCIÓN DE VIVIENDA (SECCIÓN 8) -
PHA PLAN ANUAL 2024**

La oficina de vivienda de la ciudad de Pasadena llevará a cabo una audiencia pública el miércoles, 20 de marzo de 2024 de 10:00 a.m. a 11:00a.m. Esta reunión será accesible virtualmente en línea a través de la reunión de Zoom, por llamada y en persona. Consulte la información de acceso de la reunión a continuación. Esta audiencia pública se lleva a cabo para ofrecer a los residentes de Pasadena la oportunidad para comentar públicamente sobre el Plan anual de programa de vales de elección de vivienda del 2024. Con previo aviso, generalmente menos de 72 horas, un intérprete puede ser proporcionado para sordos comunicándose con la oficina de vivienda de Pasadena al (713) 475-5544, o puede llamar a la oficina de vivienda a través del relé de Texas, 1-800-735-2989 (TDD/TTY) o 1-800-735-2988 (voz). El plan propuesto y los documentos están disponibles para revisión en la oficina de vivienda de Pasadena, 1149 Ellsworth Dr., Pasadena, TX 77506 a partir de 29 de febrero 2024 hasta el 15 de abril de 2024. Preguntas o comentarios sobre el plan propuesto deben dirigirse a Veronica Galvez al (713) 475-5544, o por correo a la: Oficina de vivienda de la Ciudad de Pasadena, P. O. Box 672, Pasadena, TX 77501-0672. Los comentarios serán recibidos hasta las 4:00 p.m., 15 de abril de 2024.

Acceso a Reunion Publica:

Unirse por enlace de Zoom:

<https://us06web.zoom.us/j/86409736568?pwd=UxiTAFuHPKvRteKoaJh0raVHkLY6M0.1>

Unirse por Zoom:

Meeting ID: 864 0973 6568
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Unete llamando Zoom gratis:

1-346-248-7799 US (Houston)
Meeting ID: 864 0973 6568
Passcode: 069725

*UNA AGENCIA DE IGUALDAD DE OPORTUNIDADES
DE VIVIENDA*

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About Us

Housing Services

Note to Applicants,
Tenants and Owners

Forms & Resources

Plans & Notices

Home › Departments › Pasadena Housing Office › Plans & Notices

PLANS & NOTICES

**The City of Pasadena Housing Program waiting list is currently CLOSED
We are not accepting applications at this time.**

PHA Plan

- [PHA PLAN & ADMINISTRATIVE PLAN 2024 - DRAFT \(PDF\)](#)
- [PHA Plan 2023 \(PDF\)](#)
- [PHA Plan 2022 \(PDF\)](#)

Administrative Plan

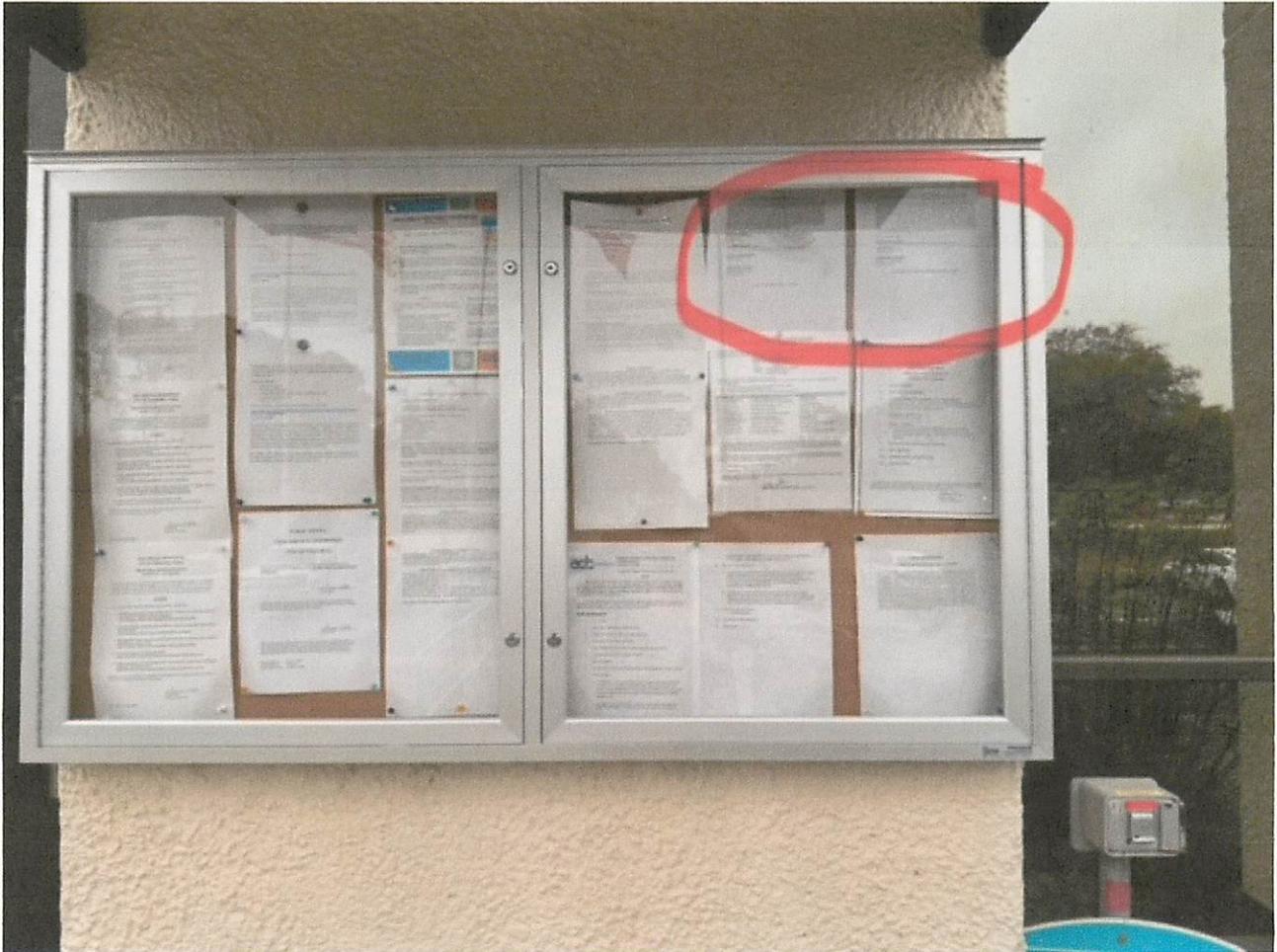
- [June 2023 Admin Plan \(PDF\)](#)
- [September 2022 Admin Plan \(PDF\)](#)

Public Notices

- [2024 Public Hearing Notice for PHA Plan \(PDF\)](#)
- [2024 Resident Advisory Board Member Meeting Notice \(DOCX\)](#)



PUBLIC NOTICE POSTING (3-15-24) CITY HALL





City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

February 1, 2024

Alethea C. Banks



Dear Resident,

Subject: 2024 Annual PHA Plan Resident Advisory Board Meeting

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Sincerely,

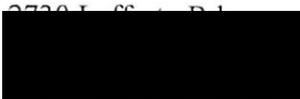
Sara Rogers
Director



City of Pasadena Housing Program
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February 1, 2024

Alicia S. Limones



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Sincerely,

Sara Rogers
Director



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February 1, 2024

Liliana Prado



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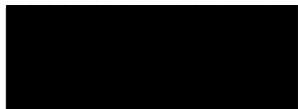
Sara Rogers
Director



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February 1, 2024

Della D. Black-Gates



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Sara Rogers
Director



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February 1, 2024

Dabeyva Y. Durant



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Sara Rogers
Director



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February 1, 2024

Ernestine Jackson



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Sara Rogers
Director



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February 1, 2024

Joyce C. Goforth
[REDACTED]

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Sara Rogers
Director



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February 1, 2024

Michelle D. Roberson
[REDACTED]

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Sara Rogers
Director



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February 1, 2024

Laura M. Romero

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Director



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February 1, 2024

Rita Brasher



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Director



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February 1, 2024

David Reyes



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Director



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February 1, 2024

Barbara Jacobson



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Sara Rogers
Director



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February 1, 2024

Terri Harris



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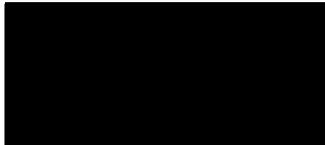
Sara Rogers
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February 1, 2024

Janice M. Turner



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Elaine L. Galloway



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February 1, 2024

Maria A. Mathews
[REDACTED]

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February 1, 2024

Jorge Figueroa



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Please contact our office at 713-475-5544 for questions or assistance, we hope you can join us and be a part of this important process.

Sincerely,

Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

February 1, 2024

Linda C. Harris



Dear Resident,

Subject: 2024 Annual PHA Plan Resident Advisory Board Meeting

You are invited to be a part of our Resident Advisory Board and participate in our meeting to review and comment on the 2024 Annual PHA Plan for the Pasadena Housing Program as required by HUD. As an active voucher holder, your input is invaluable to the mission and purpose of our program. Please be advised, this meeting **is not mandatory** and will not affect your housing status with the City of Pasadena.

The meeting is scheduled for February 19, 2024, from 10:00 a.m. – 11:00 a.m. and will be conducted virtually via Zoom, using the link below:

<https://us06web.zoom.us/j/86409736568?pwd=UxjTAFuHPKvRtekgaJh0raWHkLY6MQ.1>

Or by phone toll free at 1-346-248-7799 US (Houston)
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Director



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Pasadena, Texas 77506
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February 1, 2024

Tonya Vasquez

Dear Resident,

Subject: 2024 Annual PHA Plan Resident Advisory Board Meeting

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Sara Rogers
Director



City of Pasadena Housing Program
1149 Ellsworth Dr.
Pasadena, Texas 77506
Tel: 713-475-5544
Fax: 713-920-7941

February 1, 2024

Maria Garza
[REDACTED]

Dear Resident,

Subject: 2024 Annual PHA Plan Resident Advisory Board Meeting

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Sincerely,

Sara Rogers
Director



Take Notice: The Resident Advisory Board Meeting (RAB) and the Pasadena Housing Department will hold a virtual meeting for the 2024 Annual PHA Plan for the Pasadena Housing Program as required by U.S. Department of Housing and Urban Development (HUD), at **10:00 a.m. – 11:00 a.m., on February 19, 2024**. At such meeting, the RAB and Housing Staff will consider the following matters:

Meeting Agenda:

- RAB Purpose
- PHA Plan Objectives
- 2024 PHA Plan & 2024 Administrative Plan Revisions
- RAB Meeting Survey
- Open Discussion

The Zoom link to view the meeting can be found below:

<https://us06web.zoom.us/j/86409736568?pwd=UxjTAFuHPKvRtekgaJh0raWHkLY6MQ.1>

Meeting ID: **864 0973 6568**

Passcode: **069725**

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Pasadena Housing Department at (713) 475-5544 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled meeting. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Pasadena Housing Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Vivienda de Pasadena al (713) 475-5544. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.



Prestar atención: La reunión de la Junta Asesora de Residentes (RAB) y el personal llevarán a cabo una reunión virtual para las asignaciones del año del programa 2024 del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD), **a las 10:00 a.m. hasta las 11:00 a.m., el lunes, 19 de febrero de 2024.**

Agenda de la reunión:

- Propósito del RAB
- Objetivos de el Plan PHA
- Revisiones del Plan PHA 2024 y el Plan Administrativo 2024
- Encuesta de la reunión RAB
- Discusión abierta

El enlace Zoom para ver la reunión se puede encontrar a continuación:

<https://us06web.zoom.us/j/86409736568?pwd=UxjTAFuHPKvRtekgaJh0raWHkLY6MQ.1>

ID de reunión: **864 0973 6568**

Contraseña: **069725**

De acuerdo con el Acta Americana de Discapacidades, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Vivienda de Pasadena al (713) 475-5544 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Vivienda de Pasadena por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Vivienda de Pasadena al (713) 475-5544. También, un traductor en español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

2024 Resident Advisory Board (RAB) Members

1. Limones, Alicia S.
2. Prado, Liliana
3. Black-Gates, Della D.
4. Durant, Dabeyva Y.
5. Jackson, Ernestine
6. Goforth, Joyce C.
7. Roberson, Michelle
8. Romero, Laura M.
9. Brasher, Rita
10. Reyes, David
11. Jacobson, Barbara
12. Harris, Terri
13. Turner, Janice M.
14. Galloway, Elaine L.
15. Mathews, Maria A.
16. Figueroa, Jorge
17. Harris, Linda C.
18. Vasquez, Tonya
19. Garza, Maria
20. Banks, Alethea C.



PASADENA HOUSING PROGRAM

Housing Choice Voucher Program

February 19,
2024

2024 Resident Advisory Board (RAB) Meeting Agenda

- Introduction
- RAB Purpose
- PHA Plan Objectives
- 2024 PHA Plan & 2024 Administrative Plan Revisions
- RAB Meeting Survey
- Open Discussion

Mission Statement

To promote quality, accessible, affordable housing, economic opportunity and encourage families to achieve self-sufficiency.

**CITY OF PASADENA
HOUSING DEPARTMENT**

2024 Resident Advisory Board (RAB) Meeting Minutes

Time/Date 10:00 A.M., February 19, 2024
Location: Zoom Virtual Meeting
City Representatives: Sara Rogers, Veronica Galvez
RAB Members: Lilliana Prado

I. Introduction

- Virtual login (Sign-In Sheet)
- Veronica Galvez and Sara Rogers, staff members of the Housing Department greeted each other and waited for other participants to join meeting. Sara Rogers began meeting at 10:11 a.m. (staff was ready at 10:00 a.m., waited till 10:11 a.m. for participants).
- Ms. Lilliana Prado entered the meeting at 10:13 a.m.
- Introductions were made once again.

II. Minutes

- Sara Rogers began presentation.
- Sara Rogers asked since meeting was being held via Zoom, Veronica Galvez could complete RAB Survey (hard copy) for Lilliana Prado instead of mailing in and Sara Rogers ask questions, Lilliana Prado agreed.
- Sara Rogers continued with presentation and later began asking Lilliana Prado questions.
- Lilliana Prado gave answers, Veronica Galvez wrote down answers (this continued throughout meeting).
- The survey/presentation was completed, Sara Rogers asked if Lilliana Prado had any questions or recommendations she would like to add.
- Lilliana Prado stated no.
- Sara Rogers thanked Lilliano Prado for her participation.

Meeting adjourned at 10:31 A.M. by Sara Rogers.

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PLANS & NOTICES

The City of Pasadena Housing Program waiting list is currently CLOSED. We are not accepting applications at this time.

PHA Plan

- [PHA Plan 2023 \(PDF\)](#)
- [PHA Plan 2022 \(PDF\)](#)

Administrative Plan

- [June 2023 Admin Plan \(PDF\)](#)
- [September 2022 Admin Plan \(PDF\)](#)

Public Notices

- [2024 Resident Advisory Board Member Meeting Notice \(DOCX\)](#)

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RAB MEETING POSTING (2/14/24) - CITY HALL

