



# HEATING, AIR CONDITIONING, MECHANICAL REFRIGERATION, BOILER PERMIT APPLICATION

DATE: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

JOB ADDRESS \_\_\_\_\_

OWNER/CONTRACTOR OF PROPERTY & PHONE # \_\_\_\_\_

TYPE OF SYSTEM	QUANTITY	TONNAGE/ EACH UNIT	AMOUNT
→ Complete Installation (or) Replacement of Residential Heating & Air Conditioning System - Minimum \$50.00 per Unit Plus \$5.00 per ton <b>SEE ATTACHED FORM</b>			
A/C Duct Replacement Addition or Extension - Minimum \$30.00 Plus \$3.00 each additional run			
→ Duct System ONLY - minimum per Unit \$30.00 - Plus \$3.00 per outlet (Residential/Commercial) <b>SEE ATTACHED FORM</b>			
Refrigeration - Minimum \$40.00 per Unit/Plus \$3.00 per HP			
Boiler Installation or Replacement \$50.00 per Unit/Plus \$3.00 per added HP			
Annual Boiler Operating Permit \$75.00 (each) Plus Completion of Boiler Application			
Cooling Tower Installation or Replacement \$75.00 (each) Plus \$3.00 per Ton			
Chiller Replacement - \$75.00 each/Plus \$3.00 per Ton			
Residential Evaporator Coil & Drains \$40.00 (each)			
Residential Replacement of A/C condenser \$40.00 (each)			
Residential Replacement of Heater or Air Handler \$40.00 (each)			
Residential Addition or Replacement of Air Treatment System \$40.00 (each)			
Residential Addition or Replacement of Exhaust Fans/Vents \$40.00			
Decorative Appliance Installation or Replacement \$40.00 (each)	Separate App Required	Separate App Required	Separate App Required
Class 1 Commercial Exhaust Hood \$100.00 (each)	Separate App Required	Separate App Required	Separate App Required
Class 2 Commercial Exhaust Hood \$50.00 (each)	Separate App Required	Separate App Required	Separate App Required
Unit or Infrared Heaters \$40.00 (each additional \$25.00)			
Complete Installation or Replacement of Commercial Heating and/or Air Conditioning System \$60.00 each Plus \$5.00 per ton			
Commercial Replacement of A/C Condenser \$60.00 each Plus \$5.00 per ton			
Commercial Replacement of Heating or Air Handler \$60.00 each Plus \$5.00 per ton			
Temporary Operating Permit (A/C, Heating or Boiler) \$40.00			
VAV, Mix Boxes \$15.00 each			
Commercial Ventilating Fans \$40.00			
Minimum/Miscellaneous Air Conditioning Permit \$40.00			
Re-Inspection Fee \$50.00			
Application Fee \$10.00	1		\$10.00

Cash \_\_\_\_\_ Check# \_\_\_\_\_ Credit Card \_\_\_\_\_ Escrow \_\_\_\_\_ TOTAL: \_\_\_\_\_

Building Permit #: \_\_\_\_\_ Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone #: \_\_\_\_\_

Licensee Name: \_\_\_\_\_ Licensee Number: \_\_\_\_\_

**\*\* MUST REQUEST ALL INSPECTIONS THROUGH THE 24 HOUR RECORDER LINE @ 713-477-2800\*\***

**→ SEE ATTACHED FORM - MUST BE FILLED OUT AND SIGNED BY CONTRACTOR**



**Contractor Acknowledgement**  
2015 International Energy Conservation Code Requirements

The 2015 International Energy Conservation Code (IECC) requires the following:

**IECC Section R403.3**

Ducts must be tested and verified to have total leakage of no more than 4cfm/100 sq. ft. (or 3cfm if air handler is not installed), except where air handler and all ducts are located inside conditioned space. Air handler and filter boxes must also be properly sealed.

Supply and return ducts in attics shall be sealed and insulated as follows:

Duct Location	<3 inches in diameter	≥3 inches in diameter
Attic	R-6	R-8
Other portions of the building	R-4.2	R-6
Completely inside conditioned space	Exempt	Exempt

In addition to these requirements, the contractor issued the permit, shall be required to submit a written report of the duct air leakage test results, signed by the party conducting the test. This report shall be submitted to the Permit office **PRIOR** to the scheduling of the final inspection.

I have read the requirements above and understand that I am required to submit the duct air leakage test results to the Permit office before I will receive a final inspection.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Permit Number